The Oriental Insurance Company Limited

Head Office, New Delhi



Request for Proposal

for

Supply, Installation and Maintenance of Routers for OICL Locations under buyback of obsolete hardware

(Tender Reference No.: OICL/HO/ITD/ROUTER/2023/01 Dated 27/07/2023)

Information Technology Department

The Oriental Insurance Company Limited NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023 CIN- U66010DL1947GOI007158 https://orientalinsurance.org.in



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Non-Refundable Tender Fee

Non-Transferable Receipt

To be filled by OICL Official

Tender Ref. No.	OICL/HO/ITD/ROUTER/2023/01
Date of Issue	
Tender Issued to Bidder	
Draft No.	
Date	
Draft Amount	
Bank Name	
Name of OICL Official	
Designation of OICL Official	
Signature	
OICL Official	Bidder's Representative with Contact No. and Date





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Important Notice

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This tender document is not transferable.

Bidders are advised to study this tender document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.

The response to this tender should be full and complete in all respects. Incomplete or partial bids shall be rejected. The Bidder must quote for all the items asked for, in this tender.

The Bidder shall bear all costs associated with the preparation and submission of the bid, including cost of presentation and demonstration for the purposes of clarification of the bid, if so desired by OICL. OICL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

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Purpose of this Document

The purpose of this Request for Proposal (hereafter referred to as "RFP") is to define scope of work for the Bidder for Request for Proposal for Supply, Installation and Maintenance of Routers (with 3 years warranty) for OICL Locations under buy-back of obsolete hardware.

This RFP contains details regarding scope, project timelines, evaluation process, terms and conditions as well as other relevant details which Bidder needs to factor while responding to this RFP.

Definitions and Acronyms

AMC	Annual Maintenance Contract
ATS	Annual Technical Support
Bidder	Single point appointed by OICL for this RFP
CVC	Central Vigilance Commission
DC	Data Centre
DRS/DRC/DR	Disaster Recovery Site
НО	Head Office
RO	Regional Office
DO / BO / SVC	Divisional Office / Branch Office / Service Centre
EC / MO	Extension Counter / Micro Office
INR	Indian Rupees
IP	Internet Protocol
IT	Information Technology
LAN	Local Area Network
Mbps	Million Bits per Second
MPLS	Multi-Protocol Label Switching
РО	Purchase Order
OEM	Original Equipment Manufacturer
OICL	Oriental Insurance Company Limited
OS	Operating System
RFP	Request for Proposal
SOW	Scope of Work
T&C	Terms & Conditions
ТСО	Total Cost of Ownership
ТО	Technical Offer
ToR	Terms of Reference
UAT	User Acceptance Test
SME	Subject Matter Expert
VAPT	Vulnerability Assessment and Penetration Testing
SIEM	Security Information and Event Management
BFSI	Banking, Financial Institution and Insurance Company
FLR	First Level Response
SEO	Search Engine Optimization
SEM	Search Engine Marketing



1 Introduction

1.1 About the Company

The Oriental Insurance Company Limited (OICL), a public sector undertaking dealing in non-life insurance, is ahead of its peers in the industry in adopting Information Technology. OICL has been enjoying the highest rating from leading Indian Credit Rating agencies such as CRISIL and ICRA.

OICL has its Head Office at New Delhi, Primary Data Centre (PDC) at Bengaluru and Secondary Data Centre (SDC/DR) at Navi Mumbai, 29 Regional offices in various cities, Oriental Staff Training College (OSTC) at Faridabad, 450+ divisional offices, 500+ branch offices, Regional Training Centers, 30+ Claims Service centers, 30+ TP Hubs and 900+ Business Centers/micro offices geographically spread out across India. Currently head office has 2 buildings located in New Delhi along with OSTC Faridabad.

As on date, all offices of OICL are provisioned with dual active-active links using MPLS over RF, leased lines etc. Further, Roam connectivity is provided to BCs and Micro Offices. For more than a decade, OICL has leveraged information technology to serve its customers effectively. The company also has a presence in Nepal, Dubai and Kuwait.

Apart from the Core-Insurance application (INLIAS), OICL has various centralized applications like web portal, E-mail, Video Conferencing, HRMS etc. hosted at its Data Centers at Bengaluru and Navi Mumbai. These Data Centers are equipped with Rack Mounted Servers, Blade Servers, Enterprise Class Storage systems, Tape Libraries, SAN Switches, Backup Solution and other related tools and solutions.

The company has sold more than 12 million new policies in the year 2022-23. The Company has more than 100 General Insurance products to cater to the varied insurance needs of its customers. It also has a strong workforce of about 8500 employees and over 35,000 agents. The Company has a web portal https://orientalinsurance.org.in for use of its customers and agents with a provision for premium calculator, payment gateway and online issue/ renewal of policies.

1.2 Notice Inviting Bids

The Deputy General Manager (IT), The Oriental Insurance Company Limited invites online bids from eligible companies / organizations/firms for Supply, Installation and Maintenance of Routers (with 3 years warranty) for OICL Locations under buy-back of obsolete hardware.

The selected Bidder is required to familiarize itself with OICL's environment before the start of the contract.

1.3 Project Objective

The Oriental Insurance Company Ltd. (OICL) envisages to select a vendor for Supply, Installation and Maintenance of Routers for OICL Locations under buy-back of obsolete hardware as defined in this document. OICL proposes to invite online bids on GEM Portal from eligible Bidders having proven past experience in providing services as mentioned in subsequent sections of this RFP.

General Details		
Department's Name Information Technology Department		
Scope of Work	Supply, Installation and Maintenance of Routers (with 3 years warranty) for OICL Locations under buy-back of obsolete hardware.	
Tender DetailsSupply, Installation and Maintenance of Routers (with 3 y warranty) for OICL Locations under buy-back of obsc		

1.4 Schedule of Events



General Details		The Oriental Insurance Company Ltd.
General Details	hardwara	
Tondor Turo	hardware.	
Tender Type Tender No.	Open OICL/HO/ITD/ROUTER/2023/01 Dated 27/07/2023	
Consortium		<pre>{/2023/01 Dated 2//0//2023</pre>
	Not Allowed	acad fram.
Download Tender Documents	Document to be purchased from: Information Technology Department, The Oriental Insurance Company Limited NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023	
Key Dates	1	
Document Purchase Start Date and Time	27/07/2023 - 11:00 A	M
Document Purchase End Date and Time	18/08/2023 - 03:00 PM	VI
Last Date and Time for receipt of pre-bid queries	01/08/2023 - 05:00 PM	M
Pre-Bid Meeting Date, Time and Location*	03/08/2023 - 03:00 PM	M
Last Date and Time for submission of Bids	18/08/2023 - 03:00 PM	M
Date and Time of Eligibility Bid Opening	18/08/2023 - 03:30 PM	
Presentation by Qualified Bidders	Will be communicated	
Opening of Commercial bid	Will be communicated	
Declaration of L1 Bidder	Will be communicated	
Payment Details		
	Demand Draft/Banker's Pay Order/ Online transfer in favour of "The Oriental Insurance Company Limited" payable at New Delhi. The RFP Document Price is non-refundable and inclusive of taxes. In case of Online transfer:-	
	Name of Bank A/c (i.e. beneficiary)	The Oriental Insurance Company Limited
	Name of the Bank	UCO Bank
	Address of the Bank	4/2B, Asaf Ali Road Near Delite Cinema, New Delhi – 110002
	Bank Branch Name	Asaf Ali Road
	Account type	Current
	Account No	0115020000009
	IFSC Code	UCBA0000115
	Nine digit MICR	110028003
	Code No	110028003
	(Exempt for eligible entities (i.e. MSME/NSIC), as per Government of India Guidelines, subject to submission of the relevant certificate. Certificate shall be valid on the date of Bid Submission)	
EMD Amount (INR)	Guarantee with 180 submission of the Bid.	Forty Five Lakh Only) in form of Bank Days validity from the last date of This shall not carry any interest. <i>entities (i.e. MSME/NSIC), as per</i>



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General Details		
	Government of India Guidelines, subject to submission of the	
	relevant certificate. Certificate shall be valid on the date of Bid	
	Submission)	
Bid Validity	As per Tender Document	
Performance Bank Guarantee	As per Tender Document	
(for successful Bidder)		
Other Details		
Mode of Tender Online		
Contact details of e-Tender	GeM Portal	
service provider		
Contact Information	Deputy General Manager	
	Information Technology Department,	
	The Oriental Insurance Company Limited,	
	NBCC Office Complex, Block 4,	
	East Kidwai Nagar, New Delhi- 110023	
	E-mail: tender@orientalinsurance.co.in	

<u>*It is mandatory for the Bidder to purchase the tender document so as to participate in the pre-bid</u> <u>meeting.</u>

- 1. OICL reserves the exclusive right to make any amendments / changes to or cancel any of the above actions or any other action related to this RFP.
- 2. If any of the above dates is declared a holiday for OICL, the next working date will be considered. OICL reserves the right to change the dates mentioned in the RFP.

1.5 Availability of tender document

Non-transferable RFP document containing conditions of pre-qualification, detailed requirement specifications as also the terms and conditions can be obtained from the address given below:

The Oriental Insurance Company Limited, NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023.

The RFP document will be available for sale at the above address on all working days as per the date and time specified in section 1.4 Schedule of Events on payment of non-refundable Tender Fee of Rs.15,000/- (Rupees Fifteen thousand only) (inclusive of all taxes) (Exempt for eligible entities (i.e. MSME/NSIC), as per Government of India Guidelines, subject to submission of the relevant certificate. Certificate shall be valid on the date of Bid Submission) by crossed Demand Draft/ Banker's Pay Order/ Online Transfer in favour of "The Oriental Insurance Company Limited" payable at New Delhi.

Name of Bank A/c (i.e. beneficiary)	The Oriental Insurance Company Limited
Name of the Bank	UCO Bank
Address of the Bank	4/2B, Asaf Ali Road Near Delite Cinema, New Delhi – 110002
Bank Branch Name	Asaf Ali Road
Account type	Current
Account No	0115020000009
IFSC Code	UCBA0000115
Nine digit MICR Code No	110028003

In case of online transfer of Tender Fee, requisite details are as follows:

A Copy of the Tender document is available on the web portal https://orientalinsurance.org.in under the link 'Tenders'. Bidders have to purchase Tender document in order to submit bids. Please note



that the Company shall not accept any liability for non-receipt/non-delivery of bid document(s) in time.

1.6 Eligibility Criteria

#	Eligibility Criteria	Documents Required
1	The bidder should be a Government Organization/ PSU/ or a Public Limited Company/ Private Limited Company under companies act in India.	Certificate of Incorporation
2	The Bidder should have been in existence for a minimum period of Five years in India.	Certificate of Incorporation
3	The Bidder should have a minimum turnover of Rs.100 Crores per annum in last three financial years (2020-21, 2021-22 and 2022-23).	 Audited Financial statements for the respective financial years and/or Published Balance Sheet and/or
4	The Bidder should have a positive net worth in the last three financial years (2020-21, 2021-22 and 2022-23).	3. CA Certificate
5	Bidder must have valid:1. ISO 9001: 2015,2. ISO/IEC 27001:2013/2022 and/or ISO 20001 certificates on the date of submission of bid	Copy of relevant certifications
6	The Bidder should not be blacklisted by any Government or PSU enterprise in India as on the date of the submission of bid.	Self-Declaration letter by Bidder authorized signatory.
7	The Bidder should hold a valid GST Number & PAN Card and should be registered with the appropriate authorities for all applicable statutory taxes/duties.	 Copy of GST certificate to be submitted Copy of PAN Card to be submitted
8	The Bidder should have supplied, installed & maintained/ under maintenance 1000 Routers in at least one client in BFSI/Govt. sector/ PSU in India with minimum 1000 branches/locations during the last 5 years as on the date of bid submission.	Copy of PO / Contract highlighting the following details: a) Date of PO / Contract b) Name of Parties c) Scope of Work along with Completion Certificate or Installation Report or Satisfactory Progress of project from client or Project Sign off or Credential letter from client
9	The proposed OEM Router (Make / Model) / Series should have been implemented in at least 2 (two) Clients in BFSI/Govt. sector/ PSU in India out of which 1 should be in a BFSI sector in India with minimum 1000 branches.	Copy of PO / Contract highlighting the following details: a) Date of PO / Contract b) Name of Parties c) Scope of Work along with Completion Certificate or Installation Report or Satisfactory Progress of project from client or Project Sign off or Credential letter from client



The Oriental Insurance Company Ltd.

#	Eligibility Criteria	Documents Required
10	OEM of the supplied router must have its Proposed product / Series deployed as a Get VPN Group Member in at least 2 (Two) Clients in BFSI/Govt. sector/ PSU in India out of which at least 1 should be in a BFSI sector in India with minimum 1000 branches.	Copy of PO / Contract highlighting the following details: a) Date of PO / Contract b) Name of Parties c) Scope of Work along with Completion Certificate or Installation Report or Satisfactory Progress of project from client or Project Sign off or Credential letter from client
11	The bidder should be Original Equipment Manufacturer (OEM) or its Authorized reseller/seller or partner of the products offered	A valid Manufacturer Authorization Form from the OEM as per Annexure 14

Note:

- 1. Bidders need to ensure compliance to all the eligibility criteria points.
- 2. In-case of corporate restructuring the earlier entity's incorporation certificate, financial statements, Credentials, etc. may be considered.
- 3. In case of business transfer where bidder has acquired a Business from an entity ("Seller"), work experience credentials of the Seller in relation to the acquired Business may be considered.
- 4. Purchase orders without relevant organization confirmation through a credential letter will not be considered as credentials.
- 5. If an agent submits a bid on behalf of the Principal/ OEM, the same agent shall not submit a bid on behalf of another Principal/ OEM for the same solution.
- 6. While submitting the bid, the Bidder is required to comply with inter alia the following CVC guidelines detailed in Circular No. 03/01/12 (No.12-02-6 CTE/SPI (I) 2 / 161730 dated 13.01.2012): 'Commission has decided that in all cases of procurement, the following guidelines may be followed:
 - a. In a RFP, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same RFP. The reference of 'item/product' in the CVC guidelines refer to 'the final solution that bidders will deliver to the customer.
 - b. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same RFP for the same item/product.'

1.7 Project Timelines

Project Timeline is as follows:

Activity	Timeline
Delivery & Installation of Routers at all locations	T+ 4 months
AMC	2 years from the date of
	completion of warranty

*T is the date for issuance of purchase order

Bidder is required to provide AMC (including replacement). Bidder to note that maintenance for these routers is not a part of this RFP.

Escalation Matrix



OICL as well as the Bidder will decide an escalation matrix to resolve any issues that may crop up during project period. Both OICL and the Bidder shall inform the names of the persons, designation, Email ids and their telephone numbers for the escalation matrix to be effective.

1.8 Contract Period

The term of the Contract shall be for a period of 5 years from the date of issuance of purchase order and further extendable for one year on same Terms & Conditions and mutually agreed prices/ commercial negotiations.

2 Scope of Work

OICL proposes to invite sealed bids from eligible Bidders for Supply, Installation and Maintenance of Routers (with 3 years warranty & 2 years AMC) for OICL Locations (OICL HO & Branch Routers) under buy-back of obsolete hardware. The bidder should note the scope of work, which is applicable for entire period of contract.

Bidder to note that warranty will start only after installation of routers at 90% of the locations is completed.

- 1. Supply, installation, implementation, configuration of Router with OICL's existing WAN networked Office locations as per location details mentioned in Appendix 3 under buyback of obsolete hardware.
- 2. For the purpose of monitoring & ticketing, Bidder is required to integrate with OICL's ticketing tool.
- 3. Bidder is required to provision for any passive cabling or component required for the successful installation of routers. Bidders are required to quote the same in the Bill of Material.
- 4. Bidder needs to do Configuration as per existing OICL's MPLS Network Architecture.
- 5. Configuration & Testing of end-to-end connectivity (OICL Offices to both Data Centres) using IP Sec (Group Encrypted Transport VPN) with digital certificate at each location on new routers.
- 6. The bidder shall be required to perform tasks, render requisite services and make available resources as may be required for the successful completion of the entire assignment at no additional cost to the company.
- 7. Bidder to note that it is required to adhere to the timelines as stated in the RFP. AMC for existing routers is till December 2023, beyond which, the responsibility of AMC will also reside with the selected bidder. Bidder to note that in case of delay in installation or delivery, applicable penalty shall be imposed.
- 8. Bidder to note that before the start of warranty, the Routers already installed start failing or are unable to meet the uptime or any other issue, it is the responsibility of the Bidder to provide adequate support/ replace the router as the case may be without any additional cost to OICL.
- In case of any change of location during the order & implementation, bidder must supply, install & configure accordingly without any extra cost to OICL.
- 10. Bidder will ensure end to end security of data i.e. from office locations to Data Centers.
- 11. The bidder has to make his own arrangement to fulfill all delivery formalities like Road permit, entry tax etc. and should not involve OICL in these activities.
- 12. The warranty / Annual Maintenance Contract for Hardware (Router) shall include:
 - a) Warranty of 3 years for Routers shall commence after signing of Acceptance Test Report (ATR) by OICL officials
 - b) Hardware replacement in full or part, depending on nature of hardware failure during entire period of contract.



- c) Warranty/AMC would cover upgrades/updates/maintenance patches/bug/ security upgrades & fixes available from the original software vendor for system software & firmware patches/bug fixes, if any, for hardware/software.
- d) In case of repetitive hardware failure (three times in a quarter), it shall be replaced by equivalent new equipment by vendor at no extra cost to OICL.
- e) Vendor shall rectify any defects, faults and failures in the equipment and shall repair/replace worn out or defective parts of the equipment on all days of the week.
- f) In cases where unserviceable parts of the Equipment need replacement, the Vendor shall replace such parts, at no extra cost to the OICL, with brand new parts or those equivalent to new parts in performance. For this purpose, the Vendor shall keep sufficient stock of spares at its premises.
- g) The proposed routers should support SDWAN and GETVPN.
- 13. The Service and Support shall include:
 - a) Configuration/reconfiguration at the same location and/or any change of office location/premise as & when required to keep router in working condition for WAN network.
 - b) Traffic Analysis for different application / services for branch location as & when required / requested.
 - c) To apply QoS during any bandwidth upgrade / downgrade for any branch.
 - d) Co-ordinate with field staff & report progress of fault resolution to Branch, Regional Office & Head Office. Update should be given on every 4 hours during working days.
 - e) If any branch is shifted to any new location or router is used for any new branch at any location, bidder has to configure the router for WAN connectivity without any extra cost. However, transition of Router to new location / branch will be under purview of OICL.
 - f) The bidder must provision for technical resources by way of two Network support engineers for coordinating with our existing Sify centralized helpdesk and bidder's own helpdesk for TAC escalation on supplied routers and for performing day to day activities required on the Router such as QoS change request, IP accounting, monitoring / report generation etc. as required by OICL. Bidder to note that this support can be provided remotely, however, it is the responsibility of the Bidder to ensure adequate resources are available onsite as per OICL's requirements.
 - g) Vendor should provide onsite preventive maintenance as per OICL requirements.
 - h) Vendor shall ensure that the full configuration of the Equipment is available to OICL in proper working condition viz. uptime of 99.99% of the time on a 24 x 7 x 365 basis
- 14. Bidder would be responsible of doing any Certificate/ Keys/OS Update/ Configuration change on the proposed router to integrate with the existing core routers running GetVPN. Any change/ access if required on Core Router would be offered by OICL or its authorized representative.
- 15. Bidder should also be willing to provide complete access to OICL or its authorized partner for any audit/ change required.
- 16. It is to be noted that existing configuration of router will be shared with successful bidder during implementation at office location.
- 17. Fixing the security vulnerabilities, taking prompt action on the advisories sent by the OICL's Security Consultant or by OICL officials within seven working days.
- 18. Maintenance services during the contract period by professionally qualified personnel who have expertise in the hardware and system software supplied by Vendor will provide these services.
- 19. Bidder should offer serial to Ethernet converter to integrate service provider's serial link to be connected to router.



- 20. The Proposed Router should not be end of support during next 5 years from the date of award of contract, Bidders need to give a declaration of the same on the OEM Letter head.
- 21. Total Time for delivery and installation of Routers is 16 weeks from the date of PO.

OICL's existing MPLS Network Architecture

- 1. Currently, OICL has <u>12 units of Cisco ASR 1002 HX Routers</u> installed at DC and DR in Bangalore and Mumbai respectively.
- 2. The Core Routers installed in DC DR are as under:

Description	No. of units	Location	Mode
WAN Routers	4	2- DC Bangalore	Active-Passive
		2 –DR Mumbai	
IP Sec Routers	4	2- DC Bangalore	Active-Passive
		2 –DR Mumbai	
Replication Routers	4	2- DC Bangalore	Active-Passive
		2 –DR Mumbai	

- 3. Branch Routers installed in OICL branches are Cisco 1921, Cisco 1941 and Cisco 1905. These routers are running on **GETVPN (Group Encrypted Transport VPN)** which is a **tunnel-less VPN** technology.
- 4. OICL has dual last mile link of equal and/or unequal capacity connectivity with dual local redundant PoPs (Point of Presence) to all operating offices (unequal capacity of two different service providers.
- 5. Both links at operating office operate in active-active mode. In case there is a link failure, all the applications used, operate via the second link. Also after restoration of the faulty link, the offices should again start working on dual last mile link of equal capacity. The entire process is enabled with auto recovery.
- 6. IP Sec connectivity between operating offices to each data centre is in fall back mode for better redundancy.
- 7. Last mile connectivity to the Data Centres is provided from two different PoPs/NOCs/ network service providers of existing WAN service provider.

8. Network Parameter:

Throughput – minimum 99%; Latency – maximum 150 ms; Packet Loss – maximum 1%; Jitter (applicable for voice) – maximum 25-30 msec

9. The traffic prioritization is:

Voice & Video Traffic – Highest Priority. INLIAS Application Traffic – Medium High Priority. Others – Least Priority.



Buy-back

OICL expects to protect the investment already made on the existing components thus the Bidder is also required to buyback the specified inventory as mentioned in RFP. Buy back items are available at OICL locations mentioned in the RFP. However, buy back is subject to OICL's discretion. If any item is required for future use, OICL may remove it from buy-back offer. Bidder has to collect item in as-iswhere-is condition. No additional expenses will be paid for removal of items. Destruction of hard disks and magnetic tapes should be done in the presence of OICL representative. The commercials quoted by the Bidder should include the buyback price assessed by the Bidder. The Purchase price once accepted by the OICL cannot be withdrawn. Erasing configuration and taking backup of existing configuration from the components mentioned in buyback.

It should be the bidder's responsibility to collect the buyback items, from OICL's location and OICL will not provide any transportation expenses towards this. It would be the bidder's responsibility to ensure safe disposal of e-waste as per Hazardous Waste (management and handling) Rules 1989 and 2008, without imposing any liability to OICL, comprising discarded Hardware/ electrical/ electronic equipment/components taken under buyback. All the decommissioning needs to be done by the bidder.

Maintenance

Bidder is required to adhere to the SLAs mentioned in the RFP. Further, bidder is required to factor adequate remote FM support for the same. Bidder can factor on call FM / Remote support but the responsibility of meeting the SLAs is with bidder. The maintenance of all the supplied equipment lies with the bidder till the contract completion after which bidder needs to provide the handover of the same to either OICL or any of OICL's service provider. Bidder to ensure that requisite resources are available onsite as per OICL's requirements (on-call basis).

Bidder needs to factor all the cost as per the scope in the bill of material and OICL will not be responsible for any missed item.

Bidder to note that the primary responsibility under Warranty/ AMC for bidder is as follows:

- 1. Hardware replacement in full or part, depending on nature of hardware failure during entire period of contract.
- 2. Warranty/AMC would cover upgrades/updates/maintenance patches/bug fixes available from the original software vendor for system software & firmware patches/bug fixes, if any, for hardware/software.
- 3. In case of repetitive hardware failure (three times in a quarter), it shall be replaced by equivalent new equipment by vendor at no extra cost to OICL.

Other responsibilities like configuration & overall checks lies with OICL's appointed Vendor.



3 Terms & Conditions

3.1 General

3.1.1 Definitions

OICL/ PURCHASER/ BUYER: Shall mean The Oriental Insurance Company Limited

3.1.2 Amendment to Bid Document

At any time prior to the deadline for submission of Bids, OICL may for any reason either on its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document, by amendment.

All prospective Bidders that have received the Bid Document will be notified of the amendment. The same will be binding on them. In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their Bids, OICL may, at its discretion, extend the deadline for a reasonable period to be decided by OICL for the submission of Bids. Details will be communicated and published on our portal https://orientalinsurance.org.in.

- 3.1.2.1. OICL also reserves the right to change any terms and conditions of the RFP and its subsequent addendums as it deems necessary at its sole discretion. OICL will inform the Bidder about changes, if any before the deadline of bids submission.
- 3.1.2.2. OICL may revise any part of the RFP, by providing an addendum to the Bidder at stage till commercial bids are opened. OICL reserves the right to issue revisions to this RFP at any time before the deadline for bid submissions.
- 3.1.2.3. OICL reserves the right to extend the dates for submission of responses to this document.
- 3.1.2.4. Bidder shall have the opportunity to clarify doubts pertaining to the RFP in order to clarify any issues they may have, prior to finalizing their responses. All queries/questions are to be submitted to the Deputy General Manager, IT at the address mentioned below and should be received by the point of contact not later than the date and time specified in section 1.4 Schedule of Events. Responses to inquiries and any other corrections and amendments will be distributed to the Bidder by electronic mail format or hardcopy letter, at the sole discretion of OICL.

The Deputy General Manager Information Technology Department, NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023

- 3.1.2.5. **Preliminary Scrutiny** OICL will scrutinize the offer to determine whether it is complete, whether any errors have been made in the offer, whether required technical documentation has been furnished, whether the documents have been properly signed, and whether items are quoted as per the schedule. OICL may, at its discretion, waive any minor non-conformity or any minor deficiency in an offer. This shall be binding on the Bidder and OICL reserves the right for such waivers and OICLs decision in the matter will be final.
- 3.1.2.6. **Clarification of Offer** To assist in the scrutiny, evaluation and comparison of offer, OICL may, at its discretion, ask the Bidder for clarification of their offer. OICL has the right to disqualify the Bidder whose clarification is found not suitable to the proposed project.
- 3.1.2.7. OICL reserves the right to make any changes in the terms and conditions of purchase in accordance with the pre bid clarification. OICL will not be obliged to meet and have discussions with any Bidder, and / or to listen to any representations to changes made after pre-bid clarification.



- 3.1.2.8. **Erasures or Alterations** The offer containing erasures or alterations will not be considered. There should be no hand-written material, corrections or alterations in the offer. Technical details must be completely filled up. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure / manual" is not acceptable. OICL may treat the offers not adhering to these guidelines as unacceptable.
- 3.1.2.9. **Right to Alter Quantities** OICL reserves the right to alter the requirements up to +/-10% specified in the tender. OICL also reserves the right to delete or increase one or more items from the list of items specified in the tender. OICL will inform the Bidder about changes, if any. In the event of any alteration in the quantities the price quoted by the bidder against the item would be considered for such alteration. The bidder agrees that the prices quoted for each line item & component is valid for period of contract and can be used by OICL for alteration in quantities. Bidder agrees that there is no limit on the quantities that can be altered under this contract. During the contract period the bidder agrees to pass on the benefit of reduction in pricing for any additional items to be procured by OICL in the event the market prices / rate offered by the bidder are lower than what has been quoted by the bidder as the part of commercial offer. Any price benefit in the products, licenses, software, services & equipment should be passed on to OICL within the contract period.

3.1.3 Sub-contracts

In case sub-contracting any of the activities under the scope of this RFP is required, the bidder needs to notify and take prior permission in writing from OICL. It is clarified that notwithstanding the use of sub-contractors by the Bidder, the Bidder shall be solely responsible for performance of all obligations under the RFP irrespective of the failure or inability of the subcontractor chosen by the Bidder to perform its obligations. The Bidder shall also have the responsibility for payment of all dues and contributions, as applicable including any statutory requirement and compliance. No additional cost will be incurred by OICL on account of sub-contract, if any.

3.1.4 Acceptance of the Solution

3.1.2.10. The User acceptance test will be carried out as per mutually agreed Acceptance Test Plan (ATP) against the systems requirements. The system will be considered accepted (supplied, installed and operationalized) only after Acceptance Test is completed.

Some of features required to be completed are enumerated below:

- i. The solution should correspond to what is stated in the purchase order without deviation except where mutually agreed upon
- ii. The equipment is fully installed, commissioned and operational. The features specified in the Functional Specifications / mutually agreed for implementation should be demonstrated.
- iii. The final acceptance of the system will be based on successful processing under live demonstration.
- iv. First acceptance will be after equipment is installed, commissioned, tested and all features are demonstrated at the specified locations.
- 3.1.4.1. In case of discrepancy in hardware & related software supplied & not matching the Bill of Materials or technical proposal submitted by the bidder in their technical bid, the bidder shall be given 4 weeks' time to correct the discrepancy post which OICL reserves the right to cancel the entire purchase contract and the Bidder should take back their equipment at their costs and risks. The test will be arranged by the Bidder at the sites in the presence of the officials of OICL and/ or its consultants and appropriate functional and technical training should be given to the officials of



OICL/ or its consultants. The warranty for the equipment including all the software and other peripherals equipment & software by the Bidder pursuant to this Agreement will commence after acceptance testing. There shall not be any additional charges for carrying out this acceptance test. OICL will take over the system on successful completion of the above acceptance test. The Installation cum Acceptance Test & Check certificates jointly signed by Bidder's representative and OICL's official or its authorized representative should be received at Head Office along with invoice etc. for scrutiny before taking up the request for consideration of payment.

3.1.5 Conditional bids

Conditional bids shall not be accepted on any ground and shall be rejected straightway. If any clarification is required, the same should be obtained before submission of bids.

3.1.6 Submission of Bids

Bidders shall submit the Bids online. For details please refer RFP Section 5 – Instruction to Bidders.

3.1.7 Performance Security

Within 15 days after the receipt of Notification of Award from OICL, the bidder shall furnish performance security to OICL as per Annexure - 6, which shall be equal to 3 percent (3%) of the value of the contract - valid till date of expiry of One year Contract period in the form of a bank guarantee from a nationalized/ scheduled bank as per the norms laid by the RBI.

Failure by bidder to submit the Performance security will result in invocation of Bid security held by the Company (OICL).

3.1.8 Pre-Bid Meeting

All queries/ requests for clarification from bidders must reach us by e-mail (tender@orientalinsurance.co.in) or in person. Format for the queries / clarification is provided in "Annexure 4 - Query Format". No clarification or queries will be responded in any other format. OICL will respond to any request for clarification of the tender document in the pre-bid meeting.

The Representatives of Bidders attending the pre-bid meeting must have proper authority letter to attend the same and must have purchased the Tender document.

Any modification to the Bidding Documents, which may become necessary as a result of the pre-bid meeting, shall be made by the Company exclusively through the issuance of an Addendum and not through the minutes of the pre-bid meeting.

3.1.9 Delay in Bidder's performance

Implementation of the Solution and performance of service shall be made by the bidder in accordance with the time schedule specified by OICL in the contract.

Any unexcused delay by the bidder in the performance of his implementation/service/other obligations shall render the bidder liable to any or all of the following sanctions: forfeiture of his performance security, imposition of liquidated damages, and/ or termination of the contract for default.

If at any time during performance of the contract, the bidder should encounter conditions impeding timely implementation of the Solution and/or performance of services, the bidder shall promptly notify OICL in writing of the fact of delay, its likely duration and cause(s), before the scheduled delivery / installation / implementation date. OICL shall evaluate the situation after receipt of the bidder's notice and may at their discretion extend the bidder's time for delivery / installation , in which case the extension shall be ratified by the parties by amendment of the contract. If the bidder's request to delay the implementation of the Solution and performance of services is not found acceptable to OICL, the above mentioned clause would be invoked.



3.1.10 Payment Terms

The Bidder must accept the payment terms proposed by OICL. The financial bid submitted by the Bidder must be in conformity with the payment terms proposed by OICL. Any deviation from the proposed payment terms would not be accepted. OICL shall have the right to withhold any payment due to the Bidder, in case of delays or defaults on the part of the Bidder. Such withholding of payment shall not amount to a default on the part of OICL.

All / any payments will be made subject to compliance of Service Levels defined in the RFP document. OICL shall have the right to withhold any payment due to the Bidder, in case of delays or defaults on the part of the Bidder. Such withholding of payment shall not amount to a default on the part of OICL. If any of the items / activities as mentioned in the price bid is not taken up by OICL during the course of the assignment, OICL will not pay the fees quoted by the Bidder in the price bid against such activity / item.

Milestone	% of Payment	Stages	
Delivery & Installation	70%	On Successful Delivery of routers at all locations and	
of Routers		submission of Invoice with *Proof of Delivery	
	15%	On Successful Installation and Commissioning of the	
		routers at 90% locations upon submission of *Proof	
		of Installation and confirmation of services	
	15%	On Successful Installation and Commissioning of the	
		remaining routers at 10% locations upon submission	
		of *Proof of Installation and confirmation of services	
AMC	Quarterly in	The AMC shall commence on completion of the	
	Arrears	warranty period and will be paid quarterly in arrears	
Other Cost	In Arrears	Will be paid in arrear post completion of activity	

Payment terms are as follows:

*Proof of Delivery includes Delivery Challan signed by OICL respective office representative.

*Proof of Installation and confirmation of services will be in the form of ATR (Acceptance Test Report) which will be signed by respective location's Office In-Charge.

Bidder to note that warranty will start only post successful installation of routers at 90% of the locations is completed and accepted by OICL HO.

3.1.11 Mode of Payment

OICL shall make all payments only through Electronic Payment mechanism (viz. ECS).

3.1.12 Penalties and delays in Bidder's performance

In case the vendor fails to meet the SLA mentioned in section 7, penalty will be imposed as mentioned in section 7 Service Level Agreement

3.1.13 Currency of Payments

Payment shall be made in Indian Rupees (INR) only.

3.2 Other RFP Requirements

- a. The Head Office of OICL is floating this RFP. However, the Bidder getting the contract shall install and commission the solution, procured through this RFP, at OICL's locations as OICL may deem fit and the changes, if any, in the locations will be intimated to the Bidder.
- b. Technical Inspection and Performance Evaluation OICL may choose to carry out a technical inspection/audit and performance evaluation of products offered by the Bidder. The Bidder



would permit OICL or any person / persons appointed by OICL to observe the technical and performance evaluation / benchmarks carried out by the Bidder. Any expenses (performing the benchmark, travel, stay, etc.) incurred for the same would be borne by the Bidder and under no circumstances the same would be reimbursed to the Bidder by OICL.

- c. The Bidder's representative and local office at New Delhi will be the contact point for OICL. The delivery status of equipment should be reported on a weekly basis.
- d. OEM's Authorization Form The Bidder should furnish a letter from original equipment manufacturer.

4 Terms of Reference ('ToR')

4.1 Contract Commitment

The term of the Contract shall be for a period of 5 years from the date of issuance of purchase order and further extendable for one year on same Terms & Conditions and mutually agreed prices/ commercial negotiations.

