

**THE ORIENTAL INSURANCE COMPANY LIMITED  
ORIENTAL STAFF TRAINING COLLEGE  
SECTOR-11, MATHURA ROAD  
FARIDABAD-121006**



**“S.I.T.C  
(Supply, Installation/Erection, Testing &  
Commissioning) of  
Dual fuel Gas Kit/system (with 70 % PNG and 30  
% diesel) in Existing Two 125 KVA and One 250  
KVA DG SETS  
AT  
ORIENTAL STAFF TRAINING COLLEGE  
(OSTC)  
Sector 11, Bata Mor, Faridabad**

**TECHNICAL BID  
PART-I (UNPRICED)**

**(Please check that no. of pages are 1-17)**

**EACH PAGE OF THE TENDER DOCUMENT MUST BE**

Signature and Seal of Tenderer

## SIGNED & STAMPED BY THE TENDERER

### Section 1

### NOTICE INVITING TENDER

Oriental Staff Training College, (OSTC), Faridabad is a Corporate Training Centre of The Oriental Insurance Co.Ltd., a premier Public Sector General Insurance Company, which has been established to impart training to its officers to promote professional and holistic human resource development inter alia through skills and knowledge up-gradation / refurbishment of its personnel. The College located at Sector-11 Bata Mor, Mathura Road Faridabad, has been developed as a well contained residential facility.

Principal, Oriental Staff Training College, (OSTC), invites sealed tenders in the prescribed format under two bid systems - Technical Bid (Part-I un-priced) & Financial Bid (Part-II priced) - from the Delhi / NCR based, Only OEM/ authorized dealerships of Kirloskar (KOEL) are allowed to participate for this bid. The party have to submit Valid Certificate for the same. The certificate/License should be valid and effective for the entire project period.

For "S.I.T.C of (Supply, Installation/ Erection, Testing & Commissioning) Dual fuel Gas Kits/system (with 70 % PNG and 30 % diesel) in Existing Two 125 KVA and One 250 KVA DG AT ORIENTAL STAFF TRAINING COLLEGE, Sector 11, Bata Mor, Faridabad.

Tenderer / Bidder should qualify the eligibility criteria as stated in Section 2 of the tender document. Otherwise, the bid shall be rejected.

The tender document can be obtained from the office of Principal, Oriental Staff Training College, Sector-11, Mathura Road, Faridabad by submitting a written request along with tender fees (until and unless exempted under MSME as per the provision of GeM General Terms & Conditions) or downloaded from Company's website [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in) or Gem portal from 14.12.2023 The tender fees (Non-refundable) may be deposited at OSTC Faridabad by way of **cash/ submission of a non-refundable Demand Draft/ Net Banking for Rs.1000/- (Rs. One Thousand only) + GST (as applicable)** drawn on any Scheduled Bank in favor of "The Oriental Insurance Company Limited", payable at Faridabad during all working days (Monday to Friday) between **10.00 AM to 04:30 PM from 14.12.2023 to 29.12.2023.**

The **Technical Bid** duly completed in all respect and supported by proof of payment such as Tender fees and EMD (until and unless exempted under MSME as per the provision of GeM General Terms & Conditions)) should be submitted at OSTC Faridabad with in specified time limit. **The tenders for which Tender Fee and EMD** (until and unless exempted under MSME as per the provision of GeM General Terms & Conditions)) **has not been paid will not be entertained.**

Each tender must be accompanied with a Bid Security Declaration in the prescribed format (Annexure II). Tenders submitted without Bid Security Declaration shall not be evaluated or considered.

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As per the guidelines issued by Micro, Small and Medium Enterprises (MSME), below mentioned exemptions are provided to any tenderer who is registered as MSME:

**Exemption for Tender Cost:** As per MSME Policy circular dated 23.03.2012, MSEs registered under UAM scheme will be provided Tender free of cost. Bidder are required to submit valid UAM certificate and their claim for free tender cost will be considered for the Product/ work/ Services category for which they are registered as per UAM certificate. Decision of Bid evaluation committee will be final in the matter.

