

Reply to Pre-Bid Queries for Hiring of IT Consultant on GeM for selection of Vendor for AMC and Helpdesk of HRMS
 Bid Number: GEM/2021/B/1484283 Dated: 01-09-2021

S. No	Page No.	Head	Details	GT Query	OICL Reply
1	Bid Document Page No.1	Contract Period	3 Months	As per the Bid document, the duration of the assignment is 3 months and Consultant need to Draft the RFP, conduct Bid evaluation and Onboarding of Firm. Since Bid process management and onboarding of the firm are dependent on several factors hence requesting to either increase the tenure to 6 months or should make a provision for extension of the contract period.	No change. As per terms & conditions of RFP
2	Bid Details, Page No.1	Minimum Average Annual Turnover of the Bidder	5 Lakh (s)	We want to highlight that the Minimum Average annual turnover sought from the bidder is Rs. 5 lakh and revenue sought from consulting services in 3 years is 21 to 50 Cr. which seems to be very low. This will allow small firms to participate and result in overall degradation of services.	Turnover shall be equal to or more than 21 crore.
	Technical Specifications, Page No.3	Last 3 years average business revenue from consulting	21 to 50 Crore	We hereby suggest that, Average Annual Turnover of the bidder should be kept on higher side to get participation of seasoned firms, therefore, we suggest that both "Minimum Average Annual Turnover of the Bidder" and "Last 3 years average business revenue from consulting" should be kept more than 100 Cr.	
3	Bid Details, Page No.1	Estimated Bid Value	INR 10,00,000	Estimated value of the bid is considerably on lower side, which is not as per the industry remuneration standards. Hence request to revise the bid value in comparison with prevailing rates.	No change. As per terms & conditions of RFP
4	Technical Specifications, Page No.3	Total Experience of Consultants /Resources (in Years)	1 to 3 years	Preparation of DPR, RFP and Bid Process Management are specific in nature that require seasoned professionals, also presently defined experience may not bring the desired outcome. Hence request to increase the years of experience to 5-8 years.	No change. As per terms & conditions of RFP
5	Technical Specifications, Page No.3	Certifications	Other Certification as indicated in BID	It is to be highlighted that, currently no certification is mentioned in the Bid. The relevant certifications for the assignment are i.e. Prince 2, Six Sigma, ITIL, CPPP etc. should also be included as options to the existing criteria. Note: CPPP is a specific certification on procurements	No change. As per terms & conditions of RFP
6	Bid Submission date	NA	NA	Request you to please extend the bid submission date at least 2 weeks from the date of issuance of clarifications to Prebid queries.	Bid End Date/Time: 22-09-2021, 16:00:00 Bid opening Date/Time: 22-09-2021, 16:30:00