4.2 Ownership, Grant and Delivery

The Bidder shall procure and provide a non-exclusive, non-transferable licenses to OICL for the components to be provided as a part of this project. The components should be assignable / transferable to any successor entity of OICL.

OICL reserves the right to use the licenses supplied by the Bidder for any internal use of OICL or its affiliates, or subsidiaries at no additional cost other than the prices mentioned in the commercial bid. The Bidder agrees that they do not have any reservations on such use and will not have any claim whatsoever against such use of the hardware, licenses and infrastructure.

Further the Bidder also agrees that such use will not infringe or violate any license or other requirements

4.3 Completeness of Project

The project will be deemed as incomplete if the desired objectives of the project Section 2 – Scope of Work of this document are not achieved and the decision of DGM (IT) shall be final.

4.4 Compliance

Compliance with all applicable laws: The Bidder shall undertake to observe, adhere to, abide by, comply with and notify OICL about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this tender and shall indemnify, keep indemnified, hold harmless, defend and protect OICL and its employees/ officers/ staff/ personnel/ representatives/agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

Compliance in obtaining approvals/permissions/licenses: The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate OICL and its employees/ officers/ staff/ personnel/



representatives/ agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from and OICL will give notice of any such claim or demand of liability within reasonable time to the Bidder.

This indemnification is only a remedy for OICL. The Bidder is not absolved from its responsibility of complying with the statutory obligations as specified above. Indemnity would be limited to court awarded damages and shall exclude indirect, consequential and incidental damages. However indemnity would cover damages, loss or liabilities suffered by OICL arising out of claims made by its customers and/or regulatory authorities.

4.5 Assignment

OICL may assign the Services provided therein by the Bidder in whole or as part of a corporate reorganization, consolidation, merger, or sale of substantially all of its assets. OICL shall have the right to assign such portion of the services to any of the sub-contractors, at its sole option, upon the occurrence of the following: (i) Bidder refuses to perform; (ii) Bidder is unable to perform; (iii) termination of the contract with the Bidder for any reason whatsoever; (iv) Expiry of the contract. Such right shall be without prejudice to the rights and remedies, which OICL may have against the Bidder. The Bidder shall ensure that the said subcontractors shall agree to provide such services to OICL at no less favorable terms than that provided by the Bidder and shall include appropriate wordings to this effect in the agreement entered into by the Bidder with such sub-contractors. The assignment envisaged in this scenario is only in certain extreme events such as refusal or inability of the Bidder to perform or termination/expiry of the contract.

4.6 Canvassing/Contacting

Any effort by a Bidder to influence the Company in its decisions on Bid evaluation, Bid comparison or award of contract may result in the rejection of the Bidder's Bid. No Bidder shall contact the Company on any matter relating to its Bid, from the time of opening of Commercial Bid to the time the Contract is awarded.

4.7 Indemnity

The Bidder should indemnify OICL (including its employees, directors or representatives) from and against claims, losses, and liabilities arising from:

- a) Non-compliance of the Bidder with Laws / Governmental Requirements
- b) IP infringement
- c) Negligence and misconduct of the Bidder, its employees, and agents

Indemnity would be limited to court awarded damages and shall exclude indirect, consequential and incidental damages.

4.8 Inspection of Records

All Bidder records with respect to any matters covered by this tender shall be made available to OICL or its designees at any time during normal business hours, as often as OICL deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Said records are subject to examination. OICL's auditors would execute confidentiality agreement with the Bidder, provided that the auditors would be permitted to submit their findings to OICL, which would be used by OICL. The cost of the audit will be borne by OICL. The scope of such audit would be limited to Service Levels



being covered under the contract, and financial information would be excluded from such inspection, which will be subject to the requirements of statutory and regulatory authorities.

4.9 Publicity

Any publicity by the Bidder in which the name of OICL is to be used should be done only with the explicit written permission of OICL.

4.10 Solicitation of Employees

Both the parties agree not to hire, solicit, or accept solicitation (either directly, indirectly, or through a third party) for their employees directly involved in this contract during the period of the contract and one year thereafter, except as the parties may agree on a case-by-case basis. The parties agree that for the period of the contract and one year thereafter, neither party will cause or permit any of its directors or employees who have knowledge of the agreement to directly or indirectly solicit for employment the key personnel working on the project contemplated in this proposal except with the written consent of the other party. The above restriction would not apply to either party for hiring such key personnel who (i) initiate discussions regarding such employment without any direct or indirect solicitation by the other party (ii) respond to any public advertisement placed by either party or its affiliates in a publication of general circulation or (iii) has been terminated by a party prior to the commencement of employment discussions with the other party.

4.11 Information Ownership

All information processed, stored, or transmitted by Bidder equipment belongs to OICL. By having the responsibility to maintain the equipment, the Bidder does not acquire implicit access rights to the information or rights to redistribute the information. The Bidder understands that civil, criminal, or administrative penalties may apply for failure to protect information appropriately.

4.12 Sensitive Information

Any information considered sensitive must be protected by the Bidder from unauthorized disclosure, modification or access.

Types of sensitive information that will be found on OICL systems the Bidder may support or have access to include, but are not limited to: Information subject to special statutory protection, legal actions, disciplinary actions, complaints, IT security, pending cases, civil and criminal investigations, etc.

4.13 Technological Advancements

The hardware and software proposed as part of this contract

- a. should not reach end of support during the next 5 years
- b. should not have been announced End of Life /Sales as on the date of issuance of Purchase Order (PO)

In the event if the proposed hardware and software reached end of support during the during the next 5 years, in such case the Bidder is required to replace the end of support hardware/ software with equivalent or higher capacity hardware/software at no additional cost to OICL.

4.14 Confidentiality

Bidder understands and agrees that all materials and information marked and identified by OICL as 'Confidential' are valuable assets of OICL and are to be considered OICL's proprietary information and property. Bidder will treat all confidential materials and information provided by OICL with the highest



degree of care necessary to insure that unauthorized disclosure does not occur. Bidder will not use or disclose any materials or information provided by OICL without OICL's prior written approval.

Bidder shall not be liable for disclosure or use of any materials or information provided by OICL or developed by Bidder which is:

- a. possessed by Bidder prior to receipt from OICL, other than through prior disclosure by OICL, as documented by Bidder's written records;
- b. published or available to the general public otherwise than through a breach of Confidentiality; or
- c. obtained by Bidder from a third party with a valid right to make such disclosure, provided that said third party is not under a confidentiality obligation to OICL; or
- d. Developed independently by the Bidder.

In the event that Bidder is required by judicial or administrative process to disclose any information or materials required to be held confidential hereunder, Bidder shall promptly notify OICL and allow OICL a reasonable time to oppose such process before making disclosure.

Bidder understands and agrees that any use or dissemination of information in violation of this Confidentiality Clause will cause OICL irreparable loss, may leave OICL with no adequate remedy at law and OICL is entitled to seek to injunctive relief.

Nothing herein shall be construed as granting to either party any right or license under any copyrights, inventions, or patents now or hereafter owned or controlled by the other party.

The requirements of use and confidentiality set forth herein shall survive the expiration, termination or cancellation of this tender.

Nothing contained in this contract shall limit the Bidder from providing similar services to any third parties or reusing the skills, know-how, and experience gained by the employees in providing the services contemplated under this contract. The confidentiality obligations shall survive for a period of five years post the termination/expiration of the Agreement.

4.15 Guarantees

Bidder should guarantee that all the software's provided to OICL are licensed and legal. All hardware and related software must be supplied with their original and complete printed documentation.

4.16 Liquidated Damages

If the Bidder fails to meet the Project Timelines as per Section 1.7, OICL shall without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% of the contract price for every week (seven days) or part thereof of delay, up to maximum deduction of 10% of the total contract price. Once the maximum is reached, OICL may consider termination of the contract.

4.17 Force Majeure

The Bidder shall not be liable for forfeiture of his performance security, liquidated damages or termination for default, if and to the extent that, his delay in performance or other failure to perform his obligations under the contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence and not foreseeable. Such



events may include, but are not restricted to, acts of OICL either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, pandemic, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Bidder shall promptly notify OICL in writing of such conditions and the cause(s) thereof. Unless otherwise directed by OICL, the Bidder shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

4.18 Termination for Default

OICL may, without prejudice to any other remedy for breach of contract, by 30 calendar days written notice of default sent to the Bidder, terminate the contract in whole or in part:

- a) If the Bidder fails to deliver any or all of the Solution, Tools and services within the time period(s) specified in the contract, or any extension thereof granted by OICL; or
- b) If the Bidder fails to perform any other obligation(s) under the contract

In the event of OICL terminating the contract in whole or in part, pursuant to above mentioned clause, OICL may procure, upon such terms and in such manner, as it deems appropriate, goods and services similar to those undelivered and the Bidder shall be liable to OICL for any excess costs incurred for procurement of such similar goods or services (capped at 5% differential value). However, the Bidder shall continue performance of the contract to the extent not terminated.

4.19 Termination for Insolvency

OICL may, at any time, terminate the contract by giving written notice to the Bidder, without any compensation to the Bidder, whatsoever if:

- i. The Bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to OICL.
- ii. the Supplier being a company is wound up voluntarily or by the order of a court or a receiver, or manager is appointed on behalf of the debenture/shareholders or circumstances occur entitling the court or debenture/shareholders to appoint a receiver or a manager, provided that such termination will not prejudice or affect any right of action or remedy accrued or that might accrue thereafter to the OICL.

4.20 Termination for Convenience

OICL may send by 30 calendar days written notice to the Bidder to terminate the contract, in whole or in part at any time of their convenience. The notice of termination shall specify the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective. In the event of the Bidder wishing to terminate this agreement, the bidder may send by 90 calendar days written notice to OICL to terminate the contract, in whole or in part at any time of their convenience. The notice of termination shall specify the extent to which performance of work under the contract is terminated, and the date upon which such terminate of work under the contract is terminated, and the date upon which such termination becomes effective. The goods and services that are complete and ready for shipment within 30 calendar days after the receipt of notice of termination by the Bidder shall be purchased by OICL at the contracted terms and prices. For the remaining goods and services, OICL may elect:

- i. To have any portion completed and delivered at the contracted terms and prices; and/ or
- ii. To cancel the remainder and pay to the Bidder a mutually agreed amount for partially completed goods and services and for materials and parts previously procured by the Bidder and the decision of DGM (IT) shall be final.



The Oriental Insurance Company Ltd.

4.21 Resolution of disputes

OICL and the Bidder shall make every effort to resolve amicably, by direct informal negotiation between the respective project managers of OICL and the Bidder, any disagreement or dispute arising between them under or in connection with the contract. If OICL project manager and the Bidder project manager are unable to resolve the dispute they shall immediately escalate the dispute to the senior authorized personnel designated by the Bidder and OICL respectively. If after thirty days from the commencement of such negotiations between the senior authorized personnel designated by the Bidder and OICL, OICL and the Bidder have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution through formal arbitration. All questions, claims, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator acceptable to both parties failing which the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator who shall act as the presiding arbitrator. The Arbitration and Reconciliation Act, 1996 or any statutory modification thereof shall apply to the arbitration proceedings and the venue of the arbitration shall be New Delhi .The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at New Delhi alone shall have the jurisdiction in respect of all matters connected with the Contract. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either Party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides.

4.22 Governing Language

The contract shall be written in the language of the bid i.e. English. All correspondence and other documents pertaining to the contract, which are exchanged by the parties, shall be written in that same language. English Language version of the contract shall govern its implementation.

4.23 Applicable Law

The contract shall be interpreted in accordance with the Indian Laws for the time being in force and will be subject to the exclusive jurisdiction of Courts at Delhi (with the exclusion of all other Courts)

4.24 Prices

The prices quoted (as mentioned in Appendix 1 - Bill of Material submitted by the Bidder) for the solution and services shall be firm throughout the period of contract and shall not be subject to any escalation.

4.25 Taxes & Duties

The Bidder shall be entirely responsible for all taxes, duties, license fees, and demurrage charges etc., incurred until delivery of the contracted goods & services to OICL. However, local levies (if any), in respect of transaction between OICL and Bidder, will be reimbursed by OICL, on submission of proof of actual transaction. If there is any increase/decrease in taxes/ duties due to any reason whatsoever, after Notification of Award, the same shall be passed on to OICL.





4.26 Deduction

Payments shall be subject to deductions (such as TDS) of any amount, for which the Bidder is liable under the agreement against this tender.

4.27 No Claim Certificate

The Bidder shall not be entitled to make any claim whatsoever against OICL under or by virtue of or arising out of this contract, nor shall OICL entertain or consider any such claim, if made by the Bidder after he shall have signed a "No Claim" certificate in favor of OICL in such forms as shall be required by OICL after all payments due to the Supplier are made in full.

4.28 Cancellation of the contract & compensation

OICL reserves the right to cancel the contract placed on the selected bidder and recover expenditure incurred by the Company in the following circumstances:

- i. The selected bidder commits a breach of any of the terms and conditions of the bid.
- ii. The selected bidder goes in to liquidation voluntarily or otherwise.
- iii. The progress made by the selected bidder is found to be unsatisfactory
- iv. If deductions on account of liquidated Damages exceeds more than 10% of the total contract price.

OICL reserves the right to cancel the contract with the selected Bidder and recover payment made by the Company, if the service provided by them is not satisfactory.

In case the selected bidder fails to deliver the quantity as stipulated in the delivery schedule, OICL reserves the right to procure the same or similar materials from alternate sources at the risk, cost and responsibility (capped at 5% differential value) of the selected bidder. After the award of the contract, if the selected bidder does not perform satisfactorily or delays execution of the contract, OICL reserves the right to get the balance contract executed by another party of its choice by giving thirty day's written notice for the same to bidder. In this event, the selected bidder is bound to make good the additional expenditure (capped at 5% differential value), which OICL may have to incur in executing the balance of the contract. This clause is applicable, if for any reason, the contract is cancelled.

If the Contract is cancelled during Warranty, the bidder shall repay all the payment received from OICL and remove the solution supplied and installed by the bidder without any extra cost to the Company. If the Contract is cancelled during AMC, OICL shall deduct payment on pro-rata basis for the unexpired period of the contract

4.29 Rights reserved by OICL

- i. Company reserves the right to accept or reject any or all Bids without assigning any reasons.
- ii. Company reserves the right to verify the validity of information given by the Bidders. If at any future point of time, it is found that the Bidder had made a statement, which is factually incorrect, OICL will reserve the right to debar the Bidder from bidding prospectively for a period to be decided by OICL and take any other action as maybe deemed necessary.
- iii. OICL reserves the right to issue a fresh RFP for this project at any time during the validity of the contract period with the selected Bidder.



4.30 Limitation of Liability

Bidder's cumulative liability for its obligations under the contract shall not exceed the total contract value and the Bidder shall not be liable for incidental / consequential or indirect damages including loss of profit or saving.

4.31 Waiver

No failure or delay on the part of either party relating to the exercise of any right power privilege or remedy provided under this tender document or subsequent agreement with the other party shall operate as a waiver of such right power privilege or remedy or as a waiver of any preceding or succeeding breach by the other party nor shall any single or partial exercise of any right power privilege or remedy preclude any other or further exercise of such or any other right power privilege or remedy provided in this tender document all of which are several and cumulative and are not exclusive of each other or of any other rights or remedies otherwise available to either party at law or in equity.

4.32 Violation of terms

OICL clarifies that OICL shall be entitled to an injunction, restraining order, right for recovery, suit for specific performance or such other equitable relief as a court of competent jurisdiction may deem necessary or appropriate to restrain the Bidder from committing any violation or enforce the performance of the covenants, obligations and representations contained in this tender document. These injunctive remedies are cumulative and are in addition to any other rights and remedies OICL may have at law or in equity, including without limitation a right for recovery of any amounts and related costs and a right for damages.

4.33 Repeat Order

OICL may place Repeat Order against the original order for a quantity up to 50% of the original order quantity during the contract period.

4.34 Adherence to Terms and Conditions

The bidders who wish to submit responses to this RFP shall abide by all the terms and conditions contained in the RFP. If the responses contain any extraneous conditions put in by the bidder, such responses may be disqualified and may not be considered for the selection process.

4.35 Integrity Pact

To ensure transparency, equity, and competitiveness and in compliance with the CVC guidelines, this tender shall be covered under the Integrity Pact (IP) policy of OICL. The pact essentially envisages an agreement between the prospective bidders/vendors and OICL committing the persons/officials of both the parties, not to exercise any corrupt influence on any aspect of the contract. The format of the agreement is enclosed in Annexure 11.

Signing of the IP with OICL would be one of the preliminary qualification for further evaluation. In other words, entering into this pact would be one of the preliminary qualification for this tender and the pact shall be effective from the stage of invitation of bids till the complete execution of the contract. Any vendor/bidder not signed the document or refusing to sign shall be disqualified in the bidding process.

The Integrity Pact envisages a panel of Independent External Monitors (IEMs) to review independently and objectively, whether and to what extent parties have complied with their obligation under the pact. The IEM has the right to access to all the project document. **Shri RUDHRA GANGADHARAN, IAS**



(Retd.) and Shri H.K DASH, IAS (Retd.) shall be acting as the IEM for this contract/Tender. However, OICL at its sole discretion reserves the right to change/name another IEM, which shall be notified latter.

Contact Details:

Capt. ANOOP KUMAR SHARMA	SHRI H.K.DASH, IAS (Retd.)
2104 A, Oberoi Gardens, Thakur Village,	House no. 289,
Kandivili (East), Mumbai-400101	Sector-8, Gandhinagar- 382007
Maharashtra	Gujarat
Mobile No: 8291086676	Mobile: 98250-48286
Email ID: anoop21860@gmail.com	Email ID: hkdash184@hotmail.com

4.36 Procurement through Local Suppliers (Make in India)

Procurement through Local Supplier (Preference to Make in India) will be done as per the "Public Procurement (Preference to Make in India) Order 2017 issued vide Department of Industrial Policy and Promotion (DIPP) Notification No. P-45021/2/2017-B.E-II dated 15.06.2017 and thereafter revised vide Notification No. P-45021/2/2017-PP (B.E-II) dated: 28.05.2018 & No. P-45021/2/2017-PP(BE-II) dated 04.06.2020. Please also refer to Notification No. F.No.33(1)/2017-IPHW dt:14.09.2017 for the list of Electronic Products that are notified under the Public Procurement (Preference to Make in India) Order 2017.

'Local Supplier' means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed under this Order. The minimum local content shall be 50%.

The bidder (if local supplier) will have to submit a self-certification that the offered item meets the minimum local content and shall give details of the Locations at which the local value addition is made. The bidder will also submit a certificate from statutory auditor or cost auditor of the company or from a practicing cost accountant or chartered accountant giving the percentage of local content.

4.37 Outsourcing Agreement

The outsourcing contract, inter alia, shall have in place following clauses or conditions listed below:-

- 1. **Contingency Planning:** The Bidder is responsible for contingency planning of the outsourcing service to provide business continuity for the outsourced arrangements that are material in nature.
- 2. Express Clause: The contract shall neither prevent nor impede the company from meeting its respective regulatory obligations, nor the IRDAI from exercising its regulatory powers of conducting inspection, investigation, obtaining information from either the company or the Bidder.
- **3.** Handing over of the Data, Assets etc.: In case of termination of the contract, the Bidder is responsible for handing over of the data, assets (hardware/software) or any other relevant information specific to the contract and ensure that there is no further use of the same by the Bidder.
- 4. Inspection and Audit by the Company: The Company shall conduct periodic inspection or audit on the Bidder either by internal auditors or by Chartered Accountant firms appointed by the Company to examine the compliance of the outsourcing agreement while carrying out the activities outsourced.
- 5. Legal and Regulatory Obligations: The Bidder shall ensure that the outsourcing contract/ arrangements do not:
 - a) Diminish the Company's ability to fulfil their obligations to Policyholders and the IRDAI.
 - b) Impede effective supervision by the IRDAI.



- c) Result in Company's internal control, business conduct or reputation being compromised or weakened.
- 6. Applicability of the laws/regulations: The Regulations apply irrespective of whether the outsourcing arrangements are entered into with an affiliated entity within the same group as the Company, or an outsourcing service Provider external to the group or the one who has been given sub-contract. The Outsourcing Agreement shall not diminish the obligations of the Company and its Board & Senior Management to comply with the relevant law/s and regulations. The Bidder engaged by the company is subject to the provisions of the Insurance Act 1938, IRDA Act 1999, rules & regulations and any other order issued thereunder.

In case, the Bidder operates from outside India, it shall ensure that the terms of the agreement are in compliance with respective local regulations governing the Bidder and laws of the country concerned and such laws and regulations do not impede the regulatory access and oversight by the Authority.

4.38 Regulations, Legal & Compliance

Communications made via OICL's Social Media channels will in no way constitute a legal or official notice to OICL or any official or employee of OICL for any purpose.

Any content that the bidder posts on OICL's Social Media channels shall be deemed and remain the property of OICL. OICL shall be free to use such content/ information, for any purpose without any legal or financial compensation or permission for such usage.

OICL reserves its rights to initiate appropriate legal proceedings in the event of any breach/violation of these guidelines/ other terms and conditions as may be specified by OICL from time to time.

Under no circumstances OICL shall or any of our affiliates, employees or representatives, be liable to the bidder for any direct or indirect, claims or damages whatsoever emanating from any mistakes, inaccuracies, or errors of content, personal injury or property damage, of any nature whatsoever, emanating from your use to and access of our Social Media platforms or entities purporting to represent OICL. You specifically acknowledge that OICL shall not take any liability for content or the offensive, defamatory, or illegal conduct of any third party and that the risk of damage or harm arising from the preceding entirely rests with you. The foregoing limitation of liability shall apply to the fullest extent that's permitted by law in the applicable jurisdiction.

To the extent permitted by law applicable, you agree to indemnify, defend and hold harmless, OICL, its affiliates, officers, directors, employees, and agents, arising from and against any and all damages, claims, obligations, liabilities, losses, costs or debt, and expenses (including but not limited to lawyer's/attorney's fees) arising from: (i) your use of and access of our page; (ii) your violation of any of these Guidelines; (iii) your violation of any third party right, including without limitation any copyright, proprietary, or right to privacy; or (iv) all or any claim that content posted by you caused damage to a third party. The indemnification obligation contained herein shall survive these Guidelines and your use of our Social Media channels.

Anyone causes or knowing that he/ she is likely to cause wrongful loss or damage to the brand's image, to destroy or delete or alter any information residing on the Social Media platform or diminish its value or utility by any means, commits hack, shall be prosecuted under Information Technology Act, 2000 [As amended by Information Technology (Amendment) Act 2008], its subsequent amendments as well as any other statute prescribed by the concerned authorities.

4.39 Guidelines for MSME

As per the public Procurement Policy for MSEs order, 2018 under section 11 of MSMED Act 2006 MSEs quoting price within band L-1 +15% when L1 is from someone other than MSE, shall be allowed to supply at least 25% of tendered value at L-1 subject to lowering of price by MSEs to L-1



However, seeing the criticality, stack sync and manageability of the devices which are the core element to provide services to the customer the entire order will go to the MSME vendor in the abovementioned case.





5 Instruction to Bidders

- 5.1 Instructions for Online Bid Submission
- 1. Bidders should comply to rules and regulations of GeM portal for submission of Bids online. However, Bidder needs to submit Bank Guarantee, Annexure 11: NDA, Annexure 12: Integrity Pact and Power of Attorney in offline mode to OICL Head office in a sealed envelope.
- 2. The sealed envelope should be properly labeled with the company name, RFP number, date and duly signed and stamped. If Bidder does not submit the same, then Bidder will be disqualified.
- 3. The Sealed envelope should reach OICL before or on the date and time of submission schedule as mentioned in the RFP.
- 4. Bidder needs to fill the bill of material properly and the total value in bill of material should match with the total value mentioned in the GEM Portal.
- 5. OICL will not be liable of the any arithmetic error in the bill of material and the number quoted on GEM will be final and will be accepted as the Total cost of the Project.
- 6. If Bidder misses or forgets to quote rates of any line item, then it is assumed that Bidder will provide that service at zero cost to OICL during contact period.

5.2 Tender Bidding Methodology

The Bidders will be required to submit following two sets of separate documents on GeM Portal:-

- 1. Eligibility & Technical Bid
- 2. Commercial Bid

5.3 Bid Security

The bidder shall furnish, as part of his bid, a bid security in the form of bank guarantee / DD of Rupees Forty Five Lakhs (INR 45,00,000) only favouring 'The Oriental Insurance Company Ltd' which should be valid for 180 days from the last date of submission of Bid.

BG should be drawn on Nationalized / Scheduled bank in favour of 'The Oriental Insurance Company Ltd'. Non-submission of BG along with Eligibility-Bid document will result in disqualification of the Bidder.

- a. For the Bidders who do not qualify in this tender, Bid Security (Bank Guarantee) will be returned after the selection of successful panel of Bidders. The Oriental Insurance Company Ltd will not pay any Interest for the same.
- b. The successful bidder's bid security will be returned upon the bidder signing the contract and furnishing the performance security
- c. The Bid security of successful bidder will be returned after submission of performance security and signing of contract. The Oriental Insurance Company Ltd will not pay any Interest for the same.
- d. Bid Security submitted by Bidder may be forfeited if the Bidder:
 - i. backs out of bidding process after submitting the bids;
 - ii. backs out after qualifying;
 - iii. does not accept the Purchase Order / Sign the Contract within the time prescribed by OICL after qualifying;
 - iv. Fails to furnish performance security

(Exempt for eligible entities (i.e. MSME/NSIC), as per Government of India Guidelines, subject to submission of the relevant certificate. Certificate shall be valid on the date of Bid Submission)



6 Bid Documents

6.1 Eligibility Bid Documents

- 1. Compliance to Eligibility Criteria as per RFP Section 1.6 along with all relevant supporting documents
- 2. Application Form for Eligibility Bid as per Annexure 1
- 3. The references of bidder's clients. Also provide the name, designation, and contact details of a contact person for each reference as per Annexure 2.
- 4. The corporate profile of the bidder (printed corporate brochure is preferred).
- 5. The profile of the bidder (as per Annexure-9)
- 6. List of bidder's support/service locations in India as per Annexure 8.
- 7. Bidder shall submit PAN number, GSTIN.
- 8. Undertaking that the Bidder has quoted for all items and the bid validity will be for 180 days from the date of submission of bid.
- 9. The power of attorney or authorization, or any other document consisting of adequate proof of the ability of the signatory to bind the Bidder
- 10. Statement of No-Deviation (Annexure 7)
- 11. Integrity Pact (Annexure 12 on Non-Judicial Stamp Paper of INR 100)
- 12. Bid Security of INR 45,00,000 in the form of BG as per format provided in Annexure 5
- 13. Non-Disclosure Agreement (NDA) as per Annexure 11 on Non-Judicial Stamp Paper of INR 100
- 14. Manufacturer's Authorization Form (MAF) as per Annexure 14

6.2 Technical Bid Documents

- 1. Executive Summary of Bidder's response. The Executive Summary should be limited to a maximum of five pages and should summarize the content of the response. The Executive Summary should initially provide an overview of Bidder's organization and position with regards to proposed solution and professional services. A summary of the Bidder's products and services that will be provided as a part of this procurement should follow.
- 2. Detailed technical note covering the detailed scope of work.
- 3. The Bidder should also include a replica of the masked final commercial bid without prices in the technical bid. The Bidder must note that the masked commercial bid should be actual copy of the commercial bid submitted with prices masked and not copy of the Pro-forma/format of the Appendix 1 Bill of Material in the RFP.
- 4. Implementation, Migration & Support plan
- 5. Undertaking from Bidder for providing authorized representatives of IRDAI the right to inspection, investigation, obtaining information (Annexure 10)
- 6. Undertaking of Authenticity for Appliance and Equipment Supplies (on Bidder's Letterhead) (Annexure 13)
- 7. Compliance to Technical Specifications as per Appendix 2
- 8. Undertaking of compatibility of proposed Core Routers and Switches with existing branch Routers (on Bidder's Letterhead)

Note:

- 1. Participation in this tender will mean that the Bidder has accepted all terms and conditions and clauses of this tender and subsequent modifications to this tender, if any.
- 2. The documentary evidence asked in respect of the eligibility criteria would be essential. Bids not accompanied by documentary evidence may be subject to rejection. Clarification/ Additional documents, if any, sought by OICL from the Bidder has to be submitted within the stipulated time. Otherwise, bid will be rejected and no further correspondence in the matter will be entertained by OICL.



- 3. Any alterations, erasures or discrepancies in figures etc. may render the bid invalid. The bid may be rejected in case of non-adherence to any of the instructions given above.
- 4. OICL reserves the right not to allow / permit changes in the technical specifications and not to evaluate the offer in case of non-submission or partial submission of technical details.
- 5. OICL may at its discretion waive any minor non-conformity in any offer and the same shall be binding on all Bidders and OICL reserves the right for such waivers.
- 6. If OICL is not satisfied with the technical specifications in any tender and observes major deviations, the technical bids of such Bidders will not be short-listed and the price bids of such Bidders will not be opened. No further discussions shall be entertained with such Bidders in respect of the subject technical bid.

6.3 Commercial Bid Documents

Bidder needs to submit signed and stamped **Bill of Material as per format mentioned in Appendix-1** in <u>soft copy on GeM Portal</u>. Total Amount in bill of material should match with the total Amount mentioned in the GEM Portal.

The Commercial Bid should provide all relevant price information and should not contradict the Prequalification and Technical Bid in any manner.

There should be no hidden costs for items quoted. The rates quoted should be in Indian rupees only and same should be rounded off to the nearest rupee and filled in both figure and words.

6.4 Mandatory Documents required in Hard Copies (offline):

The bidder needs to submit following signed and stamped documents in <u>Hard-Copies in a sealed</u> envelope:-

- 1. Bank Guarantee for EMD
- 2. Non-Disclosure Agreement (NDA) as per format mentioned in Annexure 11
- 3. Integrity Pact as per format mentioned in Annexure 12
- 4. Power of Attorney in offline mode to OICL Head office in a sealed envelope.

6.5 Eligibility cum Technical Evaluation

Eligibility Evaluation

Eligibility criterion for the Bidders to qualify this stage is clearly mentioned in Clause 1.6. The Bidders who meet ALL these criteria would only qualify for the second stage of evaluation. The Bidder would also need to provide supporting documents for eligibility proof. All the credentials of the Bidder necessarily need to be relevant to the Indian market.

The decision of OICL shall be final and binding on all the Bidders to this document. OICL may accept or reject an offer without assigning any reason whatsoever.

Technical Evaluation

The Technical bids of bidders qualifying the eligibility criteria will be opened and reviewed to determine whether the technical bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at OICL'S discretion.

A masked copy of the original commercial offer is to be submitted with the technical bid, failing which the bid will be rejected. However, it should not contain price related information, failing which the bid will be rejected outright.

The technical soundness of Bidder's proposals will be rated as follows:



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#	Evaluation Criteria	Maximum Marks	Minimum Marks	Minimum Passing Percentage
1.	Compliance to Scope of Work	100	100	100%
2.	Compliance to Technical Specifications as per Appendix 2	100	100	100%
3.	Bidder's Experience	100	75	75%
4.	Technical Presentation	200	150	75%
	Total	500	425	85%

Bidders scoring at least the minimum score in each section mentioned in the table above and an overall score of 425 marks or more will be declared technically qualified.

The bidders scoring less than 425 marks (cut-off score) out of 500 marks in the technical evaluation shall not be considered for further selection process and their offers will be dropped at this stage. Bidders should score minimum as mentioned in the above table.

The evaluation of technical proposals, among other things, will be based on the following:

S.No.	Technical Evaluation	Evaluation Methodology	Evaluation Methodology		
1	Compliance to Scope of Work	The Bidder is required to submit an undertaking stating 100% Compliance to Scope of Work mentioned in this detailed document. <i>Note:</i> Deviations and non-conformance to scope of work will lead to disqualification.			
2	Compliance to Technical Specifications as per Appendix 2	The Bidder is required to submit compliance to Tech Specifications. Bidders must score 100% marks. Marks would be awarded as:			
		Compliance	Marks		
		Yes	10		
		No	0		
		The total marks of the Appendix will be scaled dow scale of 100 marks			
3	Bidder's Experience	The Bidder should have supplied and installed 1000 Routers in a BFSI/Govt. sector/ PSU client in India with minimum 1000 branches/locations during the last 5 years as on the date of bid submission.			
		One client- 75 marks More than one client- 100 marks			
		Supporting Documents:			
		Copy of PO / Contract highlighting the following details: a. Date of PO / Contract b. Name of Parties c. Scope of Work along with Completion Certificate or Installation Report or Satisfactory Progress of project from client or Project Sign			
4	Technical Presentation	off or Credential letter from clientAll eligible bidders will be required to make presentations.OICL will schedule presentations and the time and locationwill be communicated to the bidders. Failure of a bidder to			



S.No.	Technical Evaluation	Evaluation Methodology	
		complete a scheduled presentation to OICL may result in	
		rejection of the proposal.	

The commercial proposals of technically short-listed Bidders will then be opened.

6.6 Commercial Evaluation

The commercial bids for the technically qualified Bidders will be opened and reviewed to determine whether the commercial bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at OICL's discretion. The total cost of ownership for the purpose of evaluation shall be calculated over the contract period of 5 (five) year.

OICL will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the lowest commercial bid (L1), provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

Bidder needs to note that Amount (consolidated amount on GEM Portal) and the total of bifurcation mentioned in the Appendix 1 - Bill of material should be without decimals. If any discrepancy found that bid may be rejected.



7 Service Level Agreement

During the term of the Contract, Vendor will maintain the equipment in perfect working order and condition and for this purpose will provide the following repairs and maintenance services:

(a) Maintenance services during the period of warranty. Professionally qualified personnel who have expertise in the hardware and system software supplied by Vendor will provide these services.

(b) Vendor shall rectify any defects, faults and failures in the equipment and shall repair/replace worn out or defective parts of the equipment during working hours i.e. from 8.00 A.M. to 8.00 P.M. on all days (viz. Monday to Sunday). In case any defects, faults and failures in the Equipment could not be repaired or rectified during the said period, the engineers of the Vendor are required to accomplish their duties beyond the said schedules in case of any situation if it warrants. In cases where unserviceable parts of the Equipment need replacement, the Vendor shall replace such parts, at no extra cost to the OICL, with brand new parts or those equivalent to new parts in performance. For this purpose, the Vendor shall keep sufficient stock of spares at its premises.

(c) The maximum response time for a maintenance complaint from the site of installation (i.e. time required for Vendor's maintenance engineers to report to the installations after a request call / fax /e-mail is made or letter is written) shall not exceed 2 hours.

(d) Vendor shall ensure that faults and failures intimated by OICL as above are set right within 4 hours of being informed of the same. In any case the Equipment should be made workable and available on the same working day (the day complain was raised) of OICL.

