



The Oriental Insurance Company Limited
(Govt. of India Undertaking)
9th & 10th Floor, Beema Bhawan,
NBCC center, Sahkar Marg, Jaipur - 302015
Tel : 0141-2820454

The Oriental Insurance Company Limited



Request for Proposal for Rate Contract for Purchase of UPS Batteries for Jaipur Region

(Tender No.: OICL/JRO/ITD/2023/01 Dated 12-12-2023)

The Oriental Insurance Company Limited
Information Technology Department
Regional Office Jaipur
Address: 9th and 10th floor, Beema Bhawan,
NBCC Center, Sahkar Marg,
Jaipur – 302015
Telephone: 0141-2850454



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Tel : 0141-2820454

Deptt: I.T.

Date: 12-12-2023

(Tender No.: OICL/JRO/ITD/2023/01 Dated 12-12-2023)

Mr/ M/s

Address

.....
.....
.....

Dear Sir,

Re: Tender for Purchase of Standard Maintenance Free Batteries

We have 1 KVA, 5 KVA & 10 KVA online UPS systems working in all our offices situated all over Rajasthan with each unit having around 4 to 32 nos. of SMF Battery of various Ah. The annual requirement is expected to be around Rs 10 lacs. **However this will be only indication & not a commitment.** Our order shall be based on actual requirements.

The format for tender bid is in two parts – Technical Bid & Financial Bid. The supplier must submit the bids online.

Please note that only reputed brands (Amaron / Exide make) should be quoted. For any clarifications, please feel free to contact us. Please quote the rate of Batteries in the attached format along with Manufacturer authorization form/Dealership Certificate. Only direct Company officials, authorized dealers, authorized agents should quote.

[DGM Incharge]



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Introduction

About the Company

The Oriental Insurance Company Limited (OICL), a public sector undertaking dealing in non-life insurance, is ahead of its peers in the industry in adopting Information Technology. OICL has been enjoying the highest rating from leading Indian Credit Rating agencies such as CRISIL and ICRA.

OICL has its Head Office at New Delhi, Primary Data Centre (PDC) at Bengaluru and Secondary Data Centre (SDC/DR) at Navi Mumbai, 29 Regional offices in various cities, Oriental Staff Training College (OSTC) at Faridabad, 450+ divisional offices, 500+ branch offices, Regional Training Centers, 30+ Claims Service centers, 30+ TP Hubs and 900+ Business Centers/micro offices geographically spread out across India. Currently head office has 5 buildings located in New Delhi along with OSTC Faridabad.

As on date, all offices of OICL are provisioned with dual active-active links using MPLS over RF, leased lines etc. Further, Roam connectivity is provided to BCs and Micro Offices. For more than a decade, OICL has leveraged information technology to serve its customers effectively. The company also has a presence in Nepal, Dubai and Kuwait.

Apart from the Core-Insurance application (INLIAS), OICL has various centralized applications like web portal, E-mail, Video Conferencing, HRMS etc. hosted at its Data Centers at Bengaluru and Navi Mumbai. These Data Centers are equipped with Rack Mounted Servers, Blade Servers, Enterprise Class Storage systems, Tape Libraries, SAN Switches, Backup Solution and other related tools and solutions.

The company has sold more than 12 million new policies in the year 2019-20. The Company has more than 100 General Insurance products to cater to the varied insurance needs of its customers. It also has a strong workforce of about 12,000 employees and over 35,000 agents. The Company has a web portal www.orientalinsurance.org.in for use of its customers and agents with a provision for premium calculator, payment gateway and online issue/ renewal of policies.



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General Instructions

This invitation to Tender is for: -

1. Supply of SMF (VRLA) Batteries of **Amaron / Exide make** batteries for UPS to any of the offices of **The Oriental Insurance Company Limited's Regional office Jaipur**, at locations specified in Annexure A. The type of batteries required are: Standard Maintenance Free.
2. Tenderers are advised to study the Tender Document carefully. Submission of Tender shall be deemed to have been done after careful study and examination of the Tender Document with full understanding of its implications.
3. **Schedule for Invitation to Tender:**
 - a) Name of the Purchaser: **The Oriental Insurance Co. Ltd.**
 - b) Probable locations where Batteries may have to be delivered (~~subject to change~~ as per **Annexure- A**)
 - c) **Closed Tender is to be submitted online only.**
 - d) Latest time and date for submission of Tender online is on or before **18.00 hours on 31-12-2023**
 - e) Tentative place, time and date of opening of technical bid (online) of tender shall be declared later and will be informed through Email. The exact date/time can also be confirmed over telephone.
 - f) The opening date of financial bid (online) will be informed over telephone/email to the technically selected vendors and the same will be uploaded on our company's website.

