

The Oriental Insurance Company Limited



Request for Proposal

for

**Procurement of IT Support Service
(Annual Maintenance Contract & Facility Management Services).**

(Tender No.: OICL/NRO 1/ITD/PC-AMC/2021/01 Dated 01/10/2021)

**The Oriental Insurance Company Limited
Information Technology Department
Regional Office-1
10TH Floor, Hansalaya Building
15, Barakhamba Road, New Delhi-110001**

**This page is
intentionally
left blank**

Non-Refundable Tender Fee**Non-Transferable Receipt****To be filled by OICL Official****OICL's Copy**

Tender Ref. No.	OICL/NRO1/ITD/PC-AMC/2021/01
Copy No.	
Date of Issue	
Tender Issued to Bidder	
Cheque No./Draft No.	
Date	
Cheque/Draft Amount	
Bank Name	
Name of OICL Official	
Designation of OICL Official	
Signature	
OICL Official	Bidder's Representative with Contact No. and Date

Important Notice

This document is the property of The Oriental Insurance Company Ltd (OICL). It should not be copied, distributed or recorded on any medium (electronic or otherwise) without OICL's written permission. Use of contents given in this document, even by the authorised personnel/agencies for any purpose other than that specified herein, is strictly prohibited as it shall amount to copyright violation and thus shall be punishable under the Indian law.

This tender document is not transferable.

Bidders are advised to study this tender document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.

The response to this tender should be full and complete in all respects. Incomplete or partial bids shall be rejected. The Bidder must quote for all the items asked for, in this tender.

The Bidder shall bear all costs associated with the preparation and submission of the bid, including cost of presentation and demonstration for the purposes of clarification of the bid, if so desired by OICL. OICL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Copyright © 2021 The Oriental Insurance Company Limited

Purpose of this document

The purpose of this Request for Proposal (hereafter referred to as “RFP”) is to define scope of work for the Bidder for IT Support Services (Annual maintenance Contract and Facility Management). This RFP contains details regarding scope, project timelines, evaluation process, terms and conditions as well as other relevant details which Bidder needs to factor while responding to this RFP.

Definitions and Acronyms

Following terms are used in the document interchangeably to mean:

AMC	Annual Maintenance Contract
API	Application Program Interface
ATR	Acceptance Test Report
ATS	Annual Technical Support
Bidder	Single point appointed by OICL for procurement and supply of the solution, based on the bill of materials shared by OICL.
DC	Data Centre which is located at Bengaluru
DRS/DRC/DR	Disaster Recovery Site which is located in Navi-Mumbai
HO	Head Office (Head Office includes OSTC Faridabad as well)
RO	Regional Office
DO	Divisional Office
BO	Branch Office
SVC	Service Centre
BC	Business Center
MO	Micro Office
INR	Indian Rupees
LAN	Local Area Network
Mbps	Million Bits per Second
MS	Microsoft
NCR	National Capital Region
PO	Purchase Order
OEM	Original Equipment Manufacturer
OICL	Oriental Insurance Company Limited
OS	Operating System
RF	Radio Frequency
RFP	Request for Proposal
SOW	Scope of Work
SDK	Software Development Kit
T&C	Terms & Conditions
TCO	Total Cost of Ownership
ToR	Terms of Reference
UAT	User Acceptance Test
Vendor	Selected / Successful Bidder as an outcome of the RFP with whom OICL signs the Contract.
VSAT	Very Small Aperture Terminal

Contents

1.	Introduction	8
2.	Notice inviting bids for purchase of IT Support and FM Services.	8
3.	Project Objective	8
4.	Availability of tender document	9
5.	Eligibility Criteria	10
6.	Scope of Work	11
7.	Terms and Conditions	12
7.1	Definitions	12
7.2	Amendment to Bid Document	14
7.3	Sub-contracts	14
7.4	Conditional bids	14
7.5	Submission of Bids	15
7.6	Performance Security	15
7.7	Delay in Bidder's performance	15
7.8	Payment terms	15
7.9	Mode of Payment	15
7.10	Currency of Payments	15
7.11	Other RFP Requirements	15
7.12	Extension of the Contract	15
8.	Terms of Reference ('ToR')	16
8.1	Contract Commitment	16
8.2	Completeness of Project	16
8.3	Assignment	16
8.4	Canvassing/Contacting	16
8.5	Indemnity	16
8.6	Inspection of Records	16
8.7	Publicity	16
8.8	Solicitation of Employees	17
8.9	Information Ownership	17
8.10	Sensitive Information	17
8.11	Confidentiality	17
8.12	Termination for Default	18
8.13	Force Majeure	18
8.14	Termination for Insolvency	18
8.15	Termination for Convenience	18
8.16	Resolution of disputes	18
8.17	Governing Language	19
8.18	Applicable Law	19
8.19	Minimum Wages	19
8.20	Prices	19
8.21	Taxes & Duties	19
8.22	Deduction	20
8.23	No Claim Certificate	20
8.24	Rights reserved by OICL	20
8.25	Limitation of Liability	20
8.26	Waiver	20
8.27	Violation of terms	20
9.	Instructions to Bidders	20
9.1	Procedure for submission of Bids: Bids will be submitted in online mode on GeM Portal	20
9.2	Offline Submissions	20
10.	Evaluation Criteria	21
10.1	Eligibility Evaluation	21
10.2	Technical Evaluation	21
10.3	Commercial Evaluation	21
11.	Bid Documents	22
11.1	Eligibility Bid Documents	22
11.2	Technical Bid Documents	22
11.3	Commercial Bid Documents	23
12.	Service Level Agreement:	23
13.	Appendix	25
13.1	Appendix 1: Bill of Material	26

13.2	Appendix 2: Covering Technical Offer	29
13.3	Appendix 3: Query Format	30
13.4	Appendix 4: Pro forma for Performance Security	31
13.5	Appendix 5: Statement of No Deviation from Tender Terms and Conditions	32
13.6	Appendix 6: Non-Blacklisting Declaration form	33
14.	Annexure	34
14.1	Annexure 1: Technical Specifications.....	35
14.2	Annexure 2: Authorization letter to attend tender opening	38
14.3	Annexure 3: Application form for Eligibility Bid	39
14.4	Annexure 4: Contract Form	40
14.5	Annexure 5: Non-Disclosure Agreement	42
14.6	Annexure 6: Location wise List of IT Equipment.....	45

1. Introduction

About the Company

The Oriental Insurance Company Limited (OICL), a public sector undertaking dealing in non-life insurance, is ahead of its peers in the industry in adopting Information Technology. OICL has been enjoying the highest rating from leading Indian Credit Rating agencies such as CRISIL and ICRA.

OICL has its Office at New Delhi, Primary Data Centre (PDC) at Bengaluru and Secondary Data Centre (SDC/DR) at Navi Mumbai, 29 Regional offices in various cities, Oriental Staff Training College (OSTC) at Faridabad, 450+ divisional offices, 500+ branch offices, Regional Training Centers, 30+ Claims Service centers, 30+ TP Hubs and 900+ Business Centers/micro offices geographically spread out across India. Currently head office has 5 buildings located in New Delhi along with OSTC Faridabad.

As on date, all offices of OICL are provisioned with dual active-active links using MPLS over RF, leased lines etc. Further, Roam connectivity is provided to BCs and Micro Offices. For more than a decade, OICL has leveraged information technology to serve its customers effectively. The company also has a presence in Nepal, Dubai and Kuwait.

Apart from the Core-Insurance application (INLIAS), OICL has various centralized applications like web portal, E-mail, Video Conferencing, HRMS etc. hosted at its Data Centers at Bengaluru and Navi Mumbai. These Data Centers are equipped with Rack Mounted Servers, Blade Servers, Enterprise Class Storage systems, Tape Libraries, SAN Switches, Backup Solution and other related tools and solutions.

The company has sold more than 12 million new policies in the year 2019-20. The Company has more than 100 General Insurance products to cater to the varied insurance needs of its customers. It also has a strong workforce of about 12,000 employees and over 35,000 agents. The Company has a web portal www.orientalinsurance.org.in for use of its customers and agents with a provision for premium calculator, payment gateway and online issue/ renewal of policies.

2. Notice inviting bids for purchase of IT Support and FM Services.

The Regional Manager (IT), The Oriental Insurance Company Limited invites online bids from eligible companies / organisations/firms to provide 'IT Support Services' for 'IT Infrastructure' and 'Softwares' in OICL Regional Office-1 for a period of **3 years** with effect from **01st Jan 2022 to 31st December 2024**.

3. Project Objective

The Oriental Insurance Company Ltd. (OICL) envisages procurement of IT Support Services (Annual maintenance Contract and Facility Management) to meet its business and technology requirements. OICL proposes to invite online bids from eligible Bidders for IT Support Services (Annual maintenance Contract and Facility Management).

3.1 Schedule of Events

Event	Target Date
Sale of RFP Document	01/10/2021 to 29/10/2021 between 11:00 AM and 03:00 PM
Last date to send in requests for pre-bid clarifications on mail id sonia.gosain@orientalinsurance.co.in	08/10/2021; till 5:00 PM
Pre-Bid meeting (to be held online through video conference)	13/10/2021 at 3:00 PM
Last date for submission of online bid	29/10/2021, 3:00 PM
Opening of Eligibility Bid	29/10/2021, 3:30 PM
Declaration of Bidders shortlisted for opening of technical bid	Shall be announced later
Opening of Technical Bid	Shall be announced later
Declaration of Bidders shortlisted for opening of commercial bid	Shall be announced later
Opening of Commercial bid	Shall be announced later
Declaration of L1 Bidder	Shall be announced later

- OICL reserves the exclusive right to make any amendments / changes to or cancel any of the above events or any other action related to this RFP.
- If any of the above dates is declared a holiday for OICL, the next working day will be considered. OICL reserves the right to change the dates mentioned in the RFP.

3.2 Pre-Bid Clarifications Meeting

- Pre-Bid Clarifications meeting will be held online through the mode of video conferencing.

- 2) To participate in the pre-Bid Clarifications meeting, it is mandatory for the Bidder to purchase the tender document and provide the transaction ID/Demand Draft no. over e-mail sonia.gosain@orientalinsurance.co.in at least one day before the scheduled date of pre-bid meeting.
- 3) Video Conference link for Pre-Bid Meeting will be provided one day before the scheduled date of pre-bid meeting after the Bidder shares the transaction ID/Demand Draft no. of tender purchase over e-mail sonia.gosain@orientalinsurance.co.in. In case of Bidder claiming MSME/NSIC exemption, a valid certificate should be submitted one day before the scheduled date of pre-bid meeting over e-mail ID sonia.gosain@orientalinsurance.co.in
- 4) Response to Pre-Bid clarifications will be published after the Pre-Bid Meeting.
- 5) All queries/ requests for clarification from Bidders must reach us by e-mail (sonia.gosain@orientalinsurance.co.in) as per the schedule mentioned in Section 3.1 of the RFP.
- 6) Format for the queries / clarification is provided in "Appendix 3 - Query Format". No clarification or queries will be responded in any other format. OICL will respond to any request for clarification of the tender document in the pre-bid meeting to be held as per the schedule mentioned in Section 3.1 of the RFP.
- 7) Any modification to the Bidding Documents, which may become necessary as a result of the pre-bid meeting, shall be made by the Company exclusively through the issuance of an Addendum and not through the minutes of the pre-bid meeting.

4. Availability of tender document

- 1) Non-transferable RFP document containing conditions of pre-qualification, detailed requirement specifications and also the terms and conditions can be obtained from the below address:

The Oriental Insurance Company Limited, Information Technology Department, Regional Office-1, 10TH Floor, Hansalaya Building, 15, Barakhamba Road, New Delhi-110001

- 2) The RFP document will be available for sale at the above address on all working days as per the schedule mentioned in Section. 4.1 on payment of non-refundable Tender Fee of Rs.2,000/- inclusive of all taxes by crossed Demand Draft/ Banker's Pay Order in favour of **"The Oriental Insurance Company Limited"** payable at New Delhi. (Exemption for eligible entities (i.e. MSME/NSIC), as per Government of India Guidelines, subject to submission of the relevant certificate. Certificate should be valid on the date of Bid Submission)
- 3) The Tender Document can also be purchased by online bank NEFT transaction with following bank details:

Name of Bank A/c (ie beneficiary)	The Oriental Insurance Company Limited
Name of Bank & Address of the Bank	The Hongkong and Shanghai Banking Corporation Limited, Barakhama Road, New Delhi
Bank Branch Name	Barakhama Road, New Delhi
Account type	Current
Account No	OICLNRO1210000
IFSC Code	HSBC0110002
Nine digit MICR Code No	110039002

- 4) Copy of Tender document will be available on our web portal www.orientalinsurance.org.in under the link 'Tenders'.
- 5) Bidders have to purchase Tender document in order to submit bids. Please note that the Company shall not accept any liability for non-receipt/non-delivery of bid document(s) in time.
- 6) Exemption for eligible entities (i.e. MSME/NSIC), as per Government of India Guidelines, subject to submission of the relevant certificate. Certificate should be valid on the date of Bid Submission.

5. Eligibility Criteria

Bidders should meet the following Eligibility Criteria in order to bid for the RFP:

S.N.	Eligibility Criteria	Documents Required
1	Bidder should be a registered company in India under Companies Act 1956. Bidder should be in operation in India for minimum of Three years.	Certificate of incorporation
2	Bidder's annual turnover should be more than Rupees 5 Crore and Bidder should have positive Net worth (measured as paid-up capital plus free reserves) in the previous three financial years viz. FY 2017-18, 2018-19 & 2019-20.	1. Audited Financial statements for the respective financial years and/or 2. Published Balance Sheet and/or 3. CA certificate clearly highlighting the turnover and net worth as per the formula in the RFP
3	Bidder should be able to provide support at New Delhi and Gurgaon.	Undertaking specifying the list of support location/service centres mapped with New Delhi and Gurgaon as a part of the bid document and Undertaking duly signed and stamped by the Authorized signatory stating that bidder will be able to provide the support as required in the RFP for the entire contract period at all the locations specified in the RFP.
4	Bidder should have local presence and must have prior experience of successfully providing IT Support Services for at least three BFSI/PSU/Govt. Customers in last three financial years (2017-18, 2018-19, 2019-20).	1. Undertaking from bidder specifying their offices and the quantity of staff in Delhi NCR 2. Copy of original PO / Contract OICL may at its discretion ask the bidder to provide the name, designation, contact details and address of a contact person for each reference.
5	Bidder must provide minimum three references of Bidder's clients who have made purchase of IT Services (AMC / FM Services) in excess of Rupees Thirty Lakhs (single order) during last three financial years (2017-18, 2018-19, 2019-20).	Copy of original PO / Contract
6	The bidder should not be debarred / black listed by any Government or PSU enterprise in India as on date of the submission of RFP.	Self-Declaration on Bidder's Letterhead signed by authorized signatory.
7	Bidder should have at least 5 resources with ITIL certification valid as on the date of bid submission or Bidder shall have ISO 20000 Certification	Copy of Certifications
8	The Bidder should have their own service centre setup within Delhi/NCR and they should have complete tools for support/repair of computers and peripherals.	Relevant Documentary proof to be attached.