(e) Vendor shall ensure that the full configuration of the Equipment is available to OICL in proper working condition viz. uptime of 99.99% of the time on a 24 x 7 x 365 basis. (f) For purpose of calculating penalty, uptime is calculated as under :

Uptime (%) = <u>Sum of Total Hours during Month – Sum of Downtime hours during month X</u> 100 Sum of Total hours during a Month

Total hours during the month = No. of calendar days x 24 hours

(g) Penalties for SLA uptime shall be as under:	

#	Description	Penalty		
1.	The maximum response time for a maintenance	INR 500 per hour		
	complaint from the site of installation (i.e. time required			
	for Vendor's maintenance engineers to report to the			
	installations after a request call / fax /email is made or			
	letter is written) shall not exceed 2 hours.			
2.	The Vendor shall ensure that faults and failures	INR 1000 per hour		
	intimated by OICL are set right within 4 (Four) hours of			
	being informed of the same excluding travel time not			
	exceeding 2 hours.			
3.	Fixing the security vulnerabilities, taking prompt action	INR 1000 per day after due date		
	on the advisories sent by the OICL's Security Consultant	per advice		
	or by OICL officials within seven working days			
4.	Equipment failure first time within the contract period.	INR 1000 per incident per		
		device		
5.	Subsequent Equipment failure at same location within	INR 2500 per incident per		
	the contract period	device		
6.	Router Replacement/ Spare Part/ Accessory (As	INR 3000 per incident per		
	applicable) should be within 1 day	device		



Uptime Penalty for Incidents

#	Uptime (Per Device Per Month)	Penalty per Device
1	99.99% or above per device	Nil
2	<99.99% and up to 99.5%	INR 500 per device
3	<99.5% and up to 99.25%	INR 1000 per device
4	<99.25% and up to 99.00%	INR 1500 per device
5	99.00% and below	INR 2500 per device

At-Risk Amount

The quarterly At-Risk Amount ('ARA') shall be 10% of the estimated quarterly payout of the respective quarter. Overall cap for penalties as per SLA and the Liquidated damages over the tenure of the contract will be 10% (ten per cent.) of the contract value.

7.1 Other Conditions

- i Bidder to ensure that requisite spart parts/ associated accessories and replacement routers are available at the nearest support location for timely delivery of replacement router/ spare part as reqd.
- ii OICL expects the Bidder to complete the scope of the project as mentioned in section 2 scope of work of this document within the timeframe specified in Section 1.7 Project Timelines of this document. Inability of the Bidder either to provide the requirements as per the scope or to meet the timelines as specified would be treated as breach of contract and would invoke the penalty /LD clause.
- iii Inability of the Bidder to provide services at the service levels defined would result in breach of contract and would invoke the penalty clause or termination clause
- iv Notwithstanding anything contained above, no such penalty will be chargeable on the Bidder for the inability occasioned, if such inability is due to reasons entirely attributable to the OICL.
- v The Bidder is required to provide and implement regular updates/upgrades/patches released by the OEM (for tools) within the timelines as mutually agreed.
- vi The right to levy the penalty is in addition to and without prejudice to other rights / remedies available to the OICL such as termination of contract, invoking performance guarantee and recovery of amount paid etc.
- vii OICL reserves the right to recover the penalty from any payment to be made under this contract.
- viii Performance measurements would be assessed through audits or reports, as appropriate to be provided by the Bidder e.g. response time measurements reports, ticket details and resolution time report etc. The tools to perform the audit will need to be provided by the Bidder. Audits will normally be done on regular basis or as required by OICL and will be performed by OICL or OICL appointed third party

7.1.1 Exception

OICL shall not hold the Successful Bidder responsible for a failure to meet any Service Level if it is directly attributable to:

i Execution of the disaster recovery plan/business continuity plan for an OICL declared disaster situation; and



ii Any established inability of other third party vendor or service provider of OICL, to fulfill the requirements as per the contract.



8 Disclaimer

This RFP is being issued by OICL for inviting bids for providing hardware, software and Services. The words 'Tender' and 'RFP' are used interchangeably to refer to this document. The purpose of this document is to provide the Bidder with information to assist in the formulation of their proposal. While the RFP has been prepared in good faith with due care and caution, OICL or any of its employees or consultants do not accept any liability or responsibility for the accuracy, reasonableness or completeness of the information contained in this document. The information is not intended to be exhaustive. Interested parties are required to make their own inquiries. OICL reserves the right not to proceed with the project, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the project further with any party submitting a bid. No reimbursement of any cost will be paid to persons, entities submitting a Bid.



9 Annexure

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9.1 Annexure 1: Application form for Eligibility Bid

(On Bidder's letterhead)

To, The Deputy General Manager, NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023

Application form for the Eligibility of the Bidder

Tender Ref. No. OICL/HO/ITD/ROUTER/2023/01

Company Details

1	Registered Name, Date and Address of the Bidder.	
2	Location of Corporate Headquarters.	
3	GST Identification No. and Date of Registration	
4	Address for Communication	
5	Contact Person 1 (Name, Designation, Phone,	
	Email ID)	
6	Contact Person 2 (Name, Designation, Phone,	
	Email ID)	

Turnover and Net worth

Financial Year	Turnover (Rs. in Crores)	Net worth	

Name: _____

Designation: _____

Date: _____

Signature: _____



9.2 Annexure 2: Technical Experience Details and Reference Form

(On Bidder's letterhead)

Tender Ref. No. OICL/HO/ITD/ROUTER/2023/01

Please attach supporting credentials for each reference provided.

#	Name of Client	Financial Year	Contact Details of Client	Details of Project	Date of Award of Project	Current Status of Project

Signature: _____

Name: _____

Date: _____



9.3 Annexure 3: Contract Form

THIS AGREEMENT made on this ______ day of ______ between The Oriental Insurance Company Limited (hereinafter "the Purchaser") of one part and "<Name of Vendor>" (hereinafter "the Vendor") of the other part:

WHEREAS the Purchaser is desirous that certain software and services should be provided by the Vendor viz., _______ and has accepted a bid by the Vendor for the supply of those software and services in the sum of ______ (Contract Price in Words and Figures) (hereinafter "the Contract Price")

Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.

The following documents shall be deemed to form and be read and construed as part of this Agreement viz.

RFP Document and corresponding Amendments (Reference No: OICL/HO/ITD/ROUTER/2023/01)

The Schedule of Requirements and the Requirement Specifications

The Service Level Agreement

The General Conditions of Contract

The Purchaser's Notification of Award (PO Reference No.:_____)

In consideration of the payments to be made by the Purchaser to the Vendor as hereinafter mentioned, the Vendor hereby covenants with the purchaser to provide the services and to remedy defects therein the conformity in all respects with the provisions of the contract.

The purchaser hereby covenants to pay the Vendor in consideration of the provision of the services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services, which shall be supplied/ provided by the Vendor, are as under:

Total Value in words:	
Total Value:	

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and the year first above written.

Signed, Sealed and Delivered for	Signed, Sealed and Delivered for		
"The Oriental Insurance Co. Ltd." by it's	M/s	by its constituted	
constituted Attorney	Attorney		
Signature	Signature		
Name	Name		
Designation	Designation		
Address	Address		
Company	Company		
Date	Date		

	The Oriental Insurance Company Ltd.
Company Seal	Company Seal
Witness I	Witness II
Signature	Signature
Name	Name
Designation	Designation
Address	Address
Company	Company
Date	Date



9.4 Annexure 4: Query Format

All pre-bid queries are to be sent in the following format:

#	Page #	Point/ Section #	Existing Clause	Query Sought



9.5 Annexure 5: Bid Security Form

To The Deputy General Manager The Oriental Insurance Company Limited. NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023

Sir,

Reg: Guarantee Number ______ for _____ (Amount). Bid Security for Tender Ref No: OICL/HO/ITD/ROUTER/2023/01

KNOW ALL MEN by these presents that WE ______ having our registered office at ______ (hereinafter called "the Bank") are bound unto The Oriental Insurance Company Limited (hereinafter called "the Purchaser") in the sum of Rupees ______ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this ______ day of ______ 2023.

THE CONDITIONS of this obligation are:

If the Bidder withdraws his bid during the period of bid validity specified by the bidder in the bid; or

If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity

Fails or refuses to execute the Contract Form, if required; or

Fails or refuses to furnish the Performance Security, in accordance with the instructions to Bidder.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to period of bid validity i.e. 180 Days from the last date of submission of the Bid, and any demand in respect thereof should reach the Bank not later than the above date.

Authorized Signatory of the Bank



9.6 Annexure 6: Pro forma for Performance Security

To: (Name of Purchaser)

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein, as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

This guarantee is valid until theday of.....

Signature and Seal of Guarantors (Supplier's Bank) Date..... Address.....



9.7 Annexure 7: Statement of No Deviation

(On Bidder's letterhead)

То

The Deputy General Manager, Information Technology Department, The Oriental Insurance Company Limited NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023

Reference: Tender Ref No: OICL/HO/ITD/ROUTER/2023/01

Sir,

There are no deviations (null deviations) from the RFP Requirements and Terms & Conditions of the tender. All the RFP Requirements and terms & conditions of the tender are acceptable to us.

Name:	
Designation:	
Date:	
Signature:	



9.8 Annexure 8: Office locations and service infrastructure facilities

(On Bidder's letterhead)

Tender Ref. No. OICL/HO/ITD/ROUTER/2023/01

	Details of the Centre(s) owned and operated by the Bidder							
Name of City (located)	Address	Contact Person	Telephone Number(s)	Fax No.	E-mail address	Working hours	Remarks	

Name: ______

Designation: _____

Date: _____

Signature: _____



9.9 Annexure 9: Bidder Profile

(On Bidder's letterhead)

Tender Ref. No. OICL/HO/ITD/ROUTER/2023/01

1.	Registered Name & Address of The Bidder
2.	Location of Corporate Head Quarters
3.	Date & Country of Incorporation
4.	Service facilities location & size
5.	Major Related Activities carried out in last two years & their %age in
6.	Total number of employees
7.	List of major clients
8.	Name & Address of Contact Person with Tel. No / Fax /e-
9.	Client Reference
10.	Annual turnover for the three previous financial years
11.	Net worth (Paid up capital plus free reserves) for the previous
12.	Name of the Authorized Signatory

Name: _____

Designation: _____

Date: _____

Signature: _____



9.10 Annexure 10: Undertaking for providing authorized representatives of IRDAI the right to inspection, investigation, obtaining information

(On Bidder's letterhead)

То

The Deputy General Manager The Oriental Insurance Company Limited. NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023

Sir,

Reg: Undertaking from the Bidder for providing authorized representatives of the IRDAI the right to inspection, investigation, obtaining information for Tender Ref No: **OICL/HO/ITD/ROUTER/2023/01**

We hereby undertake to provide authorized representatives of Insurance Regulatory Development Authority of India (IRDAI) right to:

- a) examine the books, records, information, systems and the internal control environment to the extent that they relate to the service being performed for the company and
- b) access to any internal audit reports or external audit findings for the service being performed for the company.

Name:	 	
Designation:	 	

Signature:

Company Seal

Date:



9.11 Annexure 11: Non-Disclosure Agreement

(On Non-Judicial Stamp Paper of INR 100)

This Non-Disclosure Agreement made and entered into at..... This ... day of...... 202_

BY AND BETWEEN

..... Company Limited, a company incorporated under the

Companies Act, 1956 having its registered office at (Hereinafter referred to as the Vendor which expression unless repugnant to the context or meaning thereof be deemed to include its permitted successors) of the ONE PART;

AND

The Oriental Insurance Company Ltd, having its headquartered and Corporate Office at NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023 (hereinafter referred to as "OICL" which expression shall unless it be repugnant to the subject, meaning or context thereof, be deemed to mean and include its successors and assigns) of the OTHER PART.

The Vendor and The Oriental Insurance Company Ltd are hereinafter collectively referred to as "the Parties" and individually as "the Party"

WHEREAS:

1. The Oriental Insurance Company Ltd is engaged in the business of providing financial services to its customers and intends to engage Vendor for providing

2. In the course of such assignment, it is anticipated that The Oriental Insurance Company Ltd or any of its officers, employees, officials, representatives or agents may disclose, or deliver, to the Vendor some Confidential Information (as hereinafter defined), to enable the Vendor to carry out the aforesaid assignment (hereinafter referred to as "the Purpose").

3. The Vendor is aware and confirms that all information, data and other documents made available in the RFP/Bid Documents/Agreement /Contract or in connection with the Services rendered by the Vendor are confidential information and are privileged and strictly confidential and or proprietary of The Oriental Insurance Company Ltd. The Vendor undertakes to safeguard and protect such confidential information as may be received from The Oriental Insurance Company Ltd

NOW, THEREFORE THIS AGREEMENT WITNESSED THAT in consideration of the above premises and the Oriental Insurance Company Ltd granting the Vendor and or his agents, representatives to have specific access to The Oriental Insurance Company Ltd property / information and other data it is hereby agreed by and between the parties hereto as follows:

1. Confidential Information:

(i) "Confidential Information" means and includes all information disclosed/furnished by The Oriental Insurance Company Ltd to the Vendor whether orally, in writing or in electronic, magnetic or other form for the limited purpose of enabling the Vendor to carry out the proposed Implementation assignment, and shall mean and include data, documents and information or any copy, abstract, extract, sample, note or module thereof, explicitly designated as "Confidential"; Provided the oral information is set forth in writing and marked "Confidential" within seven (7) days of such oral disclosure.

(ii) The Vendor may use the Confidential Information solely for and in connection with the Purpose and shall not use the Confidential Information or any part thereof for any reason other than the Purpose stated above.



Confidential Information in oral form must be identified as confidential at the time of disclosure and confirmed as such in writing within seven (7) days of such disclosure. Confidential Information does not include information which:

(a) is or subsequently becomes legally and publicly available without breach of this Agreement by either party,

(b) was rightfully in the possession of the Vendor without any obligation of confidentiality prior to receiving it from The Oriental Insurance Company Ltd,

(c) was rightfully obtained by the Vendor from a source other than The Oriental Insurance Company Ltd without any obligation of confidentiality,

(d) was developed by for the Vendor independently and without reference to any Confidential Information and such independent development can be shown by documentary evidence, or is/was disclosed pursuant to an order of a court or governmental agency as so required by such order, provided that the Vendor shall, unless prohibited by law or regulation, promptly notify The Oriental Insurance Company Ltd of such order and afford The Oriental Insurance Company Ltd the opportunity to seek appropriate protective order relating to such disclosure.

(e) the recipient knew or had in its possession, prior to disclosure, without limitation on its confidentiality;

(f) is released from confidentiality with the prior written consent of the other party.

The recipient shall have the burden of proving hereinabove are applicable to the information in the possession of the recipient. Confidential Information shall at all times remain the sole and exclusive property of the disclosing party. Upon termination of this Agreement, Confidential Information shall be returned to the disclosing party or destroyed, if incapable of return. The destruction shall be witnessed and so recorded, in writing, by an authorized representative of each of the parties.

Nothing contained herein shall in any manner impair or affect rights of The Oriental Insurance Company Ltd in respect of the Confidential Information.

In the event that any of the Parties hereto becomes legally compelled to disclose any Confidential Information, such Party shall give sufficient notice to the other party to enable the other Party to prevent or minimize to the extent possible, such disclosure. Neither party shall disclose to a third party any Confidential Information or the contents of this Agreement without the prior written consent of the other party. The obligations of this Clause shall be satisfied by handling Confidential Information with the same degree of care, which the receiving party applies to its own similar confidential information but in no event less than reasonable care.

The obligations of this clause shall survive the expiration, cancellation or termination of this Agreement

2. Non-disclosure: The Vendor shall not commercially use or disclose any Confidential Information or any materials derived there from to any other person or entity other than persons in the direct employment of the Vendor who have a need to have access to and knowledge of the Confidential Information solely for the Purpose authorized above. The Vendor shall take appropriate measures by instruction and written agreement prior to disclosure to such employees to assure against unauthorized use or disclosure. That a copy of the agreement shall also be given to OICL. The Vendor may disclose Confidential Information to others only if the Vendor has executed a Non-Disclosure Agreement with the other party to whom it is disclosed that contains terms and conditions that are no less restrictive than these presents and the Vendor agrees to notify The Oriental Insurance Company Ltd immediately if it learns of any use or disclosure of the Confidential Information in violation of terms of this Agreement.



Notwithstanding the marking and identification requirements above, the following categories of information shall be treated as Confidential Information under this Agreement irrespective of whether it is marked or identified as confidential:

a) Information regarding The Oriental Insurance Company Ltd and any of its Affiliates, customers and their accounts ("Customer Information"). For purposes of this Agreement, Affiliate means a business entity now or hereafter controlled by, controlling or under common control. Control exists when an entity owns or controls more than 10% of the outstanding shares or securities representing the right to vote for the election of directors or other managing authority of another entity; or

b) any aspect of The Oriental Insurance Company Ltd business that is protected by patent, copyright, trademark, trade secret or other similar intellectual property right; or

c) business processes and procedures; or

- d) current and future business plans; or
- e) personnel information; or
- f) financial information.

3. Publications: The Vendor shall not make news releases, public announcements, give interviews, issue or publish advertisements or publicize in any other manner whatsoever in connection with this Agreement, the contents / provisions thereof, other information relating to this Agreement, the Purpose, the Confidential Information or other matter of this Agreement, without the prior written approval of The Oriental Insurance Company Ltd.

4. Term: This Agreement shall be effective from the date hereof and shall continue till expiration of the Purpose or termination of this Agreement by The Oriental Insurance Company Ltd, whichever is earlier. The Vendor hereby agrees and undertakes to The Oriental Insurance Company Ltd that immediately on termination of this Agreement it would forthwith cease using the Confidential Information and further promptly return or destroy, under information to The Oriental Insurance Company Ltd, all information received by it from The Oriental Insurance Company Ltd for the Purpose, whether marked Confidential or otherwise, and whether in written, graphic or other tangible form and all copies, abstracts, extracts, samples, notes or modules thereof. The Vendor further agree and undertake to The Oriental Insurance Company Ltd to certify in writing upon request of The Oriental Insurance Company Ltd that the obligations set forth in this Agreement have been complied with.

Any provisions of this Agreement which by their nature extend beyond its termination shall continue to be binding and applicable without limit in point in time except and until such information enters the public domain

5. Title and Proprietary Rights: Notwithstanding the disclosure of any Confidential Information by The Oriental Insurance Company Ltd to the Vendor, the title and all intellectual property and proprietary rights in the Confidential Information shall remain with The Oriental Insurance Company Ltd.

6. Remedies: The Vendor acknowledges the confidential nature of Confidential Information and that damage could result to The Oriental Insurance Company Ltd if the Vendor breaches any provision of this Agreement and agrees that, if it or any of its directors, officers or employees should engage or cause or permit any other person to engage in any act in violation of any provision hereof, The Oriental Insurance Company Ltd may suffer immediate irreparable loss for which monetary compensation may not be adequate. The Oriental Insurance Company Ltd shall be entitled, in addition to other remedies for damages & relief as may be available to it, to an injunction or similar relief prohibiting the Vendor, its directors, officers etc. from engaging in any such act which constitutes or results in breach of any of the covenants of this Agreement.



Any claim for relief to The Oriental Insurance Company Ltd shall include The Oriental Insurance Company Ltd costs and expenses of enforcement (including the attorney's fees).

7. Entire Agreement, Amendment and Assignment: This Agreement constitutes the entire agreement between the Parties relating to the matters discussed herein and supersedes any and all prior oral discussions and / or written correspondence or agreements between the Parties. This Agreement may be amended or modified only with the mutual written consent of the Parties. Neither this Agreement nor any right granted hereunder shall be assignable or otherwise transferable.

8. Governing Law: The provisions of this Agreement shall be governed by the laws of India and the competent court at Delhi shall have exclusive jurisdiction in relation thereto.

9. Indemnity: The Vendor shall defend, indemnify and hold harmless The Oriental Insurance Company Ltd , its affiliates, subsidiaries, successors, assigns, and their respective officers, directors and employees, at all times, from and against any and all claims, demands, damages, assertions of liability whether civil, criminal, tortuous or of any nature whatsoever, arising out of or pertaining to or resulting from any breach of representations and warranties made by the Vendor. and/or breach of any provisions of this Agreement, including but not limited to any claim from third party pursuant to any act or omission of the Vendor, in the course of discharge of its obligations under this Agreement.

10. General: The Vendor shall not reverse - engineer, decompile, disassemble or otherwise interfere with any software disclosed hereunder.

All Confidential Information is provided "as is". In no event shall the Oriental Insurance Company Ltd be liable for the inaccuracy or incompleteness of the Confidential Information. None of the Confidential Information disclosed by The Oriental Insurance Company Ltd constitutes any representation, warranty, assurance, guarantee or inducement with respect to the fitness of such Confidential Information for any particular purpose.

The Oriental Insurance Company Ltd discloses the Confidential Information without any representation or warranty, whether express, implied or otherwise, on truthfulness, accuracy, completeness, lawfulness, merchantability, and fitness for a particular purpose, title, non-infringement, or anything else.

11. Waiver: A waiver (whether express or implied) by The Oriental Insurance Company Ltd of any of the provisions of this Agreement, or of any breach or default by the Vendor in performing any of the provisions hereof, shall not constitute a continuing waiver and such waiver shall not prevent The Oriental Insurance Company Ltd from subsequently enforcing any of the subsequent breach or default by the Vendor under any of the provisions of this Agreement.

In witness whereof, the Parties hereto have executed these presents the day, month and year first herein above written.

For and on behalf of ------ Ltd.

(_____)

(Designation)

For and on behalf of The Oriental Insurance Company Ltd

(_____) (Designation)



9.12 Annexure 12: Integrity Pact

(On Non-Judicial Stamp Paper of INR 100)

PRE-CONTRACT INTEGRITY PACT

<u>General</u>

This pre-bid pre contract Agreement (hereinafter called the integrity pact is made on

day of the month of ______202_, between, on one hand, The Oriental Insurance Company Ltd, having its headquartered and Corporate Office at NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023, acting through ______, _____ (hereinafter called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office and assignees) of the first part and M/s ______ represented by Shri ______, authorized signatory of M/s ------(hereinafter called the "BIDDER/SELLER" which expression shall mean and include, unless the context otherwise requires of the second part .

WHEREAS the BUYER proposes to procure (Name of the Store /Equipment /item and the BIDDER /SELLER is willing to offer /has offered the store and

WHEREAS the BIDDER is a private company/public company/Government /undertaking/partnership/ registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is a Government of India, Public Sector Insurance Company.

Now, THEREFORE,

To avoid all forms of corruption by following a system that is fair , transparent and free from any influence /prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said store/equipment at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling the BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereby agree to enter into this integrity pact and agree as follows:-

1. <u>Commitments of the BUYER</u>

1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept directly or accept, directly or through intermediaries, any bribe, consideration, gift, reward favor or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation contracting or implementation process related to the contract.

1.2 The BUYER will, during the pre- contract stage treat all BIDDERs alike, and will provide to all BIDDERs the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERs.

1.3 All the officials of the BUYER will report to the appropriate Government office any attempted or completed breaches of the above commitment as well as any substantial suspicion of such a breach.



2. In case any such preceding misconduct on the part of such official (s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

3. <u>Commitment of BIDDERS</u>

The BIDDERs commit itself to all take all measures necessary to prevent corrupt practices, unfair means and illegal activates during any stage of its bid or during any pre-contract or post- contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation contracting and implementation of the contract.

3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material benefit or other advantage commission fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the contract forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or for bearing to show favor or disfavor to any person in relation to the contract or any other contract.

3.3 BIDDERs shall disclose the name and address of agents and representatives and Indian BIDDERs shall disclose their foreign principals or associates.

3.4 BIDDERs shall disclose the payment to be made by them to agents/brokerage or any other intermediary, in connection with this bid/contract.

3.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorized Government sponsored export entity of the has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has such any amount been paid promised or intended to be paid to any such Individual, firm or company in respect of any such intercession, facilitation or recommendation.

3.6 The BIDDER, either while presenting the bid or during pre- contract negotiations or before signing the contract shall disclose any payment he has made, is committed to or intends to make to officials of the BUYER or their family members agents, brokers or any other intermediaries in connection with the contract details or/and the services agreed upon for such payments.

3.7 The bidder will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation contracting and implementation of the contract.

3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

3.9 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to other, any information provided by the BUYER as part of the business deal, relationship regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.



3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the action mentioned above.

3.12 The BIDDER will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any kind of favour whatsoever during the tender process or during the execution of the contract.

4. <u>Previous Transgression</u>

4.1 The BIDDER declares that no previous transgression occurred in the last three year immediately before signing of this integrity pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any public sector enterprise in India or any government Department in India that justify BIDDER'S exclusion from the tender process.

4.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender propose or the contract, if already awarded. Can be terminated for such reason.

5. Earnest money (security deposit)

5.1 While submitting commercial bid, the BIDDER shall deposit an amount ______(as specified in RFP) as Earnest money/security, with the BUYER through any of the following instruments:-

- (i) Bank draft or a pay order in favor of _
- (ii) A confirmed guarantee by an Indian nationalized bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever the demand for payment by the BUYER shall be treated as conclusive proof of payment.
- (iii) Any other mode or through any other instrument (to be specified in the RFP).

5.2 The Earnest money / Security deposit shall be valid up to a period of five years or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

5.3 In case of the successful BIDDER a clause would also be incorporated in the article pertaining to performance bond in the purchase contract that the provisions of sanction for violation shall be applicable for, forfeiture of performance bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

5.4 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

6. <u>Sanctions for violations</u>

6.1 Any breach of the aforesaid provisions by the BIDDER or any one Employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:

- (i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceeding with the other BIDDER(s) would continue.
- (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit /Performance bond (after the contract is signed shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.



- (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- (iv) To recover all sum already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing prime lending rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in outstanding payment could also be utilized to recover the aforesaid sum and interest.
- (v) To encash the advance bank guarantee and performance bond / warranty bond, if furnished by the BIDDER in order to recover the payments, already made by the BIDDER, along with interest.
- (vi) To cancel all or any other contracts with the BIDDER, the BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/ rescission and the BUYER shall be entitled to deduct the amount so payable from the money (s) due to the BIDDER.
- (vii) To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of five year, which may be further extended at the discretion of the Buyer
- (viii) To recover all sum paid in violation of this pact by bidder (s) to any middleman or agent or broker with a view to securing the contract.
- (ix) In case where irrevocable letters of credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.
- (x) Forfeiture of performance bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

6.2 The BUYER will be entitled to take all or any of the actions mentioned at Para 6.1(i) to (x) of this pact also on the commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian penal code, 1860 or prevention of corruption.

6.3 The decision of the BUYER to the effect that breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the independent monitor (s) appointed for the purpose of this pact.

7. Fall Clause

The BIDDER undertakes that it shall not supply similar Product / systems or subsystems in comparable business circumstances at a price lower than that offered in the present bid in respect of any other Public Sector Banks/Insurance Companies in India and if it is found that within one year after the signing of contract that similar product / systems or sub systems is supplied by the BIDDER to any other Public Sector Banks/Insurance Companies in India at a lower price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

8. Independent Monitors

8.1 The BUYER has appointed Independent Monitors (here either referred to as Monitors) for this pact in consolation with the central vigilance commission.

8.2 The task of the Monitors shall be to review Independent and objectively, whether and to what extent the parties comply with the obligations under this pact.

8.3 The Monitors shall not be subject to instruction by the representatives of the parties and perform their functions neutrally and independently.



8.4 Both the parties accept that the Monitors have the access to all the documents relating to the project/procurement, including minutes of meeting.

8.5 As soon as the monitor notice, or has reason to believe, a violation of this pact, he will so inform the Authority designated by the BUYER.

8.6 The BIDDER (s) accepts that the Monitor has the right to access without restriction to all project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The monitor shall be under contractual obligation to treat the information and documents of the BIDDER/subcontractor(s) with confidentiality.

8.7 The BIDDER will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between the parties the parties will offer to the monitor the option to participate in such meetings.

8.8 The monitor will submit a written report to the designated Authority of BUYER / Secretary in the Department/ within 8 to 10 weeks from the date of reference or intimation to him by the BUYER / BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

9. Facilitation of Investigation

In case of any allegation of violation of any provision of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

10. Law and place of jurisdiction

This Pact is subject to Indian Law. The place of performance and jurisdiction shall be Delhi.

11. Other Legal Actions

The actions stipulated in this Integrity pact are without prejudice to any other legal action that may follow in accordance with provisions of the extent law in force relating to any civil or criminal proceedings.

12. Validity

12.1 The validity of this Integrity Pact shall be from date of this signing and extend up to 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/SELLER, including warranty period, whichever is later, In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

12.2 Should one or several provisions of this Pact turn out to be invalid, the reminder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

13. The BIDDER undertakes that he shall not approach the Court while representing the matter to External Independent Monitors (IEMs) and he will await their decision in the matter within a time ceiling of 90 days.

14. The parties hereby sign this Integrity Pact at ______on ______

Signed, Sealed and Delivered for "The Oriental	Signed,	Sealed	and	De	livered	for	M/s
Insurance Company Ltd." By it's constituted				by	it's	consti	tuted
Authority	Authorit	у					



Signature:	Signature:
Name:	Name:
Designation:	Designation:
Address:	Address:
Company:	Company:
Date:	Date:
Company Seal	Company Seal
Witness I	Witness II
Witness I	Witness II
Signature:	Signature:
Signature: Name:	Signature: Name:
Signature: Name: Designation:	Signature: Name: Designation:
Signature: Name:	Signature: Name:



Τo,

9.13 Annexure 13: Undertaking of Authenticity for Appliance and Equipment Supplies

(On Bidder's letterhead)

RFP No: OICL/HO/ITD/ROUTER/2023/01

Date:

The Deputy General Manager (IT) Information Technology Department The Oriental Insurance Company Limited, NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023 Dear Sir,

With reference to the Software Components will be supplied/quoted to you.

We hereby undertake that all the components/parts/assembly/software used shall be original new components/parts/assembly/software only, from respective OEMs of the products and that no refurbished/duplicate/second hand components/parts/ assembly / software are being used or shall be used.

We also undertake that in respect of hardware, software/solution/Operating system if asked for by you in the purchase order, the same shall be supplied along with the authorized license certificate (e.g. Product Keys on Certification of Authenticity) and also that it shall be sourced from the authorized source.

Should you require, we hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery/installation. It will be our responsibility to produce such letters from our OEM supplier's at the time of delivery or within a reasonable time.

In case of default and we are unable to comply with above at the time of delivery or during installation, for the IT Hardware/Software already billed, we agree to take back the equipment, without demur, if already supplied and return the money if any paid to us by you in this regard.

Name:	

Designation:		
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Date:	
-------	--

Signature:		
-		



To,

9.14 Annexure 14: Manufacturers Authorisation Format (To be submitted on OEMs Letter Head)

[To be included in 'Cover – A' Eligibility Bid Envelope]

RFP No: OICL/HO/ITD/ROUTER/2023/01

Date:

The Deputy General Manager (IT) Information Technology Department The Oriental Insurance Company Limited, NBCC Office Complex, Block 4, East Kidwai Nagar, New Delhi- 110023

Subject: Manufacturers Authorization Form Tender Ref No: OICL/HO/ITD/ROUTER/2023/01

<This MAF should be on the letterhead of the OEM and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the bidder in its eligibility bid>

MAF should broadly cover the following:

- a. Registered office address of OEM
- b. Authorizing bidder to participate in the tender and negotiate and conclude the contract with OICL.
- c. Confirm extension of full warranty and guarantee as per the terms and conditions of the tender and the contract for the solution, products/equipment and services including extension of technical support and updates / upgrades if contracted by the bidder
- d. ensure all product upgrades including software upgrades and new product feature releases during the contract period.
- e. And also confirm that such Products as OICL may opt to purchase from the Supplier, provided, that this option shall not relieve the Supplier of any warranty obligations under the Contract.
- f. In the event of termination of production of such Products:

i. advance notification to OICL of the pending termination, in sufficient time to permit the OICL to procure needed requirements; and

ii. Following such termination, furnishing at no cost to OICL, the blueprints, design documents, operations manuals, standards and specifications of the Products, if requested.

g. Should also confirm to undertake, that in case if the bidder is not able to maintain the solution to the satisfaction of the Company as per the functional and technical specification of the bid, will replace the bidder with another bidder to maintain the solution till the contract period in this bid at no extra cost to the company.

Yours faithfully,

(Authorized Signatory of Bidder)

Date:



10 Appendix

10.1 Appendix 1: Bill of Material

Tender Ref No: OICL/HO/ITD/ROUTER/2023/01

Table A: Price of Components

#	Particulars	Qty. (A)	Unit Price (B)	AMC (C)		Total Amount (D= (AxB + C)
				Year 4	Year 5	
1	Branch Router	849				
2	Router for OICL HO	1				
3	Serial to Ethernet Converter	10				
4	Any Other					
	Total Amount					

Note

*OICL reserves the right to place an order of an additional quantity (up to 10%) on the same rate as provided by the Bidder for the next 6 months from the date of issuance of PO.

Table B: Buy-Back

#	Details	Qty.	Unit Price (excluding	Total Price excluding
			taxes)	taxes
		Α	В	C = A x B
1	Router Cisco 1921	1009		
2	Router Cisco 1941	30		
3	Router Cisco 1905	15		
4	Router Cisco 3825	1		
Total				

Summary of Costs (Exclusive of Taxes)

#	Summary of Cost	Amount
1	Table A - Price of Components	
2	Table B - Buy-Back	
	Total (Table A - Table B)	

Total Cost in Words: _____

Summary of Costs (Inclusive of Taxes) as Quoted on GeM Portal

#	Particulars	Amount
1	Total Amount (excluding GST)	
2	GST %	
3	GST Amount	
Total A GST Am	mount quoted on GEM Portal (Amount excluding GST + ount)	

Note:

Bidder needs to fill the bill of material properly and the total value in bill of material should match with the total value mentioned in the GEM Portal.