Note: The Oriental Insurance Company Limited shall not be responsible for non-receipt / non-delivery of the Bid documents due to any reason whatsoever.

B. Procedure for Submission of Bids

1. Tender fees of Rs.0/-
2. It is proposed to have a **Two Bid System** for this limited tender which will be submitted through online mode only.
 - a) **Technical Bid** comprising of **Annexure 1**
 - b) **Financial Bid** comprising of **Annexure 2.1 & 2.2**

C. Terms and Conditions:

Performance Security

The supplier shall have to deposit a security of **Rs. 50,000/-** via E Payment at the time of submission of Tender as EMD (No Interest will accrue on this amount). The successful Bidder should send the signed contract as per **Annexure B, on stamp paper**, within 5 days after the receipt of notification of award of the Contract from the Purchaser. The Bid Security/EMD of the successful bidder will be treated as performance security till the end of the contract period. For rest of the bidders it will be refunded after completion of the tender process.



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1) **Payment Terms**

The payment terms shall be 100% after delivery and successful installation of the equipment and on receipt of the Original Invoice and installation report duly certified by the Officer In-charge of the Office where the batteries are installed. And submission of the buyback amount at our office.

2) **Price**

a. The price quoted should be **inclusive** of all duties, all local levies, freight charges, transportation charges, warranty charges, inter-connectors and installation charges, **but excluding all taxes**. The tax part should be mentioned separately.

b. Validity of Bid Price: One year from the date of awarding the contract. Which may be extended further upto 2 iterations on mutual consent.

3) **Installation**

The delivery, installation, and calibration of batteries at the required site has to be done by the supplier's assigned representative. At the time of installation the batteries must be fully charged and must be of the current series only.

4) **Period Of Contract**

Price quoted will remain unchanged for 1 year from date of awarding of contract. The price may be revised after completion of each year from date of awarding the contract, based on satisfactory services, mutual consent and revision in market prices of brands as mentioned in the contract and can be extended further upto 2 iterations based on OICL discretion.

5) **Cancellation of Contract**

Oriental Insurance Company reserves its right to cancel the order in the event of one or more of the following situations:

7.1 Delay in delivery of batteries beyond the specified period of delivery.

7.2 Serious discrepancies found in batteries supplied / services of the vendor

6) The Oriental Insurance Company Ltd. reserves the right to enter in the Contract of their choice of Battery Brand & Warranty period.

7) Supplies are required to be made at the rates agreed for the orders that may be placed upto One Year from the date of entering into contract.

8) The vendor must agree to supply the above items to the offices of the company located all over Rajasthan.

9) Buy Back value of old batteries must be specifically mentioned separately. The Supplier/Successful Bidder will have to arrange for disposing the old batteries for which replacement of batteries is to be made at the agreed rates as mentioned in the Contract. The buyback amount of batteries must be deposited by the vendor at our office before we release the payment for installation of new batteries.

10) The Material supplied should carry a warranty against any type of manufacturing defects and defective supplies will have to be replaced immediately without any extra cost. Also if the quality of the items supplied does not confirm to the industry accepted standards, the Company shall have the right to cancel the order if in case they are not satisfied with the quality/services.