6. Scope of Work

The Scope of Work includes:

1. Onsite comprehensive Maintenance Support for all IT Equipment as per list given in Annexure-6 at offices under NRO-1.
2. Onsite Facility Management Services for assets under AMC as per list given in Annexure-6, assets under OEM/Supplier warranty and onsite support to employees of NRO-1 while performing their duties from home in Delhi/NCR at NRO-1. The Facility Management services shall consist of following:
 - i. Support for installation/reinstallation/uninstallation of Operating System, Device drivers, configuration of computer peripherals, Adobe Reader, Open Office, MSOffice (Licensed Version), Hindi Typing Software, INLIAS configuration, and any other software required in office PCs for OICL functioning.
 - ii. Client /Agents Management and patch update Management in OICL's PCs in coordination with Head Office teams for:-
 - a. Centralised Anti-virus software (Symantec)
 - b. Enterprise Management Solution (Sapphire)
 - c. Centralized Helpdesk (Sapphire) at HO.
 - d. Biometric Solution (Secugen)
 - e. Data Loss Prevention (DLP) Solution
 - f. Network Access Control (NAC)
 - g. Mail Microsoft Exchange
 - h. Enterprise Content Management (EMC - Documentum)
 - i. Any other application required for OICL functioning.
 - iii. Domain Joining of PCs including proxy server settings in PCs in coordination with NRO-1 team.
 - iv. Configuration/reconfiguration of Network Switches.
 - v. Coordinate with OEM/ Supplier for support for Items under warranty.
3. Service Desk Management at NRO-1. Service calls will be recorded and monitored through centralized Helpdesk portal (Sapphire) installed at OICL NRO-1.
4. The Bidder shall deploy 2 Resident Engineers and one Helpdesk Coordinator at NRO-1 premises subject to acceptance by OICL. OICL may at its discretion ask the bidder to deploy additional resources, OICL will make the payment of the additional resource on the Pro-rata basis as per the Base Unit Price provided in the commercial (Table -2).
5. The Service Engineer/Resident Engineer should have minimum two years of relevant experience in managing PC Hardware, LAN Services and Network Switches.
6. Remote Call Maintenance for IT Assets mentioned in Annexure-6 installed at NRO-1 and to users of Delhi NCR while working from home.
7. Quarterly Preventive Maintenance Activity in all the Offices of NRO-1. PM activities should be planned before each quarter start and details shall be shared with the OICL team.
8. Maintenance of Local Area Network (LAN), which includes reconfiguration of network switches, maintenance & replacement of I/O ports and existing LAN Cabling.
9. Office wise earthing parameters Voltage (P-N, P-E and N-E) should be measured with the help of meter during Preventive Maintenance activity of UPS and office wise statement should be submitted to NRO-1. In case earthing parameters are beyond permissible limits, the same should be discussed with NRO-1 for issue resolution. The standard earthing parameters are:

Phase to Neutral (PN): 220V-240V
Phase to Earth (PE): 220V-240V
Neutral to Earth (NE): 0.5V -3 V

7. Terms and Conditions

7.1 Definitions

- a. **OICL/ PURCHASER:** Shall mean The Oriental Insurance Company Limited, NRO-1.
- b. **'IT Support Services'** shall mean onsite comprehensive maintenance support to all 'IT Infrastructure', onsite 'Facility Management' support and loading/reloading, configuration/reconfiguration 'Softwares' Services as per detailed scope of work defined.
- c. **'IT Infrastructure'** shall mean Workstations, LaserJet (stand alone and Network) Printers, All-in-One Printers, High Speed Dot Matrix Printers, Line Matrix Printers, Scanners, Unix Servers, Windows Servers, LAN Switches, Online UPSs including External Chargers & Isolation Transformers, LAN Cabling, etc.
- d. **'Facility Management'** shall mean soft call support (excluding part replacement) for the IT assets which are under OEM/Supplier's warranty, support for dealer counters where IT Asset not owned by OICL, onsite support to employees of NRO-1 and OSTC while performing their duties from home in Delhi/NCR.
- e. **'Software'** shall mean Default OS, Device drivers, Adobe Reader, Open Office, MSOffice (Licensed Version), Hindi Typing Software, Clients / Agents for Anti-virus, Enterprise Management Solution, Patch management, Email software, INLIAS configuration, and any other software required for OICL functioning.
- f. **'Regional Office'** or **'RO'** shall mean following offices under Regional Office:-

S.No	Office Code	Office Name	Office Address
1	210000	RO 1 NEW DELHI (premises)	10th FLOOR HANSALAYA BUILDING 15, BARAKHAMBHA ROAD, NEW DELHI
2	210011	SVC RO1 DELHI	10th FLOOR, HANSALAYA BUILDING 15, BARAKHAMBHA ROAD, NEW DELHI
3	210021	TP HUB RO 1 NEW DELHI	F-14, United India Life Bldg. Connaught Place
4	211200	DO 2 NEW DELHI	16/20, WEA, FIRST FLOOR, NEAR SHASTRI PARK, PADAM SINGH ROAD, KAROL BAGH NEW DELHI
5	211201	CB0 5 NEW DELHI	12B & 12C GOPALA TOWER RAJENDRA PLACE
6	211290	BC AIRPORT COUNTER DELHI	INDIRA GANDHI INTERNATIONAL AIRPORT TERMINAL 3 PALAM NEW DELHI
7	211600	DO-6	DO-6 206, II ND FLOOR 57, MANJUSHA BLDG
8	211690	BC - SAVITRI NAGAR, DELHI	208, A/3, Savitri Nagar Opp. Syndicate Bank New Delhi - 110017
9	211691	BC BADARPUR, DELHI	573, 2nd floor Chirag Delhi, NEW DELHI-110017
10	212200	DO 10 - NEW DELHI	101 L.S.C. 1st FLOOR H-BLOCK MARKET VIKAS PURI
11	212203	CBO-13 NEW DELHI	L-5, FIRST FLOOR, LAJPAT NAGAR - II NEW DELHI-110024
12	212290	BC - KAPASHERA	8D & 12D, 1ST FLOOR, VIPIN GARDEN MAIN NAJAFGARH ROAD NEAR METRO PILLAR NO.796
13	212700	DO 15 NEW DELHI	G-8 N.D.S.E. SOUTH EXTENTION PART - I NEW DELHI
14	212703	CBO-19, NEW DELHI	2, CENTRAL ROAD, JANGPURA, NEW DELHI
15	212707	BO Malviya Nagar, DELHI	D-86, 1st Floor, Malviya Nagar, New Delhi 110017
16	212790	BC - R.K.PURAM, NEW DELHI	Shop No. 56, Vasant Place Market, Sec 6, R K Puram.
17	212800	DO 16 NEW DELHI	DIVISIONAL OFFICE- 16 N-34 BOMBAY LIFE BUILDING

18	214300	DO-17, NEW DELHI	A-22-23, 2nd FLOOR, TAGORE MARKET, KIRTI NAGAR, (OPP. METRO PILLAR NO.332) NAJAFGARH ROAD
19	214303	DAB 1, NEW DELHI	DAB-1 , 60-JANPATH NEW DELHI
20	214500	DO 19 NEW DELHI	PANKAJ PLAZA, PLOT NO-4 2ND FLOOR, SECTOR-4, DWARKA,NEW DELHI
21	214592	BC- NAJAFGARH, DELHI	RZ-14, New Roshan Pura, Paprawat More, Najafgarh, New Delhi 110 043.
22	214600	DO 20 NEW DELHI	N-39, Bombay Life Bldg., Connaught Circus, Connaught Place, New Delhi
23	215100	DO 24 NEW DELHI	Bombay Life Bldg. N-36 Con.Circus NEW DELHI
24	215400	DO-9 NEW DELHI	SUNLIGHT INSURANCE BUILDING. 1/28 ASAF ALI ROAD NEW DELHI
25	215402	CBO 15 ROHINI, DELHI	5th Floor, Sachdeva Tower, Sector 8, Rohini, Delhi - 110085
26	215500	DO-18, NEW DELHI	6 TH FLOOR, SHAH PURI TOWER C-58 COMMUNITY CENTER JANAK PURI
27	215502	CBO 10 MAYAPURI, DELHI	9, COMMUNITY CENTRE PHASE-1 MAYAPURI
28	215590	BC TILAK NAGAR	16/3,DOUBLE STOREY, PREM NAGAR, NEAR GATE NO. 4, METRO STATION, TILAK NAGAR,
29	215600	DO-4 NEW DELHI	UGF 8,11,12 & 13, Arunachal Building, 19,Barakhamba Road,
30	215601	CBO 16 NEW DELHI	JEEVAN VIHAR BUILDING, 3rd FLOOR, SANSAD MARG NEW DELHI
31	215700	DO 25 NEW DELHI (NODAL OFFICE MARUTI TIEUP)	Divisional Office-25- Maruti Nodal Office, 1st Floor, 88 Janpath
32	210012	SVC 2	288/7 MUNJAL TOWER OLD RAILWAY ROAD GURGAON
33	215300	DO 2 GURGAON	PAYAL CINEMA COMMERCIAL COMPLEX DELHI ROAD, SECTOR-14 GURGAON (HARYANA)
34	215302	BO-GURGAON	288/7 MUNJAL TOWER OLD RAILWAY ROAD
35	215392	BC - SOHNA	Opp. Sohna Bus Stand Sohna Alwar Road Near Yes Bank
36	215393	BC - BADSHAHPUR	NEAR RADHAKRISHAN MANDIR SOHNA ROAD SOHNA GURGAON
37	215394	BC - PATAUDI, GURGAON	UNIT OF ORIENTAL INSURANCE DO GURGAON HAILEY MANDI ROAD OPPOSITE SHIV MURTI
38	215301	BO - MANESAR	SCO-D/5, FIRST FLOOR ABOVE OBC BANK, SECTOR-1 IMT MANESAR, GURGAON
39	210000	LEGAL CELL	288/7 MUNJAL TOWER OLD RAILWAY ROAD
40	210000	RTC	NBCC center,3rd floor ,Okhla Phase-1 pkt-A, Near hotel Crown plaza
41	210013	MARUTI CLAIM HUB	10th FLOOR HANSALAYA BUILDING 15, BARAKHAMBIA ROAD, NEW DELHI
42	210000	STORE DEPARTMENT	8D &12D, 1ST FLOOR, VIPIN GARDEN MAIN NAJAFGARH ROAD NEAR METRO PILLAR NO.796

The above list is not exhaustive and is subject to change.

7.2 Amendment to Bid Document

At any time prior to the deadline for submission of Bids, OICL may for any reason either on its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document, by amendment.

All prospective Bidders that have received the Bid Document will be notified of the amendment. The same will be binding on them. In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their Bids, OICL may, at its discretion, extend the deadline for a reasonable period to be decided by OICL for the submission of Bids. Details will be communicated and published on our portal www.orientalinsurance.org.in.

- a. OICL also reserves the right to change any terms and conditions of the RFP and its subsequent addendums, as it deems necessary at its sole discretion. OICL will inform the Bidder about changes, if any, before the deadline of bids submission.
- b. OICL may revise any part of the RFP, by providing an addendum to the Bidder at stage till commercial bids are opened. OICL reserves the right to issue revisions to this RFP at any time before the deadline for bid submissions.
- c. OICL reserves the right to extend the dates for submission of responses to this document.
- d. Preliminary Scrutiny – OICL will scrutinize the offer to determine whether it is complete, whether any errors have been made in the offer, whether required technical documentation has been furnished, whether the documents have been properly signed, and whether items are quoted as per the schedule. OICL may, at its discretion, waive any minor non-conformity or any minor deficiency in an offer. This shall be binding on the Bidder and OICL reserves the right for such waivers and OICL's decision in the matter will be final.
- e. Clarification of Offer – To assist in the scrutiny, evaluation and comparison of offer, OICL may, at its discretion, ask the Bidder for clarification of their offer. OICL has the right to disqualify the Bidder whose clarification is found not suitable to the proposed project.
- f. OICL reserves the right to make any changes in the terms and conditions of purchase. OICL will not be obliged to meet and have discussions with any Bidder, and / or to listen to any representations.
- g. Erasures or Alterations – The offer containing erasures or alterations will not be considered. There should be no hand-written material, corrections or alterations in the offer. Technical details must be completely filled up. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure / manual" is not acceptable. OICL may treat the offers not adhering to these guidelines as unacceptable.
- h. Right to Alter Quantities – OICL reserves the right to alter the requirements specified in the tender. OICL also reserves the right to delete or increase one or more items from the list of items specified in the tender. OICL will inform the Bidder about changes, if any. In the event of any alteration in the quantities the price quoted by the Bidder against the item would be considered for such alteration. The Bidder agrees that the prices quoted for each line item & component is valid for period of contract and can be used by OICL for alteration in quantities. Bidder agrees that there is no limit on the quantities that can be altered under this contract. During the contract period the Bidder agrees to pass on the benefit of reduction in pricing for any additional items to be procured by OICL in the event the market prices / rate offered by the Bidder are lower than what has been quoted by the Bidder as the part of commercial offer. Any price benefit in the products, licenses, software, services & equipment should be passed on to OICL within the contract period.

7.3 Sub-contracts

It is clarified that notwithstanding the use of sub-contractors by the Bidder, the Bidder shall be solely responsible for performance of all obligations under the RFP irrespective of the failure or inability of the subcontractor chosen by the Bidder to perform its obligations. The Bidder shall also have the responsibility for payment of all dues and contributions, as applicable including any statutory requirement and compliance. No additional cost will be incurred by OICL on account of sub-contract, if any.

7.4 Conditional bids

Conditional bids shall not be accepted on any ground and shall be rejected straightway. If any clarification is required, the same should be obtained before submission of bids.

7.5 Submission of Bids

Bidders shall submit the Bids online. For details please refer RFP Section 11 – Instructions to Bidders.

7.6 Performance Security

Within 15 days after the receipt of Notification of Award from OICL, the Bidder shall furnish performance security to OICL as per Appendix - 4, which shall be equal to **3 percent** of the value of the contract - valid till date of expiry of contract period in the form of a bank guarantee from a nationalized/ scheduled bank as per the norms laid by the RBI.

Failure by Bidder to submit the Performance security will result in invocation of Bid security held by the Company (OICL).

7.7 Delay in Bidder's performance

Performance of service shall be made by the Bidder in accordance with the time schedule specified by OICL in the contract. Any unexcused delay by the Bidder in the performance of his implementation/service/other obligations shall render the Bidder liable to any or all of the following sanctions: forfeiture of his performance security, imposition of liquidated damages, and/ or termination of the contract for default.

If at any time during performance of the contract, the Bidder should encounter conditions impeding timely performance of services, the Bidder shall promptly notify OICL in writing of the fact of delay, its likely duration and cause(s), before the scheduled delivery / installation / implementation date. OICL shall evaluate the situation after receipt of the Bidder's notice and may at their discretion extend the Bidder's time for delivery / installation / implementation, in which case the extension shall be ratified by the parties by amendment of the contract. If the Bidder's request to delay the performance of services is not found acceptable to OICL, the above mentioned clause would be invoked.

7.8 Payment terms

All the Amounts will be paid quarterly in arrears in Indian Rupees Only (INR).

7.9 Mode of Payment

OICL shall make all payments only through Electronic Payment mechanism (viz. ECS). Bidders should invariably provide the following particulars along with their offers:

- a) Account Number and Type of Bank account (Current / Savings/Cash Credit).
- b) IFSC / NEFT Code (11 digit code) / MICR code, as applicable, along with a cancelled cheque leaf.
- c) Permanent Account Number (PAN) under Income Tax Act.
- d) GST Number.
- e) E-mail address of the Bidder / authorized official (for receiving the updates on status of payments).

7.10 Currency of Payments

Payment shall be made in Indian Rupees (INR) only.

7.11 Other RFP Requirements

Quoting multiple options for any of the line item mentioned in the Bill of Material is not allowed.

7.12 Extension of the Contract

The AMC Contract may be extended for a further period up to one year (maximum) on pro-rata basis price negotiated up to max. 10% of the expiring contract value on mutually agreed terms between OICL and Bidder.

8. Terms of Reference ('ToR')

8.1 Contract Commitment

OICL intends that the contract, which is contemplated herein with the Bidder, shall be for a period of three years.

8.2 Completeness of Project

The project will be deemed as incomplete if the desired objectives of the project Section 6 – Scope of Work of this document are not achieved.

8.3 Assignment

OICL shall have the right to assign such portion of the services to any of the sub-contractors, at its sole option, upon the occurrence of the following: (i) Bidder refuses to perform; (ii) Bidder is unable to perform; (iii) termination of the contract with the Bidder for any reason whatsoever; (iv) Expiry of the contract. Such right shall be without prejudice to the rights and remedies, which OICL may have against the Bidder. The Bidder shall ensure that the said subcontractors shall agree to provide such services to OICL at no less favourable terms than that provided by the Bidder and shall include appropriate wordings to this effect in the agreement entered into by the Bidder with such sub-contractors. The assignment envisaged in this scenario is only in certain extreme events such as refusal or inability of the Bidder to perform or termination/expiry of the contract.

8.4 Canvassing/Contacting

Any effort by a Bidder to influence the Company in its decisions on Bid evaluation, Bid comparison or award of contract may result in the rejection of the Bidder's Bid. No Bidder shall contact the Company on any matter relating to its Bid, from the time of opening of Commercial Bid to the time the Contract is awarded.

8.5 Indemnity

The Bidder should indemnify OICL (including its employees, directors or representatives) from and against claims, losses, and liabilities arising from:

- a) Non-compliance of the Bidder with Laws / Governmental Requirements
- b) IP infringement
- c) Negligence and misconduct of the Bidder, its employees, and agents

Indemnity would be limited to court awarded damages and shall exclude indirect, consequential and incidental damages.

The Bidder shall not indemnify OICL for

- (i) Any loss of profits, revenue, contracts, or anticipated savings or
- (ii) Any consequential or indirect loss or damage however caused

8.6 Inspection of Records

All Bidder records with respect to any matters covered by this tender shall be made available to OICL or its designees at any time during normal business hours, as often as OICL deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Said records are subject to examination. OICL's auditors would execute confidentiality agreement with the Bidder, provided that the auditors would be permitted to submit their findings to OICL, which would be used by OICL. The cost of the audit will be borne by OICL. The scope of such audit would be limited to Service Levels being covered under the contract, and financial information would be excluded from such inspection, which will be subject to the requirements of statutory and regulatory authorities.

8.7 Publicity

Any publicity by the Bidder in which the name of OICL is to be used should be done only with the explicit written permission of OICL.

8.8 Solicitation of Employees

Both the parties agree not to hire, solicit, or accept solicitation (either directly, indirectly, or through a third party) for their employees directly involved in this contract during the period of the contract and one year thereafter, except as the parties may agree on a case-by-case basis. The parties agree that for the period of the contract and one year thereafter, neither party will cause or permit any of its directors or employees who have knowledge of the agreement to directly or indirectly solicit for employment the key personnel working on the project contemplated in this proposal except with the written consent of the other party. The above restriction would not apply to either party for hiring such key personnel who (i) initiate discussions regarding such employment without any direct or indirect solicitation by the other party (ii) respond to any public advertisement placed by either party or its affiliates in a publication of general circulation or (iii) has been terminated by a party prior to the commencement of employment discussions with the other party.

