

THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE AMBALA
Minutes of Meeting of Pre Bid/Amendment
(Procurement of IT Support Services- Annual Maintenance Contract and Facility Management Services)
Tender No.- OI C L / AM R O / I T D / P C- AM C / 20 21 / 01/Retender D at e d 02.03.2021

IT Deptt.

Date- 16-03.2021

With reference to tender no. OI C L / AM R O / I T D / P C- AM C / 20 21 / 01/Retender D at e d 02.03.2021, Pre bid meeting was held today at Conference Room at RO Ambala and following points were discussed in the presence of OICL officials and bidders-

S.N	Page No	Point/Section	Existing Clause	Query Sought	Reply from OICL
1	13	2	Bidder's annual turnover should be more than Rupees 5 Crore and Bidder should have positive Net worth (measured as paid-up capital plus free reserves) in the previous three financial years viz FY 2017-18, 2018-19 & 2019-20.	Customer requested to make the turnover at least 20 crore so that reputed & experienced participant can bid.	As Per terms & condition of the RFP
2	13	1	Bidder should be a registered company in India under Companies Act 1956. Bidder should be in operation in India for minimum of Three years.	Request amendment as:- Bidder should be registered company in India under Companies Act 1956. Bidder should be in operation in India for minimum of Ten years.	As Per terms & condition of the RFP
3	13	Point No 2 of (5. Eligibility Criteria)	Bidder's annual turnover from Annual Sales Turnover should be more than Rupees 5 Crore and a positive Net worth (measured as paid-up capital plus free reserves) in the three financial years of FY 2017-18, 2018-19 & 2019-20.	We request you to kindly increase the minimum value from Rs. 5 Crore to 20 crores or more, so that you will get good competitive bidders for service support	As Per terms & condition of the RFP
4	27	Point No 5 of (5. Eligibility Criteria)	Bidder must provide minimum one reference of Bidder's clients who have made purchase of IT Services (AMC / FM Services) in excess of Rupees Ten Lakhs (single order) for multi locations in the state) during last financial year 2019-20	We request you to change as the Bidder should have executed at least one similar work order having value not less than 40 Lac for multi locations during last financial year 2019-20	As Per terms & condition of the RFP
5	27	12. Service Level Agreement:	If the breakdown call is not resolved within the resolution time of the bidder provides no standby equipment, penalty will be charged as per the rates below to the maximum of unit purchase price of that machine:-	There is no penalty Cap in the tender doc , we request you to , kindly make it Max 5% of Contract Value	As Per terms & condition of the RFP