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- 11) The batteries supplied will be marked with date of Installation, serial no. of batteries and expiry date of warranty.
- 12) The vendor must submit a copy of GST certificate.
- 13) In case the supplier are empaneled for any supplies, the bill(s) raised by the vendor must mention the Brand/Make of the material(s) supplied.
- 14) Battery requirement is only "on need basis".
- 15) The vendor should also submit us the **Manufacturer/ Authorized Dealer Certificate** that must be valid as on date.
- 16) **Warranty of minimum three years** for SMF batteries. **More than three year warranty can be quoted/given by the bidder.**
- 17) **SMF batteries should be VRLA (Value Regulated Lead Acid). Specifically designed for Indian power conditions**
- 18) The battery should have an **ISO certification**
- 19) Support Centers in Rajasthan.
- 20) **The vendor should be Authorized Dealer, Distributor or Supplier of the batteries with annual turnover of Rs. 30 Lakhs for the past 2 years (on avg).**
- 21) The number of offices and address of premises of OICL can be changed without pre-intimation to the vendor.
- 22) The batch (size and manufacturing) of all the batteries supplied, should be in one lot.
- 23) **The Oriental Insurance Co. Ltd. reserves the right to enter in the contract of their choice of battery brand and warranty period irrespective of L1 price. No dispute shall be entertained in this regard.**

[DGM Incharge]



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Schedule of Events

General Details	
Department's Name	Information Technology Department
General Details	
Tender Details	Supply and Installation of UPS Batteries
Tender Type	Limited
Tender No.	OICL/JRO/ITD/2023/01 Dated 12-12-2023
Consortium	Not Allowed
Key Dates	
Last Date and Time for submission of Bids online	31-12-2023 @ 18.00 PM
Opening of Technical bid	Will be communicated
Opening of Commercial bid	Will be communicated
Declaration of L1 Bidder	Will be communicated
Payment Details	

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Tender Fees (INR)	INR 0/-
EMD Amount (INR)	INR 50,000 (Rupees Fifty Thousand only)
Bid Validity	As per Tender Document
Performance Guarantee (for successful Bidder)	As per Tender Document
Other Details	
Mode of Tender	Online
Bid submission to Tender	www.tenderwizard.com/OICL
General Details	
Contact details of e-Tender service provider	<p>Centarl Electronic Limited (Govt of India Enterprise)</p> <p>eMAIL ID twregdelhi@etenderwizard.com</p> <p>contact no. 080-45811365 & 080-45982100.</p>
System requirement for online bid submission	<ol style="list-style-type: none"> 1. Computer / Laptop (Notebook) with internet connection of minimum 256 kbps speed 2. Operating System: Windows XP(32-Bit) Service Pack -3/ Vista / Windows 7 or above 3. Supported Browsers: Internet explorer 9.0 or above/Mozilla Firefox 13.0 or above/Google Chrome 20.0 or above 4. Valid Digital Signature Certificate Signing and Encryption (Class II or Class III).
Contact Information	<p>Information Technology Department, The Oriental Insurance Company Limited 9th and 10th floor, Beema Bhawan, NBCC Centre, Sahkar Marg, Jaipur – 302015 Tel: +91 0141-2850454</p>

OICL reserves the exclusive right to make any amendments / changes to or cancel any of the above actions or any other action related to this RFP. If any of the above dates is declared a holiday for OICL, the next working date will be considered. OICL reserves the right to change the dates mentioned in the RFP.

A copy of the Tender document is available on the web portal www.orientalinsurance.org.in under the link 'Tenders'. Bidders have to purchase Tender document in order to submit bids online at www.tenderwizard.com/OICL. Please note that the Company shall not accept any liability for non-receipt/non-delivery of bid document(s) in time.



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Instructions to Bidders

11.1 Procedure for submission of Bids

Bidders are required to submit online Bid as per the schedule mentioned in RFP. The instruction for submission of online bids is as follows:-