8.9 Information Ownership

All information processed, stored, or transmitted by Bidder equipment belongs to OICL. By having the responsibility to maintain the equipment, the Bidder does not acquire implicit access rights to the information or rights to redistribute the information. The Bidder understands that civil, criminal, or administrative penalties may apply for failure to protect information appropriately.

8.10 Sensitive Information

The Bidder is prohibited from unauthorized disclosure, modification or access any information considered sensitive.

Types of sensitive information that will be found on OICL systems the Bidder may support or have access to include, but are not limited to: Information subject to special statutory protection, legal actions, disciplinary actions, complaints, IT security, pending cases, civil and criminal investigations, etc.

8.11 Confidentiality

Bidder understands and agrees that all materials and information marked and identified by OICL as 'Confidential' are valuable assets of OICL and are to be considered OICL's proprietary information and property. Bidder will treat all confidential materials and information provided by OICL with the highest degree of care necessary to insure that unauthorized disclosure does not occur. Bidder will not use or disclose any materials or information provided by OICL without OICL's prior written approval.

Bidder shall not be liable for disclosure or use of any materials or information provided by OICL or developed by Bidder, which is:

- a. possessed by Bidder prior to receipt from OICL, other than through prior disclosure by OICL, as documented by Bidder's written records;
- b. published or available to the general public otherwise than through a breach of Confidentiality; or
- c. obtained by Bidder from a third party with a valid right to make such disclosure, provided that said third party is not under a confidentiality obligation to OICL; or
- d. Developed independently by the Bidder.

In the event that Bidder is required by judicial or administrative process to disclose any information or materials required to be held confidential hereunder, Bidder shall promptly notify OICL and allow OICL a reasonable time to oppose such process before making disclosure.

Bidder understands and agrees that any use or dissemination of information in violation of this Confidentiality Clause will cause OICL irreparable harm, may leave OICL with no adequate remedy at law and OICL is entitled to seek to injunctive relief.

Nothing herein shall be construed as granting to either party any right or license under any copyrights, inventions, or patents now or hereafter owned or controlled by the other party.

The requirements of use and confidentiality set forth herein shall survive the expiration, termination or cancellation of this tender.

Nothing contained in this contract shall limit the Bidder from providing similar services to any third parties or reusing the skills, know-how, and experience gained by the employees in providing the services contemplated under this contract. The confidentiality obligations shall survive for a period of one year post the termination/expiration of the Agreement.

The Bidder shall adhere to the norms of Information Security guidelines laid down by OICL.

8.12 Termination for Default

OICL may, without prejudice to any other remedy for breach of contract, by 30 calendar days written notice of default sent to the Bidder, terminate the contract in whole or in part:

- a) If the Bidder fails to deliver any or all of the Solution and services within the time period(s) specified in the contract, or any extension thereof granted by OICL; or
- b) If the Bidder fails to perform any other obligation(s) under the contract

In the event of OICL terminating the contract in whole or in part, pursuant to above mentioned clause, OICL may procure, upon such terms and in such manner, as it deems appropriate, goods and services similar to those undelivered and the Bidder shall be liable to OICL for any excess costs incurred for procurement of such similar goods or services (capped at 5% differential value). However, the Bidder shall continue performance of the contract to the extent not terminated.

8.13 Force Majeure

The Bidder shall not be liable for forfeiture of his performance security, liquidated damages or termination for default, if and to the extent that, his delay in performance or other failure to perform his obligations under the contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder and not involving the Bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of OICL either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Bidder shall promptly notify OICL in writing of such conditions and the cause(s) thereof. Unless otherwise directed by OICL, the Bidder shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

8.14 Termination for Insolvency

OICL may, at any time, terminate the contract by giving written notice to the Bidder, without any compensation to the Bidder, whatsoever if:

- i. The Bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to OICL.
- ii. The Supplier being a company is wound up voluntarily or by the order of a court or a receiver, or manager is appointed on behalf of the debenture/shareholders or circumstances occur entitling the court or debenture/shareholders to appoint a receiver or a manager, provided that such termination will not prejudice or affect any right of action or remedy accrued or that might accrue thereafter to the OICL.

8.15 Termination for Convenience

OICL may send by 30 calendar days written notice to the Bidder to terminate the contract, in whole or in part at any time of their convenience. The notice of termination shall specify the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective. In the event of the Bidder wishing to terminate this agreement, the bidder may send by 90 calendar days written notice to OICL to terminate the contract, in whole or in part at any time of their convenience. The notice of termination shall specify the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective.

The goods and services that are complete and ready for shipment within 30 calendar days after the receipt of notice of termination by the Bidder shall be purchased by OICL at the contracted terms and prices. For the remaining goods and services, OICL may elect:

- i. To have any portion completed and delivered at the contracted terms and prices; and/ or
- ii. To cancel the remainder and pay to the Bidder a mutually agreed amount for partially completed goods and services and for materials and parts previously procured by the Bidder.

8.16 Resolution of disputes

OICL and the Bidder shall make every effort to resolve amicably, by direct informal negotiation between the respective project managers of OICL and the Bidder, any disagreement or dispute arising between them under or in connection with the contract. If OICL project manager and the Bidder project manager

are unable to resolve the dispute they shall immediately escalate the dispute to the senior authorized personnel designated by the Bidder and OICL respectively. If after thirty days from the commencement of such negotiations between the senior authorized personnel designated by the Bidder and OICL, OICL and the Bidder have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution through formal arbitration. All questions, claims, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator acceptable to both parties failing which the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator who shall act as the presiding arbitrator. The Arbitration and Reconciliation Act, 1996 or any statutory modification thereof shall apply to the arbitration proceedings and the venue of the arbitration shall be New Delhi. The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at New Delhi alone shall have the jurisdiction in respect of all matters connected with the Contract. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either Party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides.

8.17 Governing Language

The contract shall be written in the language of the bid i.e. English. All correspondence and other documents pertaining to the contract, which are exchanged by the parties, shall be written in that same language. English Language version of the contract shall govern its implementation.

8.18 Applicable Law

The contract shall be interpreted in accordance with the Indian Laws for the time being in force and will be subject to the exclusive jurisdiction of Courts at Delhi (with the exclusion of all other Courts).

The personnel employed by Bidder in OICL's premises shall be engaged by him as his own employee in all respects and responsibilities/obligations under Contract Labour (Regulation & Abolition) Act 1970, Factories Act 1948, Workmen's Compensation Act 1923, the Employees' Provident Fund and Miscellaneous Provisions Act 1952, The Minimum Wages Act 1948, Child Labour (Prohibition & Regulation) Act, 1986 and other applicable statutory enactments shall be that of the Bidder. The Bidder shall indemnify OICL against all claims whatsoever in respect of the said personnel under the aforesaid Acts or any other statutory provisions or the like in respect of any damage, penalty, compensation, interest, fines payable consequent to any accident or injury sustained by any worker of the Bidder during the period of contract.

8.19 Minimum Wages

The Bidder during the period of contract shall pay wages not less than minimum wage prescribed by Government from time to time to the personnel engaged by him in this contract.

The Bidder must ensure that the wages to the Workers are paid within the stipulated time as provided under relevant Rules & Regulations/Law/Statute in force. The Service Provider/ Contractor will not link the payment of wages to the workers with settlement of his bills by OICL.

The Bidder will deduct ESI contribution and Provident fund contribution of the employees from the minimum wages of the workers at the rate as applicable from time to time and deposit the same with the appropriate authorities along with Employer's contribution of ESI and PF as per the rate applicable from time to time wherever applicable.

The Bidder will be liable to get the Provident fund refunded from the Provident Fund Commissioner of the worker, if he is terminated, dies, or leaves the job.

8.20 Prices

The prices quoted (as mentioned in Appendix 01- Bill of Materials submitted by the Bidder) for the solution and services shall be firm throughout the period of contract and shall not be subject to any escalation.

8.21 Taxes & Duties

The Prices Quoted by the bidder shall be exclusive of all the applicable taxes. OICL shall pay the taxes on actuals.

8.22 Deduction

Payments shall be subject to deductions (such as TDS) of any amount, for which the Bidder is liable under the agreement against this tender.

8.23 No Claim Certificate

The Bidder shall not be entitled to make any claim whatsoever against OICL under or by virtue of or arising out of this contract, nor shall OICL entertain or consider any such claim, if made by the Bidder after he shall have signed a "No Claim" certificate in favour of OICL in such forms as shall be required by OICL after all payments due to the Supplier are made in full.

8.24 Rights reserved by OICL

- i. Company reserves the right to accept or reject any or all Bids without assigning any reasons.
- ii. Company reserves the right to verify the validity of information given by the Bidders. If at any future point of time, it is found that the Bidder had made a statement, which is factually incorrect, OICL will reserve the right to debar the Bidder from bidding prospectively for a period to be decided by OICL and take any other action as maybe deemed necessary.
- iii. OICL reserves the right to issue a fresh RFP for this project at any time during the validity of the contract period with the selected Bidder.

8.25 Limitation of Liability

Bidder's cumulative liability for its obligations under the contract shall not exceed the total contract value and the Bidder shall not be liable for incidental / consequential or indirect damages including loss of profit or saving.

8.26 Waiver

No failure or delay on the part of either party relating to the exercise of any right power privilege or remedy provided under this tender document or subsequent agreement with the other party shall operate as a waiver of such right power privilege or remedy or as a waiver of any preceding or succeeding breach by the other party nor shall any single or partial exercise of any right power privilege or remedy preclude any other or further exercise of such or any other right power privilege or remedy provided in this tender document all of which are several and cumulative and are not exclusive of each other or of any other rights or remedies otherwise available to either party at law or in equity.

8.27 Violation of terms

OICL clarifies that OICL shall be entitled to an injunction, restraining order, right for recovery, suit for specific performance or such other equitable relief as a court of competent jurisdiction may deem necessary or appropriate to restrain the Bidder from committing any violation or enforce the performance of the covenants, obligations and representations contained in this tender document. These injunctive remedies are cumulative and are in addition to any other rights and remedies OICL may have at law or in equity, including without limitation a right for recovery of any amounts and related costs and a right for damages.

9. Instructions to Bidders

9.1 Procedure for submission of Bids: Bids will be submitted in online mode on GeM Portal

The Bidders will be required to submit following three separate documents.

1. Eligibility Bid
2. Technical Bid
3. Commercial Bid

9.2 Offline Submissions

The Bidder is requested to submit the following documents offline in a Sealed Envelope at the address mentioned in **Section 4** before the start of Public Online Tender Opening Event.

The envelope shall bear (the project name), the tender number and the words 'DO NOT OPEN BEFORE' (due date & time).

1. Hard Copy of Commercial Bid in a sealed envelope as per format mentioned in Appendix-1 Bill of Material.
2. Original copy of the power-of-attorney.

Note: The Bidder should also upload the scanned copies of all the above-mentioned original documents as Bid-Annexures during Online Bid-Submission.

Note:

- a) The Bid shall be typed in English and signed by the Bidder or a person duly authorized to bind the Bidder to the Contract. The person(s) signing the Bids shall initial all pages of the Bids.
- b) All envelopes should be securely sealed and stamped.
- c) It is mandatory for the Bidder to quote for all the items mentioned in the RFP.

10. Evaluation Criteria

The competitive bids shall be evaluated in three stages:

10.1 Eligibility Evaluation

Eligibility criterion for the Bidders to qualify this stage is clearly mentioned in Section 5 - Eligibility Criteria of this document. The Bidders who meet ALL these criteria would only qualify for the second stage of evaluation. The Bidder would also need to provide supporting documents for eligibility proof. All the credentials of the Bidder necessarily need to be relevant to the Indian market.

The decision of OICL shall be final and binding on all the Bidders to this document. OICL may accept or reject an offer without assigning any reason whatsoever.

10.2 Technical Evaluation

The Technical bids of bidders qualifying the eligibility criteria will be opened and reviewed to determine whether the technical bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at OICL'S discretion. It is mandatory for the Bidder to comply with all the line items given in the technical specifications (Annexure 1). In case if the Bidder does not comply with any of the line items given in technical specifications (Annexure 1), it will not qualify to Stage 3 of evaluation process.

10.3 Commercial Evaluation

The commercial bids for the technically qualified Bidders will be opened and reviewed to determine whether the commercial bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at OICL'S discretion.

OICL will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the lowest commercial bid (L1), provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

11. Bid Documents

11.1 Eligibility Bid Documents

Eligibility document should contain following:-

1. Compliance to Eligibility Criteria on the Bidder's letter head along with required supporting documents as per Section 5 duly signed and stamped by the Authorized signatory.
2. The power of attorney or authorization, or any other document consisting of adequate proof of the ability of the signatory to bind the Bidder.
3. Undertaking that the Bidder has quoted for all items and the bid validity will be for 180 days from the date of submission of commercial bid.
4. Statement of No-Deviation as per Appendix-5.
5. Application Form for Eligibility Bid as per Annexure 3.
6. Confirmation of Tender Fee Submission.
7. Non-Disclosure Agreement Signed and Stamped as per Annexure-5

Note:

1. Participation in this tender will mean that the Bidder has accepted all terms and conditions and clauses of this tender and subsequent modifications to this tender, if any.
2. The documentary evidence asked in respect of the eligibility criteria would be essential. Bids not accompanied by documentary evidence may be subject to rejection. Clarification/ Additional documents, if any, sought by OICL from the Bidder has to be submitted within the stipulated time. Otherwise, bid will be rejected and no further correspondence in the matter will be entertained by OICL.
3. Any alterations, erasures or discrepancies in figures etc. may render the bid invalid. The bid may be rejected in case of non-adherence to any of the instructions given above.

11.2 Technical Bid Documents

Technical Bid should contain the following:

1. Executive Summary of Bidder's response: The Executive Summary should be limited to a maximum of five pages and should summarize the content of the response. It should initially provide an overview of Bidder's organization and position with regards to proposed solution and professional services. A brief description of the unique qualifications of the Bidder should be included. Information provided in the Executive Summary is to be presented in a clear and concise manner.
2. Covering Technical Letter (Appendix 2), giving reference of this tender and consent for acceptance of all the Terms and Conditions of this tender.
3. Implementation Methodology & Detailed Work Plan (Project Plan).
4. Compliance to Minimum Technical Specifications as per Annexure-1.
5. Masked Commercial Bid: The Bidder should also include a replica of the final commercial bid without prices in the technical bid. "The Bidder must note that the masked commercial bid should be actual copy of the commercial bid submitted with prices masked and not copy of the Pro-forma/format of the Appendix 1 – Bill of Materials in the RFP."
6. Escalation Matrix for call logging and escalation purpose.

OICL reserves the right not to allow / permit changes in the technical specifications and not to evaluate the offer in case of non-submission or partial submission of technical details.

OICL may at its discretion waive any minor non-conformity in any offer and the same shall be binding on all Bidders and OICL reserves the right for such waivers.

If OICL is not satisfied with the technical specifications in any tender and observes major deviations, the technical bids of such Bidders will not be short-listed and the price bids of such Bidders will not be opened. No further discussions shall be entertained with such Bidders in respect of the subject technical bid.

11.3 Commercial Bid Documents

Commercial Bid should be as per the format mentioned in Appendix 1 – Bill of Materials. The Commercial Bid should give all relevant price information and should not contradict the Technical Bid in any manner. There should be no hidden costs for items quoted.

The rates quoted should be in Indian Rupees only and same should be rounded off to the nearest rupee and filled in both words and figures.

12. Service Level Agreement:

The bidder is required to provide a draft SLA covering all the equipment and services supplied. The SLA must clearly mention how the commitments will be monitored and measured. The final SLA shall be drafted in consultation with OICL.

The SLA should ensure that the entire 'IT Infrastructure' is available for use during business hours (10:00 AM to 6:00 PM, Monday to Friday) and any Complaint Booking: onsite engineers or OICL officials can book Complaint.

In case office operate on Saturdays, Sundays or any other holiday, OICL office will inform in advance and the bidder shall arrange support accordingly.

Telephone / Web / Fax / E-mail etc will intimate breakdown / failure calls to the bidder. The bidder should compulsorily allot a complaint ID for every complaint booked by any office by any medium. The downtime / breakdown period will be reckoned from the date and time of logging of the complaint by OICL.

Complaint Resolution: in case of Physical visit by the engineer, Company's authorized personnel will validate all the reports of complaint resolution / closure. Complaints will be deemed resolved if the customer call report is signed by both the service engineer and company's authorised personnel specifying that the complaint is satisfactorily resolved and giving the date and time of complaint booking and resolution.

