

THE ORIENTAL INSURANCE COMPANY LIMITED

(A. Govt. of India undertaking)

REGIONAL OFFICE

G.S. ROAD, ULUBARI, GUWAHATI 781007

PH: 0361 - 2730523, 2730524, 2730527, 2730528

Website : www.orientalinsurance.org.in

CIN-U66010DL1947GOI007158

OFFICE PREMISES ON LEASE BASIS FOR CITY BRANCH OFFICE II, GUWAHATI

Sealed offers are invited in **Two Bid** system for acquiring commercial premises on rent in the shape of hall/halls having approximate Carpet Area **800sq ft** (excluding Bath Room, Lavatory, Verandahs etc.) in the specified localities **in between Nandan Hotel Paltan Bazar Police point to Bhangagarh Big Bazar Police point on G.S. Road** for a minimum period of **9 years** lease to be registered with the appropriate authority for the same period with registration charges to be shared on 50:50 basis. The Technical Bid as well as Financial Bid will only be selected on Carpet Area basis. The Premises should be in ready to move in position, having power back up, toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry and parking facilities.

Interested parties may submit bids in two separate envelopes duly scribed as "**Technical Bid**" and "**Financial Bid**". Both these bids should be put in third envelope superscribed "**OFFER FOR OFFICE PREMISES ON LEASE**" This should be addressed to The Regional Manager (I/c), The Oriental Insurance Company Limited, Regional Office, at the above mentioned Address so as to reach us by **10th January , 2020** within **4.30 pm**. The Technical Bid shall be opened on **13th January, 2020 at 3.30 pm**.

The format for bids may be obtained from the 'ESTATE DEPTT.' of the above referred Regional Office address during office hours latest by **8th January ,2020 within 4.30 pm** or may be downloaded from our Company Website www.orientalinsurance.org.in(**Tenders**). Sealed bids will have to be dropped into the Tender box meant for the same by the tenderer or his representative on or before the last date and time. For Bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any commission by the Company and their offer must accompany a letter from the owner authorising them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.


REGIONAL MANAGER