

**GUIDELINES FOR CANDIDATES WITH BENCHMARK DISABILITIES &  
SCRIBE DECLARATION FORM**

The relevant provisions of the RPwD Act, 2016 and GoI OMs with regard to conducting written examination for persons with benchmark disabilities are given below:

Section 2 (r) of the Rights of Persons with Disabilities Act, 2016 defines 'person with benchmark disability', as a person with not less than forty per cent of specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

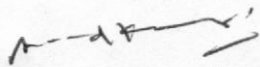
The OM dated 29.08.2018 of Department of Empowerment of Persons with Disabilities (Divyangjan) on Guidelines for conducting written examination for Persons with Benchmark Disabilities provides that in the case of candidates with benchmark disabilities in the category of blindness, locomotor disability (both arm affected - BA), cerebral palsy or having physical limitation to write as certified by Chief Medical Officer / Civil Surgeon / Medical Superintendent of a Government health care institution, the facility of scribe / reader shall be given if so desired by the candidate. Further, the corrigendum OM dated 08.02.2019 of the said Department provides that 'compensatory time' of 20 minutes for every hour of the examination will be allowed to candidates who are eligible for availing the facility of scribe, **irrespective of whether they use the facility of scribe or not.**

Accordingly, compensatory time of 40 minutes for the captioned examination will be given to the candidates with benchmark disabilities in the category of blindness / locomotor disability (both arm affected - BA), cerebral palsy or having physical limitation to write as certified by CMO / Civil surgeon / Medical Superintendent of a Government health care Institution. Therefore, the clock and countdown timer for such candidates will be set for 160 minutes (regular time 120 minutes plus compensatory time 40 minutes). However, the "Submit" button will get enabled after 120 minutes from the start of the examination and the candidate will be able to submit his answers any time between 121 minutes and 160 minutes.

Further, all such candidates will also have the option to avail the facility of scribe / reader for which the following rules will apply:

- The candidate is to ensure that he is eligible to use a scribe as per the Government of India rules governing conducting written examination for Persons with Benchmark Disabilities.
- The candidate will have to arrange his own scribe at his own cost
- The scribe should not have / or be pursuing any Insurance linked qualification/course (Diploma/Certificate/Degree etc., including any course having major / specialization in Insurance)
- The scribe should not be an active/retired employee of any PSGIC (including GIC)
- The scribe does not belong to / employed in / commercially engaged in Insurance Industry.
- The same scribe cannot be used by more than one candidate.
- The scribe arranged by the candidate should not be a candidate for the examination.
- Both, the candidate as well as the scribe, will have to give a suitable declaration, in the prescribed format with passport size photograph of the scribe, confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe as mentioned above. Further, in case it later transpires that he / she did not fulfill any of the laid-down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the examination.

The candidates with benchmark disabilities are advised to take note of the above and submit the scanned copy of the duly completed and signed Declaration Form (format attached herewith) along with their application for promotion under Fast Track Channel. The original copy of the Declaration Form will be carried to the test venue by the candidate and submitted to the invigilator.

  
(ARVIND KUMAR)  
GENERAL MANAGER (P)

Encl.: Format for Declaration