1. E-procurement/e-Tendering is new technology for conducting public procurement in a transparent and secured manner. As per Government of India's directives, OICL has adopted E-tendering.
2. For conducting electronic tendering, OICL currently have decided to use Electronic tender portal link available with detailed information on e-tendering process. This portal built using Electronic tender's software is referred to as www.tenderwizard.com/OICL.
3. The bidders are required to submit soft copies of their bids electronically on www.tenderwizard.com/OICL e-procurement website, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Tender Wizard E-Tendering Portal, prepare their bids in accordance with the requirements and submitting their bids online on the Tender Wizard E-Tendering Portal.
4. The scope of work to be tendered is available in the complete bid documents which can be viewed /downloaded from Tenderwizard e-Procurement Portal of www.tenderwizard.com/OICL. Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed in the website www.tenderwizard.com/OICL. No claim shall be entertained on account of disruptions of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
5. All Corrigendum/Amendment/Corrections, if any, will be published on the website www.tenderwizard.com/OICL as well as on OICL website.
6. It is mandatory for all the applicants to have class-III Digital Signature Certificate with Encryption (in the name of person who will sign the bid document) from any of the licensed certifying agency (Bidders can see the list of licensed Certifying Agencies from the link www.cca.gov.in) to participate in e-Procurement of OICL.
7. It is mandatory for the bidders to get their firm/company registered with e-procurement portal of OICL, i.e. www.tenderwizard.com/OICL to have user ID & password by paying the relevant a non-refundable annual registration charges (if any) on the portal, which can be paid online using the e-payment gateway to Antares Systems Limited through the portal address mentioned above. The registration so obtained by the prospective bidder shall be valid for one year from the date of its issue and shall be subsequently renewed.



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- a) Participant shall safely keep their User ID and password, which will be issued by the service provider i.e. Antares Systems Limited upon registration, and which is necessary for e-tendering.
- b) Bidders are advised to change the password immediately on receipt of activation mail.
- c) Bidders shall not disclose their User ID as well as password and other material information relating to the e-tendering to any one and safeguard its secrecy.
- d) Submit your tender well in advance by relevant documents along with copy of EMD of tender submission deadline on **Tenderwizard e-Procurement Portal www.tenderwizard.com/OICL** there could be last minute problems due to internet timeout, breakdown, etc.
- e) After successfully registration, Bidder will be able to view tender documents and other relevant document for participation in desired tender.
- f) Tenders should be submitted only through Tender Wizard E-Tendering Portal and obtain the Tender Acknowledgement copy as a proof of successful submission.

11.2 Assistance to Bidders

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority. For any other tender related queries bidders are requested to contact on below given numbers/email.

Help Manuals/ Telephone/ Mobile/E-mail ID

Vendors Training Program: Vendors are requested to contact at Tender wizard Helpdesk Office for any information regarding E-tendering / training.

1. For online registration, intended bidders may write us at **twregdelhi@etenderwizard.com** or contact no. **080-45811365 & 080-45982100**.
2. For any further query related to Training Session, Tender Uploading/downloading or any other query related to tender please contact Tender wizard Helpdesk.

For more information: Kindly visit e-procurement portal **www.tenderwizard.com/OICL** and go through Help Manuals available on home page under Support.

For immediate assistance, kindly refer Contact Us section of the e-Procurement portal.

**For any E tendering assistance contact details of local representative is :
Mr Abhay Tiwari Mobile no 8799753406**



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11.3 Tender Bidding Methodology

Sealed Bid System

The Bidders will be required to submit following two separate documents (through online mode).

1. Eligibility-cum-Technical Bid.
2. Commercial Bid.

11.4 Offline Submissions

The Bidder is requested to submit only the following documents offline in a sealed envelope at below address before the start of public online tender opening event:-

The Chief Regional Manager,

IT Department, Regional Office, 9th Floor, NBCC Building,

Sahakar Marg, Jaipur. Pin 302015

Contact Details Ph. No. 0141-2850454

Email: kuldeep.mehra@orientalinsurance.co.in & jskalsi@orientalinsurance.co.in

The envelope shall bear:-

1. Tender Reference No. Tender Ref. No. OICL/JRO/ITD/2023/01 Dated 12-12-2023
2. "DO NOT OPEN BEFORE": Due date & time.
3. Bid Security Declaration.
4. Certified Xerox copy of necessary Original resolutions/authority/ Power of Attorney having authority to authorize the person to submit Bid documents/participate in the bidding process for OICL.

Note: The Bidder should also upload the scanned copies of all the above-mentioned original documents as Bid-Annexures during Online Bid-Submission.

Note:

- a. The Bid shall be typed in English and signed by the Bidder or a person duly authorized to bind the Bidder to the Contract. The person(s) signing the Bids shall initial all pages of the Bids.
- b. All envelopes should be securely sealed and stamped.
- c. It is mandatory for the Bidder to quote for all the items mentioned in the RFP.