Name:	
Designation:	
Date:	
Signature:	
Company Seal	



10.2 Appendix 2: Technical Specifications

#	Branch Router Technical Specification	Mandatory Compliance (Yes/No)
1	The proposed router should have fixed/modular architecture	
2	The router should have distributed multicore architecture with the dedicated control plane and service plane.	
3	The router should have minimum 2 x 1G WAN routed ports out of them minimum 1 port should support both copper and fibre (multimode, single mode) connectivity	
4	The router should have minimum 4 x 10/100/1000 BaseT LAN ports	
5	The router Should have minimum 4 GB memory and 4GB Flash from Day 1	
6	The proposed router should support console port.	
7	The proposed router should provide minimum 350 Mbps IPSEC encryption throughput with IMIX traffic.	
8	The router should support following routing protocols for IPv4 and IPv6 -Static routes, RIP, Open Shortest Path First (OSPF), Border Gateway Protocol (BGP), IS-IS. Also should support Dynamic Host Configuration Protocol (DHCP), HSRP/ VRRP, RADIUS, Authentication, Authorization, and Accounting (AAA), IPsec, Bidirectional Forwarding Detection (BFD) and Policy Based routing from Day 1	
9	The router should support Ethernet fault management 802.1ag and provider backbone bridge 802.1ah protocol	
10	The router should support Generic Routing Encapsulation (GRE), PPPOE, IPsec, Ethernet 802.1Q VLAN	
11	The router should support Multicast, PIM-SM, IGMPv2 and v3	
12	The router should support Stateful Firewall	
13	The router should support upto 3000 access control list. It should possible to classify users, devices or protocols into groups and apply these groups to ACL to create policies.	
14	In case direct internet exist, it should possible to integrate router with DNS security solution by intercepting the DNS packets destined to any DNS server and must forward only the DNS request to the DNS security solution over DNSCrypt or bidder needs to provide required hardware to meet equivalent capability	
15	The router should be scalable to support minimum 100 IPsec tunnels	
16	The router should support minimum 260000 IPv4 and 260000 IPv6 routes from day-1	
17	The router should be able to support various QoS methods i.e. Class- Based Weighted Fair Queueing, HQoS, DSCP	
18	The router should support Broadcast storm control on Layer 2 switch ports of the router.	
19	The router should support 802.1X authentication, posture and Change of Authorization on Layer 2 switch ports	
20	The router should support SSH, SNMP v3, Syslog, NetFlow for monitoring and device management should be possible from both CLI and GUI. It	



		rance Company Ltd.
#	Branch Router Technical Specification	Mandatory Compliance (Yes/No)
	should support DHCP server, Access-List, DNS, DHCP, NAT, SPAN and ERSPAN	
21	Router should have built in WEB GUI interface which should allow configuration and troubleshooting from GUI interface. GUI interface should highlight memory, CPU utilization, Device uptime, last configuration change time, Should allow software upgrade, configuration of ports, routing protocols, ACL, AAA, NAT on the router, troubleshooting like PING, Traceroute, packet capture, syslog etc.	
22	The router must support DHCP helper address to forward DHCP request to central DHCP servers	
23	The router should support following advanced encryption algorithms - Encryption: DES, 3DES, AES-128 or AES-256 (in CBC and GCM modes) Authentication: RSA (748/1024/2048 bit), ECDSA (256/384 bit) Integrity: MD5, SHA, SHA-256, SHA-384, SHA-512.	
24	Router should support various large scale vpn technologies like GETVPN, FlexVPN, DMVPN etc.	
25	Proposed router must support GETVPN and it should be possible to integrate with existing head end routers running on GETVPN architecture.	
26	 The router should be compatible with GETVPN solution including features like: 1. G-IKEv2 support between Key server and Group member communication 2. It should have capability to auto detect and re-register to key servers and download new keys 3. It should support advance security like Perfect forward security within GETVPN to prevent attacker to use the keys and messages to obtain the keys of past or future session 4. Solution should support advance methods like TBAR (Time Based Anti-Replay) to enable advance security and to prevent from anti replay attacks. 	
27	The router should have separate internal hardware to accelerate VPN operations like ciphering and hashing operations.	
28	The router should be upgradable to support MPLS (Layer 2 and Layer 3 VPN) features along with VRF level segmentation. Router should be capable to support minimum 20 VRF	
29	Router should be upgradable to offer capability to act as local Survivable IP Phone Call Manager to register at least 25 local IP Phones in case of WAN Link failure Or offer equivalent feature by add-on component.	
30	The router should have temper proof module and it should be capable to understand that system OS are authentic and unmodified, it should have cryptographically signed images to provide assurance that the firmware & BIOS are authentic.	
31	The router should support 80 to 100 users at branch locations	
32	The router should provide packet capture facility to troubleshoot the issues much faster.	



The Oriental Insurance Company Ltd.

#	Branch Router Technical Specification	Mandatory Compliance (Yes/No)
33	Router should have capability to send real time network information like Source IP Address, Destination IP Address, Port, Protocol etc (not sampled data) to identify any malicious/malware behaviour activity on the network including threats in encrypted traffic	
34	The router should support automation using scripts to detect the event and actionable steps against the event	
35	The router should support IP SLA probing to find out the destination IP reachability by tracking the IP or Route.	
36	The router should not have air exhaust from top. Bidder needs to provide required plates to cover top exhaust of the router from same OEM without compromising any router warranty or support.	
37	The router should support following Standard Safety Certification - UL 60950-1.and EN 60950-1, CAN/CSA C22.2 No. 60950-1 and IEC 60950-1	
38	The router should be FIPS certified.	
39	The router should be IPv6 ready logo phase 2 certified	
40	The router should be common criteria/NDPP/EAL3 certified	
41	Router should be compatible with SD WAN Technology	

#	Router (OICL HO) Technical Specification	Mandatory Compliance (Yes/No)
1	The proposed router should have fixed/modular architecture	
2	The router should have distributed multicore architecture with the dedicated control plane and service plane.	
3	The router should support following routing protocols for IPv4 and IPv6 - Static routes, RIP, Open Shortest Path First (OSPF), Border Gateway Protocol (BGP), IS-IS. Also should support Dynamic Host Configuration Protocol (DHCP), HSRP/ VRRP, RADIUS, Authentication, Authorization, and Accounting (AAA), IPsec, Bidirectional Forwarding Detection (BFD) and Policy Based routing from day-1	
4	The router should support ethernet fault management 802.1ag and provider backbone bridge 802.1ah protocol	
5	The router should support Generic Routing Encapsulation (GRE), PPPOE, IPsec, Ethernet 802.1Q VLAN	
6	The router should support Multicast, PIM-SM, IGMPv2 and v3	
7	The router should support Stateful Firewall	
8	The router should support upto 3000 access control list. It should possible to classify users, devices or protocols into groups and apply these groups to ACL to create policies.	
9	In case direct internet exist, it should possible to integrate router with DNS security solution by intercepting the DNS packets destined to any DNS server and must forward only the DNS request to the DNS security solution over DNSCrypt or bidder needs to provide required hardware to meet equivalent capability	
10	The router should be able to support various QoS methods i.e. Class- Based Weighted Fair Queueing, HQoS, DSCP	



H	rance Company Ltd.	
#	Router (OICL HO) Technical Specification	Mandatory Compliance (Yes/No)
11	The router should support Broadcast storm control on Layer 2 switch ports of the router	
12	The router should support 802.1X authentication, posture and Change of Authorization on Layer 2 switch ports	
13	The router should support SSH, SNMP v3, Syslog, NetFlow for monitoring and device management should be possible from both CLI and GUI. It should support DHCP server, Access-List, DNS, DHCP, NAT, SPAN and ERSPAN	
14	Router should have built in WEB GUI interface which should allow configuration and troubleshooting from GUI interface. GUI interface should highlight memory, CPU utilization, Device uptime, last configuration change time, Should allow software upgrade, configuration of ports, routing protocols, ACL, AAA, NAT on the router, troubleshooting like PING, Traceroute, packet capture, syslog etc.	
15	The router must support DHCP helper address to forward DHCP request to central DHCP servers	
16	The router should support following advanced encryption algorithms - Encryption: DES, 3DES, AES-128 or AES-256 (in CBC and GCM modes) Authentication: RSA (748/1024/2048 bit), ECDSA (256/384 bit) Integrity: MD5, SHA, SHA-256, SHA-384, SHA-512.	
17	Router should support various large scale VPN technologies like GETVPN, FlexVPN, DMVPN	
18	Proposed router must support GETVPN and it should be possible to integrate with existing head end routers running on GETVPN architecture	
19	The router should be compatible with GETVPN solution including features like: 1. G-IKEv2 support between Key server and Group member communication 2. It should have capability to auto detect and re-register to key servers and download new keys 3. It should support advance security like Perfect forward security within GETVPN to prevent attacker to use the keys and messages to obtain the keys of past or future session 4. Solution should support advance methods like TBAR (Time Based Anti Replay) to enable advance security and to prevent from anti replay attacks.	
20	The router should have separate internal hardware to accelerate VPN operations like ciphering and hashing operations.	
21	The router should have temper proof module and it should be capable to understand that system OS are authentic and unmodified, it should have cryptographically signed images to provide assurance that the firmware & BIOS are authentic. The router should provide packet capture facility to troubleshoot the	
	issues much faster.	
23	Router should have capability to send real time network information like Source IP Address, Destination IP Address, Port, Protocol etc (not sampled data) to identify any malicious/malware behaviour activity on the network including threats in encrypted traffic	



	The Oriental Insurance Compa		
#	Router (OICL HO) Technical Specification	Mandatory	
		Compliance	
		(Yes/No)	
24	The router should support automation using scripts to detect the event		
	and actionable steps against the event		
25	The router should support IP SLA probing to find out the destination IP		
	reachability by tracking the IP or Route.		
26	The router should not have air exhaust from top. Bidder needs to		
	provide required plates to cover top exhaust of the router from same		
	OEM without compromising any router warranty or support.		
27	The router should support following Standard Safety Certification - UL		
	60950-1.and EN 60950-1, CAN/CSA C22.2 No. 60950-1 and IEC 60950-1		
28	The router should be FIPS certified.		
29	The router should be IPv6 ready logo phase 2 certified		
30	The router should be common criteria/NDPP/EAL3 certified		
31	Router should be compatible with SD WAN Technology		
32	The router should have minimum 6 x 1G WAN routed ports out of them		
	minimum 2 port should support fibre (multimode, single mode)		
	connectivity		
33	The router should support one Module Slot for Expansion of either WAN		
	Port , LAN Ports , Serial Port or Voice Modules like ISDN E1 PRI / FXO etc		
34	The routers should have minimum 8 GB memory from Day - 1 and could		
	be upgraded to 16GB and 32GB if needed		
35	The router Should have minimum 8 GB Flash from Day 1.		
36	The proposed router should support console port		
37	The Proposed Router should support redundant Power Supply		
38	The proposed router should provide minimum 1.5 Gbps IPSEC		
	encryption throughput with IMIX traffic.		
39	The router should be scalable to support minimum 3000 IPsec tunnels		
40	The router should support minimum 1000000 IPv4 and 1000000 IPv6		
	routes from Day 1.		
41	The router should be upgradable to support MPLS (Layer 2 and Layer 3		
	VPN) features along with VRF level segmentation. Router should be		
	capable to support minimum 1000 VRF		
42	The router should support 500 users at OICL HO		



10.3 Appendix 3 – List of OICL Locations

			F	T
#	Office Code	Office Name	Complete Address	OICL Region
1	140000	RO Ahmedabad	3 RD FLOOR NAVJEEVAN TRUST BUILDING, B/H GUJARAT VIDYAPEETH NAVJEEVAN, TRUST BUILDING OFF ASHRAM ROAD, AHMEDABAD,GJ, 380014	RO Ahmedabad
2	141100	DO - 1, Ahmedabad (SVC Ahmedabad) (140021 TP HUB Ahemdabad)	THE OICL DO 1 AHMEDABAD, 3 RD FLOOR , NAVDEEP BUILDING,NEAR INCOMETAX CHAR RASTA, 380014, AHMEDABAD, GJ	RO Ahmedabad
3	141102	Branch Office - 1, Ahmedabad	2ND FLOOR, SUN COMPLEX, SWASTIK SOCIETY,NR. STADIUM CIRCLE, C.G. ROAD, NAVARANGPURA, 380009, AHMEDABAD, GJ	RO Ahmedabad
4	141103	Branch Office - 4, Ahmedabad	104,106 SAHAJANAND SHOPPING CENTRE, OPP, S.M.TEMPLE, SHAHIBAGU, AHMEDABAD, 380004, AHMEDABAD, GJ	RO Ahmedabad
5	141200	DO - 2, Ahmedabad (140011 SVC Ahmedabad)	2ND FLOOR, KALIDAS CHAMBERS NR DINBAI TOWER LALDARWAJA,, AHMEDABAD, GUJARAT- 380001	RO Ahmedabad
6	141300	Divisional Office – 3, Ahmedabad	3RD FLOOR, AGRAWAL CHAMBER, OPP: TOWN HALL,ELLISHBRIDGE, 380006, AHMEDABAD, GJ	RO Ahmedabad
7	141400	Divisional Office - 4, Ahmedabad	SWASTIK CENTRE,NR MIRCH MASALA RESTAURENT, SWASTIK CHAR RASTA,C.G RD, AHMEDABAD-380009, 380009, AHMEDABAD, GJ	RO Ahmedabad
8	141500	DO- 5, Ahmedabad((140011 SVC Ahmedabad)	2ND FLOOR, AMRUT JAYANTI BHAVAN, NAVJIVAN P.O, B/H GUJARAT VIDYAPEETH, AHMEDABAD - 380014, AHMEDABAD, GJ	RO Ahmedabad
9	141700	Divisional Office - 7 (Ahmedabad)	3RD FLOOR H J HOUSE, NR RAMBAUG POLICE STATION, MANINAGAR, AHMEDABAD - 380008, AHMEDABAD, GJ	RO Ahmedabad
10	141701	Branch Office (Viramgam)	1ST FLOOR, SUMERU COMPLEX,NEAR S.T.STAND, VIRAMGAM, 382150, VIRAMGAM, GJ	RO Ahmedabad
11	142200	Divisional Office 1 (Rajkot)	3RD FLOOR, 'B' WING, JIVAN PRAKASH (LIC) BUILDING, MAHILA COLLEGE CHOWK TAGORE ROAD, RAJKOT, GUJARAT-360001	RO Ahmedabad
12	142207	Branch Office (Morbi)	K.S. Sanghvi Building;Sardar Road; Morbi; Gujarat-363641	RO Ahmedabad
13	142600	Divisional Office (Mehsana)	1ST FLR, UMIYA SHOPPING CENTER, HIGHWAY ROAD, MEHSANA, 384001, MEHSANA, GJ	RO Ahmedabad
14	142606	Branch Office (Unjha)	ABOVE KUKARWADA NAGRIK SAHKARI BANK LTD, JAY VIJAY SOCIETY ROAD, UNJHA, GUJARAT-384170.	RO Ahmedabad
15	142609	Branch Office (Deesa)	OPP : INDIRA GANDHI BHAVAN, MAIN ROAD, DEESA., 385535, DEESA, GJ	RO Ahmedabad
16	142700	Divisional Office (Bhavnagar)	#209, KAVERI SHOPPING COMPLEX, IIND FLOOR, PB NO 142,NAVAPARA, BHAVNAGAR, 364001, BHAVNAGAR, GJ	RO Ahmedabad
17	142701	Branch Office (Amreli)	2ND FLOOR, AKAR COMPLEX,NR MUNICIPAL GIRLS' SCHOOL, AMRELI, GUJRAT- 365001,	RO Ahmedabad
18	142702	Branch Office (Diu)	,MAIN BAZAR, DIU, GJ, PINCODE : 362520	RO Ahmedabad
19	142800	Divisional Office (Junagadh)	117-MANGAL MURTI, JAWAHAR ROAD, 362001, JUNAGADH, GJ	RO Ahmedabad
20	142801	Branch Office (Porbandar)	Kuber Fortune/ Sejalben A. Raithatha,Opp. Vijaya Bank, M G Road, Above United Bank, Porbandar	RO Ahmedabad
21	142802	Branch Office (Dhoraji)	GALAXY CHAMBERS, 1ST FLOOR, STATION ROAD, DHORAJI., 360410, DHORAJI, GJ	RO Ahmedabad
22	143100	Divisional Office (Himmatnagar	1ST FLOOR,BHAGWATI AVENUE, ABOVE EXPERT YAMAHA MOTIPURA, 363001, HIMMATNAGAR, GJ	RO Ahmedabad
23	143102	Branch Office (Idar)	THE ORIENTAL INSURANCE COMPANY LIMITED, 1ST FLOOR,THE IDAR TALUKA CO- OPERATIVE PURCHASE & SALES UNION LIMITED, 383830, IDAR, GJ	RO Ahmedabad
24	143600	Divisional Office (Gandhinagar)	PLOT NO. 908 SECTOR NO-21, PARTH BUILDING,NEAR KALPATARU PETROL PUMP, 382016, GANDHINAGAR, GJ	RO Ahmedabad
25	143601	Branch Office (Kalol)	RELIEF MARKET VEPARI JIN, NEAR S.T.STAND, OPP. UNION BANK OF INDIA, 382721, KALOL, GJ	RO Ahmedabad
26	143700	Divisional Office (Jamnagar)	THE ORIENTAL INSURANCE COMPANY LIMITED, 'SWAGAT', 3RD FLOOR, OPP HOTEL REGENCY,P N MARG, 361008, JAMNAGAR, GJ	RO Ahmedabad
27	143702	Branch Office (Bhuj)	3RD FLOOR,PARASNATH CHAMBERS, NEW STATION ROAD, 370001, BHUJ-KUTCH, GJ	RO Ahmedabad
28	143900	Divisional Office - 2 (Rajkot)	MALAY TRADE CENTRE, OPP JIVAN COMMERCIAL BANK, DHEBAR ROAD, 360001, RAJKOT, GJ	RO Ahmedabad
29	143901	Branch Office Surendranagar	1st floor, Mega Mall, Near Milan Cinema, Bus Stand Road, Surendranagar, Gujarat- 363001	RO Ahmedabad
30	150000	RO INDORE+150021 TP HUB INDORE	IDA BUILDING, 4TH FLOOR7, RACE COURSE ROAD,INDORE,452003,	RO Indore
31	151100	Divisional Office - 1	208-211,SILVER SANCHORA CASTLE,2nd Floor,8/2, R.N.T MARG,INDORE,452004,	RO Indore
32	151112	Branch Office (Dewas)	314, TARANI COLONY, AB ROAD, DEWAS 455001	RO Indore



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#	Office Code	Office Name	Complete Address	OICL Region
33	151200	Divisional Office - 2	20, SNEH NAGAR,SAPNA SANGEETA ROAD,INDORE,452001,	RO Indore
34	151300	Divisional Office – 3	1ST FLOOR (ABOVE SBI), 4 CHANDRALOK COLONY, KHAJRANA ROAD, INDORE, MP- 452001	RO Indore
35	151301	Branch Office – 2 INDORE	7 SHIV VILAS PALACE RAJBADA ,INDORE,452002,	RO Indore
36	151400	Divisional Office - 4 (Indore)	M-1,M-2,"KANCHAN SAGAR"18/1,OLD PALASIA,A.B.ROAD 2 FLOOR,INDORE,452009,	RO Indore
37	151401	Branch Office - 5	SHEEBA COMPLEX, REGAL CHOURAHA562, M.G. ROAD, INDORE., INDORE, 452001,	RO Indore
38	152100	BO- 1 (Bhopal) to 152100 DO1 Bhopal	GURUNANAK COMPLEX34 MALVIYA NAGAR 3RD FLOOR,BHOPAL,462003,	RO Indore
39	152109	Branch Office - 5 (Bhopal)	PLOT NO.7NEAR MYCAR SHOW ROOMKOH-E-FIZA,BHOPAL,462001,	RO Indore
40	152801	Direct Agent Branch (Bhopal) BO-2 BHOPAL	152801 CBO-2 BHOPAL 2nd Floor E-6/76 Arera Colony, Near Saibaba Board, Bhopal, MP-462016	RO Indore
41	192000	DO (Dhamtari)	M B TRADE CENTRE. GHADI CHOWK, DHAMTARI, Chhattisgarh, 493773	RO Raipur
42	191300	DO3 Raipur	1st Floor. R.K.PLAZA. BESIDE PRAKASH SWIMMING POOL,PANCHPEDI NAKA. RING ROAD 1,RAIPUR,Chhattisgarh,492001	RO Raipur
43	192400	Divisional Office (Korba)	SADA BUILDING. OPP. POST OFFICE, KORBA, Chhattisgarh, 495677	RO Raipur
44	191400	Divisional Office (Ambikapur)	MANENDRAGARH ROAD. NEAR AMBEDKAR CHOWK. P O - AMBIKAPUR. DIST SURGUJA,AMBIKAPUR,Chhattisgarh,497001	RO Raipur
45	193400	DO (Raigarh)	RAHUL COMPLEX, 3RD FLOOOR, JINDAL ROAD, ABOVE AXIS BANK,04, Raigarh, Chattisgarh-	RO Raipur
46	192500	Divisional Office (Durg)	NEAR RAJENDRA PARK CHOWK. G.E.ROAD, DURG, Chhattisgarh, 491001	RO Raipur
47	192100	DO (Bhilai)	1st Floor. SHIVNATH COMPLEX. G.E. ROAD, BHILAI, Chhattisgarh, 490011	RO Raipur
48	192502	Branch Office (Rajnandgaon)	NEAR LIC. STATION ROAD, RAJNANDGAON, Chhattisgarh, 491441	RO Raipur
49	152600	Divisional Office (Ujjain)	152600 DO UJJAIN,House No 2/1,SR MIG ,MR-2, Rishinagar Colony,Off Bharat Puri, Opp RTO Office.,04,Ujjain, Madhya Pradesh, IN 152600 DO UJJAIN,House No 2/1,SR MIG ,MR-2, Rishinagar Colony,Off Bharat Puri, Opp RTO Office.,04,Ujjain, Madhya Pradesh, IN	RO Indore
50	152607	Branch Office (Biaora)	ANAND LODGE,AB ROAD ,BIAORA,465661,	RO Indore
51	152700	Divisional Office (Satna)	CITY TRADE CENTER HOTEL SAFARI COMPLE BUILDING REWA ROAD,SATNA,MADHYA PRADESH-485001,	RO Indore
52	152702	Branch Office (Rewa)	N.H 7, HOTEL - MAHARAJA COMPLEX,REWA,486006,	RO Indore
53	152802	Branch Office (Vidisha)	25 ARIHANT VIHAR PHASE-1 ,VIDHISHA,464001,	RO Indore
54	152803	Branch Office (Itarsi)	5TH LINE GANDHI NAGAR ,ITARSI,461111,	RO Indore
55	152894	Branch Office (Mandideep) EC MANDIDEEP	MANDIDEEP,23-A,INDRA NAGAR,MANDIDEEP,462046,	RO Indore
56	152900	Divisional Office - 1 (Jabalpur) (150013 SVC JABALPUR)	VIDYA BHAWAN, 840, NAPIER TOWN, DR. BARAT ROAD, RUSSDL CHOWK,JABALPUR,482001,	RO Indore
57	193300	Divisional Office (Bilaspur)	1st FLOOR. RAMA TRADE CENTER. NEAR BUS STAND.OPP. RAJIV PLAZA,BILASPUR,Chhattisgarh,495001	RO Raipur
58	153400	Divisional Office (Gwalior)+150024 SVC Gwalior	2 RD FLOOR HOTEL AMER PALACE NEAR PHOOL BAGH CHOERAH, GWALIOR, 474002,	RO Indore
59	153402	Branch Office (Morena)	OPPOSITE JANPAT PANCHAYAT MH ROAD,MORENA,474003,	RO Indore
60	153403	Branch Office (Guna)	Royal Heights, Infront Of HDFC Bank, Near Singh Tower A.B. Road, 04, Guna, Madhya Pradesh, 473001, IN	RO Indore
61	153495	Branch Office (Shivpuri)	HAJI SANNU MARKETA B ROAD,SHIVPURI,473551,	RO Indore
62	153500	Divisional Office (Khandwa)	NEAR INDORE NAKA, INFRONT OF RAJNDRA NAGAR COLONY, NEAR THAKKAR HONDA, KHANDWA, MP- 450661	RO Indore
63	153501	Branch Office (Burhanpur)	DR.HAWALDAR BUILDING, OPP PUSHPAK BUS STAND., BURHANPUR, 450331,	RO Indore
64	153502	Branch Office (Khargone)	43, RAVINDRA NAGAR, JAWAHAR MARG (OPP.NATIONAL INSURANCE) KHARGONE, MADHYA PRADESH-451113	RO Indore
65	191100	DO- 1 (Raipur	CHAWLA COMPLEX.SAI NAGAR. DEVENDRA MARG,RAIPUR,Chhattisgarh,492001	RO Raipur
66	192001	Branch Office (Jagdalpur)	Laxman Avenue, Medical College Road, 04, Jagdalpur, Chattisgarh, 494001	RO Raipur
67	153700	Divisional Office (Sagar)	BHAGWAN GANJ, BHOPAL ROAD,SAGAR,470002,	RO Indore



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69	153702	Branch Office (Katni)	BHARTI PRESS BUILDING, SHAMBHU TALKIES CHOURAHA, NAI BASTI, KATNI (MP)- 483501	RO Indore
70	153800	Divisional Office (Ratlam)	18-19GULAB MARKET OPPOSITE RAM MANDIR CHOURAHA SAILANA ROAD,RATLAM,457001,	RO Indore
71	153801	Branch Office (Neemuch)	6 VIKAS NAGARSCHEME NO 14/1AMBEDKAR ROAD,NEEMUCH,458441,	RO Indore
72	153802	Branch Office (Mandsaur)	MAHARANA PRATAP CHOURAHAJANGIR MANSIONMHOW NEEMUCH ROAD, MANDSAUR, 458001,	RO Indore
73	153900	Divisional Office - 2 (Jabalpur)	CHAMBER'S BHAVAN, CIVIC CENTRE, MARHATAL, JABALPUR, 482002,	RO Indore
74	153901	Branch Office (Chhindwara)	PARASIA ROAD CHHINDWARASHARMA COMPLEX NEAR PANKAJ TALKIES,CHHINDWARA,480001,	RO Indore
75	170000	Regional Office (Vadodara)	MEZZANINE FLOOR. A.G. CHAMBERS UNIVERSITY ROAD . FATEHGUNJ,VADADORA,Gujarat,390002	RO Vadodara
76	171100	Divisional Office - 1 (Vadodara)	1ST FLOOR. A.G. CHAMBERS UNIVERSITY ROAD. FATEHGUNJ. VADODARA .,VADADORA,Gujarat,390002	RO Vadodara
77	171101	Branch Office - 2 (Vadodara)	2ND FLOOR. BANK OF BARODA BUILDING . MANDVI .,VADADORA,Gujarat,390001	RO Vadodara
78	171102	Branch Office - 3 (Vadodara)	201-202. 2ND FLOOR PARADISE COMPLEX. SAYAJIGUNJ. VADODARA .,VADADORA,Gujarat,390007	RO Vadodara
79	171200	Divisional Office – 2 (RTC VADODARA)	II FLOOR. KIRTI TOWER. TILAK ROAD . VADODARA .,VADADORA,Gujarat,390005	RO Vadodara
80	171300	Divisional Office - 3 (Vadodara)+ 170011 SVC Vadodara	3RD FLOOR. VANIJYA BHAVAN . RACE COURSE. VADODARA .,VADADORA,Gujarat,390007	RO Vadodara
81	171301	Branch Office - 1 (Vadodara)	SF-03, NBCC BUILDING, BESITE VUDA OFFICE, KARELIBAUG, VADODARA, GUJARAT- 390018	RO Vadodara
82	172300	DO- 4 (Chhani)	IST FLOOR DIVYAJYOT COMPLEX . RAMAKAKA ROAD CHHANI. VADODARA .,VADADORA,Gujarat,390003	RO Vadodara
83	171303	Branch Office (Godhra)	1ST FLOOR. SUPER MARKET . CHITRA CINEMA ROAD. GODHRA .,GODHRA,Gujarat,389001	RO Vadodara
84	172301	Branch Office (Vallabh Vidya Nagar)	USHA BUILDING. 1ST FLOOR NEAR BHAIKAKA STATUE V.V.NAGAR. DIST.ANAND,ANAND,Gujarat,388120	RO Vadodara
85	171500	Divisional Office (Nadiad)	4TH FLOOR. TRIMURTI COMPLEX . NEAR S. T. STAND. NADIAD.DIST: KHEDA .,NADIAD,Gujarat,387001	RO Vadodara
86	171501	Branch Office (Petlad)	TP No. 2, F.P. No. 24, 3rd Floor, Bank House, Near Laxmi Ji Mandir, College Road, Petlad, Dist. Anand, Gujarat-388450	RO Vadodara
87	171600	Divisional Office - 1 (Surat)	3RD FLOOR. BOYCE BUILDING . OPP. T & TV HIGH SCHOOL. TIMALIYAWAD. NANPURA .,SURAT,Gujarat,395003	RO Vadodara
88	171601	City Branch Office 1(Surat)	2ND FLOOR. FIROZ CHAMBERS . KHAND BAZAR. LALGATE. SURAT .,SURAT,Gujarat,395009	RO Vadodara
89	172400	City Branch Office 2 (Surat)	2ND FLOOR. TAMAKUWALA CHAMBERS . DALIA SHERI. NAVAPURA. SURAT .,SURAT,Gujarat,395003	RO Vadodara
90	171800	Divisional Office (Valsad)	1ST FLOOR. YASHKAMAL BUILDING (A) WING . TITHAL ROAD. VALSAD .,VALSAD,Gujarat,396001	RO Vadodara
91	172200	Branch Office (Vapi)	Above Sony Showroom, 1St Floor Near Overbridge, Near Jeevandeep Hospital, Nh.No- 8,04, Vapi, Gujarat-396191	RO Vadodara
92	171803	Branch Office (Daman)	GF HNO 15/96 Survey No: 527/3-A. Suzan Villa Opp. Hotel Presidency. Khariwad. Nani Daman .,DAMAN,Gujarat,396210	RO Vadodara
93	171900	Divisional Office (Bharuch)	2ND FLOOR. PRITHVI TRADE CENTRE . OPP. RUNGATA SCHOOL. STATION ROAD. BHARUCH .,BHARUCH,Gujarat,392001	RO Vadodara
94	171901	Branch Office (Ankleshwar)	1ST FLOOR. HIRON SHOPPING ARCADE . OPP. RAILWAY STATION. GIDC. ANKLESHWAR .,ANKLESHWAR,Gujarat,393002	RO Vadodara
95	172100	Divisional Office (Navsari)	1ST FLOOR. PARADISE TOWER. STATION ROAD . OPP. CIVIL HOSPITAL. NAVSARI(GJ) 396445 .,NAVSARI,Gujarat,396445	RO Vadodara
96	172101	BO Vyara	4TH FLOOR. CITY MALL . NEAR OLD BUS STAND. VYARA .,VYARA,Gujarat,394658	RO Vadodara
97	172401	Branch Office (Bardoli)	1ST FLOOR. MOZAMBIQ SHOPPING . CENTRE. STATION ROAD. BARDOLI . DI. SURAT, BARDOLI, Gujarat, 394602	RO Vadodara
98	220000	RO Lucknow+(220022 TP HUB LUCKNOW)+RTC LUCKNOW	REGIONAL OFFICE , JEEVAN BHAWAN, 43, HAZRATGANJ, LUCKNOW-226001	RO Lucknow
99	221100	Divisional Office - 2 (SVC+RTC)	VIKASDEEP, 9TH FLOOR, STATION ROAD, LUCKNOW-226001	RO Lucknow
100	221101	DAB Lucknow (RTC Lucknow)	RTC LUCKNOW,8 BALMIKI MARG,,LAL BAGH,,,Lucknow,	RO Lucknow
101	221302	Branch Office (Barabanki) (221103)	INDIRA MARKET, STATION ROAD, BARABANKI-225001 (CHAYA CENEMA CHAURAHA)	RO Lucknow



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102	221104	Branch Office (Hardoi)	BANSAL COMPLEX, SITAPUR ROAD, STATION ROAD, RAILWAYGANJ, HARDOI, UP-241001	RO Lucknow
103	221109	Branch Office (Sitapur)	Opp. P.A.C. Training Centre,;Station Road;Sitapur,UP-261001	RO Lucknow
104	221306	DO – 1 (BO-5 221306)(220014 SVC Lucknow)	8, BALMIKI MARG, LAL BAGH, LUCKNOW, LUCKNOW, UP-226003	RO Lucknow
105	221301	Branch Office - 1 (Lucknow)	ABOVE BASANT CINEMA, MAYFAIR EXTENSION BLDG. , LUCKNOW-226001	RO Lucknow
106	221113	CBO - 4 (ALAMBAGH)	134/ 135, IIIrd Floor, Sahu Plaza Building, Alambagh, LUCKNOW, UP-226005	RO Lucknow
107	221112	Branch Office - 2 Lucknow (RTC Lucknow)	8, BALMIKI MARG, LAL BAGH, LUCKNOW, LUCKNOW, UP-226003	RO Lucknow
108	221300	Divisional Office – 3 Lucknow	NEAR MATIYARI CROSSING, BESIDE UNION BANK OF INDIA, FAIZABAD ROAD, LUCKNOW-226001	RO Lucknow
109	222100	Divisional Office - 1 (Kanpur)	16/98, JEEVAN VIKAS BUILDING, 3RD FLOOR, THE MALL, KANPUR-208001	RO Lucknow
110	222101	Branch Office (Fatehpur)	1-A, GAUTAM NAGAR, FATEHPUR-201306	RO Lucknow
111	222104	Branch Office - 1 (Kanpur)	16/98, JEEVAN VIKAS BUILDING, 3RD FLOOR, THE MALL, KANPUR-208001	RO Lucknow
112	222200	DO - 2 (Kanpur)	17/3, MEGHDOOT BUILDING, THE MALL, KANPUR-208001	RO Lucknow
113	222201	Branch Office (Unnao)	249/A/1 CIVIL LINES, UNNAO-211001	RO Lucknow
114	220012	BO-3 (Kanpur) (220012 SVC Kanpur)(220023 TP HUB)	17/3, MEGHDOOT BUILDING, THE MALL, KANPUR-208001	RO Lucknow
115	222500	Divisional Office (Varanasi)	HATHUA MARKET, 1ST FLOOR, CHETGANJ, VARANASI-221001	RO Lucknow
116	222501	Branch Office - 1 (Varanasi)(220025 tp hub Varanasi)	HATHUA MARKET, 1ST FLOOR, CHETGANJ, VARANASI-221001	RO Lucknow
117	222504	Branch Office (Mirzapur)	1225, RATAN GANJ, MIRZAPUR-231001	RO Lucknow
118	222506	Branch Office (Ghazipur)	AVADH HOTEL BUILDING, NEAR RAILWAY STATION, GHAZIPUR-233001	RO Lucknow
119	222508	Branch Office (Bhadoi)	81, NIRYAT BHAVAN, STATION ROAD, BHADOI-221401	RO Lucknow
120	220024	TP HUB Allahabad)(220013 SVC Allahabad)	16-A, M. G. MARG, CIVIL LINES, ALLAHABAD, ALLAHABAD, UP-211001	RO Lucknow
121	224302	Branch Office - 1 (Allahabad)	16-A, M. G. MARG, CIVIL LINES, ALLAHABAD, ALLAHABAD, UP-211001	RO Lucknow
122	224303	Branch Office (Naini)	FARAHA SIDDIQUI,REHAN COMPLEX,REWA ROAD,NEAR TCI,CHAK DANDI,NAINI,04,Allahabad,Uttar Pradesh-211008	RO Lucknow
123	224304	Branch Office (Pratapgarh)	BHANGWA KI CHUNGI, BEHIND CHAUHAN MARKET, PRATAPGARH, UP-230001	RO Lucknow
124	222206	Branch Office (Farrukhabad)	Near Fatehgarh Railway station, Kachehri Road , Fateh Garh , Distt - Farrukhabad [U.P]-209601	RO Lucknow
125	222105	Branch Office (Kanpur Dehat)	124/241, BLOCK C, GOVIND NAGAR, KANPUR, KANPUR, UP-208006	RO Lucknow
126	222205	Branch Office - 5 (Kanpur) (222205)	128/92 B,KIDWAI NAGAR, KANPUR, KIDWAI NAGAR, KANPUR, KANPUR, UP-208011	RO Lucknow
127	223300	Divisional Office (Jhansi)	940/A, CIVIL LINES, BEHIND LIC OFFICE, JHANSI-284001	RO Lucknow
128	223305	Branch Office (Lalitpur)	223305 BO LALITPUR, Parivar Palace, elite chauraha,, lalitpur-284403	RO Lucknow
129	223306	Branch Office (Orai)	10, NEAR STATE BANDK MAIN BRANCH,RAJ MARG, ORAI-285001	RO Lucknow
130	223307	Branch Office (Mahoba)	GANDHI NAGAR, MAHOB-210427	RO Lucknow
131	223700	Divisional Office (Gorakhpur)	KRISHNA COMPLEX, GANDHI PARK, GORAKHPUR-273001	RO Lucknow
132	223701	Branch Office (Azamgarh)	GOYAL BHAWAN, PANDEY BAZAR, AZAMGARH-276001	RO Lucknow
133	223702	Branch Office (Basti)	BO Basti ,MRS. SAIDA BANO W/O BABBAN KHAN(MISTRI),NEAR -KATESWAR PARK, (ABOVE SYNDICATE BANK), GANDHI NAGAR,BASTI,UP-272301,00,Basti,Uttar Pradesh-272301	RO Lucknow
134	223703	Branch Office (Deoria)	CIVIL LINES, NEAR HEAD POST OFFICE, DEORIA-274001	RO Lucknow
135	224100	Divisional Office (Faizabad)	SAADATGANJ (ABUSARAI, BNP), FAIZABAD, UTTAR PRADESH-224001	RO Lucknow
136	224101	Branch Office (Gonda)	BAHRAICH ROAD, GONDA-271001	RO Lucknow
137	221311	Branch Office (Bahriach)	GONDA ROAD, BAHRAICH-271801	RO Lucknow
138	224300	DO– 2 (Allahabad)(SVC Allahabad)	53, UNITED TOWER, LEADER ROAD, ALLAHABAD-211003	RO Lucknow
139	224301	Branch Office (Phulpur)	NEAR SHEKHPUR BUS STAND, PHULPUR, PRAYAGRAJ, UTTAR PRADESH-212402	RO Lucknow
140	224400	Divisional Office (Shaktinagar)	TYPE 3A,-4, JME COLONY, SHAKTINAGAR, Dist Sonebhadra, Uttar Pradesh -231222	RO Lucknow