Note: Bidders are required to submit their MSME Certificate with the Technical Bid or at the time of purchase of tender from our office to avail exemption for tender fee. Bids without MSME Certificate will be treated as normal bidder. All other rules will be applicable on all bidders.

Each tender must be accompanied with an **Earnest Money Deposit (EMD)** (until and unless exempted under MSME) in the form of a demand draft for Rs.35000/- (Rs. Thirty Five thousands only) drawn on any scheduled Bank in favor of **The Oriental Insurance Company Ltd., payable at Faridabad only**. No other form of payment will be accepted for submission of EMD. The said demand draft towards the earnest money must be attached with the Technical Bid (Part-I unpriced). At the back of the demand draft, the name of the bidder should be clearly written with the caption **"S.I.T.C of (Supply, Installation/Erection, Testing & Commissioning) Dual fuel Gas Kit/system (with 70 % PNG and 30 % diesel) in Existing Two 125 KVA and One 250 KVA DG"**. Tenders submitted without EMD shall not be evaluated or considered (until and unless exempted under MSME).

**Instruction to Bidders for online/ offline Bid submission**

(a) Bidder should comply with rules and regulations of GeM Portal for submission of Bids online. It is mandatory for all bidders to submit their bids through GeM portal along with offline Bid submission.

(b) Tenders are not transferable under any circumstances. OSTC reserves the rights to accept, reject any or all Tenders without assigning any reasons thereof.

(c) All information with regard to any modification/amendment/extension of dates etc. in respect of this tender, till the entire process is completed, will be uploaded on Company's website: [www.orientalinsurance.org.in/](http://www.orientalinsurance.org.in/) GeM portal. The Bidders are requested to see this website on regular basis for updates.

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**Important information for tenderers:**

i)	Issue of tender document	:	14.12.2023 to 29.12.2023 on all working days
ii)	Tender document Fee (Non-refundable) until and unless exempted under MSME	:	Rs.1000/- (Rs. One Thousand only) + GST (as applicable)
iii)	Date of Pre-bid conference		01.01.2024 at 03:00 PM
iv)	Last date & time for submission of tender	:	03.01.2024 at 04:30 PM
v)	Date & time of opening of Technical Bids	:	04.01.2024 at 03:00 PM
vi)	Earnest Money Deposit (EMD) until and unless exempted under MSME	:	Through Demand Draft Rs.35,000/-(Rs. Thirty Five thousands only)

Name of beneficiary Bank Account	The Oriental Insurance Company Limited
Name of the Bank	State Bank of India
Address of the Bank	Sector 11 Mathura Road Faridabad
Bank Branch Name	Faridabad Mathura Road
Account type	Current
Account No	55051698788
IFSC Code	SBIN0050106
Nine digit MICR Code No	110002755

Note: Bid documents can be downloaded from GeM portal, as well as our Company's website under "Tender Section" from 14.12.2023.

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**Section 2**

**ATC STANDARD ELIGIBILITY TERMS & CONDITIONS**

**Tender for Dual fueling Gas Kit/system (with 70 % PNG and 30 % diesel) compatible for  
Two 150 KVA and One 250 KVA Diesel Genset**

**I. Pre-Qualification (PQ) / Eligibility Criteria**

For evaluation of the technical bids submitted by vendor following Pre-Qualification (PQ) / Eligibility Criteria etc. shall apply. Any Bidder not fulfilling the PQ/Eligibility Criteria shall be summarily rejected:

<b>Sl. no.</b>	<b>PQ / Eligibility Criteria</b>
1.	<p>The Bidder must have the experience of having successfully completed <b>similar type of services</b>, during the last 3 years, out of which:</p> <ul style="list-style-type: none"><li>a) At least one order valuing not less than Rs.8 Lakh or</li><li>b) At least two orders each valuing not less than Rs.4 Lakh or</li><li>c) At least three orders each valuing not less than Rs.2 Lakh</li></ul> <p>In case, any MSE bidder is seeking exemption in above qualification requirement, the following Experience Criteria will have to be met by the bidder:</p> <p>Experience of satisfactorily completion of “similar work” during last 1 year ending last day of the month previous to the month in which this tender is issued, irrespective of the contract value.</p> <p><i>(Attach valid copy of purchase/work order/contract along with completion certificate/contract closure letter from the client/customer and/or last invoice with proof of payment).</i></p>
2.	<p>The Bidder's average annual financial turnover should be at least Rs.50 lakh during the last 3 financial years ending 31<sup>st</sup> march of previous financial year. The turnover should be applicable to Bidder entity and not for its group of companies / subsidiary companies / parent company.</p> <p><i>(Attach audited financial statements i.e., Balance Sheet, Statement of Profit and Loss along with Chartered Accountant Certificate).</i></p>
3.	<p>The Bidder shall submit valid documentary proof of GST Registration and IncomeTax Registration number (PAN).</p>

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	<i>(Attach valid documentary proof).</i>
4.	The Bidder must not have been blacklisted by any Government Department / CPSU / SPSU / Bank / Autonomous body / Statutory body in India at the time of submission of the bid.  <i>(Attach self-declaration on letter-head, duly signed, sealed / stamped).</i>
5.	The Bidder shall nominate a responsible person as single point of contact for The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad) and shall be solely responsible for providing all required services, maintenance support etc.  <i>(Attach self-declaration on letter-head, duly signed, sealed / stamped).</i>
6.	Availability of office of Service provider: An office of the Service Provider must be located in NCR/Delhi /Gurgaon/Faridabad/Noida/Greater Noida/Ghaziabad  <i>(Documentary evidence to be submitted)</i>
7.	The bidder should visit the site of OSTC Faridabad before quoting to assess the work and if some extra work during the execution is required, that is inclusive in the item of work and will not be paid separately.

**\*Similar Work / Similar type of services means “Supply, Installation/Erection, Testing & Commissioning (SITC) of Dual fueling Gas system/kit (with 70 % PNG and 30 % diesel) in Diesel Genset with capacity not less than 125 kVA”**

### **Section 3**

#### **SCOPE OF WORK**

**The works related to complete conversion of existing Two 125 kVA and One 250 KVA DG Set to Dual Fuel (with 70 % PNG and 30 % diesel) based Generator including supply of required items, installation, testing and commissioning at The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road). The system/kit supplied should comply the CAQM/GRAP/NGT orders including emission limits of PM, SO<sub>x</sub> & NO<sub>x</sub>.**

**DETAILED SCOPE OF WORK FOR SITC (Supply, Installation/Erection, Testing & Commissioning) of Dual fueling Gas system (with 70 % PNG and 30 % diesel) compatible for Two 125 kVA and One 250 KVA DG Set is as under and shall include the following:**

- (A) Supply of the complete conversion KIT (i.e. Only OEM Kit / Kirloskar make kit), (The Bidder Must be an Authorized dealer of Kirloskar Fuel Kit and DG Sets and have a valid and effective license from kirloskar company) compatible with existing 125 KVA DG and 250 KVA DG set along with control panel or complete connection with existing control panels to site which should be complete in all aspect to run the generator in dual mode (i.e. 70% of PNG and 30% on Diesel). All required items like Gas filters, Pressure regulator, Pressure Gauge, Zero Pressure regulator, Gas adjusting valve, Gas piping from gas train to Gas mixer and Gas mixer unit, Sensors, Controller Panel with PLC, input / output units, HMI and switches / buttons/ wirings etc. shall be provided by the agency/successful bidder.
- (B) Supply of Pipes/elbow etc. required for connection of Generator from PNG Meter.
- (C) Installation of the OEM Kit on the DG set complete in all aspect to run the DG in dual mode (i.e. 70% of PNG and 30% on Diesel) along with installation of gas supply pipeline from generator to PNG meter.
- (D) All related activities to ensure Gas kit is supplied, installed and commissioned on the DG set.
- (E) Applying for PNG connection on behalf of The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road).
- (F) Getting the installation done for PNG Meter from PNG Gas Distributor at Faridabad or its contractor. Any Security Deposit or fee / expenses of PNG Gas Distributor at Faridabad will be paid by The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road) directly. However, it would be the responsibility of the successful bidder to apply for appropriate gas connection required for smooth running of generator, to liaising/coordination. All such charges for liaising of getting connection shall be borne by the successful bidder.
- (G) Provision (Supply, erection & commissioning) of sampling probe/Sampling Point in 4 nos. Exhaust Ducts/Stacks for Gaseous sampling with opening/closing arrangement through flange joint end at 8 diameter downstream.

