# The Oriental Insurance Company Limited-Regional Office Bangalore



10/1/18

We wish to bring to your kind notice that we are floating Tender of AMC of PCs and other Hardware and Software on behalf of **Regional Office Hubli.**Points to be noted:-

- 1. No need to submit Pre-qualification and Technical Bid Separately for RO Hubli, We may consider Pre-qualification Bid and Technical Bid for RO Bangalore for RO Hubli too. But in Pre-qualification Bid i.e Eligibility Criteria in point No. 3, separate document is required for RO Hubli stating the support location as per Office location mentioned for RO Hubli. Document to be kept in a separate sealed envelope super-scribed with "Pre-qualification Bid for RO Hubli"
- 2. Submission of Commercial Bid for RO Hubli separately is compulsory.
- 3. Separate RFP( only Commercial Bid) For an amount of Rs.1000/- to be deposited separately for RO Hubli at Regional office Bangalore.
- 4. EMD to be produced in separate Sealed Cover superscribing as" EMD for Regional Office Hubli"
- 5. Annexure 5 and Office Location is separate for RO Hubli which has been provided in the document.
- 6. Commercial Bid should be submitted separately for RO Hubli.

Commercial bid comprising of three hard copies and one soft copy (word and/or excel) of:

- Each of the three hard copies of the commercial bid should be a complete document, bound as a volume and placed in separate sealed envelopes super-scribed Commercial Bid for RO Hubli
- Each of the sealed envelopes should also be marked as "Original", "First Copy" and "Second Copy" respectively.
- The soft copy (word and/or excel) of the commercial bid should be submitted on a CD sealed in an envelope marked as "Soft Copy of Commercial Bid for RO Hubli
- The four envelopes of commercial bid should be placed in a single sealed envelope super-scribed: "Commercial Bid for RO Hubli"
- 7. Last Date of Submission is same as RO Bangalore 17/01/2018

#### **REGIONAL MANAGER**

## **Annexure-D**

#### **Proforma for Bank Guarantee**

To: (Name of Purchaser)
WHEREAS
(Description of Products and Services) (hereinafter called "the Contract").
<b>AND WHEREAS</b> it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein, as security for compliance with the Supplier's performance obligations in accordance with the Contract.
AND WHEREAS we have agreed to give the Supplier a Guarantee:
THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of
This guarantee is valid until theday of
Signature and Seal of Guarantors (Supplier's Bank)
DateAddress

# **Annexure-E**

# **Proforma for Performance Security**

To: (Name of Purchaser)
WHEREAS
Services) (hereinafter called "the Contract").
<b>AND WHEREAS</b> it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein, as security for compliance with the Supplier's performance obligations in accordance with the Contract.
AND WHEREAS we have agreed to give the Supplier a Guarantee:
THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of
we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.
This guarantee is valid until theday of
Signature and Seal of Guarantors (Supplier's Bank)
DateAddress

#### 15.1 Commercial Bid:

OICL reserves the right to select few or all items quoted below during final contract sign-off. In such case the value of the contract will be the cost of selected items finally opted by OICL. The Prices are excluding all Taxes. Taxes extra will be paid on actual basis.

#### i. Table.1 AMC and PM Activity

#### ii. (Amount in Rs.)

S. No.	Item Description	Year of Purchase	Basic Unit Price	Qty	Total Price Year 1	Total Price Year 2	Total Price Year 3
				Α	C=A x B	D	E
1	Windows 10 PC Dell - (Pentium dual core G4400/4GB RAM/500GB HDD)  Acer – (AMD A6 7400/4 GB RAM/1 TB HDD)	2017		0			
2	Windows 8 PC - Wipro (Intel Core i3-3240/4 GB RAM/500 GB HDD)	2013		29			
3	Windows 7 PC - Wipro Wipro (Intel Pentium G6950/4 GB RAM/320 GB HDD)	2011		196			
4	PCs - other make			26			
5	LJP - HP M203d	2017		0			
6	LJP- HP 1566, HP 1007,HP 1108	2011		48			
7	Network LJP – HP 1606	2011		35			
8	Network LJP – HP 2055	2011		0			
9	Network LJP – HP 3015	2011		4			
10	Network LJP – HP 9040	2011		2			
11	Network LJP – HP 4700	2010		0			
12	LJPs – Other make			53			
13	Colour LJP CP-1525n			0			
14	Multifunction Printer			14			
15	UPS 10 KVA			6			
16	External Charger for 10 KVA UPS			0			
17	Isolation Transformer for 10 KVA UPS			0			
18	UPS 5 KVA			15			
19	External Charger for 5 KVA UPS			0			
20	Isolation Transformer for 5 KVA UPS			0			
21	UPS 1 KVA			32			