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141	222505	Branch Office (Anpara)	GAURAV COMPLEX, NEAR AUR MORE, ANPARA-231225	RO Lucknow
142	224402	Branch Office (Obra)	C/O SHRI SUNIL SINGH, CHOPAN ROAD, OBRA, SONEBHADRA, UP-231219	RO Lucknow
143	221308	Divisional Office (Rai Bareilly)	345, KACHEHRI ROAD, ABOVE UNION BANK, RAE BARELI-229001	RO Lucknow
144	224305	Branch Office (Amethi)	DURGAPUR RD, BKOFBARODA BHAVAN, DISTSULTANPUR, AMETHI,,227405	RO Lucknow
145	231100	DO I CHANDIGARH	FIRST FLOOR, SCO 99-100, SEC-17-B, CHANDIGARH-160017,,	RO Chandigarh
146	231102	CBO III CHANDIGARH	231102 CBO 3 CHANDIGARH OICL, 231102 CBO3 CHANDIGARH, SCO NO 37, SEC-30-C,	RO Chandigarh
147	231110	DIRECT AGENTS BRANCH	FIRST FLOOR, S.C.O. 45, SECTOR 20-C, CHANDIGARH-160020,,	RO Chandigarh
148	231200	DO II CHANDIGARH	FIRST FLOOR, S.C.O. 48-49, SECTOR 17-A, CHANDIGARH-160017,,	RO Chandigarh
149	231202	BO PANCHKULA	SCO 325, IInd FLOOR, SECTOR - 9, PANCHKULA-134109,,	RO Chandigarh
150	231203	CBO II CHANDIGARH	231203 BO3 CHANDIGARH, SCO 52, IST FLOOR, SECTOR 42-C, CHANDIGARH 160036	RO Chandigarh
151	231300	DO III CHANDIGARH	SCO 20, First Floor, Madhya Marg, Sector 26, Chandigarh, 160019	RO Chandigarh
152	231301	CBO IV CHANDIGARH	,Ist Floor, SCO 47, Sector 47-D,,04,Chandigarh,Punjab-160047	RO Chandigarh
153	231400	DO MOHALI	2nd FLOOR, SCO-20, PHASE 1, SAS NAGAR, MOHALI-160055,,	RO Chandigarh
154	231401	BO NANGAL	FIRST FLOOR, HOUSE NO. 20571, RAILWAY ROAD, NANGAL-140125,,	RO Chandigarh
155	231402	BO ROPAR	FIRST FLOOR, Above Padam Motors, NANGAL CHOWK, ROPAR-140001,,	RO Chandigarh
156	233100	DO JALANDHAR	FIRST AND MEZZANINE FLOOR, PLOT NO. 32, AMARDEEP BUILDING, G. T. ROAD, JALANDHAR-144001,,	RO Chandigarh
157	233105	BO I JALLANDHAR	32, G.T. Road, Opp. Narinder Cinema,, JALANDHAR 144 001, PUNJAB,	RO Chandigarh
158	233106	BO KAPURTHALA	BHAGWAN MAHAVIR MARG, JALANDHAR ROAD, OPPOSITE TAJ HOTEL, KAPURTHALA-144601,,	RO Chandigarh
159	233102	CBO III JALANDHAR	OPP. CIRCUIT HOUSE, NEAR HOTEL SKYLARK, JALANDHAR CITY, PUNJAB-144001	RO Chandigarh
160	233108	CBO II JALLANDHAR	SCO 50, PUDA COMPLEX, JEEVAN RAKSHA BUILDING, LADO WALI ROAD, JALANDHAR- 144001,,	RO Chandigarh
161	233200	DO BHATINDA	4501, 1st AND 2nd FLOOR, BANK BAZAAR, BATHINDA-151001,,	RO Chandigarh
162	233203	BO ABOHAR	Opposite P.N.B. Main Branch, Circuar Road, ABOHAR-152116,,	RO Chandigarh
163	233300	DO I AMRITSAR	SCO NO 57, 2ND FLOOR, BACKSIDE LIC BUILDING, RANJIT AVENUE, AMRITSAR, PUJAB-143001	RO Chandigarh
164	233308	BO TARAN TARAN	1ST. FLOOR, ABOVE SBI BRANCH NEAR SATKAR PALACE AMRITSAR ROAD, TARN TARAN-143401,,	RO Chandigarh
165	233400	DO I LUDHIANA	B-XXII-681/B, 2650, DASMESH NAGAR, Opp Municipal Corporation Office, Zone C, GILL ROAD, LUDHIANA-141003,,	RO Chandigarh
166	233406	CBO III LUDHIANA	Madhok,Complex, Ferozpur Road,Opp. Silver Arc,04,Ludhiana,Punjab-	RO Chandigarh
167	233500	DO PATIALA	FIRST FLOOR, SAI MARKET, LOWER MALL, PATIALA-147001,,	RO Chandigarh
168	233502	BO SANGRUR	NABHA GATE, NEAR S. S. MODEL SCHOOL, SANGRUR-148001,,	RO Chandigarh
169	233503	CBO PATIALA	FIRST FLOOR (FRONT PORTION), SCO 126, CHOTTI BARADARI, IMPROVEMENT TRUST COMPLEX, PATIALA-147001,,	RO Chandigarh
170	233508	BO NABHA	OPPOSITE ROYAL ESTATE AND ANDHRA BANK, BOHRA GATE, BRANCH OFFICE NABHA, PUNJAB-147201	RO Chandigarh
171	233600	DO RAJPURA	FIRST FLOOR, 4-5-6 E, CALIBRE MARKET, PATIALA ROAD, RAJPURA-140401,,	RO Chandigarh
172	233605	BO KHANNA	G T ROAD, Near IDBI Bank, LUDHIANA SIDE, KHANNA-141401, LUDHIANA, PB	RO Chandigarh
173	233700	DO FEROZPUR	11, THE MALL, FIRST FLOOR, OPP.TOWN HALL, FEROZEPUR CITY-152002,,	RO Chandigarh
174	233702	BO KOTKAPURA	NEAR OLD GRAIN MARKET, KOTKAPURA - 151204	RO Chandigarh
175	233703	BO ZIRA	NEAR GRAIN MARKET TALWANDI ROAD, ZIRA, ZIRA, PB-142047	RO Chandigarh
176	233705	BO MUKTSAR	ADJOINING DINESH HOSPITAL, BATHINDA ROAD, MUKTSAR, MUKTSAR, PB-152026	RO Chandigarh
177	233800	DO PATHANKOT	FIRST FLOOR, OPPOSITE SDM COURT, DALHOUSIE ROAD, PATHANKOT-145001,,	RO Chandigarh
178	233802	ВО СНАМВА	BRANCH OFFICE, HARDASPUR, CHAMBA, CHAMBA, HP 176310	RO Chandigarh
179	233804	BO BATALA	G.T.ROAD, BATALA, 0, AMRITSAR, PUNJAB 143505	RO Chandigarh
180	233900	DO II LUDHIANA+SVC LUDHIANA (230012)	FIRST FLOOR, SONA COMPLEX, MILLER GANJ, G. T. ROAD, LUDHIANA-141003,,	RO Chandigarh
181	233902	CBO IV LUDHIANA	Ist Floor , Above Fine Furniture, Opp. Chhabra Hospital, Bus stand - Bharat Nagar Chowk Road, Ludhiana, Punjab-141003	RO Chandigarh



#	Office Code	Office Name	Complete Address	OICL Region
182	233903	BO JAGRAON	SECOND FLOOR (FRONT PORTION), SIDHU COMPLEX, TEHSIL ROAD, JAGRAON - 142026., LUDHIANA, PB	RO Chandigarh
183	233904	BO MOGA	AMOLAK BHAWAN, GT ROAD, MOGA, PB-142001	RO Chandigarh
184	234000	DO III LUDHIANA	B-XVI-718, GANPATI TOWER, GILL ROAD, ABOVE SYNDICATE BANK, MILLERGANJ, LUDHIANA-141003,,	RO Chandigarh
185	233301	CBO III AMRITSAR	GROUND FLOOR, 26, KENNEDY AVENUE, COURT ROAD, Near PWD Rest House, AMRITSAR-143001,,	RO Chandigarh
186	235400	DO HOSHIARPUR	SCO 18-19, FIRST FLOOR, SCHEME NO. 11, SANT LONGOWAL NAGAR, NEAR MINI SECTT., HOSHIARPUR-146001,,	RO Chandigarh
187	233103	BO PHAGWARA	FIRST FLOOR, SAWAN CHAMBER, ABOVE PUNJAB NATIONAL BANK, G. T. ROAD, PHAGWARA-144401, PHAGWARA, PB-144401	RO Chandigarh
188	241100	Divisional Office - 1 (Jaipur)	PLOT NO.A-05, SUNNY MART ,3rd FLOOR, SHOWROOM NO.308 TO 319, NEW ATISH MARKET, GOPALPURA BYE PASS, JAIPUR, Rajasthan,302001	RO Jaipur
189	241107	Branch Office - 5, Jaipur	72 - BARADIA MARKET.JOHARI BAZAAR,JAIPUR,Rajasthan,302003	RO Jaipur
190	241108	Branch Office (Sikkar)	Shriyas Tower, 1st floor.BAJAJ ROAD . SIKAR,SIKAR,Rajasthan,332001	RO Jaipur
191	241109	Branch Office (Jhunjhunu)	C/O SH NAVEEN MORAWAL, NEAR STATE BANK OF INDIA, PEERU SINGH CIRCLE, JHUNJHUNU, RAJASTHAN-333001	RO Jaipur
192	242100	Divisional Office (Ajmer)+TP HUB (240022)	POST BOX NO. 9.GANESH BHAWAN.KUCHERY ROAD. M.G. ROAD,AJMER,Rajasthan,305001	RO Jaipur
193	242103	Branch Office (Beawar)	INSIDE AJMER GATE.BEAWAR,BEAWAR,Rajasthan,305901	RO Jaipur
194	243326	Branch Office (Kishan Garh)	BRANCH OFFICE.AJMER ROAD.MADAGANJ,KISHANGARH,Rajasthan,305801	RO Jaipur
195	242200	DO (Jodhpur)+240012 SVJ Jodhpur+ TP HUB Jodhpur	637/ B. BHANSALI TOWER.4th FLOOR.RESIDENCY ROAD., JODHPUR, Rajasthan, 342003	RO Jaipur
196	242202	Branch Office - 2 (Jodhpur)	PLOT NO-5,BALAJI TOWER, PARIHAR NAGAR MAIN ROAD, BHADWASIA, JODHPUR, RAJASTHAN-342006	RO Jaipur
197	242300	Divisional Office (Alwar)	BALAJI TOWER, 81 NEB SUBHASH NAGAR ALWAR, RAJASTHAN-301001	RO Jaipur
198	242306	Branch Office (Behror)	New Bus Stand, Near Nagar Palika, BRK Plazza, 1st floor,BEHROR,Rajasthan,301701	RO Jaipur
199	242308	Branch Office - 1 (Bharatpur)	21. STATION ROAD.NEW MANDI .BHARATPUR,BHARATPUR,Rajasthan,321001	RO Jaipur
200	242400	Divisional Office (Bhilwara)	S.K.PLAZA BUILDING A -BLOCK IIND FLOOR. PUR ROAD. Bhilwara,BHILWARA,Rajasthan,311001	RO Jaipur
201	242402	Branch Office (Chittorgarh)	31-32, II Floor, Above IndusInd Bank,Collectory Chouraha, Bus Stand road,04,CHITTORGARH,Rajasthan-312001	RO Jaipur
202	242500	Divisional Office (Udaipur)+240013 SVC Udaipur	2nd Floor, Krishna plaza, 100 ft Road, Shobhagpura, Udaipur-313001	RO Jaipur
203	242503	Branch Office (Banswara)	Above vijaya bank, college road, banswara, Rajasthn-327001	RO Jaipur
204	242600	Divisional Office - (Kota)	FIRST FLOOR, WONDER VIEW BUILDING, MODI GROUP, INFRONT OF SEVEN WONDER PARK, KOTHRI CHOURAHA, KOTA, RAJASTHAN-324001	RO Jaipur
205	242603	Branch Office (Bundi)	OPP. CIRCUIT HOUSE.COLLEGE ROAD. BUNDI,BUNDI,Rajasthan,323001	RO Jaipur
206	243602	Branch Office (Tonk)	Purana Bus Stand Near Subji mandi Near OBC District Tonk, Rajasthan-304001	RO Jaipur
207	243100	Divisional Office (Sriganganagar)	23 J BLOCK, 1ST FLOOR, 62 NATIONAL HIGHWAY, NEAR BIRBAL CHOWK, SRI GANGANAGAR, RAJASTHAN-335001	RO Jaipur
208	243102	Branch Office (Hanumangarh)	New Mandi ROAD.HANUMANGARH TOWN,HANUMANGARH,Rajasthan,335513	RO Jaipur
209	243104	Branch Office (Anupgarh)	Bikaner Road, Above ICICI Bank, Anupgarh, Distt Sriganganagar, Rajasthan-335701	RO Jaipur
210	242606	Branch Office – 2 (Kota) (243201)	402-Shopping Centre,,04,Kota,Rajasthan-324007	RO Jaipur
211	242607	Branch Ofice (Baran) (243205)	FRONT OF PRIYA HOSPITAL, NEAR HINDUSTAN METALS, COLLEGE ROAD, BARAN, RAJASTHAN-325205	RO Jaipur
212	243300	Divisional Office – II, Jaipur	D 244, MAIN AMRAPALI CIRCLE, HANUMAN NAGAR, VAISHALI NAGAR JAIPUR, JAIPUR, Rajasthan, 302021	RO Jaipur
213	243307	Direct Agent Branch, JAIPUR	3RD FLOOR, CORPORATE PARK, AJMER PULIA, JAIPUR, JAIPUR, Rajasthan, 302001	RO Jaipur
214	243308	City Branch Office - 2 (Jaipur)	303-304, 3rd Floor, Makhija Chambers. 5, Saraswati Marg, MI Road, Jaipur, 302001	RO Jaipur
215	243400	Divisional Office - 3 (Jaipur)	402-403, 4th Floor, Kailash tower, Near Gandhi Nagar Mod, Tonk Road, Jaipur	RO Jaipur
216	243402	Branch Office - 1, Jaipur	FIRST FLOOR, YUVAM COACHING INSTITUTE, AMBABARI SHOPPING CENTER, ABOVE ICICI BANK AMBABARI, JAIPUR RAJASTHAN-302001	RO Jaipur
217	243500	Divisional Office (Pali)	1st floor (25) 3, 3A gayatri nagar new bus stand pali, RAJASTHAN-306401	RO Jaipur
218	243501	Branch Office (Jalore)	Above IDFC Bank , In front of Jain Boarding , Railway Station Road , Jalore , Rajasthan- 343001	RO Jaipur



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#	Office Code	Office Name	Complete Address	OICL Region
219	243502	Branch Office (Abu Road)	First floor,Hotel Mount Way, Near Check Post,Palanpur Highway,ABU ROAD - 307026	RO Jaipur
220	240011	SVC Jaipur	SUNNY MART, 308 TO 319 3RD FLOOR, NEW AATISH MARKET, JAIPUR, RAJASTHAN- 302011	RO Jaipur
221	243601	Branch Office - 3, Jaipur	5 A.AKASHDEEP.TRANSPORT NAGAR JAIPUR, JAIPUR, Rajasthan, 362004	RO Jaipur
222	243700	Divisional Office (Bikaner)	ABOVE UNITED BAND OF INDIA,NEAR FORT DISPENSARY, GOVT.PRESS ROAD,BIKANER, RAJASTHAN-334001	RO Jaipur
223	243701	Branch Office (Nagaur)	C/O MAHENDER TAK MANESHAR CHORAHA, Near Govt Hospital, 04, Nagaur, Rajasthan- 341001	RO Jaipur
224	252100	Divisional Office – 1 (Raj Nagar)	B-8. RDC. Raj Nagar. Ghaziabad,Ghaziabad,Uttar Pradesh,201011	RO Dehradun
225	252106	Branch Office - 2 Ghaziabad	III-M/24. Nehru Nagar. Ambedkar Road. Ghaziabad,Ghaziabad,Uttar Pradesh,201011	RO Dehradun
226	252108	Branch Office(Indirapuram)	Plot No.3, Main G.T.Road, Near Pipe Market, Gate No.2, Opp.Metro Pillar No.2/33, Gyani Border P.O. Chikamberpur, Ghaziabad-201006	RO Dehradun
227	252806	Branch Office (Bulandshahar) (252110)	Moti Bagh. Dwarka Bhawan. Civil Lines. Bulandshahr,Bulandshahr,Uttar Pradesh,203001	RO Dehradun
228	252400	Divisional Office (Meerut)+TP HUB (250022)	346. Anand Bhawan. Khair Nagar Road. Meerut,Meerut,Uttar Pradesh,250001	RO Dehradun
229	252402	Branch Office (Baraut)	Om Vihar Colony,Budhana Road, Near Telephone exchange Baraut, Dist Baghpat pin code: 250611	RO Dehradun
230	252405	Branch Office - 2 (Meerut)	Bhagwati Complex. 1st floor. Garh Road. Meerut, Meerut, Uttar Pradesh, 250001	RO Dehradun
231	224600	Divisional Office (Bareilly)	85 A, RAGHUVANSHI COMPLEX, IST FLOOR, NEAR AYUB KHAN CHAURAHA,,243001	RO Lucknow
232	224602	Branch Office (Badaun) (224602)	1ST FLOOR LAXMI LAWN, NEAR LAVELLA, NAGAR PALIKA ROAD, BADAUN, UTTAR PRADESH-243601	RO Lucknow
233	224606	Branch Office (Shahjehanpur) (224603)	280 Sadar Bazar,,,04,Shahjahanpur, Uttar Pradesh, 242001,	RO Lucknow
234	224604	Branch Office (Clutterbuckgang) (224604)	4TH KM RAMPUR ROAD, NEAR COMMERCIAL MOTORS, C B GANJ, BAREILLY,,243502	RO Lucknow
235	224605	Branch Office (Pilibhit) (224605)	GANDHI STADIUM ROAD, PILIBHIT, UP-262001	RO Lucknow
236	272802	Branch Office (Mathura)	33.MAYUR VIHAR.DHAULI PIYAOO ROAD.MATHURA,Uttar Pradesh ,281004	RO2 Delhi
237	272705	Branch Office (Sadabad)	HATHRAS ROAD. SADABAD, MATHURA, Uttar Pradesh ,281306	RO2 Delhi
238	252800	Divisional Office (Aligarh)	Samad Road. Centre Point. Aligarh, Aligarh, Uttar Pradesh, 202001	RO Dehradun
239	252803	Branch Office (Khurja)	Infront Of Syndicate Bank, Near roadways , Bus Stand G.T. Road Khurja-203131	RO Dehradun
240	252900	Divisional Office (Haridwar)	Railway Road. Near Post Office. Jwalapur. Hardwar, Hardwar, Uttarakhand, 249401	RO Dehradun
241	252903	Branch Office (Rishikesh)	259, DEHRADUN ROAD, NEAR ANAND USTAV MANDAP, ABOVE BANDHAN BANK, OPP BALAJI GARDEN, RISHIKESH, DIST DEHRADUN, UTTARAKHAND-249201	RO Dehradun
242	253903	Branch Office (Bijnor) (252906)	Shree Vasu Complex. Opposite Thana Kotwali City. Nagina Road.Civil Lines. Bijnor-246701 (U.P)	RO Dehradun
243	252907	Branch Office (Kotdwara)	Ganga Dutt Joshi Marg. Behind PNB. Kotdwar. DisttPauri Garhwal,Kotdwar,Uttarakhand,205268	RO Dehradun
244	252908	Branch Office (Srinagar)	Opp Hemwati Nandan Bahuguna university,Badrinath Road, Srinagar, Garhwal,4,Srinagar,Uttarakhand-246174	RO Dehradun
245	253200	Divisional Office (Dehradun)	4-B,Sachdeva Colony,Hardwar Road,Opp.Nainitaal Bank,Dehradun,Uttarakhand,248003	RO Dehradun
246	253201	Branch Office - 1 (Dehradun) (RTC DEH)+ 250012 SVC	LIC Building ; "Jeevan Prakash" Nehru Colony, Haridwar Road, Dehradun	RO Dehradun
247	253202	Branch Office - 1 (Saharanpur)	60. Railway road. Saharanpur,Saharanpur,Uttar Pradesh,247001	RO Dehradun
248	253204	Branch Office - 2 (Dehradun)	16 B. Lytton Road. Dehradun,Dehradun,Uttarakhand,248001	RO Dehradun
249	254100	DO (Saharanpur)	Near Corporation Bank Above Planet Fashion (I Floor),,Delhi Road,04,Saharanpur,Uttar Pradesh-247001	RO Dehradun
250	253500	Divisional Office (Moradabad)	Pt.Shankar Dutt Marg. Civil Lines. Moradabad, Moradabad, Uttar Pradesh, 241502	RO Dehradun
251	253501	Branch Office (Rampur)	Behind UP Roadways. Civil Lines. Rampur, Rampur, Uttar Pradesh, 244901	RO Dehradun
252	253502	Branch Office (Gajraula)	Alipur Chopla. Delhi Road. Gajraula,Gajraula,Uttar Pradesh,244235	RO Dehradun
252	272800	Divisional Office - 2 (Agra)	LIC BUILDING.SANJAY PALACE.2ND FLOOR.AGRAAGRA,Uttar Pradesh ,282002	RO2 Delhi
253				



#	Office Code	Office Name	Complete Address	OICL Region
255	253800	Divisional Office (Haldwani)	Kala Dhoongi Road. Near BOI. Haldwani,Haldwani,Uttarakhand,263139	RO Dehradun
256	253801	Branch Office (Kashipur)	Sethi Motor Works building. Ramnagar. Kashipur. Distt. Nainital,Kashipur,Uttarakhand,244713	RO Dehradun
257	253802	Branch Office (Almora)	CHAUGHANA, PATA, MALL ROAD, 04, Almora, Uttaranchal, 263601, IN	RO Dehradun
258	253803	Branch Office (Rudarpur)	24. MIG. Avas Vikas. Nainital Road. Rudrapur. Udham Singh Nagar,Rudrapur,Uttarakhand,242315	RO Dehradun
259	253900	Divisional Office (Muzaffarnagar)	Court Road. Muzaffarnagar, Muzzafarnagar, Uttar Pradesh, 251001	RO Dehradun
260	253902	Branch Office (Shamli)	Jhinjhana Road. Shamli. Distt. Muzaffarnagar,Shamli,Uttar Pradesh,247776	RO Dehradun
261	254000	DO - 2 (Navyug Market) Ghaziabad	30 NAVYUG MARKET, GHAZIABAD (NEAR HARI PLAZE, BLDG NO 37), UTTAR PRADESH-201011	RO Dehradun
262	254001	Branch Office (Hapur)	Nehru Lane. Railway Road. Hapur. DisttGhaziabad,Hapur,Uttar Pradesh,245101	RO Dehradun
263	254002	Branch Office (Modi Nagar)	F-16 VIGYAN BHAWAN, DELHI MEERUT ROAD, GOVIND PURI, MODINAGAR, GHAZIABAD, UP-201201	RO Dehradun
264	254003	Direct Agent Branch (Ghaziabad)	C-43. RDC. Raj Nagar. Ghaziabad, Ghazibad, Uttar Pradesh, 201011	RO Dehradun
265	310000	RO Kolkata	4, LYONS RANGE, KOLKATA - 700001,West Bengal	RO Kolkata
266	311100	Divisional Office - 1	10C. Middleton RowDabriwala House. 6th FloorKolkata- 700071,West Bengal	RO Kolkata
267	311200	Divisional Office - 2 Kolkata	4, LYONS RANGE, 4TH FLOOR, Kolkata - 700001,West Bengal	RO Kolkata
268	311202	Branch Office (Salt Lake)	BO SALT LAKE. P-153/A. V I P ROAD.CIT SCHEME-VIIIM.KOLKATA, West Bengal - 700054,	RO Kolkata
269	311300	Divisional Office - 3	2nd Floor , 4 Lyons Range , KOLKATA , 700001West Bengal, 700001	RO Kolkata
270	311400	Divisional Office - 4	City Divisional Office No - 04.33. Stephen House(2nd floor).4 B B D Bag (East) Kolkata- 700001,West Bengal	RO Kolkata
271	311500	Divisional Office - 5 (RTC KOLKATA)	ROOM NO33.STEPHEN HOUSE.4.B.B.D. BAG (EAST). 2ND FLOORKOLKATA ,West Bengal700001	RO Kolkata
272	311504	Direct Agent Branch calcutta	Divisional Office - 7, Red Cross Place, Ist Floor, Calcutta, West Bengal - 700001	RO Kolkata
273	311600	Divisional Office - 6	2-F EVEREST HOUSE.46-C . CHOWRINGHEE ROAD.KOLKATA-700071,West Bengal	RO Kolkata
274	311603	Branch Office (Behala)	496. DIAMOND HARBOUR ROAD.KOLKATA-700034,West Bengal	RO Kolkata
275	311604	Branch Office (Garia)	A & B BLOCK.2 ND FLOOR.212 RASHBEHARI AVENUEGARIAHAT MARKET COMPLEX.KOLKATTA - 700019.,West Bengal	RO Kolkata
276	311700	Divisional Office (Howrah)	P-4. DOBSON LANE.4 TH FLOOR.HOWRAH-711101,West Bengal	RO Kolkata
277	311901	Branch Office (Midnapore)	POST OFFICE ROAD. KSHUDIRAM NAGAR.P.O MIDNAPORE-721101, West Bengal	RO Kolkata
278	311702	Branch Office (Chinsurah)	DUTTA SUPER MARKET.AKHAN BAZAR.CHINSURAH-712101,City-Hooghly,West Bengal	RO Kolkata
279	313502	Branch Office (Berahampur)	3/20/A. K.K.BANERJEE ROAD. P.O. BERHAMPORE. DIST. MURSHIDABADMUSHIRABAD-DIST-742101West Bengal	RO Kolkata
280	311900	DO (Haldia)	2nd Floor. HALDIA DEVELOPMENT AUTHORITY COMPLEX.Durgachak. HaldiaPurba Midnapur-721602,City-Haldia,West Bengal	RO Kolkata
281	311800	CBU (CORPORATE BUSINESS UNIT)	7 RED CROSS PLACE,KOLKATA-700001,West Bengal	RO Kolkata
282	313100	Divisional Office (Asansol)	UMA BHAWAN.3RD FLOOR. G.T ROAD. ASANSOL.DIST: BURDWAN.G T ROAD- 713301,West Bengal	RO Kolkata
283	313102	Branch Office (Burdwan)	B.C.A BUILDING COURTCOMPUND DIST.BURDWAN713101.,West Bengal	RO Kolkata
284	313103	Branch Office (Suri)	Kazi Forjuddin,J.K.Complex J.L.Banerjee Road(Madrasha Road),P.O.+P.S. Suri. Dist.,04,BIRBHUM, West Bengal, 731101	RO Kolkata
285	313106	Branch Offfice (Bankura)	BHUBAN SMRITI.STATION ROAD.BANKURA-722101,West Bengal	RO Kolkata
286	313200	Divisional Office (Siliguri)	H.C.ROAD,Siliguri-734401,West Bengal	RO Kolkata
287	313201	Branch Office (Jalpaiguri)	KATHALGURIBLDG.KADAMTALA, JALPAIGURI 735101., West Bengal	RO Kolkata
288	313202	Branch Office (Cooch Behar)	P.C.Sharma Building.Roop Narayan Road,Coochbehar-736101,West Bengal	RO Kolkata
289	313500	DO (Malda)	9/10 RABINDRA AVENUE.MALDA.732101,West Bengal	RO Kolkata
290	313501	Branch Office (Raiganj)	N.S ROAD PO RAI GANJ DIST WEST DINAJPUR.RAI GANJ.WEST DINAJPUR-733134West Bengal	RO Kolkata
291	313203	Branch Office(GANGTOK)	M G ROAD, GANGTOK-737101	RO Kolkata



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292	313300	Divisional Office (Barasat)	40/2.JESSORE ROAD.NEAR SARAMA CINEMA HALLDAK BANGLOW MORE.BARASAT 743201,West Bengal	RO Kolkata
293	313301	Branch Office (Kalyani)	9/264.SECTOR-A KALYANI.NADIA-DIST.KALYANI-741235,West Bengal	RO Kolkata
294	313303	Branch Office (Barrackpore)	80(58B) GHOSHPARA ROAD, BESIDE LALKUTHI PETROL PUMP, BARRACKPORE NORTH 24PGS, KOLKATA-700120	RO Kolkata
295	313304	Branch Office (Basirhat)	ITINDA ROAD.BELTALA(Near balaka club)BASIRHAT.NORTH 24 PGNS743441West Bengal	RO Kolkata
296	313400	Divisional Office (Durgapur)	AJIT BANERJEE BUILDING.2ND FLOORNACHAN ROADDURGAPUR-713213West Bengal	RO Kolkata
297	320000	RO Guwahati (320021 TP HUB GUWAHATI)	G S ROAD, GODRJ BLDG, GUWAHATI, GUWAHATI, AS, 781007	RO Guwahati
298	321104	Branch Office (Maligaon)	1 ST FLOOR, MANI BHAWAN, RAILWAY GATE NO.1, MALIGAON, GUWAHATI, AS	RO Guwahati
299	321105	Branch Office (Athgaon)	2nd Floor, Durga Bhawan, Nr Rly Gate No 7 Crossroad, A.T. Road, Bharalumukh, Guwahati, ASSAM- 781009	RO Guwahati
300	321200	Divisional Office - 2 (Guwahati)	CHRISTIAN BASTI, G.S. ROAD, GUWAHATI, ASSAM - 781005	RO Guwahati
301	321201	Branch Office (Nagaon)	R.K.B. ROAD, CHRISTIAN PATTY, NAGAON, ASSAM, NAGAON, AS	RO Guwahati
302	321202	Branch Office (Tezpur)	HIMATSINGKA BUILDING, N.T.ROAD, TEZPUR, SONITPUR, ASSAM - 784001, TEZPUR, AS	RO Guwahati
303	321204	Branch Office - 2	2nd Floor, House No. 49, Solapara Road, Opposite Capital Travels, Paltan Bazar, Guwahati, Assam- 781007.	RO Guwahati
304	321206	Branch Office (Beltola) (321209)	HEMLOTA MARKET , BASISTHA CHARIALI, GUWAHATI ,ASSAM, GUWAHATI, AS	RO Guwahati
305	321300	Divisional Office - 3 (Guwahati)	H/O MR SUBAL KANTA, BORAH, G.B.PATH, BAMUNIMAIDAM, NEAR EASTEND NURSING HOME, GUWAHATI, ASSAM-781021	RO Guwahati
306	321301	Branch Office (Khanapara) (321302)	SABITRI BUILDING, SIX MILE, GUWAHATI -781022	RO Guwahati
307	322100	Divisional Office (Dibrugarh)	BABUL PODDER ROAD,,GOENKA MARKET, 2ND FLOOR,04,Dibrugarh,Assam-786001	RO Guwahati
308	322102	Branch Office (Jorhat)	2nd Floor, Natraj Building, Gar Ali,Opposite to Super Market, Jorhat - 785001,00,JORHAT,Assam-785001	RO Guwahati
309	322104	Branch Office (Sibsagar)	ASTC BUS TERMINUS COMPLEX, HOSPITAL ROAD, SIBASAGAR, PIN:-785640, ASSAM ,00, Sibsagar, Assam-785640	RO Guwahati
310	322200	Divisional Office (Dimapur)	CHURCH ROAD, DIMAPUR, NAGALAND, DIMAPUR, NG	RO Guwahati
311	322202	Branch Office (Kohima)	MAIN ROAD, KOHIMA, NAGALAND, KOHIMA, NG	RO Guwahati
312	322204	Branch Office (Diphu)(322203)	1ST FLOOR, LICI BUILDING, SHIV BARI ROAD, DIPHUI, KARBI ANGLONG, ASSAM- 782460	RO Guwahati
313	322300	Divisional Office (Bongaigaon)	H/O MRS. TITA BRAHMA, CHAPAGURI ROAD, BONGAIGAON, ASSAM-783380	RO Guwahati
314	322301	Branch Office (Dhubri)	D.K. ROAD, P.O. DHUBRI, DIST. DHUBRI, DHUBRI, AS	RO Guwahati
315	322302	Branch Office (Barpeta Road)	MAIN ROAD, BARPETA ROAD, BARPETA, AS	RO Guwahati
316	322400	Divisional Office (Shillong)	HOTEL EMBASSY BUILDING, 4TH FLOOR, A.C.LANE, POLICE BAZAR, EAST KHASI HILLS, SHILONG, MEGHALAYA-793001	RO Guwahati
317	322500	Divisional Office (Tinsukia)	THANA ROAD, TINSUKIA, ASSAM - 786125, TINSUKIA, AS	RO Guwahati
318	322501	Branch Office (Digboi)	JYOTSNA COMPLEX, 2ND FLOOR, A.T. ROAD, DIGBOI - 786602, DIGBOI, AS	RO Guwahati
319	322106	Branch Office (Duliajan)	TAMULI MANSION, 1ST FLOOR, STATION ROAD, 786602, DULIAJAN, AS	RO Guwahati
320	322600	Divisional Office (Silchar)	P.W.D ROAD, TOWN CLUB BUILDING, SILCHAR - 788001, SILCHAR, AS	RO Guwahati
321	322601	Branch Office (Karimganj)	ROY PATTY, KARIMGANJ, ASSAM - 788710, KARIMGANJ, AS	RO Guwahati
322	322606	Branch Office (Imphal)	NEAR BANK OF BARODA, IMPHAL WEST, THANGAL BAZAR, IMPHAL, MANIPUR - 795001	RO Guwahati
323	322700	Divisional Office (Agartala)	/O-Hari Sankar Bhowmik,48/B,H.G.B Road,Agartala,Tripura-799001	RO Guwahati
324	322701	Branch Office (Udaipur)	JAHAR ROAD, RADHA KISHORE PUR, UDAIPUR, (DIST GOMATI) SOUTH TRIPURA - 799120, UDAIPUR, TR	RO Guwahati
325	322800	Divisional Office (Ita Nagar)	TADAR TANG COMPLEX, 3RD FLOOR,A-SECTOR, NEAR RAJDHANI PETROL PUMP, NAHARLAGUN, ARUNACHAL PRADESH-791110	RO Guwahati
326	322801	Branch Office (NorthLakhimpur)	OLD R.M.S. ROAD - 782001, 0, NORTH LAKHIMPUR, AS	RO Guwahati
327	330000	RO Patna (330021 TP HUB)	PIRMOHANI,RAJENDRA PATH,800003,	RO Patna
328	331406	CBO III Patna	2ND FLOOR, SHEOHAR SADAN,FRAZER ROAD,800001,	RO Patna



