



**THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE**

**'Cheran Towers' III Floor, No: 82, Government Arts College Road, Coimbatore-641 018.
Telephone Numbers: 0422 – 2217223, 2217201 and 2217202,
CIN: U66010DL1947GOI007158, Website: www.orientalinsurance.org.in**

OFFICE PREMISES ON LEASE BASIS

Sealed offers are invited in **Two Bid** system for acquiring commercial premises on rent in the shape of hall/halls having approximate **Carpet Area of 800 sq.ft. (+/-10%) (excluding Bath Room, Lavatory, Verandahs etc.,) in Velayuthampalayam (Karur District)** for a minimum period of 9 years and longer period lease to be registered with the appropriate authority for the same period with registration charges to be shared on 50:50 basis. The Technical Bid as well as Financial Bid will only be selected on Carpet Area basis. The premises should be in ready to move in position, having power back up, separate toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry and having exclusive car parking and ample two wheeler parking space.

Interested parties may submit bids in two separate envelopes duly scribed as "Technical Bid" and "Financial Bid". Both these bids should be put in third envelope super scribed "**OFFER FOR OFFICE PREMISES ON LEASE**". This should be addressed to The Chief Regional Manager, The Oriental Insurance Company Limited, Regional Office, Coimbatore at the above mentioned address and **dropped into the Tender Box kept in this office exclusively for this purpose**. Last Date for submission of completed Bids is **18/05/2018 05.00 p.m.** The technical bid shall be opened on **21/05/2018 11.00 a.m.**

The format for bids may be obtained from the above referred Regional Office address during office hours latest by 15/05/2018 or from our Divisional Office at 90/A, K.V.A Complex, Thuraiyur Road, Namakkal-637002 or may be downloaded from our Company's website www.orientalinsurance.org.in (Tenders). Sealed bids will have to be dropped into the Tender box meant for the same by the tenderer or his representative on or before the last date and time. For Bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.


Chief Regional Manager