22	External Charger for 1 KVA UPS			0				
23	Isolation Transformer for 1 KVA UPS			0				
24	UPS Inverter			0				
25	UPS – Other make			14				
26	Network Switch (Manageable) – Cisco 2960	2017		25				
27	Racks			27				
28	Server Unix			1				
29	Server Windows			0				
30	Laptops			2				
31	31 Earthing pit							
Total	Price							
Total	Price for 1 <sup>st</sup> +2 <sup>nd</sup> + 3 <sup>rd</sup> Year (C+D+E		l	I				

Note:- Total cost for each line item shall be sum of AMC and PM Activity. The percentage cost of PM activity should not be less than 20% of total quoted cost for AMC.

**Table.2 Facility Management Services for items under Warranty** (Amount in Rs.)

S. No.	Item Description	Description Basic Quanti Unit ty Price		Total Price Year 1	Total Price Year 2	Total Price Year 3
		Α	В	C=A x B	D	E
1	Windows 10 PC					
2	Laser Jet Printers/Multifunction Printer					
3	Scanner		0			
4	UPS		0			
5	Switch		0			
	Price					
Tota	I Price for 1 <sup>st</sup> +2 <sup>nd</sup> + 3 <sup>rd</sup> Year (C+I	D+E)				

# Table.3 Resident Engineer and Helpdesk Coordinator in Rs.)

(Amount

S.N o	Item Description	Basic Unit Price		Total Price Year 1	Total Price Year 2	Total Price Year 3
		Α	В	C=A x B	D	E
1	Charges for Resident Engineer at Regional Office		1			
2	Charges for Helpdesk Coordinator at Regional Office		1			
Tota	Price					
Tota	Price for 1 <sup>st</sup> +2 <sup>nd</sup> + 3 <sup>rd</sup> Year (C+D					

Total Price								
Table1								
Table 2								
Table 3								
Table 4								
Total Price								

Total Cost in figures:	
Total Cost in	
Words:	

