

**COMMERCIAL BILL OF MATERIAL**

**Instructions**

S.No.	Guidelines
I	<b>Summary of Total Cost</b>
1	The bidder is expected to quote the costs for all items required for fully complying with the requirements of the RFP and the corrigendums in the respective sections of the price bid. The prices for the respective sections would be deemed to include all components required to successfully utilise the solution.
2	OICL is not responsible for any arithmetic errors in the commercial bid details sheet committed by the bidders, All the formulas & arithmetical calculations will be Vendor's responsibility, we have considered the absolute value quoted by the bidder.
3	The bidder is expected to specify the type of licences along with the details with respect to quantity, rate, etc., wherever applicable.
4	In case the bidder includes/combines any line item as part of any other line item in the commercial bid, then this has to be clearly mentioned in the description indicating the line item which contains the combination
5	The bidder has to quote for each line item. If any line item is part of the solution proposed in the RFP response, it has to be referenced. If it is not applicable, then the Bidder has to mention Not Applicable (NA).
6	The Bidder may insert additional line items as applicable based on the solution offered in the respective tabs
7	<b>The Bidders should quote as per the format of Bill of Material ONLY and a masked replica of the Bill of Material should be enclosed in the technical bid.</b>
8	Bidder is required to cover component by component licensing details for each of the software components proposed to the OICL.
9	<b>The <u>masked</u> Bill of Materials which would be submitted as part of the Technical Bill of Material should contain "XX" for ALL the corresponding commercial values that will be present in the unmasked Bill of Material that will be part of the Commercial submission.</b>
10	All amounts in the Bill of Material should be in INR
11	The Bidder should to the extent possible stick to the same structure of the Bill of Material. Hence the OICL does not expect the bidders to delete necessary rows.
12	All the prices quoted by the bidder shall be exclusive of taxes
13	Any additional number of items (hardware or software) and services will be procured by OICL in future on pro-rata basis on the rates provided in the Bill of Material.
14	If the bidder has not quoted for any line item mentioned in the Bill of Material, it will deemed considered that bidder has factored the cost for the item in the Bill of Material and No Additional charges will be paid other than the one mentioned in the Bill of Material .
II	<b>Software</b>
1	The bidder has to quote for each line item. If any line item is part of the solution proposed in the RFP response, it has to be referenced. If it is not applicable, then the Bidder has to mention Not Applicable (NA).
2	The Bidder can insert additional line items as applicable based on the solution offered in the various tabs
3	The license type , edition and version of the Software has to be clearly described in the Description column
4	The Bidder shall provide the maintenance (Warranty, ATS) for entire contract period.

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<b>S.No.</b>	<b>Guidelines</b>
<b>III</b>	<b>Database &amp; peripheral</b>
1	The bidder has to quote for each line item. If any line item is part of the solution proposed in the RFP response, it has to be referenced. If it is not applicable, then the Bidder has to mention Not Applicable (NA).
2	The Bidder can insert additional line items as applicable based on the solution offered in the various tabs
3	The license type, edition and version of the software has to be clearly described in the Description column
4	The Bidder shall provide the maintenance (Warranty, ATS) for the entire contract period.
<b>IV</b>	<b>Installation &amp; Commissioning, Implementation</b>
1	Bidder shall comply to the Installation & commissioning, implementation scope provided in the RFP
2	Bidder shall provide the solution wise implementation cost. Each solution implementation should include all the costs associated with the complete implementation of the solution covering all the locations & implementation of associated components like software, database etc.
3	Activities and functions to be undertaken for installation and implementation of the licensed software should be as per the RFP.
<b>V &amp; VI</b>	<b>ATS &amp; Others, Maintenance</b>
1	Bidder is expected to provide a detailed break up of all products and services that are under the scope of facilities management as part of the technical bid, in the technical bill of materials i.e. the above format is expected to be replicated for each item to be covered under the scope of facilities management.
4	The ATS cost for applications has to be quoted in separate line items in this section. The Bidder has to create additional line items in this section if required
5	Bidders must note that any Warranty pertaining to Software/Applications that extends beyond the contract period due to the Software/Applications supply towards the terminal years of the contract must be provided and supported by the Bidder without any additional cost to the OICL.
6	The Bidder needs to provide facility management services as per the scope of the RFP
7	The facilities management function should be carried out from the OICL's premises.
<b>VII</b>	<b>Training</b>
1	The rates provided by the bidders should be applicable for any additional trainings that the OICL may require throughout the tenure of the contract.

