

**THE ORIENTAL INSURANCE COMPANY LIMITED**

**(A Government of India Undertaking)**

**REGIONAL OFFICE : NAGPUR, 4th Floor, SK Tower, Nelson Square, Byramji Town, Chhindwara Road,  
Nagpur – 440013**

**Phone No. 0712-2580420/488, Fax No 0712-2585534 CIN U66010DL1947GOI007158**

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**FINANCIAL BID**

**I. DETAILS OF PROPERTY OWNER/ BIDDER:**

1. Name and address of owner:

2. Telephone Number/Mobile Number Email ID:

3. Address of the property offered.  
(GF /FF/ SF/TF...)/

**II. CARPET AREA AND RATE PER Sq.Foot):**

Carpet Area of the Premises : \_\_\_\_\_ .sq.ft. @. Rs \_\_\_\_\_ per sqft\*

(Refer “ISI Code No. S-3861-1975”)

Excluding (i) Bath rooms and lavatory (ii) Verandahs (iii) Corridors and passages (iv) Entrance hall and porches (v) Staircase and munties (vi) Shaft and Machine room for lift (vii) Air Conditioning Plant Rooms (viii) Shaft for sanitary pipings etc.

\*The Tenderer is advised to quote the rental rate and various applicable taxes as well as specific charges separately otherwise the quoted rate will be taken as inclusive of all the taxes and charges.

**III) Terms of lease:**

(a) period of lease (9, 10 or more years) : \_\_\_\_\_ Years

(b) Increase of rent after 3 years:@ \_\_\_\_ % OR Increase of rent after 5 years:@ \_\_\_\_ %

(c) Total Lease period (Minimum lease period acceptable is either 9 years OR 10 years)

(d) Advance rent : Rs. \_\_\_\_\_

(e) Security Deposit Rs . \_\_\_\_\_

DECLARATION: I/We confirm to abide by the standard lease agreement of the company, which shall be compulsorily registered with the Registration Authority for a total period of lease in one go. I/ We agree to bear the registration charges on a 50:50 basis.

I/We hereby declare that if, area quoted is more than the area advertised for by OICL, I/We will be entitled for the rent for area advertised by OICL and OICL will have every right to get my offered premises measured and rent will be paid according to actual measurement not exceeding area advertised for by OICL.

Place:

**Signature**