

**THE ORIENTAL INSURANCE COMPANY LIMITED  
REGIONAL OFFICE – HYDERABAD**

Dept : Estb.

Date : 14-02-2022

**Sub : - PRE-BID meeting held at RO-Hyderabad on 14-02-2022**

During the pre-bid meeting held at RO-Hyderabad about the tender for **supply of Housekeeping workers and Driver**, the following queries were raised by the bidders and the same were answered :

Sl.NO	Query raised	Reply given
1	Whether the License from labour department is required about Labour license or contract labour license	Either Labour license or contract labour license should be submitted by the bidder
2	Whether Registration with GST is compulsory?	GST registration is compulsory for the bidder
3	Whether it is mandatory to submit certificate from Chartered Accountant about the number of employees available with the bidder OR does it suffice if the proof of remittance of PF / ESI showing the number of employees (ECR form) with the bidder is submitted?	If the proof of remittance of PF / ESI (showing the existing number of employees of the bidder) is submitted, it will be sufficient.
4	In page 39 of Technical bid in point no.13, the details of bid Security Deposit are asked. Whether it is mandatory to submit these details?	The Security deposit will be paid by the successful bidder who is selected by OICL. Hence, these details are not necessary while submitting the technical bid.
5	Whether the proof of remittance of PF, ESI and GST can be submitted by the bidder to OICL at a later date for claiming reimbursement?	The proof of remittance of PF / ESI and GST should be submitted by the bidder along with the invoice for reimbursement of wages paid to the housekeeping workers and driver.
6	What will be the basis for deciding the successful bidder if more than one bidder quotes the same rate in the Financial bid? Will the existing contractor get any preference over others in such a situation ?	The committee formed for the selection of the bidder will decide the matter. If the same rates are quoted by more than one bidder, the decision of the DGM, OICL will be final in this matter.

Accordingly, the clarifications given above will supplement / replace the wordings given in the Tender document dated 07-02-2022. All the bidders are requested to take into consideration the above clarifications while submitting their bid.

**The last date for submission of the bid at RO-Hyderabad is 5:00 PM on 18-02-2022.**

DEPUTY GENERAL MANAGER