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- (H) Providing certificate of conformity stating that the gas kit makes the DG set compliant to the Commission for Air Quality Management (CAQM) orders related to Graded Response Action Plan. The system/kit supplied should comply the CAQM/GRAP/NGT orders including emission limits of PM, SO<sub>x</sub> & NO<sub>x</sub>.
- (I) Any item or service not mentioned in the scope of works but required for successful running of converted dual gas-based generator will have to be provided/done by the contractor/Bidder/Vendor/seller.
- (J) **Any item or service not mentioned in the scope of works but required to meet compliance of CAQM orders for running of generator in NCR region will have to be provided/done contractor/Bidder/Vendor/seller.**
- (K) Contract will provide AMC/ maintenance of converted dual fuel generator for the **period of One year after successful commissioning of the system**. Bidder will have to address & rectify the issue within 24 hours of the intimation by The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road).

**The fitment of this kit does not derate the capacity of the DG set. The DG continues to produce the same output with the same efficiency.**

**Site visit by Bidder:**

The bidder/s is / are advised to visit the site of work as given in scope of work of the tender document and investigate actual conditions, difficulties involved due to inadequate space, due to built up area around the site, availability of materials, water and labour, probable sites for labour camps, stores, godowns, etc. They should also satisfy themselves as to the sources of supply and adequacy for their respective purpose of different materials referred in the specifications and indicated in the drawings. The extent of lead and lift involved in the execution of works and any difficulties involved in the execution of work should also be examined before formulating the rates for complete items of work described in the schedule/Scope of Work.

**Safety Procedure to be adopted:**

During execution of the work, contractors shall ensure that all safety precautions are taken by their man to protect themselves and site to prevent any untoward incident. In this regard contractor will ensure that adequate number of safety helmets, safety belts, safety jackets with reflective arm band; rope ladders emergency light etc. are available at site before the work is actually started. The above list is only indicating and is not exhaustive and safety items will be arranged as per the requirement. The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road) reserves the right to stop the work in the absence of proper safety gear and no claim shall be entertained in this regard. Decision of the The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road) representative will be final and binding upon the contractor. The cost of

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all the safety gear is deemed to have been included in the rates quoted and nothing extra is payable under this contract.

It will be the responsibility of the contractor to ensure safe and accident free working at the site. In the event of any unfortunate untoward incident/accident the contractor will be responsible.

**Completion Period:**

The entire work is required to be completed in all respects within 45 days from the date of issuance of award and its acceptance. Time is the essence of contract. The bidder/s will be required to maintain speedy and required progress to the satisfactions of The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road) to ensure that the work will be completed in all respects within the stipulated period failing which action may be taken by The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road).

**Night Work**

If the The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road) Official is satisfied that the work is not likely to be completed in time except by resorting to night work, he may order the same without confirming any right on the bidder for claiming any extra payment for the same.

**Disposal or surplus excavated Materials**

The bidder shall at all time keep the site free from all surplus materials, and all rubbish which shall arise from the works and should dispose of the surplus materials as ordered by the The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road) failing which it will be done at the cost of bidder and cost will be deducted from his dues.

