

AFFIX
PHOTOGRAPH

THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE, 4, LYONS RANGE, KOLKATA-700 001

APPLICATION FORMAT

1	Post Applied for	Hindi – Cum – English Typist
2	Name	
3	Father's/Husband's Name	
4	Present Address	
5	Permanent Address	
6	Date of Birth	
7	E.mail ID	
8	Mobile No./Land Line No.	
9	Educational Qualification	
10	Professional Qualification	
11	Category	SC
12	Local Employment Exchange Registration No. (without which application will be rejected). An attested copy of the Employment Exchange Card to be attached with the application.	
13	If, already employed, Name of the employer and the post held there. (such employees should apply through proper channel)	
14	Enclosure	1. Employment Exchange Card 2. Attested copy of documents/certificates of educational qualification 3. Attested copy of Caste certificate.

Signature of the Applicant