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329	331103	CBO IV Patna	170 A - PATLIPUTRA Colony , PATNA, , BIHAR-800013	RO Patna
330	331100	DO II Patna (rename as 331100)	4rth Floor, Anand Vihar Complex, West Boaring Canal Road, 04, Patna, Bihar-800001	RO Patna
331	331108	CBO VI Patna	KALYAN BHAWAN, FIRST FLOOR, NEAR PILLAR NO:13, JAGDEO PATH MORE, BAILEY ROAD, PATNA, BIHAR-800014	RO Patna
332	331109	CBO VII Patna	LAXMI NIWAS,HAZIGANJ , PATNA CITY,800008,	RO Patna
333	331407	BO Ara	GROVER BUILDING, GROUND FLOOR, KARMANTOLA, 802301,	RO Patna
334	331408	BO Buxar	Mala complex, Main Road, Buxar, BIHAR-802101	RO Patna
335	331110	BO Begusarai	KACHAHARY ROAD, BEGUSARAI, 851101,	RO Patna
336	331400	DO III Patna	2ND FLOOR, SUDAMA PALACE, MAIN ROAD, KANKERBAGH ROAD, 800020,	RO Patna
337	333100	BO Hajipur	R K Plaza, 2nd Floor,Near Anwarpur Chowk,Hajipur, Bihar844101	RO Patna
338	333101	BO Chapra	SINGH KUTIR,MUNCIPAL CHOUK,841301,	RO Patna
339	333102	BO Gopalganj	BRAHM CHOWK,GOPALGANJ,841428,	RO Patna
340	331405	BO Biharsharif	MURARPUR,RANCHI ROAD,803101,	RO Patna
341	332100	DO Muzaffarpur	DAYA COMPLEX,KALAMBAGH ROAD,AGHORIA BAZAR,842001,	RO Patna
342	332105	BO Sitamarhi	HOTEL RAJKUMAR,SITAMAHARI,843302,	RO Patna
343	332104	BO Motihari	BALUA TAL,MOTIHARI,845401,	RO Patna
344	332103	BO Darbhanga	NEAR SAKMA PUL, MIRZAPUR MAIN ROAD, 846004,	RO Patna
345	332106	BO Madhubani	RED CROSS ROAD,MADHUBANI,847 211,	RO Patna
346	332200	DO I Ranchi	TIWARI ENCLAVE ,LALPUR CHOWK,RANCHI,834001,	RO Patna
347	332201	CBO I Ranchi+ 330022 TP HUB	3RD FLOOR, PRABODH TOWER,S.N.GANGULI ROAD,RANCHI, JHARKHAND-834001,	RO Patna
348	332204	CBO IV Ranchi	HOTEL ALOKA,RADIAM ROAD,RANCHI,824001,	RO Patna
349	332300	DO Gaya	2ND FLOOR, R J PALACE, RAI KASHI NATH MORE, GANDHI MAIDAN , GAYA, 823001,	RO Patna
350	332301	BO Sasaram	RAJ LAKHAN COMPLEX,G T ROAD,821115,	RO Patna
351	332303	BO Dehri-on-sone	Mehra Complex,Bank of Baroda Building,, Pali Road, Dehri on Sone,Rohtas - 821307	RO Patna
352	332302	BO Hazaribagh	CLUB ROAD, HAZARIBAGH, JAIN PETROL PUMP, 825301,	RO Patna
353	332400	DO Bhagalpur	At DS Tower, Narayan Colony , in-front of Sudha Dairy, Mayaganj, Bhagalpur, (Bihar) - 812003	RO Patna
354	332404	BO Munger	Rajbati Road,,04,Munger, Bihar, 818201,	RO Patna
355	332402	BO Deoghar	JAGE SHANTI MARKET COMPLEX,NETAJI SUBHASH ROAD,814112,	RO Patna
356	332403	BO Godda	PIRPAINTI ROAD, PUSHP PLAZA,, NEAR SHAPNA CINEMA, GODDA-814133	RO Patna
357	332401	BO Dumka	BANDH PARA PROFESSOR COLONY, OPPOSITE - VETERINARY HOSPITAL , SHIV PAHAR CHOWK PS - DUMKA TOWN, P.O - DUMKA, PIN- 814101 JHARKHAND	RO Patna
358	332600	DO Purnea	FIRST FLOOR, GOVIND DHAM, KALIBARI ROAD, BHATTA BAZAR, 824 301,	RO Patna
359	332601	BO Forbesganj	SAWATIRY COMPLEX , NEAR BANK OF BARAODA BUS STAND ROAD ,FORBESGANJ, BIHAR-854318	RO Patna
360	332602	BO Saharsa	V.I.P. ROAD,PURAB BAZAR,852201,	RO Patna
361	332603	BO Katihar	FIRST FLOOR, MIRCHAIBARI, SBI CAMPUR, KATIHAR PURNEA ROAD, KATIHAR, BIHAR- 854109	RO Patna
362	332700	DO Bokaro	B-1, City Centre, Sectore-4, Bokaro Steel City, Jharkhand, Pin-827004	RO Patna
363	332703	BO Dhanbad	RATHORE MANSION,BANK MORE,826001,	RO Patna
364	332900	DO II Ranchi	FIRST FLOOR,SHIVAM PLAZA,KADRU DIVERSION ROAD, BESIDE YUVRAJ PALACE, DORANDARANCHI - 834002	RO Patna
365	332902	BO Daltanganj (333202)	DHARAMSHALA ROAD,Palamau,Daltanganj, Jharkand- 822101,	RO Patna
366	332903	BO Lohardaga	C/O MADAN KUMAR, FIRST FLOOR, BESIDE ASHIAN FURNITURE, NEW ROAD, LOHARDAGGA, JHARKHAND-835302	RO Patna
367	333000	DO Jamshedpur	HINDUSTAN BUILDING,BISTUPUR,831001,	RO Patna
368	333003	DAB Jamshedpur	GOLMURI ABOVE AXIS BANK JHARKHAND-831003	RO Patna
369	333001	BO Ghatshila	ARJUN TOWER,MAIN ROAD,MANGO,831012,	RO Patna
370	333002	BO Chaibasa	L-D HOUSE, AMLATOLA, CHAIBASA, WEST-SINGHBHUM, JHARKHAND-833201	RO Patna



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371	340000	RO Bhubneshwar (340021 TP HUB)	4TH FLOOR .ALOK BHARATI TOWERS.SAHID NAGAR,BHUBANESWAR,Orissa,751007	RO Bhubneshwar
372	345100	Divisional Office (Cuttack)	MANGALAM NIVAS.2ND FLOOR.INFRONT OF HDFC BANK,CUTTACK,Orissa,753001	RO Bhubneshwar
373	345101	Branch Office - 1 (Cuttack)	H/O MR LALIT JENA RAJABAGICHA TELENGABAZAR, CUTTACK, BHUBNESHWAR- 753009	RO Bhubneshwar
374	345900	Division Office (Angul)	RAJA JAGDEV SINGH ROAD.NEAR BUS STAND,ANGUL,Orissa,759122	RO Bhubneshwar
375	345300	Divisional Office1 (Bhubaneswar) (RTC BHU)	ORISSA CO-OPERATIVE HOUSING CORPORATION LTD. NEAR RAM MANDIR, JANPATH, UNIT-03, BHUBANESWAR	RO Bhubneshwar
376	345800	DO - 2 (Bhubaneswar)	75. BUDHA NAGAR,BHUBANESWAR,Orissa,751006	RO Bhubneshwar
377	345801	Branch Office (Puri)	NEAR GUNDICHA TEMPLE.GRAND ROAD,PURI,Orissa,752002	RO Bhubneshwar
378	345400	Divisional Office (Berhampur)	GIRI ROAD, BERHAMPUR, Orissa, 760005	RO Bhubneshwar
379	345401	Branch Office (Aska)	BUS STAND, ASKA, Orissa, 761110	RO Bhubneshwar
380	345402	Branch Office (Jeypore)	HOUSE OF MR GANESWAR TRIPATHY, I B ROAD, JEYPORE, KORAPUT, ODISHA-764001	RO Bhubneshwar
381	345500	Divisional Office (Rourkela)	MAA BHAGABATI COMPLEX, INFRONT OF AMRIT GANGA, NEAR STI CHOWK MAIN ROAD, ROURKELA,	RO Bhubneshwar
382	345505	Branch Office (Keonjhar)	First Floor ,House of Shri Satrughna Sahu , Jagannathpur,Keonjhar Town,04,Keonjhar, Orissa, 758001, IN	RO Bhubneshwar
383	345506	Branch Office (Barbil)	MAIN ROAD, BARBIL, Orissa, 758035	RO Bhubneshwar
384	345600	Divisional Office (Sambalpur)	V S S MARG. SAMBALPUR,SAMBALPUR,Orissa,768001	RO Bhubneshwar
385	345601	Branch Office (Bargarh) (earlier sealed)	CANAL AVENUE, BARGARH, Orissa, 768028	RO Bhubneshwar
386	346000	DO (Bolangir)	FIRST FLOOR.BASUDEV BHAWAN.SAMBALPUR ROAD,BOLANGIR,Orissa,767001	RO Bhubneshwar
387	345603	Branch Office (Bhawanipatna)	SHIW GANGA COMPLEX, NEAR DAYANIDHI CHOWK, BAHADUR BAGICHA PARA, BHAWANIPATNA, DISTT. KALAHANDI, ODISHA, 766001	RO Bhubneshwar
388	345700	DO (Balasore)+340013 SVC Balasore	H/O. Mr. Satyabrata Nayak, Ist floor, O.T. Road,, p/s. Sahadevkhunta, Balasore- 1,, 04, Balasore, Orissa-	RO Bhubneshwar
389	345701	Branch Office (Bhadrak)	MAIN ROAD. BURMA BYE PASS, BHADRAK, Orissa, 756100	RO Bhubneshwar
390	345702	Branch Office (Jajpur Road)	NEAR SHIVA TEMPLE ON NH-215.AT/PO - KANHEIPUR . JAJPUR ROAD,Orissa,755019	RO Bhubneshwar
391	345703	Branch Office (Baripada)	NEAR JUBILEE LIBRARY.LAL BAZAR,BARIPADA,Orissa,757001	RO Bhubneshwar
392	260000	RO Ambala	LIC BUILDING, 2nd FLOOR JAGADHRI ROAD, , AMBALA, HR, 133001	RO Ambala
393	261100	Divisional Office (Ambala)	170/2-5, NETAJI SUBASH MARG, 133001, AMBALA, HR	RO Ambala
394	261200	Divisional Office (Rohtak)+ 260013 SVC Rohtak	JAWAHAR MARKET, IN-FRONT-OF D.PARK MODEL TOWN, DELHI ROAD, ROHTAK, HR,124001	RO Ambala
395	261202	Branch Office (Bhiwani)	OPP NEHRU PARK, CURCULAR ROAD, BHIWANI, HARYANA	RO Ambala
396	261203	BO NARNAUL	OPPOSITE MINI SECRETARIAT, 0, NARNAUL, HR-123001	RO Ambala
397	261204	Branch Office (Charkhi Dadri)	NEAR FOUNTAIN CHOWK, ROHTAK ROAD, CHARKHI DADRI, HR,127306	RO Ambala
398	261300	Divisional Office (Karnal)	M/s Rajesh Bhamba & Ashish BhambaMahila Ashram Complex,,Above Hero Honda Showroom,,Near Bus Stand,,04,Karnal,Haryana-	RO Ambala
399	261303	Branch Office (Kurukshetra)	SABARWAL MARKET RAILWAY ROAD, KURUKSHETRA, HR-136118	RO Ambala
400	261400	Divisional Office (Panipat)	322/19, Bhaita Colony, Panipat, Haryana-132103	RO Ambala
401	261401	Branch Office (Panipat)	ABOVE AXIS BANK, G T ROAD, PANIPAT, PANIPAT, HR	RO Ambala
402	261402	Branch Office (Jind)	SCO 183, 2ND FLOOR, OPP BSNL OFFICE, HUDDA GROUND, JIND, HARYANA-126102	RO Ambala
403	261403	Branch Office Gohana	CIVIL ROAD NEAR SAMTA CHOWK, GOHANA, HARYANA-131301	RO Ambala
404	261500	Divisional Office (Hissar)	SCO 174-175, RAILWAY ROAD, HISSAR, HR	RO Ambala



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405	261600	Divisional Office (Sonepat)	204-R, MODEL TOWN, ATLAS ROAD, SONEPAT, HARYANA-131304	RO Ambala
406	261700	Divisional Office (Yamuna Nagar)	OPPOSITE MADHU CINEMA, JAGADHARI ROAD, YAMUNANAGAR, HR	RO Ambala
407	262100	Divisional Office-1 (Jammu)+TP HUB (260022)(260011)	SUBASH NAGAR, ADJOINING JDA COMPLEX, OPP J&K BANK, JAMMU,JK- 180005	RO Ambala
408	262101	Branch Office-1, Jammu	ABOVE PNB CANAL ROAD, JAMMU, JK	RO Ambala
409	262102	Branch Office - Udhampur	Dhar Road,Near Raj Theatre,,04,Udhampur,Jammu & Kashmir-182101	RO Ambala
410	262100	Divisional Office - 2 (Jammu) (now rename as 262100)	213/2 CHHANI HIMMAT, JAMMU, ABOVE UNION BANK OF INDIA,180015	RO Ambala
411	262202	Branch Office - 3 (Jammu)	GANGYAL BYE-PASS, KUNJWANI CHOWK,JAMMU TAWI, JAMMU, JK-180010	RO Ambala
412	261112	Branch Office (Kathua)(262105)	COLLEGE ROAD, KATHUA, JK	RO Ambala
413	262300	Divisional Office (Srinagar)	MUNICIPAL COMPLEX, REGAL LANE, 3RD FLOOR, SRINAGAR, JK	RO Ambala
414	263100	Divisional Office (Shimla)	C.K.INFRASTRUCTURE LTD, MODERN ISBT, TUTIKANDI, SHIMLA, HIMACHAL PRADESH- 171004	RO Ambala
415	263102	Branch Office, Shimla	KOTHI NO. 4, OPPOSITE ANUP SERVICE, KAITHU, SHIMLA, HP	RO Ambala
416	263103	Branch Office (Solan)	BAKHRU COMPLEX, FIRST FLOOR, OPPOSITE MUNICIPAL OFFICE, RAJGARH ROAD, SOLAN, HP-173212	RO Ambala
417	263104	Branch Office -Parwanoo	CHUNIA RANI BUILDING, SECTOR-2, KASAULI ROAD, PARWANOO, HP	RO Ambala
418	263200	Divisional Office (Mandi)	VIDYA BHAWAN HOSPITAL ROAD, MANDI, HP	RO Ambala
419	263201	Branch Office (Palampur)	NEAR SUBASH CHOWK, OPP. POST OFFICE, PALAMPUR, HP	RO Ambala
420	263202	Branch Office (Kulu)	NEAR COLLEGE GATE, DHALPUR, KULU, HP	RO Ambala
421	263203	Branch Office (Bilaspur)	SANKHYAN COMPLEX, MAIN MARKET, BILASPUR, HP	RO Ambala
422	261293	MOHINDER GARH	,BUS STAND ROAD, ABOVE LIC,OPP. HUDA PARK,,04,Mohindergarh,Haryana-123029	RO Ambala
423	261295	REWARI	1st floor, Near Shiv Mandir, Opp. Sec-5 Complex, Near BMG Mall, Konsiwas Road, Rewari (HARYANA)-123401.	RO Ambala
424	263192	RAMPUR BHUSHAIR	NEAR POST OFFICE, RAMPUR BUSHAIR, HP	RO Ambala
425	263105	BO BADDI (EC BADDI)	OPP PNB, SAI ROAD, BADDI, SOLAN, HIMACHAL PRADESH-173205	RO Ambala
426	192405	BO CHAMPA	Shanti Nagar, Opposite Railway Station Champa - 495671	RO Raipur
427	191101	BO BHATAPARA	Opposite Church, Shankar Ward, Main Road, Bhatapara - 493118	RO Raipur
428	231303	Derabassi	CHOPRA TOWER, IInd FLOOR, Above Oriental Bank of Commerce, Ambala -Chd Road, Dera Bassi, PIN-140507,	RO Chandigarh
429	233606	BO Sirhind	First Floor, Sapra Building, Bassi Road, Sirhind. Distt. Fateh Garh Sahib,-140406	RO Chandigarh
430	332790	Ramgarh Ext. Counter	D.S COMPLEX,RAMGARH,822129,	RO Patna
431	242405	BO Pratap Garh	M G ROAD PRATAPGARH, RAJASTHAN -312605	RO Jaipur
432	242505	RajSamand	Tvs Chouraya Near Idfc First Bank Rajsamand 313324	RO Jaipur
433	345901	DO Dhenkanal	House of sh. Dillip Kr Pattnaik, Jagannath road (above HDFC Bank), Dhenkanal,Orissa,759001	RO Bhubneshwar
434	345902	BO Talcher	H/O. Mr. Harihar Behera,Ist floor,Handidhua Chhak, Talcher,Dist. Angul, Orrisa- 759100	RO Bhubneshwar
435	223704	Padrauna	Lari Mangil, Padrauna, Kushinagar, UP-274304, 9415282755	RO Lucknow
436	164501	BO Kankawali	16. CHINTAMANI PARK. GR FLOOR. OPPGANGO TEMPLE. MUMBAI GOA ROAD. SINDHUDURG,KANKAVLI,Maharashtra,416602	RO Pune
437	164090	Nasik Road	JAVER BHAVAN.NR.RATHI SADAN.STATION ROAD.,NASIKROAD,Maharashtra,422001	RO Pune
438	164302	Kopargaon (164390)	ARIHANT SWAROOP COMPLEX.NEAR PRASHNT VIDEO HALL.DR.RATHI MARG.,KOPARGAON,Maharashtra,423601	RO Pune
439	163305	BO AHMEDNAGAR	Nagpal Building, 1st flr, Near Andhra Bank, Tarakpur Main Road Opp. Tarakpur Bus Stand ,Ahmednagar,Maharashtra,414003	RO Pune
440	182290	Buldhana	JIJAMATA BUSINESS COMPLEX, SHOP NO 78, BULDHANA, MAHARASHTRA-443203	RO Nagpur
441	161190	EC Kothrud	1ST FLOOR. LAXMI NIWAS.NEAR MARUTI MANDIR. OPP.COSMOS BANKKARVE ROAD,PUNE,Maharashtra,411038	RO Pune
442	163591	EC Hadapsar	SHOP.NO. 13, MANISHA BLITZ, SOLAPUR ROAD, HADAPSAR, Pune,MH-411208	RO Pune
443	432490	EC Tadipatri	D NO: 15-1836, SURYA TOWERS, C B ROAD, TADIPATRI - 515 411, TADIPATRI, AP	RO Hyderabad



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444	443190	EC Thalassery	OPP. LIBERTY PARADISE, AVK NAIR ROAD, THALASSERRY, CANNANORE-670101	RO Cochin
445	442598	EC Iritty	SAKTHI BUILDING.MAIN ROAD.IRITTY.,Kerala,670703	RO Cochin
446	442597	EC Chirakkal	Al-Akhsa Complex.Puthiyatheru.CHIRAKKAL,KANNUR,Kerala,670011	RO Cochin
447	443492	EC Kanhangad	RAHMATH COMPLEX.KOTACHERRY,KANHANGAD.,Kerala,671315	RO Cochin
448	431100	DO-1 HYDERABAD	PO BOX 11, III FLOOR, 302, OASIS PLAZA, TILAK ROAD, ABIDS, HYDERABAD - 500 001, HYDERABAD, AP	RO Hyderabad
449	431103	CBO-1 HYDERABAD	# 1-1-180/17, 1ST FLOOR(ABOVE SYNDICATE BANK), JHANSI LODGE BUILDING, JAWAHAR NAGAR, NEAR RTC X ROAD, HYDERABAD - 500020	RO Hyderabad
450	431200	DO-2 HYDERABAD	DO 2, 6-2-871, WESTERN WING, 3RD FLOOR, SNEHALATHA, GREENLANDS ROAD, BEGUMPET, HYDERABAD - 500 016, HYDERABAD, AP	RO Hyderabad
451	431602	CBO-2 HYDERABAD	FLAT NO.403, 4TH FLOOR, BABUKHAN ESTATE, BASHEERBAGH, HYDERABAD - 500 001, HYDERABAD, AP	RO Hyderabad
452	433501	BO NIZAMABAD	D NO: 1-13-395/4, 2ND FLOOR, HERO HONDA SHOW ROOM, VINAYAK NAGAR, NIZAMABAD - 503 003, NIZAMABAD, AP	RO Hyderabad
453	431300	DO-3 HYDERABAD	FLAT NO: 302, 3RD FLOOR, AL-KARIM TRADE CENTRE, OPP. RANIGUNJ BUS DEPOT, SECUNDERABAD - 500 003, HYDERABAD, AP	RO Hyderabad
454	431301	CBO-7 HYDERABAD	# 107, JAIN ESTATE, OPP. NAN KING HOTEL, PARKLANE, SECUNDERABAD - 500 003, HYDERABAD, AP	RO Hyderabad
455	431305	CBO-8 HYDERABAD	3rd Floor, Pawan Palace, Dwarka Nagar, Vishakhapatnam 500016	RO Hyderabad
456	431400	DO WARANGAL	C/O Mr Krishna Chary Senapati, Hno: 1-7-43/4/a, Krishna Kuter, Beside Forest Office Subedari,Hanamakonda-506001	RO Hyderabad
457	431401	BO: KHAMMAM	H NO: 5-1-555, BEHIND OLD II TOWN POLICE STATION,ADJACENT ROAD OF R N B OFFICE,KAVIRAJNAGAR, KHAMMAM - 507 002,	RO Hyderabad
458	433500	BO KARIMNAGAR	APSFC BUILDING, OPP. COLLECTORATE COMPLEX, PB NO. 5, KARIMNAGAR - 505 001, KARIMNAGAR, AP	RO Hyderabad
459	431403	BO HANUMAKONDA	15-1-422/A & B, 3RD FLOOR, S V S LEGEND BESIDE INDUSTRIAL ESTATE KAMAN, NEAR L B COLLEGE, S V P MAIN ROAD WARANGAL - 506607	RO Hyderabad
460	431500	DO-4 HYDERABAD	1ST FLOOR, 6-2-976, PAVANI ESTATES, P B NO. 74, KHAIRATABAD, HYDERABAD - 500 004, HYDERABAD, AP	RO Hyderabad
461	431600	DO-5 HYDERABAD	# 1-2-25/16, III FLOOR, DR.ATMARAM ESTATE(TMC BUILDING), HYDERNAGAR, KUKATPALLY, HYDERABAD, TILANGANA- 500072	RO Hyderabad
462	433800	CBO-5 HYDERABAD (DO-8 HYD)	H.No.8-2-1/B/1A,1st floor, Srinagar colony Road,Punjagutta,04,Hyderabad, Andhra Pradesh, 500073	RO Hyderabad
463	433703	DO: SURYAPET	PLOT NO: 1-4-249/39, 2ND FLOOR,DHARANI COMPLEX, NEAR NEW BUS STAND,SURYAPET - 508 213,	RO Hyderabad
464	433701	BO NALGONDA	VENKATESHWARA THEATRE ROAD, P B NO. 22,RAMGIRI,NALGONDA, Tilanga - 508 001,	RO Hyderabad
465	433702	DAB, HYDERABAD(MALAKPET)	# 16-11-16/V/18, 1ST FLOOR, M G PLAZA,NEAR RTA EAST ZONE, MOOSARAM BAGH, MALAKPET,HYDERABAD - 500 036 ,	RO Hyderabad
466	462100	DO-1 VIJAYAWADA (460021 TP HUB)	DO-1 ,Door No: 54-15-4, 1st Floor, Guttikonda Zoom Complex,Near Vinayak TheatreVIJAYAWADA520008,VIJAYAWADA,Andhra Pradesh,	RO Vizag
467	461100	DO1 VISAKHAPATNAM (460011 SVC VIZAG & 460022 TP HUB VIZAG)	Door No: 28-1-1, BALAJI BUILDINGDABA GARDENSVisakhapatnam530020, VISAKHAPATNAM, Andhra Pradesh, 530020	RO Vizag
468	461300	DO-3 VIZAG (BO GAJUWAKA (461105))	D.NO 7-6-17/2, KRANTI ARCADE,CHETTIVANIPALEM, NH 5 ROAD,GAJUWAKA,04,Visakhapatnam,Andhra Pradesh-530026	RO Vizag
469	462300	DO1 GUNTUR	DOOR NO. 6-21-21,GOGUL A HOUSE, 2ND FLOOR,9/2, ARUNDALPET,GUNTUR522001,GUNTUR,Andhra Pradesh,	RO Vizag
470	462303	CBO-2 GUNTUR	ANASUYA HOMES, D.NO.5-37, 4TH LANE, 17 & 18 CROSS ROADS, BRODIPET, GUNTUR, ANDHRA PRADESH-522002	RO Vizag
471	462500	DO KAKINADA	C/O Shri K Suryanarayana Reddy,D.No.12-2-32, Dantu Vari Street,,Chandana Brothers Back Street,KAKINADA - 533001,00,Kakinada,Andhra Pradesh-533001	RO Vizag
472	462504	BO ANAPARTHY (463504)	D.NO.1-555, Ist Floor, P N R Complex, M N R Junior College Street, Beside Satyagowri Theatre, Canal Road, Anaparthy, East Godavari Dist, Andhra Pradesh-533342	RO Vizag
473	462600	DO TANUKU	OPP : SUB-COURT,RASHTRAPATHI ROAD,TANUKU,(Dist: WESTGODAVARI)534211,TANUKU,Andhra Pradesh,534122	RO Vizag
474	462607	BO PALAKOLLU	D.NO.17-1-36A,MATTAM STREET,NEAR HEAD POST OFFICEPALAKOLU534260,PALAKOLU,Andhra Pradesh,534260	RO Vizag
475	432700	DO TIRUPATI	c/o Ms O Nagabhushanamma, # 18-1-47/Q, KT Road Tirupathi-517507	RO Hyderabad



#	Office Code	Office Name	Complete Address	OICL Region
476	462800	DO RAJAHMUNDRY	D.No.6-2-13, Second Floor, Nyayapathi Street, Innespeta, Rajahmendry,Andhra Pradesh,533101	RO Vizag
477	462803	CBO-1 RAJAHMUNDRY	29-1-133, BHARAT COMPLEX, OPP: NAGADEVI TALKIES,GNT ROAD, RAJAHMUNDRY533104,RAJAHMUNDRY,Andhra Pradesh,533104	RO Vizag
478	462900	DO ONGOLE	58-8-16(3) GROUND FLOOR,BM APARTMENTS,RAMAKURI VARI STREET,SANTHAPETA,ONGOLEONGOLE,Andhra Pradesh,523001	RO Vizag
479	462901	BO NELLORE (432901)	C/O SMT KANEEZ FATHIMA, DNO26/16/334, Kay Kay square, Near Annamaya circle mini bypass road, Nellore, Andhra Pradesh-524003,	RO Vizag
480	463000	DO GUDIWADA	D.NO 10/156 1ST FLOOR, VENKATESWARA TOWERS, ELURU ROAD, GUDIVADA521301, GUDIWADA, Andhra Pradesh, 521301	RO Vizag
481	463001	BO ELURU	door no: 23A-,8-7, Saravanas, 1st Floor, Upstairs of SBI, Besides Dr MLV Hospital Pendapudivari Street RRpet, ELURU-534002,Andhra Pradesh,	RO Vizag
482	433100	DO KURNOOL+430022 TP HUB	# 40-383, BHUPAL COMPLEX, PARK ROAD, KURNOOL - 518 001, KURNOOL, AP	RO Hyderabad
483	433102	BO NANDYAL	25/142 II FLOOR-B, BESIDE TOURIST HOTEL,BEHIND ICICI BANK, SANJEEVA NAGAR,04,Nandyal,Andhra Pradesh-518501	RO Hyderabad
484	433601	BO PRODDUTUR	# 7/1502, VIVEKANANDA CLOTH MARKET, KORRAPADU ROAD, PRODDATUR-516361	RO Hyderabad
485	461200	DO-2 VISAKHAPATNAM	PAWAN TOWERSDWARKANAGARVisakhapatnam530016,VISAKHAPATNAM,Andhra Pradesh,530016	RO Vizag
486	461302	BO SRIKAKULAM (461201)	7-4-14,0PP MUTHOOT FINANCE, 1ST FLOOR, GT ROAD, SRIKAKULAM, ANDHRA PRADESH-532001,	RO Vizag
487	463300	DO-2 GUNTUR	D.No.4-16-248, Amaravathi Road, Upstairs of LIC of India, Guntur, AP- 522002	RO Vizag
488	463301	BO TENALI	16-2-81, 1ST FLOOR,SHIRDI SABARI COMPLEX,BOSE ROAD, TENALI522201,TENALI,Andhra Pradesh,522201	RO Vizag
489	463400	DO-2 VIJAYAWADA	DOOR NO.40-16-8/1, IST FLOOR,SIDDHARTHA WOMENS' COLLEGE ROAD,LABBIPETVIJAYAWADA520010,VIJAYAWADA,Andhra Pradesh,520010	RO Vizag
490	463401	CBO-4 VIJAYAWADA (460012 SVC VIJAYAWADA)	DOOR NO. 64-9-2, 1ST FLOOR,ABOVE SBH, NEAR EENADU, BUNDAR ROAD,VIJAYAWADA520010,VIJAYAWADA,Andhra Pradesh,520010	RO Vizag
491	432702	BO CHITTOOR	# 8-1-210, P.H. ROAD, OPP. DISTRICT COURT, CHITTOOR - 517 001, CHITTOOR, AP	RO Hyderabad
492	433600	BO CUDDAPAH (BO Kadapa)	OPP. DISTRICT COURT, DWARAKA COMPLEX, RTC BUS STAND ROAD, KADAPA,HYDERABAD-516001	RO Hyderabad
493	432400	DO ANANTAPUR	KALPANA COMPLEX, OPP. JONNA IRON MART, KAMALA NAGAR, ANANTAPUR - 515 001, ANANTAPUR, AP	RO Hyderabad
494	432404	BO HINDUPUR	T.T.COMPLEX, M.F.ROAD, HINDUPUR - 515 201, HINDUPUR, AP	RO Hyderabad
495	211200	Divisional Office - 2(Karol Bagh)	16/20. WEA. FIRST FLOOR.NEAR SHASTRI PARK.PADAM SINGH ROAD.KAROL BAGH.,New Delhi,Delhi,110005	RO1 Delhi
496	211201	Branch Office – 5 (Karol Bagh)	12B & 12C. GOPALA TOWER.RAJENDRA PLACE,New Delhi,Delhi,110008	RO1 Delhi
497	211600	Divisional Office - 6 (Nehru Place)	206. 2ND FLOOR.57. MANJUSHA BLDG,New Delhi,Delhi,110019	RO1 Delhi
498	212200	Divisional Office - 10 Vikashpuri	101 L.S.C.H 1ST FLOOR.H-BLOCK MARKET.VIKASPURI,New Delhi,Delhi,110018	RO1 Delhi
499	212203	Branch Office - 13 (Lajpat Nagar.)	L-5. CENTRAL MARKET.LAJPAT NAGAR-II,New Delhi,Delhi,110024	RO1 Delhi
500	212800	Divisional Office - 16	N 34 BOMBAY LIFE BUILDING.CONNAUGHT CIRCUS.,New Delhi,Delhi,110001	RO1 Delhi
501	214300	Divisional Office - 17 Kirti Nagar	2nd. Floor. A-22/23. Kirti Nagar. New Delhi,,Delhi,110001	RO1 Delhi
502	214303	Direct Agent Branch Janpath	DAB-1 . 60-JANPATH,New Delhi,Delhi,110001	RO1 Delhi
503	214500	Divisional Office – 19 (Dwarka)	PANKAJ PLAZA. PLOT NO. 4.2ND FLOOR.SECTOR-4. Dwarka,New Delhi,Delhi,110075	RO1 Delhi
504	214600	Divisional Office - 20 New Delhi	N 39 BOMBAY LIFE BUILDING. CONNAUGHT CIRCUS,New Delhi,Delhi,110001	RO1 Delhi
505	215302	BO-1 (Gurgaon), TP HUB, 210012 SVC GUR	288/7, Munjal Towers, ;Old Railway Road,Gurgaon,Haryana-122001	RO1 Delhi
506	215100	Divisional Office 24	N-39. BOMBAY LIFE BLDG CONNAUGHT CIRCUS,New Delhi,Delhi,110001	RO1 Delhi
507	212707	Branch Office (Mehraulli to Malvia Ngr)	D 80 MALVIYA NAGAR.MAIN ROAD .LOWER UPPER GROUND,New Delhi,Delhi,110017	RO1 Delhi
508	215300	Divisional Office 2 (Gurgaon)	First floor, SCO-2 & SCO-3, Above HDFC Bank, Jharsa Chowk, Sector-31 Gurugram, HARYANA-122022	RO1 Delhi
509	215400	Divisional Office - 9 Dwarka	SUNLIGHT INSURANCE BUILDING1/28 ASAF ALI ROAD,New Delhi,Delhi,110002	RO1 Delhi
510	215402	Branch Office - 15 (Rohini)	5th Floor. Sachdeva Tower. Plot no. 8 DDA Market. Sec-8. Rohini,New Delhi,Delhi,110085	RO1 Delhi
511	215500	Divisional Office - 18	6 TH FLOOR. SHAH PURI TOWER.C-58 COMMUNITY CENTER, New Delhi, Delhi, 110058	RO1 Delhi