The bidder shall within 15 days of completion of entire work remove all unused and surplus materials tools and plants staging and refuge or other materials produced by his operations and shall leave the site in a clear and tidy conditions and properly dispose off the garbage/left over at nearby dumping station identified by Faridabad Municipal Corporation.

**Warranty / Guarantee**

The bidder shall guarantee/warranty for at least Three to Five year that the dual fuel conversion systems offered will be free from all defects in material, workmanship, and manufacture (i.e. Duel fuel generator & connecting pipeline till gas meter).

Successful Bidder will have to address & rectify the issue within 24 hours of the intimation by The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata

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Mor, Mathura Road).

**Certificate of Conformity**

The bidder shall provide a certificate that of conformity stating that the gas kit makes the DG set compliant to the CAQM/GRAP/NGT order including emission limits of PM, SO<sub>x</sub> & NO<sub>x</sub> in accordance with the latest notification of the Govt. of India COMMISSION FOR AIR QUALITY MANAGEMENT IN NATIONAL CAPITAL REGION AND ADJOINING AREAS and instruction issued time to time from Govt. of India.

**Demonstration of Operation**

The bidder will have to make a demonstration at site for operation of Dual Fuel (with 70 % PNG and 30 % diesel) based Generator.

**Blacklisting of Agency**

In case it is found that after acceptance of the work, agency denies to complete the work as per the satisfaction of The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road), The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road) reserve all the rights to blacklist the agency for two years.

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## **Section 4**

### **Service level Agreement / Specific Terms and Conditions**

#### **Payment Terms:**

1. No advance payment shall be made.
2. Payment of 70% of the material receipt at site (against GST invoice for complete supply along with required documents).
3. Balance Payment towards supply, erection/installation, testing & commissioning on successful commissioning of the system and successful/satisfactorily running for 1 month.

#### **Deductions / Penalties:-**

The following deductions / penalties shall be levied on the successful bidder/contractor/agency/:

**Liquidity Damages on Delay:** If works is not completed within the specified period, a Liquidity Damage (LD) equal to 0.5% of the contract value per week or part thereof subject to maximum of 5% of the contract value may be levied from the bill of the contractor/agency.

**Poor quality of the products/service/workmanship:** In case, it is found that poor quality product/material have been used, vendor will have to change the product with branded product/material (Kirloskar make KOEL). Further, in case poor workmanship is found, vendor will have to reinstall the system or rectify the issues at the earliest up to the satisfaction of OSTC Faridabad.

In case, vendor does not change the product or does not rectify the issues within the provided timeline, OSTC will get it rectified or change the product with branded product and the cost of the same will be recoverable from the Gas agency / at the risk at the cost of the agency/contractor

#### **Site visit by Bidder:**

The bidder/s is / are advised to visit the site of work as given in scope of work of the tender document and investigate actual conditions, difficulties involved due to inadequate space, due to built up area around the site, availability of materials, water and labour, probable sites for labour camps, stores, godowns, etc. They should also satisfy themselves as to the sources of supply and adequacy for their respective purpose of different materials referred in the specifications and indicated in the drawings. The extent of lead and lift involved in the

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execution of works and any difficulties involved in the execution of work should also be examined before formulating the rates for complete items of work described in the schedule/Scope of Work.

**Safety Procedure to be adopted:**

During execution of the work, contractors shall ensure that all safety precautions are taken by their man to protect themselves and site to prevent any untoward incident. In this regard contractor will ensure that adequate number of safety helmets, safety belts, safety jackets with reflective arm band; rope ladders emergency light etc. are available at site before the work is actually started. The above list is only indicating and is not exhaustive and safety items will be arranged as per the requirement. The Oriental Insurance Co. Ltd (Oriental Staff Training College, Faridabad, Sector 11, Bata Mor, Mathura Road) reserves the right to stop the work in the absence of proper safety gear and no claim shall be entertained in this regard. Decision of the OICL representative will be final and binding upon the contractor. The cost of all the safety gear is deemed to have been included in the rates quoted and nothing extra is payable under this contract.

