

**THE ORIENTAL INSURANCE COMPANY LIMITED  
( A Govt. Of India Undertaking )**

**REGIONAL OFFICE**

**Jeevan Jyoti Building ( LIC Building), 2<sup>nd</sup>Floor, Jagadhri Road, Ambala Cantt**

**Phone - 0171-2633590, 0171-4091902**

**CIN : U66010DL1947GOI007158,**

**Website : [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in) E Mail : roambala@orientalinsurance.co.in**

**TENDER NOTICE**

Sealed Tenders are invited under two bids system (Technical Bid & Financial Bid) from eligible Civil Contractors for repairs and renovations of Two nos. staff quarter Flat nos. 1A & 2A at Second Floor in Aira Holmes, Kasumpti, Shimla-9 of Yhe Oriental Insurance Company Ltd.

Tender documents can be obtained from above office on or before 21/03/2018 on payment of Rs.200/- (Rupees Two Hundred only) non-refundable by Demand Draft in favour of “ The Oriental Insurance Co. Ltd.” Payable at Ambala or can be downloaded from [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in). The tenders downloaded from website should include a Demand Draft of Rs.200/- (Rupees Two Hundred only) at the time of submission.

The last date for submission of the tender form is on 22/03/2018 at 3.00 P:M at the above address and are to be submitted in person or by Post along with a Demand Draft of Rs.15,000/- (Rupees Fifteen Thousand only) drawn in favour of “ The Oriental Insurance Co. Ltd.” Payable at Ambala. Technical bids will be opened on same day at 2:30 P:M. The authority reserves the right to accept or reject any or all Tenders without assigning any reason.

Regional Manager

The Oriental Insurance Co. Ltd.

Regional Office, Ambala, Haryana

### General Rules and Instructions for The Guidance Of Tenderers

1. The Technical Bid starting from page no. 1 to page no. 32 along with Demand Draft of Rs.15,000/- in shape of earnest money to be put up in Envelope-1 duly sealed and super-scribed as “ Technical Bid” and mentioning your name, address and telephone no. thereon and all pages should be duly signed by the contractor.
2. Financial Bid along with Bill of Quantities starting from page no. 33 to page no. 42 to be put up in Envelope-2 duly sealed and super-scribed as “ Financial Bid” and mentioning your name, address and telephone no. thereon and all page should be duly signed by the contractor.
3. Both the Technical Bid & Financial Bid envelopes are to be put up in the Envelope-3 duly sealed and super- scribed as “Tender for Repair and Renovation of Two nos. staff quarter Flat nos. 1A & 2A at Second floor in Aira Holmes, Kasumpti, Shimla-9” and mentioning your name, address and telephone no. thereon.

The Envelope -3 should be sent to:

The Regional Manager

The Oriental Insurance Co. Ltd.

Regional Office, Ambala, HARYANA

4. Tender documents after due date and time will not be considered and summarily rejected.
5. The site of the work may be inspected by applicant or his representative at his own cost.
6. The Company will not be bound to accept the lowest Tender and reserves the rights to accept or reject any or all the tenders without assigning any reason whatsoever. The decision of the company to accept or reject any application for tender shall be final and binding.

Regional Manager