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512	215502	CBO-10 Mayapuri	9, Community Centre, Phase-I;Mayapuri,New Delhi-110064	RO1 Delhi
513	272203	Branch Office - 21 (Karol Bagh) (271201)	10184. MAIN ARYA SAMAJ ROAD. HOTEL LANDMARK INN. THIRD FLOOR. KAROL BAGH. NEAR BIKANERWALA. NEW DELHI-110005	RO2 Delhi
514	271400	Divisional Office - 11 (shakti Nagar)	30/26, 1st Floor, Nagia Park, Shakti Nagar, New Delhi-110007	RO2 Delhi
515	271502	Branch Office - 9 (Azad Pur)	ANUPAM BHAWAN.A-1/3. NANIWALA BAGH AZADPUR.DELHI,Delhi,110033	RO2 Delhi
516	271900	Branch Office (Paschim Vihar) (272600 rename as 271900)	19A SECOND FLOOR.SARTI CO-OP.JWALA HERI,New Delhi,Delhi,110063	RO2 Delhi
517	271500	Divisional Office - 12	7678 SINGH SABHA ROAD.NEAR AMBA CINEMA ROAD NEW DELHI.,Delhi,110007	RO2 Delhi
518	271600	Divisional Office - 13 Daryaganj	23/23 B EMCA HOUSE ANSARI ROAD.DARYA GANJ. NEW DELHI 110002.,Delhi,110002	RO2 Delhi
519	271601	Branch Office-8 (Kashmiri Gate)	1576. 1ST FLOOR. CHURCH ROAD. KASHMERI GATE,New Delhi,Delhi,110006	RO2 Delhi
520	271602	Branch Office (Chandni Chowk)	1893 FIRST FLOOR, INFRONT OF KHADI BHARAT, CHANDNI CHOWK,New Delhi,Delhi,110006	RO2 Delhi
521	271700	Divisional Office - 14 (Patpar Ganj)	80. FIRST FLOOR. F.I.EPATPAR GANJ INDUSTRIAL AREADELHI-110092,Delhi,110092	RO2 Delhi
522	272500	Divisional Office (Noida)	NOIDA,H- 1A/ 18, 1st Floor,Sector 63,04,Noida,Uttar Pradesh-201301	RO2 Delhi
523	271901	Branch Office (Rohini- Pritampura)	FIRST FLOOR, 215.RAMA MARKET.PITAM PURA, PITAMPURA VILLAGE,Delhi,110034	RO2 Delhi
524	272100	DO- 23 (Sarai Julena)+ RTC Delhi	3rd Floor(Hotel Crown Plaza Side), NBCC Centre, Okhla Phase-1, New Delhi.	RO2 Delhi
525	272101	Branch Office (Kalkaji)	8.KRISHNA MARKET.FIRST FLOOR. KALKAJI.NEW DELHI,Delhi,110019	RO2 Delhi
526	272102	Branch Office (Nehru Place)	CBO-17. 57/204. MANJUSHA BLDGNEHRU PLACE.,New Delhi,Delhi,110019	RO2 Delhi
527	272200	Divisional Office – 3 Jhandewalan	AZADBHAWAN 4E/14.JHANDELWALAN BAVAN.,New Delhi,Delhi,110055	RO2 Delhi
528	272300	Divisional Office - 21 (New Delhi)	K-37. CONNAUGHT CIRCUSNEW DELHI-110001	RO2 Delhi
529	272400	Divisional Office (Faridabad)	5-B/4-BP NEELAM BATA ROAD.BATA CHOWK NIT.FARIDABAD [HARYANA],Haryana,121001	RO2 Delhi
530	272401	Branch Office (Palwal)	KALRA NIWAS.GT ROAD.PALWAL,Haryana,121102	RO2 Delhi
531	112300	Divisional Office - 18	MAGNET HOUSE. 2ND FLOOR. NAROTTAM MORARJI MARG. BALLARD ESTATE,MUMBAi,Maharashtra,400023	RO1 Mumbai
532	124700	MCDO 19 Mumbai	MAGNET HOUSE GROUND FLOOR. N.M. ROAD, MUMBAI, Maharashtra, 400023	RO2 Mumbai
533	112500	MCDO-22	ORIENTAL BUILDING. 3RD FLOOR. M.G. ROAD. P.B. NO 1989.FORT,MUMBAI,Maharashtra,400001	RO1 Mumbai
534	112200	MCDO-21	ORIENTAL BUILDING, 3 FLOOR, M.G. ROAD, P.B. NO 1989,FORT - 400 001, MUMBAI, MH	RO1 Mumbai
535	121100	Divisional Office - 2 mumbai	ORIENTAL HOUSE.A, 4TH FLOOR. 7. JAMSHEDJI TATA ROAD. CHURCHGATE,MUMBAI,Maharashtra,400020	RO2 Mumbai
536	121200	Divisional Office - 3	ORIENTAL HOUSE.A, 4TH FLOOR. 7. JAMSHEDJI TATA ROAD. CHURCHGATE,MUMBAI,Maharashtra,400020	RO2 Mumbai
537	121300	Divisional Office - 4 Mumbai	MAGNET HOUSE 3RD FLOOR. N.M. ROAD,MUMBAI,Maharashtra,400023	RO2 Mumbai
538	120021	Divisional Office - 5 (+TP HUB) mumbai	SBI ANNEXE BUILDING. 3RD FLOOR. BANK STREET. FORT,MUMBAI,Maharashtra,400023	RO2 Mumbai
539	121301	Direct Agent Branch	MAGNET HOUSE 3RD FLOOR. N.M. ROAD,MUMBAI,Maharashtra,400023	RO2 Mumbai
540	121600	Divisional Office - 7	MAGNET HOUSE 3RD FLOOR. N.M. ROAD, MUMBAI, Maharashtra, 400023	RO2 Mumbai
541	132600	Divisional Office - 8	MAKER BHAVAN NO.1 5TH FLOOR NEW MARINE LINES,MUMBAI,Maharashtra,400020	RO2 Mumbai
542	120011	Branch Office - 1 (SVC Mumbai) (121701)	MAKER BHAVAN NO.1. 6TH FLOOR . NEW MARINE LINES,MUMBAI,Maharashtra,400020 (6TH TO 5TH Shifting)	RO2 Mumbai
543	121800	Divisional Office - 9	SBI ANNEXE BUILDING. 3RD FLOOR. BANK STREET. FORT,MUMBAI,Maharashtra,400001	RO2 Mumbai
544	121802	Diamond Branch	JANMABHOOMI CHAMBERS. 6TH FLOOR WALCHAND HIRACHAND MARG NEAR GPO,MUMBAi,Maharashtra,400001	RO2 Mumbai
545	131100	Divisional Office - 20	2ND. FLOOR. D.J. HOUSE. WILSON PEN COMPOUND. OLD NAGARDAS ROAD. NEAR SUBWAY. ANDHERI (EAST),MUMBAI,Maharashtra,400069	RO3 Mumbai
546	132000	BO Jogeshwari	103/104. FAIZAN APT S.V.ROAD.JOGESHWARI [W],MUMBAI,Maharashtra,400102	RO3 Mumbai
547	131300	Divisional Office (Ghatkopar)	SHOP ZONE 5th Floor, M. G ROAD , GHATKOPAR (W),MUMBAI,Maharashtra,400086	RO3 Mumbai



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548	131400	Divisional Office (Thane)	THANE DIVISION OFFICE.3rd FLOOR. SARASWATI MANDIR. MARATHI GRANTH SANGRAHALAYA. SUBHASH ROAD. THANE,Maharashtra,400601	RO3 Mumbai
549	131401	Branch Office (Thane)	GALA NO:1. GROUND FLOOR. AROTO HOUSE. P.K. ROAD. MULUND (WEST),THANE,Maharashtra,400080	RO3 Mumbai
550	131500	Divisional Office (Kalyan)	SHREE DUTTA KRUPA GANESH BAUGH. MURBAD ROAD. KALYAN (W) - THANE,MUMBAI,Maharashtra,421301	RO3 Mumbai
551	131501	BO Dombivali	,M/s. Maitri Homes, Ist Floor,A/104 New Archis CHS Tandon Road,Rajaji Path, Ram Nagar, Dombivali East, Maharashtra-421201,04,Dombivili, Maharashtra, 421201	RO3 Mumbai
552	131600	Divisional Office (Panvel)	Nilkanth prestige Plot 73, Grnd Floor , Near Sahastrabudhe Hospital,MUMBAI,Maharashtra,410206	RO3 Mumbai
553	131602	Branch Office (Pen)	OPP.MORESHWAR TALKIES NEAR S.T.STAND TALUKA PEN DIST. RAIGAD PEN Maharashtra,400702	RO3 Mumbai
554	131601	Branch Office (Belapur)	VINDHYA COMMERCIAL COMPLEX 4TH FLR. SEC-11. PLOT NO-1 CBD BELAPUR. NAVI MUMBAI,Maharashtra,400703	RO3 Mumbai
555	124200	Divisional Office (Dadar)	LAKSHMI COMMERCIAL CENTRE. SENAPATI BAPAT MARG. DADAR (W),MUMBAI,Maharashtra,400028	RO2 Mumbai
556	131102	Branch Office - 4 (Mahim)	8 VISHVA VINAY BLDG., BEHIND JOHNSON BHAGOJI KEER MARG, MAHIM, MUMBAI, MH-431503	RO3 Mumbai
557	131200	Divisional Office (Borivali)	Shop No 7, Bhoomi Saraswati ,Ganjawala lane , Near Chamunda Circle . BORIVLI (W),MUMBAI,Maharashtra,400092	RO3 Mumbai
558	131201	Branch Office (Vasai)	1ST FLR. LAWRENCE TRADE CENTRE NAVGHAR ROAD VASAI,MUMBAI,Maharashtra,401202	RO3 Mumbai
559	161100	Divisional Office – 1 pune	JEEVAN DHARSHAN.N.C. KELKAR ROAD.NARAYAN PETH.,PUNE,Maharashtra,411030	RO Pune
560	161200	Divisional Office - 2 + RTC PUNE	GANATARA CHAMBERS.571 SADASHIV PETH. LAXMI ROAD.,PUNE,Maharashtra,411030	RO Pune
561	182000	Divisional Office -1(Aurangabad)	Office No. 3 & 4, 1st FLOOR, SAI SQUARE, Osmanpura Circle, Aurangabad, Maharashtra-431001	RO Nagpur
562	182001	Branch Office (Nanded)	1st floor, MF Motors, Hingoli Road, Opp Maratha Hotel, Maganpura, Nanded.Maharashtra,431601	RO Nagpur
563	182101	Branch Office (Jalna) (182002)	GANDHI CHAMBERS . 2ND FLOOR . SAROJNI DEVI ROAD . JALNA - 431203,JALNA,Maharashtra,431203	RO Nagpur
564	182100	Branch Office (CBO 1) DO-2 Aurangabad	Office No.1 and 2 [P] 3rd Floor, ABC EAST, Beside Prozone Mall, MIDC Area, Chikalthana, Aurangabad, Maharashtra-431003	RO Nagpur
565	182003	Branch Office (Parbhani)	DAULAT BUILDING . SHIVAJI CHOWK . PARBHANI - 431001,PARBHANI,Maharashtra,431001	RO Nagpur
566	161600	Divisional Office (Kolhapur)	KANCHANGANGA. 1ST FLOOR. 204/E.OPP. PANCHSHIL HOTEL. S.T.STAND ROADNEW SHAHAPURI.,KOHLAPUR,Maharashtra,416001	RO Pune
567	161700	Divisional Office (Nasik) (160022 TP HUB NASHIK)	Kamal Plaza, 2nd Floor, Sharanpur Road,, Canada COrner, Opposite BSNL Office, Nasik-422005,00,Nasik,Maharashtra-422005	RO Pune
568	164000	CBO 1 (Satpur) (DO 2 NASHIK)	SHOP NO.20.4TH FLOOR.UDYOG BHAVAN.TRIMBAK ROAD.SATPUR.NASIK,NASIK,Maharashtra,422007	RO Pune
569	161800	Divisional Office (Chinchwad)	BHAIRWAD CHAMBERS, FIRST FLOOR, OPP HOTEL DABLU TREE BY HILTON, ABOVE PNB, TELCO ROAD, CHINCHWAD, MAHARASHTRA-411019	RO Pune
570	161900	Divisional Office (Solapur)	442. WEST MANGALWAR PETH.OPP. TELEPHONE BHAVAN.CHATI GALLI.,SHOLAPUR,Maharashtra,413002	RO Pune
571	164400	Branch Office (Latur)	R/6/558, CS No. 6420 LOKHANDE COMPLEX.OPP - SIND TALKIES.SUBASH CHOWK,LATUR,Maharashtra,413512	RO Pune
572	164401	Branch Office (Beed)	MATHURA COMPLEX, FIRST FLOOR, OPP.HOTEL SHANTAI, JALNA ROAD,BEED,Maharashtra,431122	RO Pune
573	162400	Divisional Office (Satara)	JEEVAN TARA. LIC BUILDING. GROUND FLOOR. 513. SADAR BAZAR.OPP. COLLECTOR OFFICE.,SATARA,Maharashtra,415001	RO Pune
574	162401	Branch Office (Karad)	162401 BO Karad , : Building-D, First Floor, Bhattad Complex, 234/38,, Shaniwar Peth, Datta Chowk, Karad, Dist. Satara - 415110	RO Pune
575	162403	Branch Office (Baramati)	COMMERCIAL COMPLEX.UDYOG BHAVAN.BHIGWAN CHOWK.,BARAMATI,Maharashtra,413102	RO Pune
576	182400	Divisional Office (Jalgaon)	C/O BALKISAN AGARWA, "SHREE PRASAD" 43, NAVI PETH, OPP. GOLANI MARKET, JALGAON, MAHARASHTRA-425001	RO Nagpur
577	182403	Branch Office (Dhulia)	FIRST FLOOR, PUSHPANJALI MARKET, OPP. MANOHAR CHITRA MANDIR AGRA ROAD, NEAR S. B, 04, Dhule, Maharashtra-424001	RO Nagpur
578	182402	Branch Office (Bhusawal)	Manocha Bhavan.Garud Plot Near Municiapl Hospital DIST.:JALGAON . BHUSAWAL - 425201,BHUSAWAL,Maharashtra,425201	RO Nagpur



#	Office Code	Office Name	Complete Address	OICL Region
579	162600	Divisional Office (Sangli)	KRISHNA COMMERCIAL COMPLEX . NEAR LIC BUILDING AMRAI ROAD.,SANGLI,Maharashtra,416416	RO Pune
580	162602	Branch Office- (Ichalkaranji)	KOLHAPURE COMPLEX, 16/393, TIN BATI CHOWK, HIGH SCHOOL ROAD, ICHALKARANJI, MAHARASHTRA-416115	RO Pune
581	162603	Branch Office (Akluj)	ONKAR HOSPITAL 1ST FLOOR, GANDHI CHOWK, MALSHIRAS ROAD AKLUJ TAL MALSHIRAS DIST SOLAPUR,413101	RO Pune
582	162403	Divisional Office (Ahmednagar)	II FLOOR.AMBER PLAZA . STATION ROAD,AHMEDNAGAR,Maharashtra,414001	RO Pune
583	163301	Branch Office (Shrigonda)	MUNICIPAL COUNCIL BULDG.II FLOOR KALKAI CHOWK. AT/POST/TAL- SHRIGONDA.,AHMEDNAGAR,Maharashtra,413701	RO Pune
584	164300	Branch Office (Sangamner) (163302)	FIRST FLOOR. SAI COMPLEX. NEAR POST OFFICE.NEW NAGAR ROAD.,SANGAMNER,Maharashtra,422605	RO Pune
585	164301	Branch Office (Srirampur)	DADA JOSHI BLDGSHIVAJI CROSS ROAD, SHRIRAMPUR, Maharashtra, 413709	RO Pune
586	163600	Divisional Office IV (Pune)	ABBAS CHAMBERS.3RD.FLOOR. 1.M. G. ROAD ,PUNE,Maharashtra,411001	RO Pune
587	163900	Divisional Office – 5 (Pune)	MAY FAIR TOWERS. 1ST FLOOR. WAKDEWADI. PUNE-MUMBAI ROAD. SHIVAJI NAGAR.,PUNE,Maharashtra,411005	RO Pune
588	161602	Branch Office (Ratnagiri)	SADACHAR MANDIR. KSB Sangh Limited, ZADGAON NAKA.,RATNAGIRI,Maharashtra,415612	RO Pune
589	161609	Branch Office (Kudal)	1ST FLOOR. BOBHATE BLDG PAN BAZAR. KUDAL DIST : SINDHUDURG,KUDAL,Maharashtra,416520	RO Pune
590	182200	Divisional Office (Akola)	RAYAT HAVELI . OLD COTTON MARKET . TILAK ROAD . AKOLA - 444001,AKOLA,Maharashtra,444001	RO Nagpur
591	182201	Branch Office (Khamgaon)	Ambar . 2nd Floor Station Road . KHAMGAON - 444303,KHAMGAON,Maharashtra,444303	RO Nagpur
592	182202	Branch Office (Washim)	Zanzari Complex. 1st Floor Near Patni Square. WASHIM - 444505,WASHIM,Maharashtra,444505	RO Nagpur
593	181100	Divisional Office – 1 (Nagpur)	15. A.D. COMPLEX . MOUNT ROAD . SADAR . NAGPUR, Maharashtra, 440013	RO Nagpur
594	182500	Branch Office (Chandrapur) do	Dhanraj Plaza. II Floor M G Road . CHANDRAPUR - 442401,CHANDRAPUR,Maharashtra,442401	RO Nagpur
595	131700	Divisional Office (Vasco)	PEREIRA CHAMBERS. 1ST FLOOR.FR. JOSE VAZ ROAD. P.O. BOX 105.VASCO - DA - GAMA. 403802,Goa,403802	RO3 Mumbai
596	131800	Divisional Office (Panjim)	GOUVEIA CHAMBERS. 3RD FLOORHELIDORO SALGADO ROAD.PANAJI.GOA.PANJIM 403001,Goa,403001	RO3 Mumbai
597	182300	Divisional Office (Amravati)	SAUBHAGYA. 1ST FLOOR. BADNERA ROAD. AMRAVATI - 444601,AMRAVATI,Maharashtra,444601	RO Nagpur
598	182301	Branch Office (Yeotmal)	VISHWAS . 1ST FLOOR . VIR WAMANRAO CHOWK . DATE COLLEGE ROAD . YEOTMAL - 445001,YEOTMAL,Maharashtra,445001	RO Nagpur
599	182302	Branch Office (Wardha)	JAYSHRI BHAVAN . NEAR INDIRA MARKET . VANJARI CHOWK ,WARDHA,Maharashtra,442001	RO Nagpur
600	131900	Divisional Office (Margaon)	RAJADHYAKSHA PARK, LIC BUILDING, 1ST FLOOR, COMBO,BEHIND LOYALA SCHOOL,04,Margao,Goa-403601	RO3 Mumbai
601	131901	Branch Office (Savordem)	2ND FLOOR. GAFUR BUILDINGSTATION ROAD. CURCHOREM. GOA.SAVORDOM 403706 ,Goa,403706	RO3 Mumbai
602	181300	Divisional Office 3 (Nagpur)	4 th floor, Brij Bhumi Complex,263/264, C.A. road,Near Telephone exchange square,Nagpur. C/o Shri Chandresh Madhwani, Indu Plaza, Opp ICICI Bank,Jaistambh Chowk,Gondia	RO Nagpur
603	181301	Branch Office (Gondia)	441601	RO Nagpur
604	440100	Divisional Office - 1 COCHIN	JEWEL ARCADE. LAYAM ROADP.B. NO. 1010ERNAKULAM,COCHIN,Kerala,682011	RO Cochin
605	440011	Branch Office - 2 (Ernakulam)	JEWEL ARCADE.LAYAM ROAD.ERNAKULAM,COCHIN,Kerala,682011	RO Cochin
606	440200	Divisional Office – 2 (Cochin)	RUKIYABAGH. II FLOOR. MG ROAD. RAVIPURAM.ERNAKULAM,COCHIN,Kerala,682016	RO Cochin
607	440202	Branch Office - 1 (Ernakulam)	WHITE HOUSE. 37/137B. I FLOOR. KALOOR KADAVANTHRA ROAD. COCHIN ,Kerala,682020	RO Cochin
608	443300	DO (Edappally)	ORIENTAL INSURANCE COMPANY BRANCH OFFICEEBENEZER GARDEN,COCHIN,Kerala,682024	RO Cochin
609	441000	Divisional Office 1 (Calicut)	No.19/2076-D 8, Second Floor,M/s. Kottakkal Arya Vaidya Sala Building, Opp. Jayalakshmi Textiles, Kallai Road, Kozhikode, Kerela – 673002	RO Cochin
610	441005	Branch Office (Tirur)	C.K.H.BUILDINGTHAZHEPALAM. PONNANI ROADTIRUR,Kerala,676101	RO Cochin
611	441100	Divisional Office (Trichur)	MAHESWARI BUILDING. 3rd FLOOR.M.G. ROADTRICHUR, Kerala, 680001	RO Cochin



#	Office Code	Office Name	Complete Address	OICL Region
612	441106	Branch Office - 1 (Trichur) to be renamed as 441106	Thiruvambady Devaswom Building.2nd floor. Round West.Trichur,Kerala,680001	RO Cochin
613	442900	DO (Kunnamkulam)	U Brothers Building/GVR Road/KunnamkulamTRICHUR,KERALA,680503	RO Cochin
614	441200	Divisional Office -1 (Trivandrum)	YWCA BUIDINGS, 2ND FLOOR, OPP AG OFFICE, SPENCER JN, MG ROAD, THIRUVANANTHAPURAM, KERELA-695001	RO Cochin
615	441202	Branch Office (Neyyattinkara)	Padmasree. Near Bus Stand. Neyyattinkara. Trivandrum, Kerala, 695121	RO Cochin
616	442402	Divisional Office - 1 (Kottayam)	P.B No 166.3rd FLOORMATTETHRA BLDGS. M.C.ROADBAKER JN.KOTTAYAM,Kerala,686001	RO Cochin
617	442800	Branch Office (Kanjirappally)	CHEERANVELIL BUILDINGSN.H.220. KANJIRAPPALLY., Kerala, 686507	RO Cochin
618	441400	Divisional Office (Quilon)	Maheswari Mansions, Above Canara Bank , Convent Road , Thamarakulam Ward, Kollam, Kerela- 691001	RO Cochin
619	443001	Branch Office (Punalur) (443001)	Pulimootil Buildings/PB NO 17/ I floor/ Post Office Junction/Punalur,KERALA,691305	RO Cochin
620	441405	DO (Kottarakkara)	BRANCH OFFICE.V.V. ARCADE.PULAMON PO,KOTTARAKARA,Kerala,691531	RO Cochin
621	441500	Divisional Office - 3 (Alwaye)	PATTAMANA BUILDINGS.PUMP JUNCTION. RAILWAY STATION ROAD.ALWAYE,COCHIN,Kerala,683101	RO Cochin
622	441502	Branch Office (Angamaly)	1st FLOOR. K.V VARKEY MEMORIAL COMPLEX.NEAR K.S.R.T.C. BUS STATION.ANGAMALY,Kerala,683572	RO Cochin
623	443500	BO Chalakudy	CITY HEIGHTS BUILDINGI FLOOR. SOUTH JUNCTION, CHALAKUDY, Kerala, 680307	RO Cochin
624	443501	Branch Office (Kodungallur)(441108)	FIRST FLOOR, SAERA TOWERS, WEST NADA, NEAR OK YAGAM AUDIRORIUM, KODUNGALLUR,KERELA-680101	RO Cochin
625	442505	Divisional Office - 1 (Cannanore) (440023 TP HUB)	DIVISIONAL OFFICE No.I.IInd FLOOR. UNITY COMPLEX.S.N. PARK ROAD.CANNANORE.,Kerala,670001	RO Cochin
626	443400	DO (Thaliparamba)	MARINA SHOPPING CENTRENATIONAL HIGHWAY, THALIPARAMBA, Kerala, 670141	RO Cochin
627	441700	Divisional Office (Muvattupuzha)	P.B.No.13. T.H. TOWER. 904/7A. STADIUM ROAD,MUVATTUPUZHA,Kerala,686673	RO Cochin
628	442600	DO (Thodupuzha)	DIVISIONAL OFFICEJYOTHI SUPER BAZAAR, THODUPUZHA, Kerala, 685584	RO Cochin
629	441702	Branch Office (Kothamangalam)	ELENJICKAL MATHEW MEMORIAL PLAZA. CHURCH VIEW JUNCTION,KOTHAMANGALAM,Kerala,686691	RO Cochin
630	441800	Divisional Office - 4 Cochin (Tripunithura)	PALAKKATT BUILDING. MARKET JUNCTION. TRIPUNITHURA, COCHIN, Kerala, 682301	RO Cochin
631	441900	Divisional Office (Tiruvalla)	Marthoma Buildings. PB No 64. 1ST FLOOR.T K Road.TIRUVALLA.,Kerala,689101	RO Cochin
632	443200	DO (Alleppy)	C V M Complex. Opp Seematti Theatre. YMCA Road,ALLEPPY,Kerala,688001	RO Cochin
633	443201	Branch Office (Kayamkulam)	Karukayil Buildings, 1st floor, LINK Road, Kayamkulam, KERELA - 690502	RO Cochin
634	441904	Branch Office (Ranni)	NADUVELIL BUILDINGS. FIRST FLOOR.PAZHAVANGADI P.ORANNI . PATHANAMTHITTA DIST,Kerala,689673	RO Cochin
635	442901	Branch Office (Pattambi)	PranavamMele Pattambi,KERALA,679303	RO Cochin
636	440206	Branch Office (Palluruthy)	II FLOOR. PUTHENPURACKAL CHAMBERS.VELI. PALLURUTHY,COCHIN - 682006,Kerala,682006	RO Cochin
637	442200	Divisional Office - 2 (Calicut)	PRAMOD BUILDING. 11/27. 2nd floorCHEROOTY ROADCALICUT,Kerala,673001	RO Cochin
638	442700	DO (Manjeri)	JASEELA COMPLEXBYPASS JN NILAMBUR ROAD.MANJERI-676121,Kerala,676121	RO Cochin
639	442300	Divisional Office - 2 (Trivandrum)	ST. MARY VILLA. Medical college POULOOR, TRIVANDRUM - 11, Kerala, 695011	RO Cochin
640	442301	Branch Office (Trivandrum)	RAMAKRISHNA BUILDINGSNr.ARISTO JUNCTION.EAST THAMPANOOR,TRIVANDRUM,Kerala,695001	RO Cochin
641	442400	Divisional Office - 2 (Kottayam)	TRIO CHAMBERSKANJIKUZHY.KOTTAYAM,Kerala,686004	RO Cochin
642	442401	Branch Office (Changanacherry)	RAJESWARI COMPLEX, PERUNNAI, CHANGANACHERRY. KOTTAYAM, Kerala, 686101	RO Cochin
643	442500	Divisional Office - 2 (Cannanore)	KPK RIALTO. 2nd floor. T.K. Junction. P.O. THANA. KANNUR, Kerala, 670012	RO Cochin
644	443100	DO Badagara	19/381-A, 57-Second floor,Opp New Bus Stand, Badagara,04,Calicut,Kerala-	RO Cochin
645	442000	Divisional Office (Palghat)Palakkad	SHOBA TSM COMPLEX. PB No 20RS ROAD. (OPP TOWN RLY STATION)PALGHAT,Kerala,678001	RO Cochin
646	443401	Branch Office (Kasaragod)	City Point Building. 1ST FLOOR. Press Club JunctionM.G. ROAD. KASARAGOD,Kerala,671121	RO Cochin
647	421100	Divisional Office - 1, Bangalore	#44/45.LEO SHOPPING COMPLEX. III FLOOR. RESIDENCY ROAD CROSS,BANGALORE,Karnataka,560025	RO Bangalore
648	423201	Branch Office (Tumkur) (421101)	TGMA BUILDING.J C ROAD.TUMKUR,Karnataka,572101	RO Bangalore



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649	421504	City Branch Office – Hebbal (CBO 17) (421104)	NO12. BELLARY ROAD. II FLOOR. NEXT TO CANARA BANK. HEBBAL,BANGALORE,Karnataka,560024	RO Bangalore
650	421200	Divisional Office - 2, Bangalore	KHENY BUILDING. NO. 3. I FLOOR. I CROSS. GANDHI NAGAR,BANGALORE,Karnataka,560009	RO Bangalore
651	421203	Direct Agent Branch - 1 Bangalore	THIMMAIAH CHAMBER,NO 3., IST FLOOR, IST CROSS,GANDHINAGAR, P.B.NO.9555, BENGALURU 560009 KARNATAKA	RO Bangalore
652	421300	Divisional Office - 3, Bangalore	#44/45.LEO SHOPPING COMPLEX. III FLOOR. RESIDENCY ROAD CROSS,BANGALORE,Karnataka,560025	RO Bangalore
653	421703	421702 Branch Office - 2, Bangalore (rename as 421703)	1/1.CONNAUGHT ROAD.QUEENS ROAD CROSS,BANGALORE,Karnataka,560001	RO Bangalore
654	421400	Divisional Office - 4, Bangalore	NO.49 II FLOOR. JYOTHI MAHAL. ST. MARKS ROAD, BANGALORE, Karnataka, 560001	RO Bangalore
655	421402	BO- 9 (Hosur Road), Bangalore	# 1 & 2. II FLOOR. 1ST CROSS. SIDDAPURA. OPP 9TH CROSS. WILSON GARDEN.HOSUR ROAD,BANGALORE,Karnataka,560027	RO Bangalore
656	421500	Divisional Office - 5, Bangalore	SHANKAR HOUSE. NO-1. RMV EXTENSION. MEKHRI CIRCLE,BANGALORE,Karnataka,560080	RO Bangalore
657	421804	Divisional Office - 6, Bangalore	NO. 20. 2ND FLOOR.9TH MAIN.OPPOSITE PAI VICEROY HOTEL. JAYANAGAR III BLOCK,BANGALORE,Karnataka,560011	RO Bangalore
658	421805	DAB - 2 (Jayanagar), Bangalore	SRI CHAMUNDESHWARI COMPLEX. NO. 44. 100 FEET ROAD. OPP. BMTC BUS DEPOT. B S K 3RD STAGE.,BANGALORE,Karnataka,560002	RO Bangalore
659	421800	Divisional Office – 8, Bangalore	22 D V G ROAD. V C PLAZA.BASAVANGUDI,BANGALORE,Karnataka,560004	RO Bangalore
660	421801	CBO (N R Square), Bangalore	22 D V G ROAD, V C PLAZA BASAVANGUDI, BANGALORE-560004	RO Bangalore
661	421900	Divisional Office – 9, Bangalore	NO.70/5. SUVARNA TOWERS. I FLOOR.NEAR VIJAYANAGAR BDA COMPLEX. GOVINDARAJNAGAR. VIJAYANAGAR. BANGALORE,Karnataka,560040	RO Bangalore
662	423300	BO (Malleshwaram), Bangalore (421901)	YETHIRAJA MUTT BUILDING. 2ND FLOOR. 199. 2ND MAIN ROAD .MALLESHWARAM,BANGALORE,Karnataka,560003	RO Bangalore
663	421902	BO-16 (Seshadipuram), Bangalore	401/2 SWASTIK MANANDI ARCADE. SC ROAD. SHESHADRIPURAM,BANGALORE,Karnataka,560020	RO Bangalore
664	471100	Divisional Office (Hubli)	Enkay Complex, No.1, 2nd Floor, Keshvapur, Hubli, Karnataka,Karnataka,580023	RO Hubli
665	472100	DO (Davangere)	289/6,A.M.Arcade,Near Vidhyarthi Bhavan, C.G.Hospital Road,DAVANGERE, Karnataka-577002.	RO Hubli
666	472200	DO (Dharwar)	Shree Plaza,,Hallikeri Chawl,,Near K C Park,,04,Dharwad,Karnataka-580008	RO Hubli
667	471107	Branch Office (Karwar)	No.1289, Kittur Chambers, 2nd Floor, Main Road, Karwar, Karnataka,Karnataka,581301	RO Hubli
668	472108	Branch Office (Chitradurga)	Sri Sharada Complex, I Floor,Opp. KSRTC Bus stand, Pune - Bangalore Road, Chitradurga, Karnataka,Karnataka,577501	RO Hubli
669	422200	Divisional Office (Mangalore)	BEAUTY PLAZA. II FLOOR. BALMATTA ROAD, MANGALORE, Karnataka, 575001	RO Bangalore
670	422203	Branch Office - 1 (Mangalore)	KRISHNA PRASAD BUILDING. 3RD FLOOR.M.G.ROAD . LALBHAG,MANGALORE,Karnataka,575001	RO Bangalore
671	422207	Branch Office (Puttur)	KRISHNA PRASAD BLDG.MAIN ROAD.PUTTUR [DK],PUTTUR,Karnataka,574201	RO Bangalore
672	472300	Divisional Office (Bellary)	Circle Block(Front Portion),Shri Lalbahadhur Shastry Commercial Shopping Complex,T.S No 28/1,Nallacheravu,04,Bellary,Karnataka	RO Hubli
673	472400	DO (Hospet)	Yelamanchali ComplexStation road, HOSPET-583201Karnataka, 583201	RO Hubli
674	422806	Branch Office - 2 (Mysore)	C/O Mr.K.Prakash & K.Lokesh No.38/1E, 2nd Floor,Chamaraja Double Road,04,Mysore, Karnataka, 570024, IN	RO Bangalore
675	472500	Divisional Office (Belgaum)	"AMAR EMPIRE"• , CTS 5697/A2,NEAR GOAVES,KHANAPUR ROAD, , BELGAVI (BELGAUM),KARNATAKA-590001	RO Hubli
676	472502	Branch Office (Nippani)	No.1 / 24,I Floor, Ashoknagar, Nippani, Karnataka,Karnataka,591237	RO Hubli
677	472203	Branch Office (Bail Hongal)	M. M. Sogalad Building, Near Taluka Panchayat Office, Hosur Road, BAILHONGAL, Karnataka- 591102.	RO Hubli
678	473001	Branch Office (Mudhol)	Talathi Chambers,Sangolli Rayanna Circle,Jamakhandi road,MUDHOL-587313.	RO Hubli
679	423400	Divisional Office (Hassan)423302	Sharadha Shankar Complex, I Floor, Subhash Square, Hassan,Karnataka,573201	RO Bangalore
680	423391	Branch Office (Chickmagalur)(423303)	l Floor, TAPCMS Complex, K M Road, Hanumanthappa Circle, Chickmagalur, Karnataka,Karnataka,577101	RO Bangalore
681	473101	Branch Office (Koppa)	Lakshmi Complex, Ground Floor, Subhash Road, Koppa, Karnataka,Karnataka,577126	RO Hubli
682	423402	Branch Office - Tiptur	GURUKULA SUPER MARKET,B H ROAD, TUMKUR DIST.TIPTUR - 572201	RO Bangalore
683	472700	Divisional Office (Udupi) (470021 TP HUB UDIPI)	Vishnu Prakash, III Floor, Court Road, Udupi, Karnataka,Karnataka,576101	RO Hubli