1. Conditions: The bidder has to ensure that all the complaints lodged by the company are attended to and rectified within the shortest possible time. Sufficient spares need to be maintained by the bidder at appropriate locations to address any equipment related problem within the stipulated resolution time frame desired by OICL.
2. 80% of the Machines shall be with latest versions/patches of Antivirus as released by OEM(Symantec) and bidder shall submit the report to OICL about the versions running in the PC at the end of every quarter. For every default, a penalty of 5% of the quarterly pay-out will be deducted.
3. Resolution time: 24 Hrs (1 Working Day)

If the breakdown call is not resolved within the resolution time of the bidder provides no standby equipment, penalty will be charged as per the rates below to the maximum of unit purchase price of that machine:-

S.No.	Items	Penalty per day (in Rs.)
	Windows 10 PC - Dell - (Pentium dual core G4400/4GB RAM/500GB HDD) with 18.5" Monitor	500
	Windows 10 PC- Acer – (AMD A6 7400/4 GB RAM/1 TB HDD) with 18.5" Monitor	500
	Windows 10 PC (HP/Acer) - AMD Ryzen 3/8 GB RAM/1 TB HDD with 18.5" Monitor	500
	Windows 8 PC - Wipro (Intel Core i3-3240/4 GB RAM/500 GB HDD)	500
	LJP - HP 202dw, 403dn, 501dn, 202dn	100
	LJP - HP M203d	100
	All Other HP LJPs	100
	All other Non HP LJPs	100
	Scanner SJ5590, SJ G2410, SJ2400, SJ3000, G3010, SJ 200	100
	LIPI Printers 6306, T6100	100
	UPS 10 KVA - APC	1500
	Ext. charger for 10 KVA UPS	1500
	Isolation Transformer for 10 KVA UPS	1500
	UPS 5 KVA – APC	1500
	External Charger for 5 KVA UPS	1500
	Isolation Transformer for 5 KVA UPS	1500
	UPS 5 KVA Delta Make	1500
	UPS Tritonincs 10 KVA	1500
	Network Switch – Cisco 2960	1500
	Network Switch – D link DESI1016D	1500
	Racks	100

Note: Failure/crashing of Operating System (OS) shall also be considered as machine breakdown.

Exclusions from downtime calculations:

- Scheduled downtime approved by OICL for preventive maintenance, testing, system upgrades etc.
- Failures due to source power unavailability.
- Downtime because of LAN cabling faults or WAN link failures
- Force Majeure conditions not foreseen but mutually agreed by both parties.

13. Appendix

This page is
Intentionally
left blank

13.1 Appendix 1: Bill of Material**Table 1 : AMC and PM activity Table 1 : AMC and PM activity**

S.No	Items Description	Years of Purchase	Basic Unit Price	Qty.	Total Price Year1	Total Price Year 2	Total Price Year 3
1	Windows 10 PC Dell - (Pentium dual core G4400/4GB RAM/500GB HDD) Acer - (AMD A6 7400/4 GB RAM/1TB HDD)	2017		112			
2	Windows 8 PC Wiprol - (Intel core i3-3240/4 GB RAM/ 500GB HDD)	2013		36			
3	Windows 10 PC (AMD Ryzen 3 Pro 2200F /8 GB RAM/500 GB HDD)	2019		340			
4	PCs - other make	2013		1			
5	LJP- HP 203d	2017		12			
6	LJP- HP 1007, HP 1108, 1020, 1022,1008,1015,1005	2011		72			
7	LJP- 1606	2013		20			
8	Network LJP- HP 202w	2019		97			
9	Network LJP- HP 1566	2010		15			
12	Network LJP- HP 82540	2019		2			
13	Scanner ADF	2017		28			
14	Scanner Flatbed	2017		64			
15	LJPs- Other make	2017		1			
17	Multifuction Printer	2015		20			
18	UPS 10 KVA- APC	2010		18			

19	External Charger for 10KV UPS	2010		18			
20	Isolation Transformer for 10 KVA UPS	2010		18			
21	UPS 5 KVA- APC	2010		9			
22	External Charger for 5KV UPS	2010		9			
23	Isolation Transformer for 5 KVA UPS	2010		9			
24	UPS 1 & 2 KVA - APC AUR APC	2010		8			
25	External Charger for 1KV UPS	2010		8			
26	Isolation Transformer for 1 KVA UPS	2010		8			
28	UPS other Make	2010		3			
29	Network Switch (Manageable)- Cisco 2960	2017		30			
30	Racks	2010		30			
31	Server Unix	2010		1			
33	Laptops	2017		42			
34	Earthing Pit	2010		5			
Total Price							
Grand Total (Year 1+ Year 2 + Year 3)							

Note:- Total cost for each line item quoted in Table 1 shall be sum of AMC and PM Activity out of which 20% of total quoted cost for each line item will be considered as cost of PM Activity for that line item.

Table.2 Resident Engineer and Helpdesk Coordinator (Amount in Rs.) (Excluding taxes)

			Year 1		Year 2		Year 3	
S.No	Item Description	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
			A	B	C= AxB	D	E=AxD	F
1	Charges for Resident Engineer for Regional Office (NRO-1 premises)	2						
2	Charges for Helpdesk Coordinator at Regional Office	1						
Total Price								
Total Price for Year 1 + Year 2+ Year 3 (C+G+E)								

Total Price (Amount in Rs.) (Excluding taxes)	
Table1 (AMC and PM Activity)	
Table 2 (Resident Engineer and Helpdesk Coordinator)	
Total Price (Table 1 + Table 2)	

Total Cost in figures: _____

Total Cost in Words: _____

Grand Total in Words – (Rupees.....)

Note:

- Bidder should strictly follow the format given in Table.
- OICL also reserves the right to delete or increase one or more items from the list of items specified in the tender. OICL will inform the Bidder about changes, if any. In the event of any alteration in the quantities the price quoted by the bidder against the item would be considered for such alteration. The bidder agrees that the prices quoted for each line item & component is valid for period of contract and can be used by OICL for alteration in quantities. Bidder agrees that there is no limit on the quantities that can be altered under this contract. During the contract period the bidder agrees to pass on the benefit of reduction in pricing for any additional items to be procured by OICL in the event the market prices / rate offered by the bidder are lower than what has been quoted by the bidder as the part of commercial offer. The Bidder is responsible for all the arithmetic computation and price flows. OICL is not responsible for any errors.

13.2 Appendix 2: Covering Technical Offer

To,

The Deputy General Manager,
IT Department,
Regional Office-1, New Delhi

Dear Sir,

1. Having examined the Scope Documents including all Annexures and Appendices, the receipt of which is hereby duly acknowledged, we, the undersigned offer to supply and deliver all the items mentioned in the 'Request for Proposal' and the other schedules of requirements and services for your company in conformity with the said Scope Documents in accordance with the schedule of Prices indicated in the Price Bid and made part of this Scope.
2. If our Bid is accepted, we undertake to abide by all terms and conditions of this Scope and also to comply with the delivery schedule as mentioned in the Scope Document.
3. We agree to abide by this Scope Offer for 180 days after the last date of submission of commercial bid and our Offer shall remain binding on us and may be accepted by OICL any time before expiry of the offer.
4. This Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
5. We undertake that in competing for and if the award is made to us, in executing the subject Contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".
6. We certify that we have provided all the information requested by OICL in the format requested for. We also understand that OICL has the exclusive right to reject this offer in case OICL is of the opinion that the required information is not provided or is provided in a different format.

Dated this.....by20

Authorised Signatory

(Name: Contact Person, Phone No., Fax, E-mail)

(This letter should be on the letterhead of the Bidder duly signed by an authorized signatory)

Signature and Seal of the Bidder

13.3 Appendix 3: Query Format

S.N.	Page No.	Point / Section #	Existing Clause	Query Sought
1				
2				
3				
4				
5				

13.4 Appendix 4: Pro forma for Performance Security

To: (Name of Purchaser)

WHEREAS..... (Name of Supplier) (Hereinafter called "the Supplier") has undertaken, in pursuance of Contract No..... dated..... 2021 to supply..... (Description of Products and Services) (Hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein, as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....

Signature and Seal of Guarantors (Supplier's Bank)

.....

Date.....

13.5 Appendix 5: Statement of No Deviation from Tender Terms and Conditions

To,
The Deputy General Manager,
IT Department,
Regional Office-1, New Delhi

Tender Ref. No. OICL/NRO 1/ITD/PC-AMC/2021/01

Dear Sir,

There are no deviations (null deviations) from the terms and conditions of the tender. All the terms and conditions of the tender are acceptable to us.

Yours faithfully,

For and on behalf of M/s _____ (Name of the manufacturer)

Signature _____

Name _____

Designation _____

Address _____

Date _____

Company Seal

13.6 Appendix 6: Non-Blacklisting Declaration form

To,
The Deputy General Manager,
IT Department,
Regional Office-1, New Delhi

Tender Ref. No. OICL/NRO 1/ITD/PC-AMC/2021/01

Dear Sir /Madam,

With reference to your above referred tender regarding procurement of Procurement of IT Support Services(Annual Maintenance Contract & Facility Management Services), we hereby confirm that we are not debarred / black listed by any Government or PSU enterprise in India as on date of the submission of RFP.

Authorized Signatory

Name:

(Stamp)

Date:

Place:

14. Annexure

**This page is
intentionally
left blank**

14.1 Annexure 1: Technical Specifications

S. No.	Mandatory Technical Requirements	Bidder's Detailed Response
A	<p>Comprehensive Annual Maintenance Contract:</p> <ul style="list-style-type: none"> i. The List of IT Assets to be included under AMC is given as per Annexure-6. ii. The onsite AMC support will be for 3 years i.e. from 01st Jan 2022 to 31st Dec 2024. The normal support window would be applicable from 10:00 AM to 6:00 PM (Monday to Friday) as per Company's current working hours. In case, office working hours change, the support window will change accordingly. iii. In case office operate on Saturdays, Sundays or any other holiday, OICL office will inform in advance and the bidder shall arrange support accordingly. iv. Resolution Time: – 24 Hrs (1 working day) v. Bidder is required to adhere to the Scope , terms and SLA of the RFP. vi. In case problem persists or the equipment needs to be removed to workshop for repairs, a standby should be provided within 24 hours of receiving complaint. The standby equipment provided should be of equivalent or higher specifications, so that normal job of OICL is not hampered. In this case, the repaired original equipment is to be installed back/permanent replacement provided within 25 days of removal. vii. The bidder shall provide 'IT Support Services' as per detailed scope of work defined. The list of IT equipment is as per Annexure-6. viii. The support will survive even after change of location of the IT Equipment. ix. All the parts of the machines will be covered under AMC except printer cartridge, UPS Batteries and user induced externally visible broken components. x. AMC would also cover maintenance of patches/bug fixes (available from the original software vendor) for Operating System, Antivirus, and other softwares under use or OICL Procures during the contract period. xi. The Bidder shall ensure Proper Data Backup in consultation with user in case of OS reinstallation and restore the machine to the earlier state. The Bidder will have to carry external CD/DVD drive wherever OS installation is required. xii. Any deletion of IT Asset will be done on the discretion of OICL during the contract. Billing for such excluded assets will stop from the date of intimation from OICL for exclusion xiii. Any addition of IT Asset will be done on the discretion of OICL during the contract period. Billing for such included assets will be made on pro rata basis. xiv. The Bidder is also required to arrange resource to coordinate with OICL's WAN Service Provider and PC-NOC helpdesk teams enabling their network access through office router to the office networking equipment as and when required. xv. The Bidder will keep 10% spares in stock for PC & Its sub Component, Printers and Its sub component at Head Office to meet day-to-day requirement for speedy complaint resolution. 	
B	<p>Onsite Resources:</p> <ul style="list-style-type: none"> i. The Bidder shall deploy 2 Resident Engineers and 1 Helpdesk Coordinator at OICL NRO-1 Office subject to acceptance by OICL. 	

	<ul style="list-style-type: none"> ii. The Service Engineer/Resident Engineer should have minimum two years of relevant experience in Managing PC Hardware, LAN Services and Network Switches effectively. iii. In case of absence of Resident Engineer / Helpdesk Coordinator, the Bidder without any delay shall provide a backup Resource. iv. OICL has its centralised helpdesk portal for which limited access will be provided to the Bidder for complaints lodging/monitoring/reporting and penalty calculation, etc. v. Bidder shall facilitate and coordinate with users for registering complaints through telephone call, email, web interface on centralised helpdesk portal. vi. Call tracking reports from the help-desk will be made available online to OICL by the bidder. vii. The Bidder, on its own expenses will arrange all PCs and Phone lines to be used by Helpdesk coordinators and Resident Engineers. viii. In case the total number of assets under warranty (i.e. UPS, Printer, Desktop etc.) increases, for every 20% increase in assets, OICL will ask the bidder to deploy additional engineer. Payment will be made for the additional resource on pro rata basis at the rates provided in the Bill of material –Table 2. If the asset increment is less than 20% than Facility Management services has to be performed by the deployed resources only, no additional payment will be provided by OICL. The Resource services are required till the warranty of the assets and once the warranty expires the assets will be included in the AMC and PM activity assets list and same shall be paid on pro rata basis as per the costing provided in the Bill of Material (Table 1) 	
C	<p>Symantec Antivirus Software Updates:</p> <ul style="list-style-type: none"> i. The bidder shall implement /integrate/ maintain/manage/support (includes patches, updates and upgrade implementation) regularly with latest version as well as check and clean the system for Viruses. ii. Though the Symantec Anti Virus client updation in PCs will be regularly done through centralised system but in case any PC is not able to take automatic update due to malfunctioning, auto update from Data Centre will be stopped to avoid choking of office band width and in such cases, the Bidder shall update Anti Virus client manually/Remote and verify in the details in the reports shared by OICL for Anti Virus iii. The daily/weekly reports giving information for non-updated Antivirus clients will be provided by the OICL. The Bidder will submit compliance analysis report to NRO-1. iv. The Bidder shall coordinate with Centralized Antivirus Helpdesk Team for maintenance and upkeeping of Group Update Provider (GUP) Server. 	
D	<p>Clients/Agents Management and patch update Management in coordination with Head Office teams: The bidder shall implement /integrate/ maintain/manage/support (includes patches, updates and upgrade implementation) on all workstations across all OICL offices mentioned in Annexure-6 and keep it up to date throughout the contract period for following applications:-</p> <ul style="list-style-type: none"> a) Centralised Anti-virus software (Symantec) b) Enterprise Management Solution (Sapphire) c) Centralized Helpdesk (Sapphire) at HO having partitions for individual ROs d) Biometric Solution (Secugen) e) Data Loss Prevention (DLP) Solution f) Network Access Control (NAC) g) Mail Microsoft Exchange h) Enterprise Content Management (EMC - Documentum) i) Any other application required for OICL functioning. 	

E	<p>Preventive Maintenance Activity:</p> <ul style="list-style-type: none"> i. The bidder shall perform quarterly preventive maintenance of all the equipment under AMC. ii. The PM activity sheet will be provided by the OICL 15 days prior to the beginning of every quarter for each type of machine. iii. The Bidder shall provide office wise PM activity schedule one week prior to the beginning of every quarter. iv. The Bidder shall install necessary softwares, OS patches, Anti-Virus patches etc. as per the requirement of OICL during PM activity. v. The Bidder shall ensure that all machines are in domain. vi. The Bidder shall make any changes required in configuration and settings of OS or any other software during PM activity. vii. PM activity for Network Switch and UPS will be carried out either after working hours or on weekends after finalizing the date in consultation with OICL. viii. The Bidder shall check the earthing status for each office during PM activity and report the same in PM call sheet. ix. The PM activity report signed by user is to be submitted to OICL quarterly along with quarterly bill/invoice. x. The bidder shall arrange for regular cleaning and hygiene of the Racks. 	
F	<p>Monthly Meeting:</p> <p>The Bidder will have Monthly Review Meeting with concerned RO-IT team and submit Minutes of Meeting.</p>	
G	<p>Training:</p> <p>The Resident Engineer shall prepare, update and provide documentation to Field Engineers/Service Engineers deployed across OICL Offices as mentioned in the RFP for call resolution.</p>	

14.2 Annexure 2: Authorization letter to attend tender opening

To,
The Deputy General Manager,
IT Department,
Regional Office-1, New Delhi

Dear Sir,

Tender Ref. No. OICL/NRO 1/ITD/PC-AMC/2021/01

Mr. /Ms..... has been authorized to be present at the time of opening of above tender due on at on my/our behalf.

Yours faithfully

Signature of Bidder

Note: Authorization should be on the letterhead of the concerned Bidder and should be signed by Authorized Signatory to bind the Bidder.

14.3 Annexure 3: Application form for Eligibility Bid

To,
The Deputy General Manager,
IT Department,
Regional Office-1, New Delhi

Application form for the Eligibility of the Bidder**Tender Ref. No. OICL/NRO 1/ITD/PC-AMC/2021/01****Company Details**

1	Registered Name, Date and Address of The Bidder.	
2	Location of Corporate Headquarters.	
3	Address for Communication	
4	Contact Person 1 (Name, Designation, Phone, Email ID)	
5	Contact Person 2 (Name, Designation, Phone, Email ID)	

Turnover and Net worth

Financial Year	Turnover (Rs. In Crores)	Net Worth
2017-18		
2018-19		
2019-20		

Signature: _____

Name: _____

Designation: _____

Date: _____

(Company Seal)

14.4 Annexure 4: Contract Form

THIS AGREEMENT made on this _____ day of _____ between The Oriental Insurance Company Limited (hereinafter "the Purchaser") of one part and "<Name of Bidder>" (hereinafter "the Bidder") of the other part:

WHEREAS the Purchaser is desirous that certain software and services should be provided by the Bidder viz., _____ and has accepted a bid by the Bidder for the supply of those software and services in the sum of _____ (Contract Price in Words and Figures) (hereinafter "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this Agreement, words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.

The following documents shall be deemed to form and be read and construed as part of this Agreement viz.

