

ओरिएंटल इश्योरेंस कंपनी लिमिटेड  
(भारत सरकार का उपक्रम)  
नागपुर क्षेत्रीय कार्यालय, 4 थी मंजिल, एस० के० टावर,  
नेल्सन चौक, बैरामजी टाऊन, छिन्द्राडा रोड,  
नागपुर 440013  
**Phone No.0712- 2580420/488, Fax  
No 0712-2585534**



**THE ORIENTAL INSURANCE CO. LTD.**  
(A Government of India Undertaking)  
Nagpur Regional Office, 4<sup>th</sup> Floor, S.K.  
Tower, Nelson Square, Byramji Town,  
Chindwara Road, Nagpur – 440013  
**Phone No.0712- 2580420/488, Fax No  
0712-2585534**  
**CIN U66010DL1947GOI007158**

Dept : / ESTD.

Date : 16/01/2020

**TENDER NOTICE FOR SALE OF COMPANY CAR**

Sealed Tenders are invited from the interested bidders for Sale of the following Car on “AS IS WHERE IS BASIS” as per details given below:-

Sr. No.	Registration Number	Make	Month / Year of Manuf.	Colour	KMs	Reserve Price in Rs.	Parked At
1	MH-12/PC-0690	Maruti Vitara Brezza VDI	03 2017 Diesel	Granite Grey	34080	Rs. 5,75,000/- Plus Tax Rs.1,03,500/- Total:Rs.6,78,500/-	Regional Office, 4 <sup>th</sup> Floor, S.K.Tower, Nelson Square, Chindwara Road, Nagpur – 440013

The Sale of the above mentioned car to the interested bidders are being offered on “AS IS WHERE IS BASIS” on the following terms and conditions :

1. The Bids should be submitted in a sealed envelope addressed to Regional Manager, Establishment Deptt., The Oriental Insurance Company Limited, Regional Office, 4<sup>th</sup> Floor, S.K.Tower, Nelson Square, Chindwara Road, Nagpur – 440013 in the prescribed Bid Format enclosed herewith duly superscribed **“Tender For Sale Of Car No. MH-12/PC-0690”**.
2. The Bid or Offers should be accompanied by Earnest Money Deposit of Rs. 5,000/- by way of Demand Draft only in favour of “The Oriental Insurance Company Limited”, in the absence of which the bids will be treated as rejected.
3. It is informed to all the Bidders that in addition to payment of Bid Price they have to pay 18% GST on the Net Amount as per GST rules applicable.
4. If the amount quoted by the Bidder is highest and the bid is accepted and approved by the company, then the said Demand Draft submitted along with the Bid as EMD amount will be deposited in Company's Bank Account. Subsequently the Bidder will have to deposit the balance Bid amount (i.e. Final Bid amount inclusive of GST calculated as per Clause 3 above minus Earnest Money Deposit). Thereafter he /she will have to take the delivery of the car. In case the Bidder fails to deposit the Balance Bid Amount within SEVEN days of the notice / communication given to him in this regard, then the Earnest Money Deposited by the Bidder will be forfeited and will not be refunded in any case. In such an event, the car in question will be disposed off as per the decision of the Competent Authority of the Company.
5. The final Bidder has to deposit the entire bid amount (Inclusive of 18% GST) and submit all the concerned papers required by the RTO for transfer of ownership of the vehicle in his / her / their name within Fifteen days from the date of offer. The final delivery of the car will be given to the **highest** Bidder only after the change of name of ownership in R.C. Book. & submitting copy of Insurance Policy.

6. The Bidder is required to submit the following KYC documents such as Identity Proof and residential proof documents along with the Tender for Sale of Car :-

- Copy of Aadhar Card of the Bidder.
- Copy of Residential Proof of the Bidder.
- Certificate of Registration of Firm, in case the Bidder is a registered firm.
- Copy of PAN card.

7. All formalities regarding transfer of vehicle in the name of such bidder will be completed by the successful bidders within 15 days and the delivery of the vehicle will be given to the Bidder only after proof of deposition of documents for transfer with RTO & Insurance transfer papers/tax etc of subject car at his/her/their own cost. The Company will not be responsible for any lapse on his/her/their part in this regard. The Company will only sign the documents for transfer of car in the name of the successful bidder.
8. The Bidders interested in buying the above noted Company Car are advised in their own interest to submit Tender only after inspection of Car. They are also advised to carefully read the terms and conditions of Tender for Sale of Cars.
9. The Company reserve the right to cancel the Quotation or Bidding process for disposal of the Company car at any stage without assigning any reasons, whatsoever.
10. The Bidders interested to purchase the above Company car may inspect the car from 17.01.2020 to 27.01.2020 between 11:00 AM to 4:00 PM, on any working day by contacting the Regional Manager, Establishment Deptt., The Oriental Insurance Company Limited, Regional Office, 4<sup>th</sup> Floor, S.K.Tower, Nelson Square, Chhindwara Road, Nagpur – 440013.
11. The Tender Format of Quotation is attached or can be obtained from the above Office address.
12. The Last date for submission of Bid is 27.01.2020 upto 5 pm. The bids can be submitted to The Regional Manager, Estate & Establishment Dept., The Oriental Insurance Company Limited, Regional Office, 4<sup>th</sup> Floor, S.K.Tower, Nelson Square, Chhindwara Road, Nagpur – 440013. or dropped in the Tender Box kept for the purpose at the same premises. The tenders submitted elsewhere or lost in transit will not be considered and will be treated as rejected.

CHIEF REGIONAL MANAGER.

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**CIN U66010DL1947GOI007158**

**FORMAT OF QUOTATION FOR SALE OF CAR NO. MH-12 PC 0690.**

Sr. No.	DESCRIPTION	PARTICULARS
1	Name of the Bidder (Attach Identity Proof)	
2	Father's Name	
3	Residential Address of Bidder (Attach proof)	
4	Contact Number of Bidder	
5	Total Bid Amount for purchase of Car	Bid Amount (a) Rs..... /- plus GST 18% (b) Rs...../- Total (a) + (b) Rs...../-
6	Details of Demand Draft submitted towards Earnest Money Deposit of Rs. 5,000/-	Amount Rs. 5,000/- Demand Draft No. Date:- Drawn on :-

I, Shri/Smt/Ms. \_\_\_\_\_ Son /Daughter of Shri. \_\_\_\_\_

Resident of \_\_\_\_\_ hereby

agree that in case my/our Bid for sale of Car No. **MH-12 PC 0690** will be successful as being the highest bid, I/We will submit the requisite documents including address proof and identity proof, listed in clause 7 of tender notice and required for transfer of car in my name within 15 days from the date of such offer and take delivery of the same only after transfer of ownership of the vehicle by the concerned R.T.O. I agree to pay / bear the cost of Transfer fees / Road Tax / Registration charges / Insurance Expenses as applicable in this matter. I also undertake to pay, in addition to the Bid Price, the amount of GST applicable on sale of car as per GST rules and calculated as per clause No. 3 of Tender Notice.

**IMPORTANT:-** I, hereby agree that The Oriental Insurance Company reserve the right to cancel the Quotation or Bidding process for disposal of the Company Car at any stage without assigning any reason, whatsoever

SIGNATURE of the BIDDER : .....

NAME OF BIDDER : .....

PLACE : .....

DATE : .....