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Non-Transferable Receipt

To be filled by OICL Official

OICL's Copy

Tender Ref. No.	OICL/JRO/ITD/2023/01 Dated 12-12-2023	
Copy No.		
Date of Issue		
Tender Issued to Bidder		
Cheque No./Draft No.		
Date		
Cheque/Draft Amount		
Bank Name		
Name of OICL Official		
Designation of OICL Official		
Signature		
OICL Official	Bidder's Representative with Contact No. and Date	



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Eligibility Criteria

Bidders should meet the following Eligibility Criteria in order to bid for the RFP:-

S.No.	Eligibility Criteria for Bidder	Supporting Documents
1	Bidder should be a registered company in India under Companies Act 1956. Bidder should be in operation in India for minimum of 3 years.	Copy of the Certificate of Incorporation
2	The Bidder should have had a minimum turnover of Rupees 30 Lacs in each of the last two financial years (2021-22 and 2022-23).	1. Audited Financial statements for the respective financial years and/or 2. Published Balance Sheet and/or 3. CA certificate clearly highlighting the turnover and net worth as per the formula in the RFP
3	The bidder should not be debarred / black-listed by any Government or PSU enterprise in India as on date of the submission of bid.	Undertaking to this effect to be submitted on Company Letterhead.
4	The bidder should be an OEM or a certified or authorized agent/ reseller/ partner of the services offered for the past one year	Manufacturer's Authorization Form
5	The bidder should have been providing UPS batteries in at least 2 PSU or Govt. Organization in India	a.i.1.a.i.1. Relevant Credential letter and/or a.i.1.a.i.2. Copy of PO/ Contract along with completion certificate/ sign off.
6	GST number and registration certificate. PAN number. Income Tax returns of the past 2 years	Copy to be attached.
7	ISO certification	Copy to be attached.



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Annexure 1

A. TECHNICAL BID

BID PARTICULARS:

- 1. Name of the Bidder :** With Full Address, Telephone No., Fax No. & Email & Mobile No Bidder should be a registered company in India under Companies Act 1956. Copy of Relevant Document.
- 2. Annual Turnover (Rs. 30 Lakh) :** Supporting document is to be uploaded
- 3. Name of manufacturers** and modals whose products the supplier are dealing in. Copy Authorization certificate to be attached
- 4. Whether any dispute/issues with Clients for last 3 years.** Reasons for the same.
- 5. GST number and registration certificate.**
- 6. PAN number.** Copy to be attached.
- 7. Income Tax returns of the past 2 years**
- 8. Bidder should have local presence and must have prior experience of successfully installing UPS batteries, Services for at least 2 BFSI/PSU/Govt. Customers in last three years. Also, provide the name, designation, contact details and address of a contact person for each reference.**
- 9. Whether the supplier agrees to replace the batteries found to be charging less or giving lesser backup irrespective of standard warranty conditions during warranty period.**
- 10. Do the supplier agree to all our Terms & Conditions as mentioned in the letter.**
- 11. Declaration from the company secretary/authorized signatory regarding non-blacklisting from any Govt Organization/PSU. Self-Declaration letter by Bidder authorized signatory.**
- 12. ISO Certification of UPS batteries.**
- 13. Security Deposit of Rs. 50,000/-.** (The Bid Security/EMD of the successful bidder will be treated as performance security till the end of the contract period and will be refunded after completions of the contract period without interest)

Signature-----

Name -----

Address -----

Company -----

Date-----

Company Seal



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B. FINANCIAL BID

Annexure 2.1

BID PARTICULARS:

1	Name of the Bidder:	
2	Address of the Bidder:	
3	Year of establishment :	
4	Bidder's proposal number and date:	
5	Name & address of the officer: To whom all references shall be made regarding this tender Telephone : Fax No. : Mobile : Email Id :	
6	The price quoted will be valid for one year from the date of entering into rate contract. State	Yes/No:

Witness:

Signature-----

Name -----

Address -----

Company -----

Date -----

Signature -----

Name -----

Designation -----

Company -----

Date -----

Company Seal

Handwritten signatures and dates:
12/12/2013
12/12/2013



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Annexure 2.2

Detail of cost of Goods Brand wise

Item No.	Description of the battery	Offer Price per battery (Excluding GST)	Buy Back Rate of old Battery (Excluding GST)	Net Price (Offer less Buyback) (Excluding GST)	Warranty period	Brand Name	Modal name If any
SMF	12 V 26 AH						
SMF	12 V 42 AH						
SMF	12 V 65 AH						
SMF	12 V 75 AH						

****The supplier can attach separate sheets if necessary/required in same format as above**

The price quoted should be excluding of all taxes GST but including all duties, all local levies, freight charges, transportation charges, installation/commissioning & testing charges, warranty charges and cost of inter-connectors.