The Tender Document Ref. No. OICL/NRO1/ITD/PC-AMC/2021/01 and subsequent clarifications
 The Schedule of Requirements and the Requirement Specifications
 The Service Level Agreement
 The General Conditions of Contract
 The Purchaser's Notification of Award

In consideration of the payments to be made by the Purchaser to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the purchaser to provide the hardware, associated software, and services and to remedy defects therein the conformity in all respects with the provisions of the contract.

The purchaser hereby covenants to pay the Bidder in consideration of the provision of the hardware, associated software, and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services, which shall be supplied/ provided by the Bidder, are as under:

Item No.	Description of the Item	Quantity	Price per Unit*	Total Price	Payment Terms

* Break-up would be as per commercial bid format

Total Value: _____

Delivery Schedule: _____

Outsourcing Agreement

The outsourcing contract, inter alia, shall have in place following clauses or conditions listed below:-

- 1. Contingency Planning:** The Bidder is responsible for contingency planning of the outsourcing service to provide business continuity for the outsourced arrangements that are material in nature.
- 2. Express Clause:** The contract shall neither prevent nor impede the company from meeting its respective regulatory obligations, nor the IRDAI from exercising its regulatory powers of conducting inspection, investigation, obtaining information from either the company or the Bidder.
- 3. Handing over of the Data, Assets etc.:** In case of termination of the contract, the Bidder is responsible for handing over of the data, assets (hardware/software) or any other relevant information specific to the contract and ensure that there is no further use of the same by the Bidder.

- 4. Inspection and Audit by the Company:** The Company shall conduct periodic inspection or audit on the Bidder either by internal auditors or by Chartered Accountant firms appointed by the Company to examine the compliance of the outsourcing agreement while carrying out the activities outsourced.
- 5. Legal and Regulatory Obligations:** The Bidder shall ensure that the outsourcing contract/ arrangements do not:-
- Diminish the Company's ability to fulfil their obligations to Policyholders and the IRDAI.
 - Impede effective supervision by the IRDAI.
 - Result in Company's internal control, business conduct or reputation being compromised or weakened.
- 6. Applicability of the laws/regulations:** The Regulations apply irrespective of whether the outsourcing arrangements are entered into with an affiliated entity within the same group as the Company, or an outsourcing service Provider external to the group or the one who has been given sub-contract. The Outsourcing Agreement shall not diminish the obligations of the Company and its Board & Senior Management to comply with the relevant law/s and regulations. The Bidder engaged by the company is subject to the provisions of the Insurance Act 1938, IRDA Act 1999, rules & regulations and any other order issued thereunder.

In case, the Bidder operates from outside India, it shall ensure that the terms of the agreement are in compliance with respective local regulations governing the Bidder and laws of the country concerned and such laws and regulations do not impede the regulatory access and oversight by the Authority.

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and the year first above written.

**Signed, Sealed and Delivered for
"The Oriental Insurance Co. Ltd." by it's
constituted Attorney**

**Signed, Sealed and Delivered for
M/s _____ by its constituted
Attorney**

Signature _____
Name _____
Designation _____
Address _____
Company _____
Date _____

Signature _____
Name _____
Designation _____
Address _____
Company _____
Date _____

**Company Seal
Witness I**

**Company Seal
Witness II**

Signature _____
Name _____
Designation _____
Address _____
Company _____
Date _____

Signature _____
Name _____
Designation _____
Address _____
Company _____
Date _____

14.5 Annexure 5: Non-Disclosure Agreement

(On Rs.100 Non-Judicial stamp paper)

This Non-Disclosure Agreement made and entered into at..... Thisday of.....2020 BY AND BETWEEN..... Company Limited, a company incorporated under the Companies Act, 1956 having its registered office at (Hereinafter referred to as the Vendor which expression unless repugnant to the context or meaning thereof be deemed to include its permitted successors) of the ONE PART;

AND

The Oriental Insurance Company Ltd, having its office addressed at 10th Floor, Hansalaya Building 15, Barakhamba Road, New Delhi-110001 (hereinafter referred to as "OICL" which expression shall unless it be repugnant to the subject, meaning or context thereof, be deemed to mean and include its successors and assigns) of the OTHER PART.

The Vendor and The Oriental Insurance Company Ltd are hereinafter collectively referred to as "the Parties" and individually as "the Party"

WHEREAS:

1. The Oriental Insurance Company Ltd is engaged in the business of providing financial services to its customers and intends to engage Vendor for providing

2. In the course of such assignment, it is anticipated that The Oriental Insurance Company Ltd or any of its officers, employees, officials, representatives or agents may disclose, or deliver, to the Vendor some Confidential Information (as hereinafter defined), to enable the Vendor to carry out the aforesaid assignment (hereinafter referred to as " the Purpose").

3. The Vendor is aware and confirms that all information, data and other documents made available in the RFP/Bid Documents/Agreement /Contract or in connection with the Services rendered by the Vendor are confidential information and are privileged and strictly confidential and or proprietary of The Oriental Insurance Company Ltd. The Vendor undertakes to safeguard and protect such confidential information as may be received from The Oriental Insurance Company Ltd

NOW, THEREFORE THIS AGREEMENT WITNESSED THAT in consideration of the above premises and The Oriental Insurance Company Ltd granting the Vendor and or his agents, representatives to have specific access to The Oriental Insurance Company Ltd property / information and other data it is hereby agreed by and between the parties hereto as follows:

1. Confidential Information:

(i) "Confidential Information" means all information disclosed/furnished by The Oriental Insurance Company Ltd to the Vendor whether orally, in writing or in electronic, magnetic or other form for the limited purpose of enabling the Vendor to carry out the proposed Implementation assignment, and shall mean and include data, documents and information or any copy, abstract, extract, sample, note or module thereof, explicitly designated as "Confidential"; Provided the oral information is set forth in writing and marked "Confidential" within seven (7) days of such oral disclosure.

(ii) The Vendor may use the Confidential Information solely for and in connection with the Purpose and shall not use the Confidential Information or any part thereof for any reason other than the Purpose stated above.

Confidential Information in oral form must be identified as confidential at the time of disclosure and confirmed as such in writing within seven (7) days of such disclosure. Confidential Information does not include information which:

(a) Is or subsequently becomes legally and publicly available without breach of this Agreement by either party,

(b) was rightfully in the possession of the Vendor without any obligation of confidentiality prior to receiving it from The Oriental Insurance Company Ltd,

(c) Was rightfully obtained by the Vendor from a source other than The Oriental Insurance Company Ltd without any obligation of confidentiality,

(d) was developed by for the Vendor independently and without reference to any Confidential Information and such independent development can be shown by documentary evidence, or is/was disclosed pursuant to an order of a court or governmental agency as so required by such order, provided that the Vendor shall, unless prohibited by law or regulation, promptly notify The Oriental Insurance Company Ltd of such order and afford The Oriental Insurance Company Ltd the opportunity to seek appropriate protective order relating to such disclosure.

(e) the recipient knew or had in its possession, prior to disclosure, without limitation on its confidentiality;

(f) is released from confidentiality with the prior written consent of the other party.

The recipient shall have the burden of proving hereinabove are applicable to the information in the possession of the recipient. Confidential Information shall at all times remain the sole and exclusive property of the disclosing party. Upon termination of this Agreement, Confidential Information shall be returned to the disclosing party or destroyed, if incapable of return. The destruction shall be witnessed and so recorded, in writing, by an authorized representative of each of the parties.

Nothing contained herein shall in any manner impair or affect rights of The Oriental Insurance Company Ltd in respect of the Confidential Information.

In the event that any of the Parties hereto becomes legally compelled to disclose any Confidential Information, such Party shall give sufficient notice to the other party to enable the other Party to prevent or minimize to the extent possible, such disclosure. Neither party shall disclose to a third party any Confidential Information or the contents of this Agreement without the prior written consent of the other party. The obligations of this Clause shall be satisfied by handling Confidential Information with the same degree of care, which the receiving party applies to its own similar confidential information but in no event less than reasonable care.

The obligations of this clause shall survive the expiration, cancellation or termination of this Agreement

2. Non-disclosure: The Vendor shall not commercially use or disclose any Confidential Information or any materials derived there from to any other person or entity other than persons in the direct employment of the Vendor who have a need to have access to and knowledge of the Confidential Information solely for the Purpose authorized above. The Vendor shall take appropriate measures by instruction and written agreement prior to disclosure to such employees to assure against unauthorized use or disclosure. The Vendor may disclose Confidential Information to others only if the Vendor has executed a Non-Disclosure Agreement with the other party to whom it is disclosed that contains terms and conditions that are no less restrictive than these presents and the Vendor agrees to notify The Oriental Insurance Company Ltd immediately if it learns of any use or disclosure of the Confidential Information in violation of terms of this Agreement.

Notwithstanding the marking and identification requirements above, the following categories of information shall be treated as Confidential Information under this Agreement irrespective of whether it is marked or identified as confidential:

- a) Information regarding The Oriental Insurance Company Ltd and any of its Affiliates, customers and their accounts ("Customer Information"). For purposes of this Agreement, Affiliate means a business entity now or hereafter controlled by, controlling or under common control. Control exists when an entity owns or controls more than 10% of the outstanding shares or securities representing the right to vote for the election of directors or other managing authority of another entity; or
- b) Any aspect of The Oriental Insurance Company Ltd business that is protected by patent, copyright, trademark, trade secret or other similar intellectual property right; or
- c) Business processes and procedures; or
- d) Current and future business plans; or
- e) Personnel information; or
- f) Financial information.

3. Publications: The Vendor shall not make news releases, public announcements, give interviews, issue or publish advertisements or publicize in any other manner whatsoever in connection with this Agreement, the contents / provisions thereof, other information relating to this Agreement, the Purpose, the Confidential Information or other matter of this Agreement, without the prior written approval of The Oriental Insurance Company Ltd.

4. Term: This Agreement shall be effective from the date hereof and shall continue till expiration of the Purpose or termination of this Agreement by The Oriental Insurance Company Ltd, whichever is earlier. The Vendor hereby agrees and undertakes to The Oriental Insurance Company Ltd that immediately on termination of this Agreement it would forthwith cease using the Confidential Information and further promptly return or destroy, under information to The Oriental Insurance Company Ltd, all information received by it from The Oriental Insurance Company Ltd for the Purpose, whether marked Confidential or otherwise, and whether in written, graphic or other tangible form and all copies, abstracts, extracts, samples, notes or modules thereof. The Vendor further agree and undertake to The Oriental Insurance Company Ltd to certify in writing upon request of The Oriental Insurance Company Ltd that the obligations set forth in this Agreement have been complied with.

Any provisions of this Agreement which by their nature extend beyond its termination shall continue to be binding and applicable without limit in point in time except and until such information enters the public domain

5. Title and Proprietary Rights: Notwithstanding the disclosure of any Confidential Information by The Oriental Insurance Company Ltd to the Vendor, the title and all intellectual property and proprietary rights in the Confidential Information shall remain with The Oriental Insurance Company Ltd.

6. Remedies: The Vendor acknowledges the confidential nature of Confidential Information and that damage could result to The Oriental Insurance Company Ltd if the Vendor breaches any provision of this Agreement and agrees that, if it or any of its directors, officers or employees should engage or cause or permit any other person to engage in any act in violation of any provision hereof, The Oriental Insurance Company Ltd may suffer immediate irreparable loss for which monetary compensation may not be adequate. The Oriental Insurance Company Ltd shall be entitled, in addition to other remedies for damages & relief as may be available to it, to an injunction or similar relief prohibiting the Vendor, its directors, officers etc. from engaging in any such act which constitutes or results in breach of any of the covenants of this Agreement.

Any claim for relief to The Oriental Insurance Company Ltd shall include The Oriental Insurance Company Ltd costs and expenses of enforcement (including the attorney's fees).

7. Entire Agreement, Amendment and Assignment: This Agreement constitutes the entire agreement between the Parties relating to the matters discussed herein and supersedes any and all prior oral discussions and / or written correspondence or agreements between the Parties. This Agreement may be amended or modified only with the mutual written consent of the Parties. Neither this Agreement nor any right granted hereunder shall be assignable or otherwise transferable.

8. Governing Law: The provisions of this Agreement shall be governed by the laws of India and the competent court at Delhi shall have exclusive jurisdiction in relation thereto even though other Courts in India may also have similar jurisdictions.

9. Indemnity: The Vendor shall defend, indemnify and hold harmless The Oriental Insurance Company Ltd, its affiliates, subsidiaries, successors, assigns, and their respective officers, directors and employees, at all times, from and against any and all claims, demands, damages, assertions of liability whether civil, criminal, tortuous or of any nature whatsoever, arising out of or pertaining to or resulting from any breach of representations and warranties made by the Vendor. and/or breach of any provisions of this Agreement, including but not limited to any claim from third party pursuant to any act or omission of the Vendor, in the course of discharge of its obligations under this Agreement.

10. General: The Vendor shall not reverse - engineer, decompile, disassemble or otherwise interfere with any software disclosed hereunder.

All Confidential Information is provided "as is". In no event shall The Oriental Insurance Company Ltd be liable for the inaccuracy or incompleteness of the Confidential Information. None of the Confidential Information disclosed by The Oriental Insurance Company Ltd constitutes any representation, warranty, assurance, guarantee or inducement with respect to the fitness of such Confidential Information for any particular purpose.

The Oriental Insurance Company Ltd discloses the Confidential Information without any representation or warranty, whether express, implied or otherwise, on truthfulness, accuracy, completeness, lawfulness, and merchantability, fitness for a particular purpose, title, non-infringement, or anything else.

11. Waiver: A waiver (whether express or implied) by The Oriental Insurance Company Ltd of any of the provisions of this Agreement, or of any breach or default by the Vendor in performing any of the provisions hereof, shall not constitute a continuing waiver and such waiver shall not prevent The Oriental Insurance Company Ltd from subsequently enforcing any of the subsequent breach or default by the Vendor under any of the provisions of this Agreement.

In witness whereof, the Parties hereto have executed these presents the day, month and year first herein above written.

For and on behalf of (Company Name)_____.

Name (_____)

(Designation)

For and on behalf of The Oriental Insurance Company Ltd

Name: (_____)

(Designation)

14.6 Annexure 6: Location wise List of IT Equipment

Note: Each 10 KVA APC make UPS and 5 KVA APC make UPS is with 1 External Charger and 1 isolation transformer.

S.NO	Office Code	Office Name	Hardware Item	Make	Model	Serial No.
1	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81X
2	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X810
3	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X826
4	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X813
5	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X6YP
6	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81B
7	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80S
8	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X820
9	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81N
10	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81F
11	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81S
12	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X817
13	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X822
14	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80X
15	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80Q
16	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X815
17	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81Y
18	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81W
19	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X829
20	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X816
21	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80K
22	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81Z
23	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	2UA6391SVJ
24	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81P
25	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80V
26	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80R
27	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81K
28	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X82F
29	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80L
30	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X819
31	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X811
32	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81D
33	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81R
34	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80N
35	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80P
36	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81J
37	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X825
38	210000	RO-1	Desktop	HP OLD	HP DESKJET PRO A-G2	CNV6460F77
39	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80Z
40	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81M
41	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80Y
42	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X828

43	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81C
44	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X80J
45	210000	RO-1	Desktop	HP	HP DESKJET PRO A-G2	INA933X81G
46	210011	Maruti Claim	Desktop	HP OLD	HP DESKJET PRO A-G2	CNV644034L
47	210011	Maruti Claim	Desktop	HP OLD	HP DESKJET PRO A-G2	CNV64403AN
48	210011	Maruti Claim	Desktop	HP OLD	HP DESKJET PRO A-G2	CNV64403RX
49	210011	Maruti Claim	Desktop	HP OLD	HP DESKJET PRO A-G2	CNV6460J6Y
50	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X80T
51	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X82B
52	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X827
53	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X821
54	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X81Q
55	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X82C
56	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X80M
57	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X80H
58	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X823
59	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X82G
60	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X8214
61	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X824
62	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X82D
63	210000	RTC-OKHLA	Desktop	HP	HP DESKJET PRO A-G2	INA933X81H
64	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RZ
65	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RR
66	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6S0
67	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B7
68	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RW
69	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6S1
70	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RY
71	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RX
72	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RT
73	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RV
74	212200	DO-10	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RS
75	215590	BC TILAK NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RG
76	215590	BC TILAK NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RH
77	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA933X6YJ
78	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA933X6YR
79	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YF
80	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YN
81	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YS
82	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YQ
83	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YG
84	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YL
85	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YM
86	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YK
87	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YH
88	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YD