## **ANNEXURE 5**

## INVENTORY OF REGIONAL OFFICE HUBLI

sl.no	office	Win 8 PC	Win 7 PC	PC- Other Make	LJP - HP M20 3d	LJP HP- 1566/1 007/11 08	LJP - HP 1606	LJP - HP 2055	LJP - HP 3015	LJP - HP 9040	LJP - HP 4700	LJP - Other Make	Color LJP - HP 1525 n		UPS 10 KVA/E xt Charg er/Isol ation Transf ormer	5 KVA/ Ext Char ger/l	1 KVA/ Ext	UP S Inv erte r	UP S- Oth er Ma ke	Netw ork Switc h Cisc o 2960	Racks	Serv er Unix	ver	Lapt ops
1	470000	25	11	8			0		0												2	1	0	2
3	471100	0	9	1	0		1	0	0	0				_	_				_		1	0	$\overline{}$	0
4	471101 471107	0	8 5				1		0					_				_	_		1	0	$\overline{}$	0
5	471191	0	1	0	_			0	0			_		_				_	_		1	0		0
6	471192	0	1	0			0		0					_				0			0	0		0
7	471193	0	1	0	_				0												0	0		0
8	472100 472108	0	9 5		0		1 2	0	0					_				_	_		1	0	$\overline{}$	0
10	472100	0	1	0	_		0	0	0					_				0	_		0	0	0	0
11	472192	0	0		0				0				0	_					_		0	0	$\overline{}$	0
12	472200	0	9		_		2		0			_		-		_	_		_		1	0	_	0
13	472203	0	5		_		1		0					-				_	_		1	0		0
14 15	472290 472291	0	0	0	0			0	0										_		0	0		0
16	472292	0	1	0					0									_	_		0	0		0
17	472300	0	13	0	_		1	0	0					_					_		1	0	$\overline{}$	0
18	472302	0	6	0	_		2		0					_	_		0	_	_		1	0	_	0
19	472390	0	1	0			0		0					_				0	_		0	0		0
20	472394 472395	0	1	0					0					_				_			0	0	_	0
22	472400	0	8				1	0	0										_		1	0	$\overline{}$	0
23	472490	0	1	0	_		0		0				0						_		1	0	0	0
24	472491	0	1	0					0									0	_		0	0		0
25	472500	0	14	1	_		1	0	0					_	_			_			1	0	_	0
26 27	472502 472504	0	5 5	0	0		2		0					_	_			0			1	0		0
28	472590	0	1	0					0												0	0		0
29	472591	0	1	0					0										_		0	0		0
30	472593	0	1	0			0		0												0	0		0
31	472594	0	1	0	_		0		0					_				_			0	0		0
32 33	472595	0	1 8	3			0	0	0										_		0	0		0
34	472700 470021	0	2	2					0	_				_		_	_				0	0	_	0
35	472705	0	5		_		1	0	0									_	_		1	0	$\overline{}$	0
36	472793	0	1	0	0	2	0	0	0	0	0	0			0	0	1	0	0	0	0	0	0	0
37	472794	0	1	0			0		0												0	0	$\overline{}$	0
38 39	472900 472901	0	10 5	1	0		1	0	1	0				_			1 0				1	0		0
40	472901	0	1	_					0												1	0		0
41	472991	0	1	0	_	_		0	0		_	_	_	_	_	_	_	0	_		0	0	_	0
42	472992	0	1	0					0					_				_	_		0	0	$\overline{}$	0
43	472993	0	1	0										_					_		0	0	$\overline{}$	0
44	472995 473000	0 1	0 8				2		0					_				_	_		0	0		0
46	473000	0	5						0												1	0		0
47	473090	0	1	0	_				_		_	_		_			_		_		0	0	_	0
48	473091	0	1	0																	0	0	$\overline{}$	0
49	473092	0	1	0			0		0	_								_	_		0	0	_	0
50 51	473093 473094	0	0						0												0	0		0
52	473094	0	1	0	_		0							_					_		0	0		0
53	473100	0	6				1	0	1					_				_	_		1	0		0
54	473101	0	5	0	0	0			0			1	0				0		-		1	0	_	0
55	473190	0	1	0	_				0					_				_	_		0	0	$\overline{}$	0
56 57	473191	0	1	1										_				_	_		0	0	$\overline{}$	0
	473192 OTAL	0 29	196	0 26			35		0 4	2				_							27	1	0	2
		23	150	20	0	40	00		4		0	00	0				02	0	1-4	20	21			_

