

TECHNICAL BID FORMAT FOR TPAs

SR. NO.	ELIGIBILITY CRITERIA (Please reply in Yes/No and if YES attach the Annexure containing details)	YES/NO	Annex no.
1	Does the TPA have an IRDA license to act as a TPA for Medclaim? Please attach Copy.		
2	Has the TPA provided services to 3 lacs lives cumulatively in past 3 years (2016-17, 2017-18, 2018-19)./ Having Annual Turnover of Rs.20.00 crore in each of the previous three (3) financial years (2016-17, 2017-18 & 2018-19) If yes attach details.		
3	Does the TPA have experience of working in IT intensive environment? Does the TPA have their own server? Please attach proof.		
4	Does the TPA have fully functional offices in the state of West Bengal? Please attach proof.		
5	Experience in handling health claims- should have processed at least 3,00,000 claims during the financial year 2018-19. Please attach proof.		
6	Claims management capacity of medical claims: <ul style="list-style-type: none"> • In the year 2018-19 not less than Rs.200 Crores worth of claims • Company should have minimum 10 full time doctors with minimum MBBS qualification including 5 specialist /consultant Doctors during last financial year 2018-19 will get preferences. Please attach proof.		
7	If the TPA has handled Govt. scheme in any Region of any insurance company then they are required to submit details. Please attach proof.		
8	Has any insurance company/SNA has black listed/Cautioned your Company?		
9	Should be an income tax assessee. Please attach proof.		
10	PF, ESIC, GST etc compliant. Please attach details.		

SEAL & SIGNATURE OF TPA

(AUTHORIZED SIGNATORY)

**FULL NAME AND ADDRESS OF
TPA**

Proof of Eligibility

Qualification Criteria:

The TPA should have been incorporated at least 5 (five) years before as of the tender notification date. It should have full-fledged establishment with relevant experience in handling Medclaim Claims for a minimum period of 5 years.

The ISA should furnish the following

Sl. No.	Qualification Criteria	Supporting document
1	Company should have been incorporated at least 5 (five) years prior to 31/03/2019	Copy of the Registration certificate and Audited Balance sheet of the preceding 5 (five) financial years issued by the Chartered Accountant.
2	Having Annual Turnover of Rs. 20.00 crore in each of the previous three (3) financial years(2016-17, 2017-18 & 2018-19)	Last three (3) years- audited Balance Sheet and Profit and Loss Statement with Auditors Report
3	Experience in handling health claims- should have processed at least 3,00,000 claims during the financial year 2018-19.	Certificate from Relevant authority
4	Claims management capacity of medical claims: 1) In the year 2018-19 not less than Rs.200 Crores worth of claims 2) Company should have minimum 10 full time medical consultants/doctors with minimum MBBS qualification including 5 specialist/consultants during last financial year 2018-19.	Proof of experience issued by the relevant authority. Submit Appointment letter, MCI/State Medical Council Registration Certificate, Form 16 /Form 16 A of financial year 2018-19.
5	Should be an income tax assessee	Income tax returns filed for the preceding 1 (one) financial years (2018-19)
6	(i) Should not have been black listed by any State government/ Central Government or their agencies/Fraud Case (ii) Should not have been issue show cause/letter (which may or may not be concluded) for any fraudulent/	Undertaking to the effect by CEO/COO
7	PF, ESIC, GST compliant	Copies of registration and self-declaration that no dues are pending.

Selection Of TPA for Servicing of SWASTHYA SATHI, GOVT OF W.B.

Note: Bidders shall need to fulfill all the above mentioned qualification criteria in order to qualify for the evaluation of the Technical Proposal.

Instructions:

The Bidder should provide the details mentioned above based on its own technical capability. Technical capability of the Bidder's parent company or its subsidiary or any associate company will not be considered for assessment of the qualification parameters of the Bidder.

The Bidder should not have been blacklisted by W.B. State/ Central Government or any of its agencies/any insurance company. If it is found that the Bidder has not disclosed above information during the Bid stage and such information has been found after the award of the contract, The Oriental Insurance Company Limited will impose a penalty of 10% of the total cost of the work order issued under "SWASTHYA SATHI SCHEME" besides forfeiting the Performance Security. Such Bidder will also be blacklisted for all further award of contracts by the Oriental Insurance Company