Witness:

Signature-----

Signature -----

Name -----

Name -----

Address -----

Designation -----

Company -----

Company -----

Date -----

Date -----

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Annexure A

Office Code	Office Name
240000	RO Jaipur
240011	SVC JAIPUR
240012	SVC Jodhpur
240013	SVC Udaipur
240014	Non Motor SVC Jaipur
240015	SVC KOTA
240021	TP HUB ALWAR
240022	TP HUB AJMER
240023	TP HUB JAIPUR
240024	TP Hub Jodhpur
240025	TP HUB UDAIPUR
241100	DO I JAIPUR
241107	CBO 5 JAIPUR
241108	BO SIKAR
241109	BO JHUNJHUNU
241194	MO NEEM KA THANA
241197	BC GOTHRA
242100	DO AJMER
242103	BO BEAWAR
242104	KISHANGARH
242190	EC vaishali Nagar
242192	BC NASIRABAD
242193	BC MADAR (AJMER)
242200	DO JODHPUR

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242202	CBO 2 JODHPUR
242291	BC MANDORE
242300	DO ALWAR
242306	BO BEHROR
242308	CBO I BHARATPUR
242396	EXTN COUNTER BHIWADI
242400	DO BHILWARA
242402	BO CHITTORGARH
242405	BO PRATAPGARH
	BUSINESS CENTRE
242494	BHILWARA
242495	BC Gulabpura
242500	DO UDAIPUR
242503	BO BANSWARA
242505	BO RAJSAMAND
242597	BC MAVLI
242600	DO I KOTA
242603	BO BUNDI
242606	CBO 2 KOTA
242607	BO BARAN
242699	BC Sawaimadhopur
243100	DO SRIGANGANAGAR
243102	BO HANUMANGARH
243104	BO ANUPGARH
243190	Ext Counter PADAMPUR
243192	EXTNCOUNTER SURATGARH



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243195	EC RAI SINGH NAGAR
243196	MICRO OFFICE RAWATSAR
243300	DO II JAIPUR
243307	DAB JAIPUR
243308	CBO 2 JAIPUR
243390	EC Jagatpura
243392	BC BHAKROTA
243400	DO 3 JAIPUR
243402	BO I JAIPUR
243403	CBO3 JAIPUR
243404	BO TONK
243491	BC SITAPURA
243494	BC KUKAS
243500	DO PALI
243501	BO JALORE
243502	BO ABU ROAD
243591	MO SOJAT RAOD
243700	DO BIKANER
243701	BO NAGAUER

Handwritten signatures and dates at the bottom right of the page, including a date of 12/12/23.



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Annexure B

AGGREEMENT FOR THE PURCHASE OF UPS BATTERIES (SMF VRLA)

This agreement made on this ----- day of ----- between M/S The Oriental Insurance Co Ltd. 9th and 10th floor, Beema Bhawan, NBCC Centre, Sahkar Marg, Jaipur – 302015 Having its registered office at A-25/27 Oriental House, Asaf Ali road, New Delhi – 110002, hereinafter called “**COMPANY**” and M/S ----- having its registered office at ----- hereinafter called “**VENDOR**” set forth the following terms and conditions for the supply of Sealed Maintains Free (VRLA) batteries as and when required at the locations mentioned in “Annexure A” of this agreement.

Terms and Conditions:

Performance Security

The supplier shall have to deposit a security of **Rs. 50,000-** in the form of (in favor of The Oriental Insurance Company Ltd, payable at Jaipur) at the time of submission of Tender as EMD (No Interest will accrue on this amount). The successful Bidder should send the signed contract as per **Annexure B, on stamp paper**, within 5 days after the receipt of notification of award of the Contract from the Purchaser. The Bid Security/EMD of the successful bidder will be treated as performance security till the end of the contract period. For rest of the bidders it will be refunded after completion of the tender process.