## **OFFICE LOCATION:-**

SL	OFFICE		
NO	CODE	OFFICE NAME	OFFICE ADDRESS
			SUMANGALA COMPLEX, II FLOOR, OPP. H D M C LAMINGTONROAD,
1	470000	RO HUBLI	HUBLI
2	471100	DO HUBLI	II FLOOR,ENKAY COMPLEX, KESHWAPUR HUBLI 580023
3	471101	BO HUBLI	P.B.NO:57,VIKAS COMPLEX, STATIONROAD, HUBLI 580020
4	471107	BO KARWAR	1289, KITTUR CHAMBERS,MAINROAD, KARWAR-581301
5	471191	BC HAVERI	1st floor BAPU GOUDAR COMPLEX NEAR TALUKA PANCHAYAT OFFICE, OPP HIREGOUDAR PETROL BUNK PB ROAD HAVERI 581110
6	471192	BC SIRSI	TASMINA TOWERS, COURTROAD, SIRSI KARWAR DISTRICT SIRSI 581401
7	471193	BC BANKAPURA	R N PUKALE BUILDING, NEAR BUS STAND, BANKAPURA 581202
8	472100	DO DAVANGERE	823/7 THLUVALLI COMPLEX 1ST FLOOR,P.B.ROAD NEAR ARUNA TALKIES,DAVANGERE 577002
9	472108	BO CHITRADURGA	SRI.SHARADA COMPLEX,IST FLOOR, OPP.K.S.R.TC.BUS STAND ,P.B.ROAD,CHITRADURGA. 577501.
10	472190	BC CHALLAKERE	Sri Amareshwara Nilaya, Bangalore Road 577522 CHALLAKERE 577522
11	472192	BC HIRIYUR	SHOP NO-3, S S COMPLEX OPP. HOTEL RANJITH, MAIN ROAD KARNATAKA 577598
12	472200	DO DHARWAD	1st floor, Shree Avenue Complex, Opp DHO Office, Near Old S P Circle, Hallikeri Chawl, DHARWAD 580008
13	472203	BO BAILAHONGAL	MERCHANTS CO OP BUILDING SR CIRCLE NEAR BUS STAND ROAD BAILHONGAL 591102
14	472290	BC GADAG	P.C.A.& R.D.BANK BUILDING, 1 ST FLOOR A.P.M.C. YARD, GADAG 582101.
15	472291	BC YARAGATTI	GADAD BUILDING, BELGAUM-BAGALKOT ROAD YARAGATTI 591129
16	472292	BC SHIRAHATTI	NC NOOR SHETTAR OIL MILS OPP. SBI MEGADI ROAD, SHIRAHATTI 582120
17	472300	DO BELLARY	2nd Floor, Circle Block(Front Portion) LBS Shopping(BUDA) Complex T.S No 28/1 Moti Circle Bellary-583101  N R MANSION I ST FLOOR, NEW RAGHAVENDRA TALKIES RD,KCROAD,
18	472302	BO BELLARY	BELLARY 583101
19	472390	BC TORANAGAL	BELLARY HOSPETROAD NEXT TO PETROL BUNK TORANAGAL, BELLARY DISTRICT 583123