89	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA833X6YT
90	215500	DO-18	Desktop	HP	HP DESKJET PRO A-G2	INA933X7T7
91	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6ZF
92	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6ZG
93	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6Z8
94	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6ZJ
95	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6Z9
96	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6ZC
97	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6ZB
98	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6ZH
99	212203	CBO-13	Desktop	HP	HP DESKJET PRO A-G2	INA933X6ZD
100	212703	CBO -19	Desktop	HP	HP DESKJET PRO A-G2	INA933X791
101	212703	CBO -19	Desktop	HP	HP DESKJET PRO A-G2	INA933X78Y
102	212703	CBO -19	Desktop	HP	HP DESKJET PRO A-G2	INA933X792
103	212703	CBO -19	Desktop	HP	HP DESKJET PRO A-G2	INA933X78Z
104	212703	CBO -19	Desktop	HP	HP DESKJET PRO A-G2	INA933X78W
105	212703	CBO -19	Desktop	HP	HP DESKJET PRO A-G2	INA933X790
106	212703	CBO -19	Desktop	HP	HP DESKJET PRO A-G2	INA933X78X
107	212790	BC R.K.PURAM	Desktop	HP	HP DESKJET PRO A-G2	INA933X000
108	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7C2
109	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7C4
110	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7BY
111	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7C1
112	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7C0
113	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7C6
114	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7C8
115	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B1
116	212707	BO MAL.NGR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B2
117	215502	CBO-10,MYP.	Desktop	HP	HP DESKJET PRO A-G2	INA933X7JC
118	215502	CBO-10, MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7JM
119	215502	CBO-10, MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7JH
120	215502	CBO-10,MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7JD
121	215502	CBO-10, MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7JB
122	215502	CBO-10, MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7JF
123	215502	CBO-10 MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7JP
124	215502	CBO-10, MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7J8
125	215502	CBO-10, MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7JK
126	215502	CBO-10, MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7J9
127	215502	CBO-10, MYP	Desktop	HP	HP DESKJET PRO A-G2	INA933X7J7
128	211600	DO-6	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VP
129	211600	DO-6	Desktop	HP	HP DESKJET PRO A-G2	INSA933XVW
130	211600	DO-6	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VM
131	211600	DO-6	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VN
132	211600	DO-6	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VQ
133	211600	DO-6	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VX
134	211600	DO06	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VR

135	211600	DO06	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VW
136	211600	DO06	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VS
137	211600	DO06	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VZ
138	211600	DO06	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VY
139	211600	DO06	Desktop	HP	HP DESKJET PRO A-G2	INA933X7VT
140	211690	Savitri Nagar	Desktop	HP	HP DESKJET PRO A-G2	INA933X6T8
141	212290	KAPASHERA	Desktop	HP	HP DESKJET PRO A-G2	INA933X723
142	212290	KAPASHERA	Desktop	HP	HP DESKJET PRO A-G2	INA933X724
143	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X732
144	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X72X
145	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X735
146	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X731
147	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X72Z
148	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X72V
149	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X730
150	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X72Y
151	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X734
152	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X72T
153	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X733
154	214300	DO-17	Desktop	HP	HP DESKJET PRO A-G2	INA933X72W
155	211691	EC BADAR PUR	Desktop	HP	HP DESKJET PRO A-G2	INA933X6GP
156	215301	BO-MANESAR	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RK
157	215301	BO-MANESAR	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RJ
158	215301	BO-MANESAR	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RL
159	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88R
160	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88K
161	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88F
162	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X887
163	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88L
164	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88N
165	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88H
166	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88G
167	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88M
168	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88S
169	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88Q
170	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X888
171	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88B
172	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88D
173	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88C
174	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88P
175	215300	DO 2 GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X88J
176	215300	DO 2 GGN	Desktop	HP OLD	HP DESKJET PRO A-G2	INA234ZMG6
177	215302	BO GURGAON	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LR
178	215302	BO GURGAON	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LQ
179	215302	BO GURGAON	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LP
180	215300	BO GGN Legal	Desktop	HP	HP DESKJET PRO A-G2	INA933X80W

181	215300	BO GGN Legal	Desktop	HP	HP DESKJET PRO A-G2	INA933X889
182	210012	SVC GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QC
183	210012	SVC GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QD
184	210012	SVC GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QJ
185	210012	SVC GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X81L
186	210012	SVC GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X81T
187	210012	SVC GGN	Desktop	HP	HP DESKJET PRO A-G2	INA933X818
188	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WB
189	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WP
190	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WL
191	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WM
192	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WG
193	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WD
194	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WJ
195	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WQ
196	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WN
197	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WC
198	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WK
199	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WH
200	212800	DO 16	Desktop	HP	HP DESKJET PRO A-G2	INA933X6WF
201	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6XX
202	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X646
203	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6YB
204	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6Y5
205	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6Y3
206	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6Y7
207	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6Y8
208	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6YC
209	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6Y4
210	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6Y9
211	215400	DO-9	Desktop	HP	HP DESKJET PRO A-G2	INA933X6XZ
212	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7MG
213	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7MB
214	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7M6
215	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7M8
216	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7M9
217	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7MC
218	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7MJ
219	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7M7
220	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7MV
221	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7M5
222	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7MD
223	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7MH
224	211200	DO-2	Desktop	HP	HP DESKJET PRO A-G2	INA933X7MF
225	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8BH
226	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8B6

227	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8BC
228	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8BF
229	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8B5
230	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8BB
231	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8BD
232	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8B9
233	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8BG
234	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8B7
235	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8BK
236	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8BJ
237	215601	CBO-16	Desktop	HP	HP DESKJET PRO A-G2	INA933X8B8
238	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B3
239	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7BG
240	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B6
241	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B2
242	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7BC
243	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7BB
244	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X6RQ
245	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B4
246	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7BF
247	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B5
248	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B8
249	212700	DO 15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7B1
250	215393	BADSHAHPUR	Desktop	HP	HP DESKJET PRO A-G2	INA933X7V0
251	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7DH
252	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7DD
253	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7DG
254	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7D8
255	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7DF
256	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7D9
257	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7DJ
258	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7DC
259	214600	DO-20	Desktop	HP	HP DESKJET PRO A-G2	INA933X7DB
260	211201	CBO-5	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Y8
261	211201	CBO-5	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YB
262	211201	CBO-5	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YG
263	211201	CBO-5	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Y9
264	211201	CBO-5	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YF
265	211201	CBO-5	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YD
266	211201	CBO-5	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Y7
267	211201	CBO-5	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YC
268	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Z1
269	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Z2
270	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YY
271	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YV
272	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YS

273	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YW
274	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YT
275	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Z0
276	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YX
277	215402	CBO-15	Desktop	HP	HP DESKJET PRO A-G2	INA933X7YZ
278	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H7
279	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7HB
280	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H3
281	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H5
282	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7HF
283	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H1
284	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H2
285	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H0
286	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7HC
287	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7HD
288	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H8
289	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H6
290	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7HH
291	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7HG
292	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H9
293	215600	DO-4	Desktop	HP	HP DESKJET PRO A-G2	INA933X7H4
294	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QK
295	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QH
296	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Q3
297	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Q4
298	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Q8
299	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Q7
300	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QF
301	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Q5
302	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Q9
303	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QB
304	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QL
305	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7Q6
306	215100	DO - 24	Desktop	HP	HP DESKJET PRO A-G2	INA933X7QG
307	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7TH
308	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7T9
309	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X812
310	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7TG
311	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7TF
312	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7T6
313	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7TD
314	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7T8
315	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7T5
316	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7TC
317	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X7TB
318	214500	DO - 19	Desktop	HP	HP DESKJET PRO A-G2	INA933X81V

319	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LB
320	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7L9
321	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7L5
322	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LF
323	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7L1
324	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7L6
325	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LJ
326	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7L2
327	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LK
328	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LL
329	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LH
330	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LD
331	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7L8
332	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7L4
333	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LG
334	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7LC
335	210021	TP HUB	Desktop	HP	HP DESKJET PRO A-G2	INA933X7L3
336	215394	BC PATAUDI	Desktop	HP	HP DESKJET PRO A-G2	INA933X7HN
337	211691	EC BADAR PUR	Desktop	HP	HP DESKJET PRO A-G2	INA933X6GP
338	214592	NAJAFGARH	Desktop	HP	HP DESKJET PRO A-G2	INA933X7T4
339	215392	BC SOHNA	Desktop	HP	HP DESKJET PRO A-G2	INA933X71L
340	214303	DAB-I Janpath	Desktop	HP	HP DESKJET PRO A-G2	INA933X72L
341	210000	RO-1	Desktop	Dell		J53PX52
342	210011	Maruti Claim	Desktop	Dell		BHC89R2
343	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911365
344	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911626
345	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911487
346	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911427
347	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911312
348	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475083
349	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911268
350	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911220
351	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911380
352	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911289
353	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911316
354	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911274
355	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911394
356	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911347
357	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911679
358	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911490
359	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911609
360	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911289
361	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909858
362	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911159
363	210000	RO-1	Desktop	ACER	VERTON M2120G	UXVQNSI524J3474258
364	210011	Maruti Claim	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911352

365	210000	RTC-OKHLA	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911512
366	210000	RTC-OKHLA	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911172
367	210000	RTC-OKHLA	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909860
368	210000	RTC-OKHLA	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911213
369	210000	RTC-OKHLA	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911297
370	210000	RTC-OKHLA	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910027
371	210000	RTC-OKHLA	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911251
372	210000	RTC-OKHLA	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911566
373	212200	DO-10	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909964
374	212200	DO-10	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909990
375	215500	DO-18	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909795
376	215500	DO-18	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909965
377	215500	DO-18	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909853
378	212203	CBO-13	Desktop	ACER	VERTON M2120G	UXVKSSI552H391073
379	212203	CBO-13	Desktop	ACER	VERTON M2120G	UXVKSSI552H399884
380	212703	CBO -19	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909880
381	212703	CBO -19	Desktop	ACER	VERTON M2120G	UXVKSSI552H390994
382	215502	CBO-10, MYP	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909876
383	215502	CBO-10, MYP	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910085
384	211600	DO-6	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909939
385	211600	DO-6	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909768
386	211600	DO-6	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909725
387	211600	DO-6	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911358
388	211600	DO-6	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909855
389	214300	DO-17	Desktop	ACER	VERTON M2120G	UXVKSSI552H3919217
390	214300	DO-17	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909912
391	214300	DO-17	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909814
392	215301	BO-MANESAR	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911555
393	215300	DO 2 GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910050
394	215300	DO 2 GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911284
395	215300	DO 2 GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3919217
396	215300	DO 2 GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909788
397	215300	DO 2 GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909881
398	215300	DO 2 GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909970
399	215300	DO 2 GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911425
400	215300	DO 2 GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909753
401	215302	BO GURGAON	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910065
402	215302	BO GURGAON	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909984
403	215300	BO GGN Legal	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909694
404	215300	BO GGN Legal	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475000
405	215300	BO GGN Legal	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475156
406	215300	BO GGN Legal	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475055
407	210012	SVC GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910034
408	210012	SVC GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911599
409	210012	SVC GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909897
410	210012	SVC GGN	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909944

411	212800	DO 16	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909874
412	215400	DO-9	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909873
413	215400	DO-9	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909727
414	215400	DO-9	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910031
415	211200	DO-2	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911511
416	211200	DO-2	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909794
417	211200	DO-2	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910059
418	211200	DO-2	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909957
419	211200	DO-2	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910015
420	211200	DO-2	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910059
421	215601	CBO-16	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910033
422	212700	DO 15	Desktop	ACER	VERTON M2120G	UXVKSSI552H3910063
423	214600	DO-20	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909766
424	214600	DO-20	Desktop	ACER	VERTON M2120G	UXVKSSI552H390889
425	211201	CBO-5	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911138
426	214500	DO - 19	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909982
427	214500	DO - 19	Desktop	ACER	VERTON M2120G	UXVKSSI5523910013
428	210021	TP HUB	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909782
429	210021	TP HUB	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909743
430	210021	TP HUB	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909749
431	210021	TP HUB	Desktop	ACER	VERTON M2120G	UXVKSSI552H3909802
432	210021	TP HUB	Desktop	ACER	VERTON M2120G	UXVKSSI552H3901052
433	210000	STORE	Desktop	ACER	VERTON M2120G	UXVKSSI552H3911373
434	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475074
435	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475044
436	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475016
437	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475141
438	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475116
439	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475070
440	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475136
441	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3261867
442	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	UXVQNSI524J3475107
443	214303	DAB-I Janpath	Desktop	ACER	VERTON M2120G	VT-VKSSI55218
444	215700	DO-25	Desktop	ACER	VERTON M200-B350	UXVKSSI662H3911307
445	215700	DO-25	Desktop	ACER	VERTON M200-B351	UXVQNSI524J3474917
446	215700	DO-25	Desktop	ACER	VERTON M200-B352	UXVQNSI524J3474922
447	215700	DO-25	Desktop	ACER	VERTON M200-B353	UXVQNSI524J3474921
448	215700	DO-25	Desktop	ACER	VERTON M200-B354	UXVQNSI524J3474962
449	215700	DO-25	Desktop	ACER	VERTON M200-B355	UXVQNSI524J3475004
450	215700	DO-25	Desktop	ACER	VERTON M200-B356	UXVQNSI524J3475080
451	215700	DO-25	Desktop	ACER	VERTON M200-B357	UXVKSSI552H3909827
452	215700	DO-25	Desktop	ACER	VERTON M200-B358	UXVQNSI524J3475076
453	210000	RO-1	Desktop	WIPRO	WSG59355W28	13HGUG02400692
454	210000	RO-1	Desktop	WIPRO	WSG59355W27	13HGUG02400704
455	210000	RO-1	Desktop	WIPRO	WSG59355W26	13HGUG02400700
456	210000	RO-1	Desktop	WIPRO	WSG59355W25	13HGUG02400720

457	210000	RO-1	Desktop	WIPRO	WSG59355W24	13HGUG02400737
458	210000	RO-1	Desktop	WIPRO	WSG59355W23	13HGUG02400697
459	210000	RO-1	Desktop	WIPRO	WSG59355W22	13HGUG02400729
460	210000	RO-1	Desktop	WIPRO	WSG59355W21	13HGUG02400728
461	210000	RO-1	Desktop	WIPRO	WSG59355W20	13HGUG02400701
462	210000	RO-1	Desktop	WIPRO	WSG59355W19	13HGUG02400707
463	210000	RO-1	Desktop	WIPRO	WSG59355W18	13HGUG02400699
464	210000	RO-1	Desktop	WIPRO	WSG59355W17	13HGUG02400716
465	210000	RO-1	Desktop	WIPRO	WSG59355W16	13HGUG02400735
466	210000	RO-1	Desktop	WIPRO	WSG59355W15	13HGUG02400
467	210000	RO-1	Desktop	WIPRO	WSG59355W14	13HGUG02400711
468	210000	RO-1	Desktop	WIPRO	WSG59355W13	13HGUG02400728
469	210000	RO-1	Desktop	WIPRO	WSG59355W12	13HGUG02400714
470	210000	RO-1	Desktop	WIPRO	WSG59355W11	13HGUG02400717
471	210000	RO-1	Desktop	WIPRO	WSG59355W10	13HGUG02400695
472	210000	RO-1	Desktop	WIPRO	WSG59355W9	13HGUG02400723
473	210000	RO-1	Desktop	WIPRO	WSG59355W8	13HGUG02400709
474	210000	RO-1	Desktop	WIPRO	WSG59355W7	13HGUG02400687
475	210000	RO-1	Desktop	WIPRO	WSG59355W6	13HGUG02400738
476	210000	RO-1	Desktop	WIPRO	WSG59355W5	13HGUG02400688
477	210000	RTC-OKHLA	Desktop	WIPRO	WSG59355W4	13HGUG02400715
478	212200	DO-10	Desktop	WIPRO	WSG59355W3	13HGUG02400739
479	214300	DO-17	Desktop	WIPRO	WSG59355W2	13HGUG02400703
480	211691	EC BADAR PUR	Desktop	WIPRO	WSG59355W1	13HGUG02400719
481	215301	BO-MANESAR	Desktop	WIPRO	WSG59355W0	13HGUG02400732
482	215301	BO-MANESAR	Desktop	WIPRO	WSG59355W1	13HGUG02400742
483	215400	DO-9	Desktop	WIPRO	WSG59355W2	INA933X6Y1
484	210000	DO-20	Desktop	WIPRO	WSG59355W3	13HGUG02400702
485	214600	DO-20	Desktop	WIPRO	WSG59355W4	13HGUG02400712
486	214600	DO-20	Desktop	WIPRO	WSG59355W5	13HGUG02400702
487	215402	CBO-15	Desktop	WIPRO	WSG59355W6	13HGUG02400710
488	210000	STORE	Desktop	WIPRO	WSG59355W7	11FFIT20904800
490	210000	RO1	LAPTOP	HCL	WIN XP ME	1104AX259321
491	210000	RO1	LAPTOP	HCL	HCL WIN XP ME	1104AX263483
492	210000	RO1	LAPTOP	ACER	ACER MINI	AWSDC0C001A4955181E
493	210000	RO1	LAPTOP	HP	HP PRO	INA433R02R
494	210000	RO1	LAPTOP	DELL	DELL 5521	HGTTXX1
495	210000	RO1	LAPTOP	SONY	SONY VAIO	1.46525E+11
496	210000	RO1	LAPTOP	TOSHIBA	PS436L-3Q342	70013082J
497	210000	RO1	LAPTOP	HP	G42-354TU HP	CNF0327JBL
498	210000	RO1	LAPTOP	HP	G42-354TU HP	CNF03259F1
499	210000	RO1	LAPTOP	IBM	R51 IBM	2F-TZT32 408
500	210000	RO1	LAPTOP	HCL	HCL WIN XP ME	not available
501	210000	RO1	LAPTOP	HP	HP-A3035TX LAPTOP	SCD5161ZB7
502	210000	RO1	LAPTOP	HP	HP G42	not available
503	210000	RO1	LAPTOP	HP	HP PROBOOK 450 G4	5CD6457HSZ