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684	473100	DO (Shimoga)	P.B. No. 107, Garden Area,1st Floor, Vinaya Complex, I Cross, Shimoga, Karnataka,Karnataka,577201	RO Hubli
685	472900	Divisional Office (Gulbarga)	Opp. Mini Vidhana Soudha, 1st Floor, Main Road, Gulbarga, Karnataka,Karnataka,585101	RO Hubli
686	472901	Branch Office (Raichur)	No.11-9-5, 1st Floor, Katkam Krishnaiah Complex, City Talkies Road, Raichur, Karnataka,Karnataka,584102	RO Hubli
687	473000	Divisional Office (Bijapur)	1st Floor, Bidari Complex, S.S.Front Road, Bijapur, Karnataka,Karnataka,586101	RO Hubli
688	423000	Divisional Office - 10 (Bangalore)	19/1, 3RD CROSS, SHANKARMUTT COMPOUND, SHANKARPURAM, BANGALORE, KARNATAKA -560004	RO Bangalore
689	423001	CBO-13 (R.V.Road), Bangalore	# 1188. I FLOOR. 26TH MAIN.RAGIGUDDA TEMPLE MAIN ROAD. 9TH BLOCK. JAYANAGAR,BANGALORE,Karnataka,560069	RO Bangalore
690	423100	Divisional Office 11 (Bangalore)	663. IST FLOOR. 1ST MAIN. DEFENCE COLONY. 100 FEET ROAD.INDIRA NAGAR- I STAGE,BANGALORE,Karnataka,560038	RO Bangalore
691	423200	Divisional Office - 12 (Bangalore)	1001/56. JAYALAKSHMI MANSION.2ND FLOOR. DR. RAJKUMAR ROAD.4TH BLOCK. RAJAJINAGAR.,BANGALORE,Karnataka,560010	RO Bangalore
692	411100	DO1 Chennai+ RTC	ORIENTAL HOUSE,I FLOOR,N.NO.216.O.NO/115 PRAKASAM SALAI.,CHENNAI ,Tamil Nadu ,600104	RO Chennai
693	411104	Branch Office - 9 (PERIYAMET)	NO.1, PERIANNA MAISTRY STREET, PERIAMET, ,,,,04, Chennai, Tamil Nadu-600003	RO Chennai
694	411200	Divisional Office - 2 Chennai	U.I.L BUILDING.IV FLOOR. NO 4 ESPLANADE.BROADWAY,CHENNAI ,Tamil Nadu ,600108	RO Chennai
695	414700	Divisional Office Neyveli	F4. VISITORS ROAD. BLOCK II ,NEYVELI,Tamil Nadu ,607801	RO Chennai
696	411400	Divisional Office - 4	Oriental Building, 2nd Floor,47,Armenian Street,04,Chennai,Tamil Nadu-600001	RO Chennai
697	411401	Branch Office - 10 (Tondiarpet)	APPAVOO TOWERS O.NO.69. N.NO.46 WEST MADA CHURCH ROAD. ROYAPURAM,CHENNAI ,Tamil Nadu ,600013	RO Chennai
698	411500	Divisional Office - 5	NO 770A. ANNA SALAI. P.B.NO.2447.SPENCER TOWERS IV FLOOR ,CHENNAI ,Tamil Nadu ,600 002	RO Chennai
699	411600	Divisional Office - 6 (3i Help Desk)	NO 1 ABDUL RAZACK STREET. BALI TOWERS I FLOOR. SAIDAPET.,CHENNAI ,Tamil Nadu ,600015	RO Chennai
700	411601	Branch Office - 4 (Guindy)	RACE VIEW TOWERS II FLOOR. NO 71. ANNA SALAI. GUINDY.,CHENNAI ,Tamil Nadu ,600032	RO Chennai
701	411700	Divisional Office - 7	NO 3777. ANNA SALAI. III FLOOR. TEYNAMPET.,CHENNAI ,Tamil Nadu ,600018	RO Chennai
702	412100	DO-11 Chennai (Adayar)	No.1B,Techmans, First Main Road, Ground Floor, Gandhi Nagar, Chennai, Tamil Nadu- 600020	RO Chennai
703	411800	Divisional Office - 8	SRI PANKAJ COMPLEX II FLOOR. NO 89. PERAMBUR BARRACKS ROAD. VEPERY.,CHENNAI ,Tamil Nadu ,600007	RO Chennai
704	412200	DO-12 Chennai	IST FLOOR. W-115.S.B.COMPLEX.III AVENUE.OPP KANDASAMY NAIDU COLLEGE.NEAR ROUNDTANA . ANNA NAGAR,CHENNAI ,Tamil Nadu ,600040	RO Chennai
705	411900	Divisional Office - 9 Chennai	APEX CHAMBER II FLOOR. NO 20. SIR THYAGARAYA ROAD. T.NAGAR.,CHENNAI ,Tamil Nadu ,600 017	RO Chennai
706	411901	Branch Office - 7 (Mount Road)	Apex Chambers, II Floor, No.20, Sir Thiagaya Road, Chennai, Tamil Nadu 600017	RO Chennai
707	412300	DO-13 Chennai (Kodambakkam)	No.94, III Floor, Jawaharlal Nehru Road,(100 ft Road),Vadapalani,04,Chennai,Tamil Nadu-600026	RO Chennai
708	451100	DO - 1 (Coimbatore)+450013 SVC Coimbatore	DO 1 COIMBATORE,NO.4, HEAD QUARTERS ROAD,RVR Bldg,II floor,COIMBATORE - 641018	RO Coimbatore
709	451102	Branch Office - 2 (Coimbtore)	34/3 FIRST FLOOR, NSR ROAD, COIMBATORE, TAMIL NADU-641025	RO Coimbatore
710	480100	DO - 1 (Madurai)+ 480011 SVC MADURAI	DO 1 MADURAI,III RD FLOOR, BANGUR DHARMASALA BUILDING,6-A, WEST VELI STREET,625 001	RO Madhurai
711	480101	Branch Office (Karaikudi)	G J COMPLEX, 24/2/2 FIRST FLOOR, MAHATMA GANDHI ROAD, SOODAMANIPURAM, KARAIKUDI, TAMIL NADU-630003	RO Madhurai
712	453300	Divisional Office (Tiruchirapalli)+ 450024 TP HUB TRICHY	DO TIRUCHIRAPALLI,NO.4, BHARATHIDASAN ROAD, II ND FLOOR, CANTONMENT,PROMENADE ROAD,	RO Coimbatore
713	480600	Divisional Office (Kumbakonam)	DO KUMBAKONAM,GOPAL RAO LIBRARY BUILDING, FIRST FLOOR,TOWN HALL ROAD, KUMAKONAM, TAMIL NADU-612001	RO Madhurai
714	480801	Branch Office (Pudukottai)	3607/21, II FLOOR, SATHIYAMOORTHY ROAD, PUDUKKOTTAI - 622001, PUDUKOTTAI, TN	RO Madhurai
715	480800	Branch Office (Thanjavour)	DO THANJAVUR, Kamala Subramaniam Archade, VOC Nagar, Thanjavur-613007,	RO Madhurai
716	453309	Branch Office - 2 (Trichy)	CBO 2 TRICHY,73/B-1, SALAI ROAD, LAKSHMI COMPLEX, THILLAINAGAR, TRICHIRAPPALI TAMILNADU 620 018,	RO Coimbatore



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717	453400	Divisional Office (Salem)(450014 SVC Salem)	DO SALEM,15-1, DIVYA TOWERS, II FLOOR,FORT MAIN ROAD, SALEM-636 001,	RO Coimbatore
718	454700	Divisional Office (Namakkal)	DO NAMAKKAL,90A, THURAIYUR ROAD, NAMAKKAL,KVK COMPLEX, NAMAKKAL,- 637001	RO Coimbatore
719	453404	Branch Office (Dharmapuri)	BO DHARMAPURI,NO.3/1,PB No: 10, SIDDHAVEERAPPA CHETTY ST.,DHARMAPURI TOWN,636701	RO Coimbatore
720	455100	Branch Office (Hosur)	NO.23-B GROUND FLOOR, ARUNAGIRI COMPLEX, BYE PASS ROAD, HOSUR 635109, TN	RO Coimbatore
721	413500	Divisional Office (Vellore)	JAMBU BALA COMPLEX I FLOOR. N.NO 238. O.NO. 29B. ARCOT ROAD., VELLORE, Tamil Nadu ,632004	RO Chennai
722	413502	Branch Office (Ranipet)	NISSA COMPLEX NO 17. KRISHNAGIRI ROAD., RANIPET, Tamil Nadu, 632401	RO Chennai
723	413506	Branch Office (Thiruvannamalai)	NO 75. KRISHNAN STREET (BEHIND ANNA STATUE), TIRUVANNAMALAI, Tamil Nadu ,606601	RO Chennai
724	480200	Divisional Office (Tuticorin)	D.O. TUTICORIN,6-A NORTH COTTON ROAD, TUTICORIN,AVM BUILDING, I FLOOR,628001	RO Madhurai
725	480201	Branch Office (Kovilpatty)	BO KOVILPATTY,158-P NEW ROAD,CC COMPLEX, I FLOOR,628501	RO Madhurai
726	480300	DO2 MADHURAI (480021 TP HUB MADHURAI)	DO 2 MADURAI,K.J.R. COMPLEX, 16 NORTH VELI STREET,MADURAI,625001	RO Madhurai
727	481000	Divisional Office (Theni)	J-1024, SRI VIJAY COMPLEX, NEAR V.V.G. STRORES, CUMBUM ROAD, THENI, TAMIL NADU- 625531,	RO Madhurai
728	480301	Branch Office - 1 (Madurai)	CBO 1 MADURAI,39/40, SARATHA SHOPPING COMPLEX,WORKSHOP ROAD , SIMMAKKAL,	RO Madhurai
729	451300	DO-3 (Coimbatore) (451201)	DO 3 COIMBATORE,INDIA LIFE BUILDING,P.B.NO. 3821, TRICHY ROAD,641 018	RO Coimbatore
730	413900	Divisional Office (Pondicherry)	S.V.COMPLEX II FLOOR. NO 179. ESWARAN KOIL STREET., PONDICHERRY, Tamil Nadu ,605001	RO Chennai
731	413901	Branch Office (Cuddalore)	.13, D, Bharathi Road (First Floor), Cuddalore 607001	RO Chennai
732	413905	Branch Office (Mayiladuthurai)	30/6-E. I FLOOR. DEEN PLAZA STATE BANK ROAD.,MAYILADUTHURAI,Tamil Nadu ,609001	RO Chennai
733	481002	Divisional Office (Sivakasi)	Hindu Nadargal Uravinmrai Sangam, No. 10 A, PKSA Arumugam road, Ammankovilpatti, Sivakasi, Tamil Nadu - 626123	RO Madhurai
734	480401	Branch Office (Rajapalayam)	BO RAJAPALAYAM,1548, TENKASI ROAD,II FLOOR, RAJAPALAYAM,626117	RO Madhurai
735	480402	Branch Office (Virudunagar)	BO VIRUDUNAGAR,SRI NATARAJ COMPLEX, FIRST FLOOR,NO:127/8, MADURAI ROAD,626001	RO Madhurai
736	454200	Divisional Office (Karur)	DO KARUR,PLA BUILDING IST FLOOR,NO.12/A, KOVAI ROAD, KARUR 639 002,	RO Coimbatore
737	480700	Branch Office (Dindigul) (454202)	DO DINDIGUL,NO-1,LOYOLA BUILDING,I FLOOR,SALAI ROAD,DINDIGUL624001	RO Madhurai
738	454300	Divisional Office (Erode) (450021 TP HUB ERODE)	DO ERODE, PARIMALAM COMPLEX, 2ND FLOOR, 11 EVN ROAD, 638011	RO Coimbatore
739	454301	Branch Office (Thiruchengode)	BO TIRUCHENGODE, KUMAR COMPLEX, 1 FLOOR, 146, WEST CAR STREET, 637211	RO Coimbatore
740	454302	BO (Gobi Chetty Palayam)	BO GOBBI CHETTY PALAYAM,59 RAJA STREET,JK PUDUPALAYAM,ERODE, TN-638476	RO Coimbatore
741	480500	Divisional Office (Tirunelveli)	DO TIRUNELVELI,24-E 12-A S.N. HIGH ROAD,SIVASAKTHI SHOPPING COMPLEX,627001	RO Madhurai
742	454500	Divisional Office (Tiruppur)	DO TIRUPPUR,A.A. COMPLEX,159 KUMARAN ROAD,FIRST FLOOR,Tirupur-641601	RO Coimbatore
743	414600	Divisional Office (Tiruvallur)	173.J.N ROAD.TIRUVALLUR,Tamil Nadu ,602001	RO Chennai
744	414800	DO (Kancheepuram)	NO 547. GANDHI ROAD. KANCHIPURAM., Tamil Nadu ,631501	RO Chennai
745	480900	Divisional Office (Nagercoil)	SECOND FLOOR, KALLUVEETIL TEENU CENTRE, 82 COURT ROAD, NAGERCOIL, DIST KANYAKUMARI, TAMIL NADU-629001	RO Madhurai
746	10000	Head Office	NBCC OFFICE COMPLEX, OFFICE BLOCK-4, EAST KIDWAI NAGAR, NEW DELHI 110023	НО
747	210011	10001 Hansalaya+(SVC Delhi NRO-1)	10th FLOOR HANSALYA BUILDING BARAKHAMBA ROAD,New Delhi,Delhi,110001	RO1 Delhi
748	60000	OSTC	SECTOR 11, BATA MORE, MATHURA ROAD, FARIDABAD, FARIDABAD, HARYANA, 121006	OSTC
749	110000	Regional Office 1 Mumbai	ORIENTAL HOUSE. 2ND FLOOR. 7. JAMSHEDJI TATA ROAD. CHURCHGATE, MUMBAI-400020, Maharashtra	RO1 Mumbai
750	132100	Divisional Office – 1 Mumbai	ORIENTAL HOUSE. 1ST FLOOR 7.JAMSHEDJI TATA ROAD CHURCHGATE,MUMBAI,Maharashtra,400020	RO2 Mumbai



#	Office Code	Office Name	Complete Address	OICL Region
751	111200	Divisional Office – 10	ORIENTAL HOUSE.A 3RD FLOOR. 7. JAMSHEDJI TATA ROAD. CHURCHGATE,MUMBAI,MUMBAi,Maharashtra,400020	RO1 Mumbai
752	111900	Divisional Office – 14	ORIENTAL HOUSE. 1ST FLOOR. 7. JAMSHEDJI TATA ROAD. CHURCHGATE,MUMBAI,Maharashtra,400020	RO1 Mumbai
753	124800	CBU MUMBAI (530000 CBRO MUMBAI)	ORIENTAL HOUSE, 3RD FLOOR, 7, JAMSHEDJI TATA ROAD, CHURCHGATE - 400020, MUMBAI, MH	RO2 Mumbai
754	111700	Divisional Office – 16 (CBO2)	ORIENTAL BUILDING, 3RD FLOOR, M G ROAD, FORT, MUMBAI, MAHARASHTRA- 400001	RO1 Mumbai
755	210002	RO I New Delhi	10th Floor, Hansalaya Building;Barakhamba Road,New Delhi-110001	RO1 Delhi
756	212700	Divisional Office – 15	G-8 N.D.S.E PART-1,New Delhi,Delhi,110049	RO1 Delhi
757	212703	Branch Office - 19 (Bhogal)	2. CENTRAL ROAD.JANGPURA,New Delhi,Delhi,110014	RO1 Delhi
758	215600	DO- 4 (New Delhi)	UGF 8. 11 .12 ARUNACHAL BHAVAN. BARAKHAMBA ROAD. NEW DELHI ,Delhi,110001	RO1 Delhi
759	420000	RO Bangalore (420021 TP HUB)(420011 SVC Bangalore)	#44/45.LEO SHOPPING COMPLEX. I FLOOR. RESIDENCY ROAD CROSS,BANGALORE,Karnataka,560025	RO Bangalore
760	421700	DO- 7 (Bangalore)	NO1.SHANKAR HOUSE.3 FLOOR. RMV EXTENSION.MEKHRI CIRCLE,BANGALORE,Karnataka,560080	RO Bangalore
761	423301	BO – 7 (Peenya), Bangalore (421701)	VP-4. 1ST A CROSS. POLICE STATION ROAD. 1ST STAGE. PEENYA INDUSTRIAL ESTATE,BANGALORE,Karnataka,560057	RO Bangalore
762	422800	Divisional Office - 2 (Mysore)	NEW MUSLIM HOSTEL COMPLEX. OPP. FIREBRIGADE. I MAIN. SARASWATHIPURAM,MYSORE,Karnataka,570009	RO Bangalore
763	422801	Branch Office (Madikeri)	Opp: Private Bus Stand, MADIKERI TOWN, MADIKERI - KODAGU DIST. KARNATAKA- 571201	RO Bangalore
764	422802	Branch Office (Chamarajanagar)	GIRISH COMPLEX. I FLOOR. AGRAHARA ST, CHAMARAJANAGAR, Karnataka, 571313	RO Bangalore
765	270000	RO - 2 New Delhi	SCOPE MINAR CORE 1.IST FLOORDISTRICT CENTRE.LAKSHMI NAGAR,New Delhi,Delhi,110092	RO2 Delhi
766	120000	RO - 2 Mumbai	ORIENTAL HOUSE.A, 7TH FLOOR. 7. JAMSHEDJI TATA ROAD. CHURCHGATE,MUMBAI,Maharashtra,400020	RO2 Mumbai
767	160000	RO - Pune + (160011 SVC Pune)	MAY FAIR TOWERS. 1ST FLOOR. WAKDEWADI. PUNE-MUMBAI ROAD. SHIVAJI NAGAR.,PUNE,Maharashtra,411005	RO Pune
768	410000	RO - Chennai	U.I.L BUILDING.IV FLOOR. NO 4 ESPLANADE.BROADWAY,CHENNAI ,Tamil Nadu ,600108	RO Chennai
769	430000	RO - Hyderabad (430021 TP HUB Hyderabad)	# 6-3-871, SNEHALATHA BUILDING, P B NO. 45,GREENLANDS ROAD, BEGUMPET,HYDERABAD - 500016,	RO Hyderabad
770	440000	RO - Cochin (TP HUB) + 440011 SVC COHIN	Metro Palace. North Railway Station Road.Ernakulam,COCHIN,Kerala,682018	RO Cochin
771	412400	CBU Chennai (Old 520000 CBRO Chennai)	ROSY TOWERS II FLOOR. NO 7. UTHAMAR GANDHI SALAI,CHENNAI ,Tamil Nadu ,600 034	CBRO Chennai
772	510000	CBRO DELHI (211100 Divisional Office-1)	3rd Floor(Hotel Crown Plaza Side), NBCC Centre, Okhla Phase-1, New Delhi-110020.	CBRO Delhi
773	150012	SVC BHOPAL + DO BHOPAL	Chittor Complex,Maharana Pratap Nagar,Zone 1,04,Bhopal, Madhya Pradesh	RO Indore
774	RTC PAT	RTC Patna (330011 SVC Patna)	CISF BUILDING, PATLIPUTRA, PATNA,BIHAR-800013	RO Patna
775	230000	RTC+230011 SVC Chandigarh (RO Chandigarh)	SURENDRA BUILDING, SCO 109-110-111, SECTOR 17D, CHANDIGARH-160017,,	RO Chandigarh
776	240000	RO Jaipur	9TH & 10TH FLOOR, NBCC CENTRE, SAHKAR MARG, JAIPUR, RAJASTHAN-302001	RO Jaipur
777	472705	BO KUNDAPURA	2nd Floor, Sai departmental store building, Near Shastri Circle, Kundapura, Karnataka-576201	RO Hubli
778	450000	RO Coimbatore+TP HUB (450023)	CHERAN TOWERS, 3RD FLOOR,GOVT.ARTS COLLEGE ROAD,04,Coimbatore,Tamil Nadu-641018	RO Coimbatore
779	171190	EC Dabhoi	28. AAYUSH SOCIETY. OPP KRISHNA CINEMA AT: DABHOI DIST. VADODARA,DABHOI,Gujarat,391110	RO Vadodara
780	171391	EC Halol	1. FULABHAI PARK. NEAR NAGAR PALIKA OFFICE . VADODARA ROAD. HALOL .,HALOL,Gujarat,389350	RO Vadodara
781	345704	EC CHANDIKHOLE	,House of Bibekananda Jena,Chandikhole Chhak,1st Floor, Above SBI, Chandikhole,P.O. Sunguda,04,Jajpur,Orissa	RO Bhubneshwar
782	322690	Halflong Extension Counter	Near Cultural Institute Hall, Main Road, Dist: N.C.Hills, Halflong, 04, Guwahati, Assam, 788819	RO Guwahati



#	Office Code	Office Name	Complete Address	OICL Region
783	345106	BO Kendrapada	345106 BO KENDRAPAD H/o. Mrs. Sangeeta Sahoo, Tinimuhani Chhak,At/Po/Dist- Kendrapara, Orrisa-754211	RO Bhubneshwar
784	161890	Bhosari Extension Counter	684/2, Datt Mandir Road, Nr. Sai Datta Hotel, Landewadi, Bhosari, Pune, Maharashtra – 411039	RO Pune
785	461290	EC VIZIANAGARAM	1ST FLOOR, BLOCK "C",SURIBABU NURSERY COMPLEX,LOWER TANK BUND ROADVIZIANAGARAM-535003,VIZIANAGARAM,Andhra Pradesh,	RO Vizag
786	311101	BO Dunlop	109A B.T.ROAD,IST FLOOR, KOLKATA-700108	RO Kolkata
787	180000	RO Nagpur+ RTC Nagpur	S. K. Towers. Nelson Square. Chhindwara Road. NAGPUR, Maharashtra, 440013	RO Nagpur
788	233195	EC Mahilpur to bo (again to bc)	Heer Market;Hoshiarpur Road, District Hoshiarpur,Mahilpur,Punjab-146105	RO Chandigarh
789	414690	BC SRI PERUMBUDUR	NO 5. J.J.COMPLEX. RAMANUJAR NAGAR. BANGALORE TRUNK ROAD.SRIPERUMBUDUR.,TIRUVALLUR,Tamil Nadu ,602 105	RO Chennai
790	412392	BC OMR (OLD MAHABALIPURAM ROAD)	No. 1/552, Plot No.3A, 200 ft Radial Road,Near Toll Plaza, Thoraipakkam,04,Chennai,Tamil Nadu-600097	RO Chennai
791	412391	BC PORUR	NO, 207-A, II FLOOR GANESH TOWERS, ARCOT ROAD, PORUR, CHENNAI, TN	RO Chennai
792	421890	KENGERI (EC)	NO 865,FIRST MAIN ROAD,CANARA BANK BUILDING,KENGERI SATELLITE TOWN,04,Bangalore,Karnataka-560060	RO Bangalore
793	421590	YELAHANKA (EC)	Ground Floor , 1262/1, 7th B Cross ,Yelahanka new town, Bangalore - 560064	RO Bangalore
794	333091	ADITYAPUR (EC)	Adityapur,Panday Sadan, Sher-e-Punjab Chowk Aditya,04,Jamshedpur, Jharkhand, 831013	RO Patna
795	442801	BO MUNDAKAYAM	Pottamkulam Tourist Complex. Koottickal Road. Mundakkayam, Kerala, 686513	RO Cochin
796	263204	EC DHARAMSHALA	Deewan Complex (First Floor),KB Dharamshala,Teh. Dharamshala, Distt Kangra, Himchal Pradesh - 176215	RO Ambala
797	322790	EC DHARMANAGAR	HOUSE OF SIBENDU DAS, RAJBARI, ABOVE NORTH TRIPURA CLINIC, DHARMANAGAR, TRIPURA-799251	RO Guwahati
798	332490	EC Jamui	H/O- Mr. Santosh Kumar, 1st Floor, Station Road, , Opp. Hotel Genx Brij, (Near Jhajha Bus Stand), JAMUI, Bihar-811307	RO Patna
799	181190	EC Umred (64 kbps)	Mr. Haribhau Ramaji Kamdi. 41. Bypass chowk Nagpur Highway Road. Umred - 441203,UMRED,Maharashtra,441203	RO Nagpur
800	182390	EC Paratwada (64 kbps)	Madam Mahal Jaistambha Chowk Paratwada - ,PARATWADA,Maharashtra - 444805	RO Nagpur
801	443202	BO Nangiarkulangara (Cochin)	M/s. Gopan Automobile Complex. Nangiarkulangara. Haripad. ,Kerala,690513	RO Cochin
802	441490	EC Kavanad (Cochin)	Lakshmi Building. SPXI/17/(KC/XLIX/1119. Vallykeezh. Kavanadu PO. Quilon,Kerala,691003	RO Cochin
803	190000	RO Raipur	1st Floor. R.K.PLAZA. PANCHPEDI NAKA. RING ROAD 1,RAIPUR,Chhattisgarh,492001	RO Raipur
804	124500	Broker DO	ORIENTAL HOUSE. 4TH FLOOR. 7. J TATA ROAD, MUMBAI, Maharashtra, 400020	RO2 Mumbai
805	270011	SVC Delhi NRO-2 Jhandewalan	AZADBHAWAN 4E/14/JHANDELWALAN BAVAN,DELHI,DELHI,110055	RO2 Delhi
806	250011	SVC Ghaziabad +TP HUB (250021)	GT Road. Ghaziabad, Ghaziabad, Uttar Pradesh, 201002	RO Dehradun
807	470000	RO HUBLI	Sumangala Complex, II Floor, Opp. H D M C Lamington Road, Hubli,Karnataka,580020	RO Hubli
808	422891	EC MANDYA (New Loc)	M H BORAIAH BUILDING. ADJ. TO SRI VIDYA GANAPATHY BLDG. V V ROAD,MANDYA,Karnataka,571401	RO Bangalore
809	180021	181290 EC CIVIL LINES(180021- TP HUB)	15, A.D.Complex, Mount Road, Sadar, Nagpur-440013	RO Nagpur
810	460000	RO VIZAG (New 192)	Door No: 48-14-111,"SRI NITYA COMPLEX", 2ND FLOOR,RAMA TALKIES ROAD,CBM COMPOUND,Visakhapatnam-530013,Andhra Pradesh	RO Vizag
811	150011	SVC Indore	575/11 OPPOSITE TI ,MG ROAD,INDORE,452003,	RO Indore
812	310011	SVC KOLKATA	4, LYONS RANGE,2ND FLOOR,,04,Kolkata, West Bengal, 700001	RO Kolkata
813	310021	TP HUB KOLKATA	4, LYONS RANGE, 4TH FLOOR, KOLKATA - 700001,West Bengal	RO Kolkata
814	250000	RO DEHRADUN	NCR Plaza. 3rd Floor. 24-A. New Cantt. Road. Dehradun,Dehradun,Uttarakhand,248001	RO Dehradun
815	433700	DO-8 Hyderabad (New DO-7)	# 3-8-418/1, 2ND FLOOR, ABOVE S B I, ROAD NO. 4,SURYODAYA COLONY, MANSOORABAD, L B NAGAR,HYDERABAD - 500 068,	RO Hyderabad
816	410023	TP HUB VELLORE (New 128)	VIJAYALAKSHMI COMPLEX NO 32/312.13 STREET.PHASE 2.SATHUVACHARI VELLORE,CHENNAI,Tamil Nadu ,632009	RO Chennai
817	NA	Sree Sakthi Bajaj (Erode)(New 64)	No.135, Perundurai Road,,,04,Erode, Tamil Nadu, 638011	RO Coimbatore
818	112400	Activation Cell (New) Mumbai (110005)	ORIENTAL HOUSE.A, 1ST FLOOR. 7. JAMSHEDJI TATA ROAD. CHURCHGATE,MUMBAI,Maharashtra,400020	RO1 Mumbai



			The Oriental Insurance Company Ltd.		
#	Office Code	Office Name	Complete Address	OICL Region	
819	340011	SVC Bhubneshwar	3rd Floor. 75. BUDHA NAGAR. Bhubaneswar,Orissa,751006	RO Bhubneshwar	
820	143103	BO MODASA	Block No E , 2nd floor, Balaji Complex,malpura road,Modasa, district sabarkatha, 383315, MODASA, GJ	RO Ahmedabad	
821	130000	RO-3 MUMBAI+130012 SVC MUMBAI	Town Centre. Tower 1. 6th Floor. Andheri Kurla Road. Andheri East Mumbai-400059	RO3 Mumbai	
822	430011	SVC Hyderabad	430011 SVC HYDERABAD,H NO: 6-1-349, Padmarao Nagar,Adjacent to Naivedyam Hotel,04,Secunderabad, Andhra Pradesh, 500025	RO Hyderabad	
823	320011	SVC Guwahati	Saswata Building, B.Baruah Road, Ulubari Chariali, Guwahati,,	RO Guwahati	
824	322390	EC Goalpara	C/O SH BALEN CH.BAISHAY, AGIA ROAD, PO BALADMARI, NEAR LICI OFFICE GOALPARA, ASSAM-783121	RO Guwahati	
825	313305	BO KRISHNANAGAR	No-19,M M Ghosh Street,KRISHNANAGAR,04,NADIA,West Bengal-732101	RO Kolkata	
826	215390	BO MANESAR (new)	SCO-5, SEC-1,,NEAR ORIENTAL BANK OF COMMERCE,IMT MANESAR (122052)	RO1 Delhi	
827	NA	M/S Caretel Infotech Ltd (call center)	PLOT NO-30, ABOVE NEXA SHOWROOM, RAMA ROAD, MOTI NAGAR INDUSTRIAL AREA, NEW DELHI-110015	но	
828	412390	EC AVADI	No.24, ELOHIM MALL, Shop No.7, First Floor, HVF Road,Avadi,Chennai 600054	RO Chennai	
829	330011	SVC PATNA	3rd floor, Sudama Palace,Kankarbagh Main Rd,04,Patna, Bihar, 800020	RO Patna	
830	453405	BO ATTUR	17/20, Salem Cuddalore main road, Opposite to Government boys higher secondary, Attur, Salem, Tamil Nadu, 636102	RO Coimbatore	
831	431800	DO-6 HYDERABAD	Snehalatha Complex, Begumpet Hyderabad-500016	RO Hyderabad	
832	462502	CBO-1 KAKINADA	1st Floor, Raghu Towers, D No. 12-1-13,Opposite Tripura Sundari Temple, Jawahar Street,04,Kakinada, Andhra Pradesh, 533001	RO Vizag	
833	422208	BO SURATHKAL	Satheesh Complex, , D. No: 4-t-27/10, Shop No. 1, Ground Floor, Opp: Govindadasa College, , Surathkal, Mangalore 575014	RO Bangalore	
834	161990	EC OSMANABAD	26/965, BHANU NAGAR, AURANGABAD ROAD, NEAR BANK OF MAHARASHTRA, OPP YAMAHA SHOWROOM, OSMANABAD, MAHARASHTRA-413501	RO Pune	
835	191401	BO Manendragarh	N.H43, Ring Road, Near Khedia Talkies, P.O Manendragarh, Dist - Korea (Chattisagrh)-49744	RO Raipur	
836	231304	BO PINJOR	LALJEET COMPLEX,CHANDIGARH ,SHIMLA HIGHWAY BUS STAND ,PINJORE, HARYANA-134102	RO Chandigarh	
837	215393	BC Badshahpur (new-64)	BC Badshahpur,Gurgaon sohna road,Opp radha krishan mandir Sec 68,04,Gurgaon, Uttar Pradesh	RO1 Delhi	
838	480000	RO MADHURAI (New 512)	480000 RO MADURAI, 2nd floor,Ramalinga Radiance,No. 78 Thiruparankundram road,, Andalpuram,Madurai 625002	RO Madhurai	
839	451301	BO POLLACHI (New 128)	GROUND FLOOR, 16/18 SUBBAMMAL STREET, AYYASWAMY LAYOUT,MAHALINGAPURAM, POLLACHI, TAMIL NADU-642002	RO Coimbatore	
840	410011	SVC CHENNAI +TP HUB 410022+410021+OSTC	ORIENTAL HOUSE, 2nd Floor,115 PRAKASHAM SALAI, BROADWAY, CHENNAI, TAMIL NADU-600104	RO Chennai	
841	271702	Branch Office (Shahadara) (New 256)	C-93, GROUND FLOOR, SUBHASH MARG, SHAHADARA, DELHI-110032	RO2 Delhi	
842	340012	SVC SAMBALPUR + 340022 TP HUB	Trilok Tower, NH-6, Near Sarlakani Chowk, Sakhipara Road, Sambalpur, Odisha – 768006	RO Bhubneshwar	
843	NA	PNB DATA CENTER (point to point)	PUNJAB AND NATIONAL BANK, HEAD OFFICE, 5 PARLIAMENT STREET, NEW DELHI- 110001	но	
844	NA	PNB DATA CENTER (point to point)	Bangalore Data Centre, Electronics City Hosur Road, Bangalore Karnataka - 560025	RO Bangalore	
845	261404	BO Safidon	.OPPOSITE AGARWAL HOSPITAL, MG.ROAD, SAFIDON, JIND, HARYANA-126112	RO Ambala	
846	NA	GMO MUMBAI	GM OFFICE MUMBAI, 7TH FLOOR, ORIENTAL HOUSE, 7 J TATA ROAD, CHURCHGATE, MUMBAI, MAHARASHTRA-400020	RO1 MUMBAI	
847	NA	3I Infotech (MS Tower Chennai)	1ST FLOOR, SM TOWERS, 2/88 OMR, SEEVARAM, PERUNGUDI, CHENNAI, TAMIL NADU-600096	RO Chennai	
848	NA	HEAD OFFICE (OLD),	A-25/27, ASAF ALI ROAD,DARYAGANJ,NEW DELHI-110002	но	
849	172201	Branch Office (Umbargaon)	1ST UJJAM ENTERPRISE, OPP. RAILWAY STATION, UMBERGAON, GUJARAT-396171	RO VADODARA	
850	442090	EC OTTAPALAM (1MB Dual link)	IIIRD FLOOR, KVM PLAZA, MAIN ROAD, OTTAPALAM, PALAKKAD, KERALA- 679101	RO COCHIN	