



**The Oriental Insurance Co. Ltd.**  
**Regional Office, 4, Lyons Range, Kolkata-700 001**  
**(TEL. 033-2230 7995) CIN – U66010DL1947GO1007158**

**OFFICE PREMISES ON LEASE BASIS**

Sealed offers are invited in **Two Bid** system for acquiring commercial premises on rent in the shape of hall/halls having approximate Carpet Area of 800 sq. ft. (excluding Bath Room, Lavatory, Verandahs etc.) in the localities of Berhampur Town, Dist. Murshidabad, WB, for a minimum period of 9 years. Lease to be registered with the appropriate authority for the same period with registrations charges to be shared on 50:50 basis. Technical Bid as well as Financial Bid will only be selected on Carpet Area basis. The premises should be in ready to move in position, having power back up, toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly superscribed as “Technical Bid” and “Financial Bid”. Both these bids should be put into a third envelope superscribed as “OFFER FOR OFFICE PREMISES ON LEASE”. This should be addressed to The Regional Manager, Estate Deptt., The Oriental Insurance Company Limited, Regional Office, Kolkata at the above mentioned Address by 24.07.2019, 4 p.m.

The format for bids may be obtained from the above referred Regional Office address during office hours latest by 24.07.2019 or may be downloaded from our company website [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in) (Tenders). Sealed bids will have to be dropped into the Tender box meant for the same by the tenderer or his representative on or before the last date and time. For Bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any Commission by the Company and their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.

Sd/-  
Regional Manager