504	210000	RO1	LAPTOP	DELL	DELL NW35G	9Z8LZB2
505	210000	RO1	LAPTOP	ACER	TMP249-G2-M	UNVE45102712956629
506	210000	RO1	LAPTOP	ACER	TMP249-G2-M	UNVF45102712956627
507	210000	RO1	LAPTOP	ACER	TMP249-G2-M	UNVF45102712956633
508	210000	RO1	LAPTOP	ACER	TMP249-G2-M	UNVE45012712956626
509	210000	RO1	LAPTOP	ACER	TMP249-G2-M	UNVE45102712956625
510	210000	RO1	LAPTOP	ACER	TMP249-G2-M	UNVE45102712956632
511	210000	RO1	LAPTOP	ACER	TMP249-G2-M	UNVE45102712956624
512	211200	DO-2	LAPTOP	ACER	TMP249-G2-M	NNVE4510348150422A7600
513	210000	RO1	LAPTOP	ACER	TMP249-G2-M	UNVE45102712956630
514	210000	RO1	LAPTOP	ACER	TMP249-G2-M	NHQ3RSI00683407B2F3400
515	210000	RO1	LAPTOP	LENOVO	NOTEBOOK V330	MP1GMHZK
516	210000	RO1	LAPTOP	LENOVO	NOTEBOOK V330	MP1J8HWQ
517	210000	RO1	LAPTOP	LENOVO	NOTEBOOK V330	MP1J8HTQ
518	210000	RO1	LAPTOP	LENOVO	NOTEBOOK V330	MP1GM83W
519	210000	RO1	LAPTOP	LENOVO	NOTEBOOK V330	MP1J8PM1
520	210000	RO1	LAPTOP	LENOVO	NOTEBOOK V330	MP1GM82J
521	210000	RO1	LAPTOP	LENOVO	NOTEBOOK V330	MP1GM6QJ
522	210000	RO1	LAPTOP	HP PAVILION	NOTEBOOK i5-AB035TX	5CD5205Y19
523	210000	RO1	LAPTOP	HP	NOTEBOOK i5-AB035TX	5CD5161ZPN
524	210000	RO1	LAPTOP	HP	NOTEBOOK i5-AB035TX	5CD5267GJL
525	210000	RO1	LAPTOP	HP	NOTEBOOK i5-AB035TX	5CD5250B86
526	210000	RO1	LAPTOP	HP	NOTEBOOK i5-AB035TX	5CD5267GHD
527	210000	RO1	LAPTOP	HP	NOTEBOOK i5-AB035TX	5CD5267GH0
528	210000	RO1	LAPTOP	HP	NOTEBOOK i5-AB035TX	5CD5154V8P
529	210000	RO1	LAPTOP	DELL	DELL L3410	9CXG663
530	210000	RO1	LAPTOP	DELL	DELL L3411	JLVG663
531	210000	RO1	LAPTOP	DELL	DELL L3412	7KY1403
532	210000	RO1	Printer	HP	LASERJET M-E82540	CNC1M5B0FD
533	210000	RO1	Printer	HP	HP LASERJET 202	VNC4L22504
534	210000	RO1	Printer	HP	HP LASERJET 202	VNC4L22509
535	210000	RO1	Printer	HP	HP LASERJET 202	VNC4L22595
536	210000	RO1	Printer	HP	HP LASERJET 202	VNC4L21425
537	210000	RO1	Printer	HP	HP LASERJET 202	VNC4L22588
538	210000	RO1	Printer	HP	HP LASERJET 202	VNC4L21444
539	210000	RO1	Printer	HP	LASERJET M 1213MFP	CNG9C76B9R
540	210000	RO1	Printer	HP	HP LASERJET 203	VNC3300156
541	210000	RO1	Printer	HP	HP LASERJET 1566	VNC3F22216
542	210000	RO1	Printer	HP	HP LASERJET 1566	VNC3Q12344
543	210000	RO1	Printer	HP	HP LASERJET 1007	VNFN142383
544	210000	RO1	Printer	HP	HP LASERJET 1566	VNC3Q05009
545	210000	RO1	Printer	HP	HP LASERJET 1007	VNFPN15139
546	210000	RO1	Printer	HP	HP LASERJET 1015	SGFBS51237
547	210000	RO1	Printer	HP	HP LASERJET 1022	VNRJ6830L5
548	210000	RO1	Printer	HP	HP LASERJET 1015	SGFBN79682
549	210000	RO1	Printer	HP	HP LASERJET 1108	VNF3N20403

550	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K03951
551	210000	RO1	Printer	HP	HP LASERJET 1020	CNCFX34584
552	210000	RO1	Printer	HP	HP LASERJET 1022	VNRJ6830RX
553	210000	RO1	Printer	HP	HP LASERJET 1007	VNFN145350
554	210000	RO1	Printer	HP	HP LASERJET 1007	VNF8M07464
555	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K01746
556	210000	RO1	Printer	HP	HP LASERJET 1007	VNFX51113
557	210000	RO1	Printer	HP	HP LASERJET 1022	VNRJ7601R1
558	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K01286
559	210000	RO1	Printer	HP	HP LASERJET 3055	CNCJ240677
560	210000	RO1	Printer	HP	HP LASERJET 1007	VNCN141184
561	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K03937
562	210000	RO1	Printer	HP	HP LASERJET 1008	VNF4V22343
563	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K03990
564	210000	RO1	Printer	HP	HP LASERJET 1022	VNRJ76301D
565	210000	RO1	Printer	HP	HP LASERJET 1020	CNCFL32046
566	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K01230
567	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K04000
568	210000	RO1	Printer	HP	HP LASERJET 2727NF	CND87CFG8D
569	210000	RO1	Printer	HP	HP LASERJET 1007	VNF8P27381
570	210000	RO1	Printer	HP	HP LASERJET 1015	SGFBS51355
571	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K03953
572	210000	RO1	Printer	Cannon	Imageclass MFP 4450	8P67BA1Q223813Z
573	210000	RO1	Printer	HP	HP LASERJET 1020	VNRJ7630GM
574	210000	RO1	Printer	HP	HP LASERJET 203	VNC3K01290
575	210000	RO1	Printer	HP	HP LASERJET 1015	SGFBM76668
576	210000	RO1	Printer	HP	HP LASERJET 1566	VNC3Q05163
577	210000	RO1	Printer	HP	HP LASERJET 1007	VNFNS98706
578	210000	RO1	Printer	HP	Canon 2900	
579	210000	Maruti Claim	Printer	HP	M1136MFP	CNJ8J8HCBM
580	210000	Maruti Claim	Printer	HP	M1136MFP	CNJKL87M28
581	210000	Maruti Claim	Printer	HP	HP LASERJET 202	VNC3111003
582	210000	Maruti Claim	Printer	HP	HP LASERJET 202	VNC3111524
583	210000	Maruti Claim	Printer	HP	MFP M132A	VNFPM00768
584	210021	TP HUB	Printer	HP	HP LASERJET 202	VNC4L22985
585	210021	TP HUB	Printer	HP	HP LASERJET 202	VNC3K03848
586	210021	TP HUB	Printer	HP	HP LASERJET 202	VNC4L20916
587	210021	TP HUB	Printer	HP	HP LASERJET 202	VNC3K03957
588	210021	TP HUB	Printer	HP	HP LASERJET 202	PHCVR17343
589	210021	TP HUB	Printer	HP	HP LASERJET 1015	SGFBSF1230
590	210021	TP HUB	Printer	HP	HP LASERJET 1566	VNC3Q05164
591	210021	TP HUB	Printer	HP	HP LASERJET 1566	VNC3Q05008
592	210021	TP HUB	Printer	HP	HP LASERJET 203	VNF3N19939
593	210021	TP HUB	Printer	HP	HP LASERJET 1566	VNC3Q05295
594	210021	TP HUB	Printer	HP	HP LASERJET 203	VNC4L21545
595	210021	TP HUB	Printer	HP		HCE14270

596	210021	TP HUB	Printer	HP	HP LASERJET 202	VNC4L21545
597	212203	CBO 13	Printer	HP	HP LASERJET 1020	CNCH942743
598	212203	CBO 13	Printer	HP	P1606dn	VNC3D23040
599	212203	CBO 13	Printer	HP	HP LASERJET 1566	VNC3Q5313
600	212203	CBO 13	Printer	HP	HP LASERJET 202	VNC4L22618
601	212203	CBO 13	Printer	HP	M403dn	PHCRDO7136
602	212203	CBO 13	Printer	HP	HP LASERJET 202	VNC4L22499
603	212203	CBO 13	Printer	HP	HP LASERJET 202	VNC4L22589
604	211600	DO 6	Printer	HP	HP LASERJET 202	VNC4L21558
605	211600	DO 6	Printer	HP	P1606dn	VNC3D23036
606	211600	DO 6	Printer	HP	HP LASERJET 202	VNC4122593
607	211600	DO 6	Printer	HP	HP LASERJET 203	VNC3K01217
608	211600	DO 6	Printer	HP	HP LASERJET 202	VNC4L215491
609	211600	DO 6	Printer	HP	P1606dn	VNC3Q053041
610	212700	DO 15	Printer	HP	P1606dn	VNC3D23043
611	212700	DO 15	Printer	HP	P1606dn	VNC3D23042
612	212700	DO 15	Printer	HP	HP LASERJET 202	VNC4L21443
613	212700	DO 15	Printer	HP	HP LASERJET 202	VNC4L22594
614	212700	DO 15	Printer	HP	HP LASERJET 202	VNC4L21428
615	212700	DO 15	Printer	HP	HP LASERJET 202	VNC4L21555
616	212700	DO 15	Printer	HP	HP LASERJET 202	VNC4L21556
617	212703	CBO 19	Printer	HP	HP LASERJET 202	VNC4L22551
618	212703	CBO 19	Printer	HP	HP LASERJET 202	VNC4L22579
619	212703	CBO 19	Printer	HP	HP LASERJET 202	VNC4L21548
620	212703	CBO 19	Printer	HP	HP LASERJET 1020	CNC0F21274
621	212703	CBO 19	Printer	HP	HP LASERJET 1007	VNFNS97610
622	212703	CBO 19	Printer	HP	HP LASERJET 202	VNC4L22553
623	212707	BO MLVY NGR	Printer	HP	HP LASERJET 202	VNC4L22592
624	212707	BO MLVY NGR	Printer	HP	HP LASERJET 202	VNC4L22582
625	212707	BO MLVY NGR	Printer	HP	HP LASERJET 202	VNC4121552
626	212707	BO MLVY NGR	Printer	HP	HP LASERJET 202	VNC4L21445
627	212707	BO MLVY NGR	Printer	HP	P1606dn	VNC3P16454
628	212707	BO MLVY NGR	Printer	HP	HP LASERJET 1566	VNC3Q06079
629	212707	BO MLVY NGR	Printer	HP	HP LASERJET 1005	CNH8H5Y3Q9
630	212800	DO 16	Printer	HP	HP LASERJET 1007	VNFN141960
631	212800	DO 16	Printer	HP	1018	VNC3F20209
632	212800	DO 16	Printer	HP	P1606dn	VNC3023047
633	212800	DO 16	Printer	HP	HP LASERJET 202	VNC4L21429
634	212800	DO 16	Printer	HP	HP LASERJET 202	VNC4L21437
635	212800	DO 16	Printer	HP	HP LASERJET 202	VNC4L21431
636	212800	DO 16	Printer	HP	HP LASERJET 1566	VNC3Q05320
637	214303	DAB JANPATH	Printer	HP	HP LASERJET 202	VNC4L21424
638	214303	DAB JANPATH	Printer	HP	HP LASERJET 202	VNC4L21442
639	214303	DAB JANPATH	Printer	HP	HP LASERJET 202	VNC4L22624
640	214303	DAB JANPATH	Printer	HP	HP LASERJET 202	VNC4L21435
641	214303	DAB JANPATH	Printer	HP	HP LASERJET 202	VNC4L22549

642	214500	DO 19	Printer	HP	HP LASERJET 202	VNC4L22270
643	214500	DO 19	Printer	HP	HP LASERJET 202	VNC4L22981
644	214500	DO 19	Printer	HP	HP LASERJET 202	VNC4L20925
645	214500	DO 19	Printer	HP	HP LASERJET 202	VNC4L21433
646	214500	DO 19	Printer	HP	HP LASERJET 202	VNC4L22277
647	214500	DO 19	Printer	HP	HP LASERJET 202	VNC4L21426
648	214500	DO 19	Printer	HP	P1606dn	VNC3P16130
649	214500	DO 19	Printer	HP	P1606dn	VNC3D23645
650	214500	DO 19	Printer	HP	P1606dn	VNC3P23058
651	214592	NAJAFGARH	Printer	HP	HP LASERJET 202	VNC4L22274
652	214600	DO 20	Printer	HP	HP LASERJET 202	VNC4L22269
653	214600	DO 20	Printer	HP	M501DN	PHCVR17332
654	214600	DO 20	Printer	HP	M501DN	PHCVR16640
655	214600	DO 20	Printer	HP	HP LASERJET 1007	VNFNS95054
656	214600	DO 20	Printer	HP	HP LASERJET 1008	VNF4P20344
657	214600	DO 20	Printer	HP	HP LASERJET 1007	VNFN142651
658	214600	DO 20	Printer	HP	M501DN	PHCVR17332
659	214600	DO 20	Printer	HP	M501DN	PHCVR16640
660	215100	DO - 24	Printer	HP	P1606dn	VNC3P16141
661	215100	DO - 24	Printer	HP	HP LASERJET 1007	VNFNS98161
662	215100	DO - 24	Printer	HP	HP LASERJET 1007	VNFN141547
663	215100	DO - 24	Printer	HP	HP LASERJET 1020	CNCFT05384
664	215100	DO - 24	Printer	HP	HP LASERJET 1566	VNC3Q05570
665	215100	DO - 24	Printer	HP	HP LASERJET 202	VNC4L22271
666	215100	DO - 24	Printer	HP	P1606dn	VNC3P16446
667	215100	DO - 24	Printer	HP	HP LASERJET 202	VNC4L20587
668	215590	BC TLK NGR	Printer	HP	HP LASERJET 1022	VNRJ79B14V
669	215394	BC PATAUDI	Printer	HP	HP LASERJET 1007	VNFNS98694
670	215394	BC PATAUDI	Printer	HP	HP LASERJET 202	VNC4L22709
671	211691	EC BADAR PUR	Printer	HP	HP LASERJET 1007	VNFNS98165
672	211691	EC BADAR PUR	Printer	HP	HP LASERJET 202	VNC4L21556
673	215300	DO 2 GGN	Printer	HP	HP LASERJET 202	VNC4L20596
674	215300	DO 2 GGN	Printer	HP	HP LASERJET 202	VNC4L22273
675	215300	DO 2 GGN	Printer	HP	HP LASERJET 202	VNC4L22940
676	215300	DO 2 GGN	Printer	HP	M501DN	PHCVR17341
677	215300	DO 2 GGN	Printer	HP	M501DN	PHCVR16639
678	215300	DO 2 GGN	Printer	HP	M1136MFP	CNC9B95DQH
679	215301	BO-MANESAR	Printer	HP	LASERJET M-1213MFP	CNJ8G340LS
680	215301	BO-MANESAR	Printer	HP	HP LASERJET 202	VNC4L20914
681	215301	BO-MANESAR	Printer	HP	HP LASERJET 1020	
682	215302	BO GURGAON	Printer	HP	HP LASERJET 1005	CNC807H2ML
683	215302	BO GURGAON	Printer	HP	HP LASERJET 202	VNC4L20591
684	215392	BC SOHNA	Printer	HP	HP LASERJET 202	VNC4L22702
685	215400	DO-9	Printer	HP	HP LASERJET 202	VNC4L20912
686	215400	DO-9	Printer	HP	HP LASERJET 202	VNC4L22980
687	215400	DO-9	Printer	HP	HP LASERJET 202	VNC4L20602