It will be the responsibility of the contractor to ensure safe and accident free working at the site. In the event of any unfortunate untoward incident/accident the contractor will be responsible.

**Completion Period:**

The entire work is required to be completed in all respects within 45 days from the date of issuance of award and its acceptance. Time is the essence of contract. The bidder/s will be required to maintain speedy and required progress to the satisfactions of OICL to ensure that the work will be completed in all respects within the stipulated period failing which action may be taken by OICL.

**Night Work**

If the OSTC Official is satisfied that the work is not likely to be completed in time except by resorting to night work, he may order the same without confirming any right on the bidder for claiming any extra payment for the same.

**Disposal or surplus excavated Materials**

The bidder shall at all time keep the site free from all surplus materials, and all rubbish which shall arise from the works and should dispose of the surplus materials as ordered by the OSTC failing which it will be done at the cost of bidder and cost will be deducted from his dues.

The bidder shall within 15 days of completion of entire work remove all unused and surplus materials tools and plants staging and refuge or other materials produced by his operations and shall leave the site in a clear and tidy conditions and properly dispose off the garbage/left

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over at nearby dumping station identified by Faridabad Municipal Corporation.

**Warranty / Guarantee**

The bidder shall guarantee/warranty for at least three to five years that the dual fuel conversion systems offered will be free from all defects in material, workmanship, and manufacture (i.e. Dual fuel generator & connecting pipeline till gas meter).

Successful Bidder will have to address & rectify the issue within 24 hours of the intimation by OSTC Faridabad.

**Certificate of Conformity**

The bidder shall provide a certificate that of conformity stating that the gas kit makes the DG set compliant to the CAQM/GRAP/NGT order including emission limits of PM, SO<sub>x</sub> & NO<sub>x</sub> in accordance with the latest notification of the Govt. of India COMMISSION FOR AIR QUALITY MANAGEMENT IN NATIONAL CAPITAL REGION AND ADJOINING AREAS and instruction issued time to time from Govt. of India.

**Demonstration of Operation**

The bidder will have to make a demonstration for all the three Generators sets separately at site for successful operation of Dual Fuel kits fitted Generators (with 70 % PNG and 30 % diesel) to the satisfaction of OSTC Faridabad.

**Blacklisting of Agency**

In case it is found that after acceptance of the work, agency denies to complete the work as per the satisfaction of OSTC Faridabad, OSTC Faridabad reserve all the rights to blacklist the agency/ vendor/ contractor for two years.

**Authorized Dealer**

Only OEM/ authorized dealerships of Kirloskar (KOEL) are allowed to participate for this bid. The party have to submit Valid and effective Certificate for the same. The certificate/License should be valid and effective for the entire project period.

**Note:**

- a. Clarifications/Corrigendum/Addendums etc. (if any) will be posted on GeM portal or The Oriental Insurance Co. Ltd Corporate website (<https://orientalinsurance.org.in/>) under tender section and no individual communication will be sent. Posting on the OICL Corporate website would be deemed as if OICL having communicated to all prospective bidders.
- b. The Clarifications / Corrigendum/ Addendums etc. thus communicated will form an integral part of this bid/tender and succeed the relevant clauses for future reference.

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**Annexure – A**

**Vendor Profile Form**

Vendor Profile Form (Both - Online and Hard Copy)				
1	Name & Legal Status of the Bidder			
2	Organization Registration Details (Incorporation or Commencement of Business/ Other Statutory Registrations etc.)		Date of Incorporation/ Registration:	
3	GST Number:		PAN Number:	
4	Registered/ Corporate office Address of Bidder			
	Address & Contact Details (E-Mail, Ph. Nos. etc.) of Proprietor/ Directors of the Bidders	1)	DIN No.	
		2)	DIN No.	
		3)	DIN No.	
	Delhi (NCR) Office Address if any & Contact Details:			
	Names and Designations of the persons authorized for single point interaction with OSTC			
	Mobile Numbers of Contact persons:		E-mail of Contact persons:	
5	MSME Registration:	(Yes/No)	If Yes, Regd. No.:	
			Date:	
			Category:	
			Range of Supply/ Services:	
	GeM (Government e-Marketplace) Registration:	(Yes/No)	If Yes, Regd. No.:	
			Date:	
Category:				