Delivery Time and Penalty

If the delivery & installation is not effected within the maximum specified time i.e. 3 working days in Jaipur and 5 working days outside Jaipur, then a further period of one week may be allowed subject to a penal interest @1.5% of the amount of order per day of delay over and above the max time. If the supply is not effected even within the extended period then it would be the discretion of concerned office either to cancel the order and/or to forfeit the security amount.

1) Payment Terms

- 2) The payment terms shall be 100% after delivery and successful installation of the equipment on receipt of the Original Invoice and installation report duly certified by the Officer In-charge of the Office where the batteries are installed.
- 3) The buyback amount of batteries must be deposited by the vendor at our office before we release the payment for installation of new batteries

4) Price

- a. The price quoted should be inclusive of all duties, all local levies, freight charges, transportation charges, warranty charges, inter-connectors and installation charges, but excluding all taxes. The tax part should be mentioned separately.
- b. Validity of Bid Price: One year from the date of awarding the contract.

5) Installation

- 6) The delivery, installation, and calibration of batteries at the required site has to be done by the supplier assigned representative. At the time of installation the batteries must be fully charged and must be of the current series only.

7) Period Of Contract

- 8) Price quoted will remain unchanged for 1 year from date of awarding of contract. The price can be revised after completion of each year from date of awarding the contract, based on satisfactory



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services, mutual consent and revision in market prices of brands as mentioned in the contract and can be extended further upto 2 iterations based on OICL discretion.

9) **Cancellation of Contract**

Oriental Insurance Company reserves its right to cancel the order in the event of one or more of the following situations:

- a. Delay in delivery of batteries beyond the specified period of delivery.
 - b. Serious discrepancies found in batteries supplied.
 - c. Contract can be terminated by OICL by giving 1 months notice.
- 10) The Oriental Insurance Company Ltd. reserves the right to enter in the Contract of their choice of Battery Brand & Warranty period.
- 11) Supplies are required to be made at the rates agreed for, for the orders that may be placed upto One Year from the date of entering into contract.
- 12) The vendor should agree to supply the above items to the offices of the company located in all over Rajasthan.
16. Buy Back value of old batteries must be specifically mentioned separately. The Supplier/Successful Bidder will have to arrange for disposing the old batteries for which replacement of batteries is to be made at the agreed rates as mentioned in the Contract. The buyback amount of batteries must be deposited by the vendor at our office before we release the payment for installation of new batteries.
17. The Material supplied should carry a warranty against any type of manufacturing defects and defective supplies will have to be replaced immediately without any extra cost. Also if the quality of the items supplied does not confirm to the industry accepted standards, the Company shall have the right to cancel the order if in case they are not satisfied with the quality/services.
18. The batteries supplied will be marked with date of Installation, serial no. of batteries and expiry date of warranty.
19. The vendor must submit a copy of GST certificate.
20. In case the supplier are empaneled for any supplies, the bill(s) raised by the vendor must mention the Brand/Make of the material(s) supplied.
21. Battery requirement is only "on need basis".
22. The vendor should also submit us the Manufacturer/ Authorized Dealer Certificate that must be valid as on date.
23. The batteries supplied shal carry Warranty of minimum Three years for SMF batteries.
24. SMF batteries shall be VRLA (Value Regulated Lead Acid). Specifically designed for Indian power conditions
25. The battery supplied should have ISO certifications.
26. The vendor is the Authorized Dealer, Distributor or Supplier of the batteries to be supplied as per the contract with annual turnover of Rs. 30 Lakh for the past 2 years (on avg).



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27. The number of offices and address of premises can be changed without pre-intimation to the vendor.
28. The batch (size and manufacturing) of all the batteries supplied, should be in one lot.

IN WITNESS WHERE OF THE PARTIES HERE TO have set and subscribed their representative hands and seals the day and year here in the above mentioned.

SIGNED AND SEALED AND DELIVERED BT THE VENDOR
WITHIN NAMED (VENDOR)

BY the hands of

In presence of