

**Details of Bidder**

*(On the Letter Head of the Bidder)*

1. (a) Name of Bidder  
(b) Address of the office(s)  
(c) Date of incorporation and/or commencement of business
2. Brief description of the Bidder's main lines of business.
3. Details of individual(s) who will serve as the point of contact / communication for The Oriental Insurance Company Limited with the Bidder:

- (a) Name :
- (b) Designation :
- (c) Company/Firm :
- (d) Address :
- (e) Telephone number :
- (f) E-mail address :
- (g) Fax number :
- (h) Mobile number :

4. Name, Designation, Address and Phone Numbers of Authorised Signatory of the Bidder

- (a) Name :
- (b) Designation :
- (c) Company/Firm :
- (d) Address :
- (e) Telephone number :
- (f) E-mail address :
- (g) Fax number :
- (h) Mobile number :

Yours faithfully,

For and on behalf of (Name of Bidder)  
Duly signed by the Authorised Signatory of the Bidder  
(Name, Title and Address of the Authorised Signatory)