20	472394	BC KUDUTHINI	I ST FLOOR, ABOVE CORPORATION BANK,BELLARY-HOSPET ROAD, NH- 63 PALLED LINGAPPA BADAVACE KUDITHINI 583115
21	472395	BC TEKKALKOTE	BALAPPA BUILDNG.MAIN ROAD. NEAR K.S.R.T.C. BUS STAND.TEKKALAKOTE-583122. SIRUGUPPA-TQ.BELLARY-DT
	.,		II FLOOR,YELAMANCHALI COMPLEX,HOTEL PRIAYDARSHINI
22	472400	DO HOSPET	COMPOUND,STATIONROAD,HOSPET 583201
23	472490	BC KOPPAL	NO. 9/7/68/120, BASAWESHWARA CIRCLE KOPPAL – 583231
24	472491	BC SANDUR	D NO. 9/5, I FLOOR, BESIDES CHANDREGOWDA AGENCIES PETROL BUNK BASAVESHWARA BAZAAR HAGARIBOMMANAHALLI 583212
25	472500	DO BELGAUM	2ND FLOOR, MADIWALE ARCADE, CLUBROAD, BELGAUM 590001
26	472502	BO NIPANI	1/24 SHAH BUILDING, ASHOK NAGAR NIPPANI 591237
27	472504	BO BELGAUM	2ND FLOOR, DHAMNEKAR ARCADE, DR.B.R.AMBEDKARROAD BELGAUM 590002
28	472590	BC GOKAK	SALIM BABASAB DANGE MOHISIN VEHICLE SERVICE CENTRE I FLOOR APMC YARD 591307
29	472591	BC MACHHE	198, PARVATHI NIVAS KHANAPURROAD MACCHE 590006
30	472593	BC SANKESHWAR	Nesari Complex, No,1428, subash Road SANKESWAR 591313
31	472594	BC HINDALGA	NO. 8, NEAR SAI TEMPLE HINDALGA ROAD, BELGAUM KARNATAKA 591108
32	472595	BC KONNUR	SARA COMPLEX RAILWAY STATION, KONNUR 591231
33	472700	DO UDUPI	VISHNU PRAKASH, II & III FLOOR, COURTROAD UDUPI- 576101
34	470021	TP HUB UDUPI	VISHNU PRAKASH, III FLOOR, COURTROAD, UDUPI, KARNATAKA UDUPI- 576101
35	472705	BO KUNDAPURA	Branch Office,Sai Departmental Stores Building, Shasthri Circle,Kundapura 576201
36	472793	BC KARKALA	Ist FLOOR, SRI KRISHNA TOWER, ABOVE M/S SIDDHI MOTORS,NEAR SBM,MAIN ROAD. 574104
37	472794	BC HEBRI	Suvarna Sahakara Soudha, VSSN Bank Building, Main Road 576112
38	472900	DO GULBARGA	NG COMPLEX 1ST FLOOR, OPP VIDHAN SOUDHA GULBARGA-585102 08472223694
39	472901	BO RAICHUR	KALKAMKRISHNAYYA COMPLEX 1ST FLOOR, CITY TALKIES ROAD, RAICHUR-584102 08532226195
40	472990	BC BIDAR	KAMSHETTY COMPLEX 1ST FLOOR,NEAR BUSTAND BIDAR-585401 08482222676
41	472991	BC YADGIR	MEGHA COMPLEX, CHITTAPUR ROAD, YADGIR-585202 O8473253217
42	472992	BC WADI	DRKALKAMKAR COMPLEX, STATION ROAD, WADI-585225 08476203441
43	472993	BC JEWARGI	SEERI COMPLEX, UDHAYANAGAR ROAD, JEWARGI-585310 08428236769
44	472995	BC HATTI	PARAMANANDA COMPLEX,1 FIRST FLOOR, KOTA CROSS. KAKANAGAR,HATTI 584115 08537275615
45	473000	DO BIJAPUR	BIDARI COMPLEX,1ST FLOOR,S.S.FRONTROAD 586101

46	473001	BO MUDHOL	BHAGWAN DAS TALHATHI CHAMBERS S R CIRCLE JAMKHANDI ROAD ROAD MUDHOL-587313
47	473090	BC BAGALKOTE	I ST FLOOR, SBCTOR 5, PLOT NO.A-4, BUDDAR COMPLEX, OPP:RTO NAVANAGAR 587103
48	473091	BC KERUR	SURVEY NO. 889/26 WARD NO.1 C/O POOJA HOSPITAL,CENTRAL BUS STAND KERUR 473091
49	473092	BC SINDAGI	HREMATH COMPLEX 1ST FLOOR OPP UNION BANK, BASAVANAGAR SIINDAGI-586128
50	473093	BC INDI	SURVEY NO 1035-XA, ABHINANDAN TOWER, MAHAVEERA CIRCLE, INDI 473093
51	473094	BC TERDAL	KHILLABAG, NEAR OLD POLICE STATION,OPP BHOOMATHA CHITRAMANDIR, MARKET ROAD 473094
52	473095	BC ATHANI	Plot.No. 5-B Survey No 1237/b, Haliyal Road, Opp: Togarimatti Steels ATHANI 591304
53	473100	BO SHIMOGA	VINAYAKA COMPLEX, GARDEN AREA IST CROSS, SHIMOGA 577201
54	473101	ВО КОРРА	LAKSHMI SHOPPING COMPLEX SUBHASHROAD, KOPPA. 577126
		ВС	SHETTARGADDE COMPLEX COURTROAD, THIRTHAHALLI SHIMOGA
55	473190	TEERTHAHALLI	577432
56	473191	BC SAGAR	A K S C COMPLEX SAGAR 577401
57	473192	BC TARIKERE	UMA NILAYA , IST FLOOR B.H.ROAD NEAR KSRTC BUS STAND TARIKERE 577228