688	215400	DO-9	Printer	HP	HP LASERJET 202	VNC4L22262
689	215400	DO-9	Printer	HP	M501DN	PHCVR16584
690	215400	DO-9	Printer	HP	HP LASERJET 1005	CNKNM9RDLW
691	215402	CBO15	Printer	HP	HP LASERJET 202	VNC4L20595
692	215402	CBO15	Printer	HP	HP LASERJET 202	VNC4L22983
693	215402	CBO15	Printer	HP	HP LASERJET 202	VNC4L22987
694	215500	DO-18	Printer	HP	HP LASERJET 202	VNC4L20585
695	215500	DO-18	Printer	HP	HP LASERJET 202	VNC4L22268
696	215500	DO-18	Printer	HP	HP LASERJET 202	VNC4L20913
697	215500	DO-18	Printer	HP	HP LASERJET 202	VNC4L22696
698	215500	DO-18	Printer	HP	HP LASERJET 202	VNC4L20610
699	215500	DO 18	Printer	HP	P1606dn	VNC3P16684
700	215500	DO 18	Printer	HP	P1606dn	VNC3P16682
701	215500	DO 18	Printer	HP	EPSON-L220	S2AK126223
702	215500	DO 18	Printer	HP	HP LASERJET 1007	vnfn534827
703	215502	CBO-10,	Printer	HP	HP LASERJET 202	VNC4L2297
704	215502	CBO-10,	Printer	HP	HP LASERJET 202	VNC4L22972
705	215502	CBO-10,	Printer	HP	HP LASERJET 202	VNC4L22704
706	215502	CBO-10,	Printer	HP	M501DN	PHCVR16643
707	215502	CBO-10,	Printer	HP	P1606dn	VNC3206992
708	215502	CBO-10,	Printer	HP	CANON LBP2900	050972-11
709	215502	CBO-10,	Printer	HP	HP DESKJET 1050	
710	215600	DO-4	Printer	HP	M501DN	PHCVR17342
711	215600	DO-4	Printer	HP	HP LASERJET 1020	CNCFT04075
712	215600	DO-4	Printer	HP	HP LASERJET 202	VNC4H22950
713	215600	DO-4	Printer	HP	HP LASERJET 202	VNC4L21869
714	215600	DO-4	Printer	HP	HP LASERJET 1007	VNFND01707
715	215600	DO-4	Printer	HP	M501DN	PHCVR16637
716	215600	DO-4	Printer	HP	HP LASERJET 1566	VNC3Q05307
717	215600	DO-4	Printer	HP	HP LASERJET 1007	VNFN127551
718	215600	DO-4	Printer	HP	HP LASERJET 1007	VNFN1453651
719	215601	CBO-16	Printer	HP	HP LASERJET 202	M202dn
720	215601	CBO-16	Printer	HP	HP LASERJET 202	M202dn
721	215601	CBO-16	Printer	HP	HP LASERJET 202	VNC4L20922
722	215601	CBO-16	Printer	HP	HP LASERJET 202	VNC4L20920
723	215601	CBO-16	Printer	HP	HP LASERJET 1007	VNF8P15134
724	215601	CBO-16	Printer	HP	HP LASERJET 1566	VNC3Q06269
725	215601	CBO-16	Printer	HP	HP LASERJET 1020	CNCFX34715
726	214300	DO 17	Printer	HP	HP LASERJET 1007	VNFN8597615
727	214300	DO 17	Printer	HP	HP LASERJET 202	VNC4L22951
728	214300	DO 17	Printer	HP	HP LASERJET 1007	VNF8M16066
729	214300	DO 17	Printer	HP	HP LASERJET 202	VNC4L22945
730	214300	DO 17	Printer	HP	HP LASERJET 202	VNC4L20677
731	214300	DO 17	Printer	HP	HP LASERJET 202	VNC4L22639
732	214300	DO 17	Printer	HP	P1606dn	VNC3D23053
733	214300	DO 17	Printer	HP	HP LASERJET 1020	VNC3B73345

734	211200	DO-2	Printer	HP	LASERJET M-E82540	CNC1M5B0CZ
735	211200	DO-2	Printer	HP	HP LASERJET 202	VNC4L23516
736	211200	DO-2	Printer	HP	HP LASERJET 202	VNC4L23007
737	211200	DO-2	Printer	HP	HP LASERJET 202	VNC4L23198
738	211200	DO-2	Printer	HP	HP LASERJET 202	VNC4L23519
739	211200	DO 2	Printer	HP	P1606dn	VNC3D22956
740	211200	Do 2	Printer	HP	P1606dn	VNC3D19855
741	211201	DO 2	Printer	HP	CANON LBP2900	
742	211201	Do 2	Printer	HP	HP LASERJET 1020	CNCFT604927
743	211201	DO 2	Printer	HP	HP LASERJET 1015	8GFB551236
744	211201	CBO-5	Printer	HP	HP LASERJET 202	VNC4L23518
745	211201	CBO-5	Printer	HP	HP LASERJET 202	VNC4L23520
746	211201	CBO-5	Printer	HP	HP LASERJET 202	VNC4L23259
747	211201	CBO-5	Printer	HP	HP LASERJET 202	VNC4L23239
748	211201	CBO 5	Printer	HP	HP LASERJET 1566	VNC3QD5303
749	211201	CBO-5	Printer	HP	HP LASERJET 1007	VNFN597586
750	211201	CBO-5	Printer	HP	HP LASERJET 1015	SGFB551244
751	215290	Savitri Nagar	Printer	HP	HP LASERJET 1022	VNRJ745014
752	212290	KAPASHERA	Printer	HP	HP LASERJET 1108	VNC64186336
753	210000	RTC	Printer	HP	M1319	CNH28CCH3X
754	210000	RTC	Printer	HP	HP LASERJET 1007	VNFN143198
755	212200	DO 10	Printer	HP	HP LASERJET 202	VNC4L21436
756	212200	DO 10	Printer	HP	HP LASERJET 1566	VNC3Q05312
757	212200	DO 10	Printer	HP	HP LASERJET 202	VNC4L21550
758	212200	DO 10	Printer	HP	HP LASERJET 202	VNC4L21432
759	212200	DO 10	Printer	HP	HP LASERJET 1007	VNFP29704
760	215393	BADSHAHPUR	Printer	HP	HP LASERJET 202	VNC4L22463
761	210012	SVC GGN	Printer	HP	M1136MFP	CNJKL87MMD
762	210000	Maruti Nodal	Printer	HP	HP LASERJET 202	VNC3P16447
763	210000	Maruti Nodal	Printer	HP	M1136MFP	CNB6HD9BR7
764	210000	Maruti Nodal	Printer	HP	P1606dn	VNC3520650
765	210000	Maruti Nodal	Printer	HP	HP LASERJET 1007	VNF8M19264
766	210000	Maruti Nodal	Printer	HP	P1606dn	VNC3P16452
767	210000	RO-1	Scanner	CANON	IR4440	
768	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB140B
769	210000	RO-1	Scanner	HP	HP SCANJET 2410	CN22QE231K
770	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB13Z7
771	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB140R
772	210000	RO-1	Scanner	HP	HP Scanjet 2000	CN71GA1054
773	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB13W6
774	210000	RO-1	Scanner	HP	HP Scanjet 200	CN41EB103D
775	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB13ZC
776	210000	RO-1	Scanner	HP	HP Scanjet 3545	CN4B713340
777	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB140G
778	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB1407
779	210000	RO-1	Scanner	HP	HP Scanjet 2000	CN6BAA109Z

780	210000	RO-1	Scanner	HP	HP SCANJET 2410	NO7772MD
781	210000	RO-1	Scanner	HP	HP Scanjet 2000	CN6BNA1060
782	210000	RO-1	Scanner	HP	HP Scanjet 2000	CN71BA1147
783	210000	RO-1	Scanner	HP	HP SCANJET 2410	CN96BA61MW
784	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67B140M
785	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB13VN
786	210000	RO-1	Scanner	HP	HP Scanjet 2000	CN71GA104F
787	210000	RO-1	Scanner	HP	HP Scanjet 200	CN67PB140W
788	210000	RO-1	Scanner	HP	HP SCANJET 2410	CN98NV2136
789	210000	RO-1	Scanner	Canon	Canon LID300	KMTS02973
790	210000	RTC Okhla	Scanner	HP	HP Scanjet 1319	
791	215600	DO-4	Scanner	HP	HP Scanjet 2000	CN71GA1050
792	215600	DO-4	Scanner	HP	HP Scanjet 200	CN67PB1402
793	215600	DO-4	Scanner	HP	HP Scanjet 200	CN37CA109P
794	212200	DO-10	Scanner	HP	HP Scanjet 200	CN67PB132P
795	212200	DO-10	Scanner	HP	HP Scanjet 2000	CN71GA103H
796	215500	DO-18	Scanner	HP	HP Scanjet 200	CN67PB1400
797	215500	DO-18	Scanner	HP	HP Scanjet 2000	CN71GA105H
798	215500	DO-18	Scanner	HP	HP Scanjet 200	CM67PB132X
799	212203	CBO-13	Scanner	HP	HP Scanjet 200	CN67PB13ZJ
800	212203	CBO-13	Scanner	HP	HP Scanjet 2000	CN71GA100M
801	212703	CBO -19	Scanner	HP	HP Scanjet 2000	CN71BA114P
802	212703	CBO -19	Scanner	HP	HP Scanjet 200	CN67PB1325
803	212790	BC Mehrauli	Scanner	HP	HP Scanjet 200	CN67PB1404
804	212707	BO MLYV NGR	Scanner	HP	HP Scanjet 2000	CN71GH103R
805	212707	BO MLYV NGR	Scanner	HP	HP Scanjet 200	CN67PB13T2
806	215502	CBO-10, MYP	Scanner	HP	HP Scanjet 200	CN67PB13ZW
807	215502	CBO-10, MYP	Scanner	HP	HP Scanjet 2000	CN7GA104Q
808	211600	DO 6	Scanner	HP	HP Scanjet 2000	CN71EH107M
809	211600	DO 6	Scanner	HP	HP Scanjet 200	CN67PB140T
810	211600	DO 6	Scanner	CANON	CANON i110	KDMA65657
811	214300	DO-17	Scanner	HP	HP Scanjet 2000	CN71GA1005
812	214300	DO-17	Scanner	HP	HP Scanjet 200	CN67PB132H
813	210021	TP HUB	Scanner	HP	HP Scanjet 2000	CN71GA103F
814	210021	TP HUB	Scanner	HP	HP Scanjet 2000	CN71GA1057
815	210021	TP HUB	Scanner	HP	HP SCANJET 2410	CN8A4S3OVD
816	210021	TP HUB	Scanner	HP	HP Scanjet 2000	CN71GA102Q
817	212800	DO 16	Scanner	CANON	LIDE HD	KEYA01771
818	212800	DO 16	Scanner	HP	HP Scanjet 2000	CN71GA1035
819	212800	DO 16	Scanner	HP	HP Scanjet 200	CN67PB1222
820	215400	DO-9	Scanner	HP	HP Scanjet 2000	CN71EA1049
821	215400	DO-9	Scanner	HP	HP Scanjet 200	CN67PB140P
822	215601	CBO-16	Scanner	HP	HP Scanjet 2000	CN71GA105N
823	215601	CBO-16	Scanner	HP	HP Scanjet 200	CN67PB13XV
824	212700	DO 15	Scanner	HP	HP Scanjet 200	CN67PB13YZ
825	212700	DO 15	Scanner	HP	HP Scanjet 2000	CN71GA103B

826	211201	CBO 5	Scanner	HP	HP Scanjet 200	CN67PB13XN
827	211201	CBO 5	Scanner	HP	HP Scanjet 2000	CN71GA103X
828	211201	CBO 5	Scanner	HP	HP Scanjet 200	CN67PB13YW
829	215402	CBO15	Scanner	HP	HP Scanjet 2000	CN71GA103M
830	215402	CBO15	Scanner	HP	HP SCANJET 2410	CN05AT206W
831	215402	CBO15	Scanner	HP	HP Scanjet 200	CN67PB1403
832	215100	DO - 24	Scanner	HP	HP Scanjet 200	CN37DA1006
833	215100	DO - 24	Scanner	HP	HP Scanjet 200	CN67PB140X
834	215100	DO - 24	Scanner	HP	HP Scanjet 2000	CN71GA102Z
835	214500	DO - 19	Scanner	HP	HP Scanjet 2000	CN71GA103K
836	214500	DO - 19	Scanner	HP	HP Scanjet 200	CN67PB13YR
837	211200	Do 2	Scanner	HP	HP Scanjet 2000	CN71GA102W
838	211200	Do 2	Scanner	HP	HP Scanjet 200	CN67PB132H
839	211200	Do 2	Scanner	HP	HP Scanjet 200	CN67PB13Z8
840	214600	DO 20	Scanner	HP	HP Scanjet 2000	CN71GA103T
841	214600	DO 20	Scanner	HP	HP Scanjet 200	CN67PB13ZM
842	211691	EC BADAR PUR	Scanner	HP	HP Scanjet 200	CN67PB13Z1
843	214592	NAJAFGARH	Scanner	HP	HP Scanjet 200	CN67PB140K
844	215394	BC PATAUDI	Scanner	HP	HP Scanjet 200	CN69QB105H
845	211690	Savitri Nagar	Scanner	HP	HP Scanjet 200	CN67PB13TF
846	212290	KAPASHERA	Scanner	HP	HP Scanjet 200	CN67PB13YV
847	215301	BO-MANESAR	Scanner	HP	HP Scanjet 200	CN67PB112Z
848	214303	DAB-I	Scanner	HP	HP Scanjet 200	CN67PB1328
849	214303	DAB-I	Scanner	HP	HP Scanjet 2000	CN71GA105F
850	215590	BC TLK NGR	Scanner	HP	NILL	NILL
851	215392	BC SOHNA	Scanner	HP	HP Scanjet 200	CN69QB109F
852	215302	BO GURGAON	Scanner	HP	HP Scanjet 200	CN69QB10B
853	215302	BO GURGAON	Scanner	HP	HP Scanjet 2000	CN727A104B
854	215300	BO GGN Legal	Scanner	HP	HP Scanjet 200	CN31HA11BK
855	215300	DO 2 GGN	Scanner	HP	HP Scanjet 2000	CN71A103X
856	215300	DO 2 GGN	Scanner	HP	HP Scanjet 200	CN5C1BH6JM
857	215393	BADSHAHPUR	Scanner	HP	HP Scanjet 200	CN69QB10BD
858	210012	SVC GGN	Scanner	HP	HP SCANJET 2410	L2694A301
859	215700	Maruti Nodal	Scanner	HP	HP Scanjet 200	CN4B4B1197
860	215700	Maruti Nodal	Scanner	HP	HP Scanjet 200	CN4B4B1177
861	215302	Munjal Tower	UPS	APC UPS	SURT100000UXI	BQ1202000281
862	215500	DO-18	UPS	APC UPS	SURT100000UXIQ	NQ0635014501
863	215400	DO-9	UPS	APC UPS	SURT100000UXIQ	IQ0852002795
864	215502	CBO-10, MYP	UPS	APC UPS	SURT6000XLINBQ	BQ1527000397
865	212707	BO MLVY NGR	UPS	APC UPS	SURT5000UXIQ	NQ0616008496
866	212203	CBO-13	UPS	APC UPS	6KV	BD100517651 Sticker
867	210000	RO-1	UPS	APC UPS	SURT100000UXI	NS0813002277
868	210000	RO-1	UPS	APC UPS	SURT100000UXI	NS0813018737
869	210000	RO-1	UPS	APC UPS	SURT100000UXI	JS0709032979
870	211600	DO-6	UPS	APC UPS	SURT100000UXI	BQ1438001011
871	215601	CBO-16	UPS	APC UPS	SURT5000UXI	NS0748012117

872		RTC 86, OKHLA	UPS	APC UPS	SURT10000XLI-CC	QQ1204150985
873	214303	60, JANPATH	UPS	APC UPS	SURT5000UXEI-CC	BQ1216000911
874	212800	DO-16, CP	UPS	APC UPS	SURT100000UXI	NQ0821010148
875	215100	DO-24 CP	UPS	APC UPS	SURT100000UXIQ	IQ1014000781
876	214600	DO-20,CP	UPS	APC UPS	SURT10000XLI	ISO819003170
877	211200	DO-2	UPS	APC UPS	SURT100000UXI	IQ0936005086
878		CBO-3	UPS	APC UPS	SURT5000UXIQ	NQ0837005565
879	215402	CBO-15, i	UPS	APC UPS	IQ1149004048	SURTD5000UXIQ
880	214500	DO-19	UPS	APC UPS	SURT10000UXLINBQ	EQ1023005162
881	215300	DO-2	UPS	APC UPS	SURT10000UXI	NS0616009224
882	212703	CBO-19	UPS	APC UPS	SURT5000UXIQ	NQ0932021810
883	212700	DO-15	UPS	APC UPS	SURT10000UXI	JS0609008611
884	215301	Manesar	UPS	APC UPS	SURT5000UXI	NQ0934001790
885	214300	DO17	UPS	APC UPS	SURT10000UXI	IS0952002985
886	215600	DO-4	UPS	APC UPS	SURT100000UXIQ	BQ1325000823
887		CHIRAG DELHI	UPS	LUMIOUS	LUMIOUS	A003250571-1
888	215393	BADSHAPUR	UPS	LUMIOUS 2000	LUMIOUS 2000	A003250517-1
889	212290	KAPASHERA	UPS	LUMIOUS	LUMIOUS 1000VA	A003230511-1
890	215392	SHN GURGAON	UPS	LUMIOUS	LUMIOUS 1000VA	A10134111-0
891	215590	TILAK NAGAR	UPS	MICROTECH 1KVA	MICROTECH 1KVA	11DVMNU55021
892	211690	SAVITRI NGR	UPS	MICROTECH	800VA MICROTECH	21590ECTP100
893	215394	PATUDI	UPS	LUMINOUS	LUMINOUS	A79710310
894	212790	VIKASPURI	UPS	EMERSON	EMERSON	080410-29650122
895		H-BLOCK CP	UPS	APC	APC	TQ10297021853
896	214590	NAJAFGARH	UPS	APC	APC	B21203000098
897	210012	TP-HUB	UPS	210021ROUPS001	210021ROUPS001	
898	210000	OICL-RO1,	UPS	NUMRIC	NUMRIC	
Note: Each 10 KVA APC make UPS and 5 KVA APC make UPS is with 1 External Charger and 1 isolation transformer.						

-----End of Document-----