



**THE ORIENTAL INSURANCE COMPANY  
LIMITED**

**( A Govt. Of India Undertaking )**

**REGIONAL OFFICE**

Jeevan Jyoti Building ( LIC Building),  
2<sup>nd</sup> Floor, Jagadhri Road, Ambala Cantt  
Phone - 0171-2633590, 0171-4091902  
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**OFFICE PREMISES ON LEASE BASIS AT PANIPAT**

Sealed offers are invited in **Two Bid** system for acquiring commercial premises on lease basis at GT Road Panipat city (located between PVR CINEMA/BARSAT Road Panipat to ANAJ MANDI MOR/Chowk Panipat), in the shape of hall/halls having carpet area admeasuring **650 sq. ft.** excluding Bath Room, Lavatory, Verandahs etc. for a minimum period of 9 years lease to be registered with the appropriate authority for the same period with registration charges to be shared on 50 :50 basis. The Technical Bid as well as Financial Bid will only be selected on Carpet Area basis. The premises should be in a ready to move in position, having power back up, and toilets for ladies & gents, with proper ventilation and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly scribed as “Technical Bid” and “Financial Bid”. Both these bids should be put in third envelope superscribed “**OFFER FOR OFFICE PREMISES ON LEASE**”. This should be dropped into the **Tender Box** kept in **Regional Office, JeevanJyoti Building, 2<sup>nd</sup> Floor, Jagadhri Road, Ambala Cantt.** The last date for submission of completed Bids is **26/02/2024 till 5.00 p.m.** The Technical bid shall be opened on **29/02/2024 at 3.00 p.m.**

The format for bids along with detailed terms & conditions may be obtained from Regional Office, Ambala during office hours latest by 26/02/2024 or may be downloaded from our website [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in) (Tenders). Sealed bids will have to be dropped into the Tender Box meant for the same by the tenderer or his representative on or before the last date and time. Offers received through Post should also reach before the stipulated last date & time. For Bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The company reserves the right to reject all or any of the offer without assigning any reason.

**REGIONAL MANAGER**