Appendix 2: Bill of Material

Summary of Total Cost							
	Items	Year 1	Year 2	Year 3	Year 4	Year 5	Total Amount for 5 years (in INR)
A.	Software						
B.	Database & peripheral software						
C.	Installation, Implementation & Commissioning						
D.	ATS & others						
E.	Maintenance Cost						
F.	Training						
	<b>Grand Total - TCO</b>						

All the prices quoted by the bidder shall be exclusive of taxes

		A. Software															
		YEAR 1			YEAR 2			YEAR 3			YEAR 4			YEAR 5			
	Description	Quantity	Rate (INR)	Total Amount (INR)	Quantity	Rate (INR)	Total Amount (INR)	Quantity	Rate (INR)	Total Amount (INR)	Quantity	Rate (INR)	Total Amount (INR)	Quantity	Rate (INR)	Total Amount (INR)	Total Amount for 5 yrs (INR)
<b>Production Environment</b>																	
	Translation Software License for Core Insurance Application & Other Applications																
	Third party utilities																
	Any other (Please specify)																
	Any other (Please specify)																
	<b>Grand Total (A)</b>																

\*Bidder is required to provide the OEM, licensing matrix, version, edition, other software details of the proposed software

**B. Database & peripheral software**

	YEAR 1			YEAR 2			YEAR 3			YEAR 4			YEAR 5			Total Amount for 5 yrs (INR)
	Quantity	Rate (INR)	Total Amount (INR)	Quantity	Rate (INR)	Total Amount (INR)	Quantity	Rate (INR)	Total Amount (INR)	Quantity	Rate (INR)	Total Amount (INR)	Quantity	Rate (INR)	Total Amount (INR)	
<b>Production Environment</b>																
Database																
Any other (Please specify)																
Any other (Please specify)																
<b>Grand Total (A)</b>																

\*Bidder is required to provide the OEM, licensing matrix, version, edition, other software details of the proposed software

C. Implementation

	Year 1			Year 2			Year 3			Year 4			Year 5			
Description	Bidder Effort in Man days (a)	Rate (INR) for Bidder's Resources (b)	Total Amount (INR) c= (a*b)	Bidder Effort in Man days (a)	Rate (INR) for Bidder's Resources (b)	Total Amount (INR) c= (a*b)	Bidder Effort in Man days (a)	Rate (INR) for Bidder's Resources (b)	Total Amount (INR) c= (a*b)	Bidder Effort in Man days (a)	Rate (INR) for Bidder's Resources (b)	Total Amount (INR) c= (a*b)	Bidder Effort in Man days (a)	Rate (INR) for Bidder's Resources (b)	Total Amount (INR) c= (a*b)	Total Amount for 5 years (INR)
Production Environment																
Implementation, Installation and Commissioning Cost																
Any other (Please specify)																
Any other (Please specify)																
<b>Grand Total (A)</b>																

D. ATS & others

	YEAR 1			YEAR 2			YEAR 3			YEAR 4			YEAR 5			
Description	Base Product Cost	Rate (INR)	Total Amount (INR)	Base Product Cost	Rate (INR)	Total Amount (INR)	Base Product Cost	Rate (INR)	Total Amount (INR)	Base Product Cost	Rate (INR)	Total Amount (INR)	Base Product Cost	Rate (INR)	Total Amount (INR)	Total Amount for 5 years (INR)
<b>Production Environment</b>																
ATS for Bilingual solution																
Any other (Please specify)																
Any other (Please specify)																
<b>Grand Total</b>																

E. Maintenance Cost

Description	YEAR 1				YEAR 2				YEAR 3				YEAR 4				YEAR 5				Total Amount for 5 years (INR)
	No. of Resource per shift (a)	No. of Shifts (b)	Rate per resource per shift (INR) (c)	Total Amount (INR)(d=a*b*c)	No. of Resource per shift (a)	No. of Shifts (b)	Rate per resource per shift (INR) (c)	Total Amount (INR)(d=a*b*c)	No. of Resource per shift (a)	No. of Shifts (b)	Rate per resource per shift (INR) (c)	Total Amount (INR)(d=a*b*c)	No. of Resource per shift (a)	No. of Shifts (b)	Rate per resource per shift (INR) (c)	Total Amount (INR)(d=a*b*c)	No. of Resource per shift (a)	No. of Shifts (b)	Rate per resource per shift (INR) (c)	Total Amount (INR)(d=a*b*c)	
Maintenance Cost																					
Any Other (Please specify)																					
Any Other (Please specify)																					
<b>TOTAL (A)</b>																					



**F. Training**

<b>S.No.</b>	<b>Item</b>	<b>Training Duration (days)</b>	<b>Location</b>	<b>Batches</b>	<b>Number of trainees per batch</b>	<b>Rate per batch (INR)</b>	<b>Total Amount (INR)</b>
1	Training	2	Delhi NCR	1	15		
	<b>Grand Total</b>						