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Vendor Profile Form (Both - Online and Hard Copy)				
			Range of Supply/ Services:	
	TReDS (Trade Receivables Discounting System) Registration:	(Yes/No)	If Yes, Regd. No:	
			Date:	
			Category:	
			Range of Supply/ Services:	

**Note:**

- 1) In case of non-furnishing the required MSE registration details, benefits of MSE will be not allowed presuming the agency a non-MSE Entrepreneur.

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**Annexure – B**

**Bid Security Declaration**

To,  
The Principal,  
The Oriental Insurance Company Limited,  
Oriental Staff Training College,  
Sector 11, Bata Mod, Mathura Road  
Faridabad (Haryana)- 121006

Sir/Madam,

**Re: Tender for “S.I.T.C of Dual fuel Gas Kit/system (with 70 % PNG and 30 % diesel) in Existing Two 150 KVA and One 250 KVA DG at OSTC Faridabad**

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security deposit, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Seal

Signature and Seal of Tenderer



**Annexure – C**

**TENDER ACCEPTANCE LETTER  
(To be given on Company Letter Head)**

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No:

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. to (including all documents like annexure(s), schedule(s), etc .), which form part of the purchase order agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) /corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,  
(Signature of the Bidder, with Official Seal)

Signature and Seal of Tenderer

**THE ORIENTAL INSURANCE COMPANY LIMITED  
ORIENTAL STAFF TRAINING COLLEGE  
SECTOR-11, MATHURA ROAD  
FARIDABAD-121006**



**“S.I.T.C  
(Supply, Installation/Erection, Testing &  
Commissioning) of  
Dual fuel Gas Kit/system (with 70 % PNG  
and 30 % diesel) in Existing Two 125 KVA  
and One 250 KVA DG SETS  
AT  
ORIENTAL STAFF TRAINING COLLEGE  
(OSTC)  
Sector 11, Bata Mor, Faridabad**

**FINANCIAL BID  
PART-II (PRICED)**

**(Please check that no. of pages are 18-19)**

**EACH PAGE OF THE TENDER DOCUMENT MUST BE  
SIGNED & STAMPED BY THE TENDERER**

Signature and Seal of Tenderer

**Name of Work:** S.I.T.C (Supply, Installation/Erection, Testing & Commissioning)  
of Dual fuel Gas Kit/system (with 70 % PNG and 30 % diesel) in Existing Two 125  
KVA and One 250 KVA DG SETS at Oriental staff training college (OSTC),  
Faridabad

**Name of the Bidder / Bidding firm/ Company:** \_\_\_\_\_

**PRICE SCHEDULE**

Sl. No.	Item/ Description	Quantity	Basic rate in figures to be entered by the Bidder in Rs.	GST in %age	HSN Code	Total amount without taxes	Total amount with taxes
1	Duel Fuel Conversion Kit (70 % PNG and 30 % diesel) suitable 125 KVA DG set as per scope of work	2					
2	Duel Fuel Conversion Kit (70 % PNG and 30 % diesel) suitable 250 KVA DG set as per scope of work	1					
Total in Figures							
Quoted rate inclusive of GST in words							

**Note:**

Quoted rates should comprise of

- (a) Product cost
- (b) Transportation cost
- (c ) Cost of Supply
- (d) Cost of Installation/ Erection
- (e ) Cost of testing
- (f) Cost of commissioning

**Total quoted rate = a+b+c+d+e+f+GST (as applicable)**

Signature and Seal of Tenderer

Signature and Seal of Tenderer